



Washtenaw County Road Commission Permit & Administrative Fee Schedule

Right-of-Way Permit Applications

All commercial driveway approach, private driveway approach, public road approach, underground/overhead/water & sewer utilities, road cuts, boring crossings and grading/drainage applications shall also submit a \$500 advanced construction deposit.

Residential Driveways

Type of Permit	Fee
Uncurbed Approach	\$150
Curbed Approach	\$75
Upgrade Existing Approach	\$40
Shared Driveway Approach	\$150
Sight Distance Review (Second and Subsequent Reviews)	\$75

Other Driveways

Commercial Driveway Approach	\$350
Private Driveway Approach	\$350
Temporary Construction Approach (Temporary Access)	\$150
Sight Distance Review (Second and Subsequent Reviews)	\$75
Farm Field Approach	\$150

Road Work

Public Road Approach	\$350
Road Improvements	\$350
Open Cut Road Crossings <i>Also requires the following surety deposits:</i> <ul style="list-style-type: none"> • \$1,000 for a gravel road • \$2,500 for a hard surface road with no curb and gutter • \$3,000 for a hard surface road with curb and gutter 	\$250
Bore Road Crossing	\$170
Grading/Drainage	\$100

Utilities

Overhead Installation	\$220
Underground Installation	\$220
Service Connection	\$125
Sanitary, Water Main or Storm Sewer Connection	\$220

Blankets

Public Utility Annual Blanket	\$250
Municipality Annual Blanket	No Charge
Survey Blanket	\$75



Miscellaneous

Soil Borings <i>A non-refundable \$250 general inspection fee is also required.</i>	\$75
Monitoring Well <i>A non-refundable \$250 general inspection fee is also required.</i>	\$40
Seismic <i>A non-refundable \$250 general inspection fee is also required.</i>	\$40
Landscaping	\$50
Surveying	\$40
Vegetation Removal/Tree Removal	No Charge
Road Closure for Parade/Event	\$40
Banners or Decorations	No Charge
Other miscellaneous not listed	Based on the scope of work

Transportation Permits

All transportation permits must be submitted via [Oxcart Permit Systems](#). Oxcart requires both a nominal processing fee for its service and a credit card processing fee for each permit processed.

Single Move

Type of Permit	Fee
Single Move	\$50
Single Move, Multiple Trips	\$75
Extended Transportation	\$100

Mobile Homes

Single Move	\$100
Single Move, Extended Transportation	\$100

Seasonal

Agriculture	\$100
Utility	\$100
Milk	\$100

Miscellaneous

Building and Special Load Move	\$100
Designated Haul Route	\$200 + \$100 / mile

Miscellaneous Fees

Private Road Sign Package (Stop & Road Name Sign)	\$600
A Printed Truck Operators Map (available online at wcroads.org)	First printed map free, Any additional \$2 each
Winter Maintenance for Residential Subdivisions (Security Deposit)	\$500
Winter Maintenance for Business Parks (Security Deposit)	\$500 + \$100 per mile
Non-Compliance Fee	Treble Damages
Traffic Control Signs	Varies



Plan Review & Inspection

Site Plan Review	\$500
Traffic Impact Study Review	Actual costs
Preliminary Plan / Plat Review (each submittal)	\$500 + \$10 / lot
Road & Drainage Plan Review (each submittal)	\$500 + \$10 / lot

Special Provisions

- *WCRC Regular Time* – Regular work hours are 7 a.m. to 3:30 p.m., Monday through Friday, except on holidays observed by WCRC. Costs will be billed at the current hourly rate for the employee(s) and equipment involved, plus fringe benefits and overhead.
- *WCRC Overtime* – Costs will be billed at 1½ times the current hourly rate for the employee(s) involved, plus the regular rate for the equipment involved, plus fringe benefits and overhead.
- An inspection fee in the amount of 3% of the approved estimate of construction (\$500 minimum), will be required prior to the issuance of commercial driveway approach, private driveway approach, road construction / improvements and extensive utility projects as determined by WCRC.
- The applicant will be liable for any and all permit review and inspection fees, unless otherwise noted on the permit application. An invoice with an itemized statement will be generated for deficit accounts on a monthly basis. Any unexpended fund balance will be refunded following the completion of work. Non-payment of an invoice will result in suspension of the review process or a Stop Work Order during construction.
- Security will be provided by the applicant, as determined by WCRC, to ensure proper construction and restoration in the right-of-way. Security for right-of-way restoration will be provided in the form of an irrevocable bank letter of credit, cash or cashier's check.
- Surety bonds, on forms provided by WCRC, are acceptable alternatives for utility permits *only*. Surety in the form of a bond can only be accepted from a Public Utility Company as referenced in the *Procedures and Regulations for Permit Activities*.
- All consultant costs and legal fees shall be reimbursed to WCRC for services rendered.

General Notes

- Permit fees are to be paid when the original application for the permit is filed.
- Cash advances, as determined by WCRC, will be paid by the applicant prior to permit issuance.
- All transportation permit fees must be paid with credit card via Oxcart Permit System.
- Payments will be processed once the permit has been approved by WCRC staff.
- Credit card payment is limited to \$4,000.