

**WASHTENAW COUNTY BOARD OF ROAD COMMISSIONERS  
VIRTURAL WORKING SESSION MINUTES OF  
August 4, 2020**

- Present:** Road Commissioners Douglas Fuller, Barbara Fuller, Rodrick Green, Gloria Llamas, Jo Ann McCollum
- Staff Present:** S. Siddall, J. Harmon, D. Ackerman, M. MacDonell, C. Ryan, E. Kizer, C. Quinter, N. Peterson, C. Brochue
- Others Present:** Marjorie Dixon, Legal Counsel, Conlin, McKenney & Philbrick; Coy Vaughn and Peter Sanderson, Washtenaw County Parks and Recreation

Roll Call Of Attendance:

Doug Fuller, Chair  
Barb Fuller, Vice Chair  
Rod Green, Member  
Gloria Llamas, Member  
Jo Ann McCollum, Member  
Sheryl Siddall, Managing Director  
Matt MacDonell, Director of Engineering/County Highway Engineer  
Jim Harmon, Director of Operations  
Dan Ackerman, Director of Finance & IT

**PUBLIC PARTICIPATION**

No comments.

**WCRC Bylaws**

Sheryl Siddall, Managing Director, introduced Marjorie Dixon of Conlin, McKenney & Philbrick to provide a review on amending the WCRC Bylaws in order to continue with remote attendance at board meetings in compliance with the Open Meetings Act.

There was lengthy discussion on reviewing the articles within the proposed WCRC Board Bylaws. The board agreed that due to time constraints during this Working Session, this topic will continue at the next Working Session to be held on August 18<sup>th</sup>.

### **WCPARC Presentation – B2B and Chelsea/Dexter Trail**

Coy Vaughn, County Parks & Recreation Director, and Peter Sanderson, Parks Planner, provided a PowerPoint presentation of the Border-to-Border Trail project. This trail extends throughout Washtenaw County, and is an ADA compliant, accessible trail system. There is approximately 55 miles of trail within Washtenaw County. Coy stated they are working with other communities to provide links of this trail system to other trail systems. Washtenaw County Parks has been leveraging millage money for this project since 2016. The goal has been to leverage millage money at 2 to 1 with grant money coming in. This goal has been met and exceeded. There has been a little over \$5 million brought in with millage money. There has been \$4.4 million brought in with private money and \$10 million with state and federal money.

Peter Sanderson provided a review of current and future trail projects. The Road Commission has been involved in about half of these trail system projects.

Peter provided a review of the key trail system gaps between Chelsea and Dexter. County Parks has been planning the trail system through this corridor. In the next three to five years, the Parks Commission would like to complete the Chelsea-Dexter corridor.

Sheryl stated that in preliminary discussion with staff, the Parks Commission would request permits from the Road Commission to construct sections of the trail within the road right-of-way from Dancer Road to Wylie Road.

### **WCRC Procurement Process**

Sheryl Siddall, Managing Director, stated that there have been various questions from Road Commissioners on how payments are handled at the Road Commission. Dan Ackerman, Director of Finance & IT, provided a review of the WCRC Procurement Policy and process. The Board approves the annual budget and there are also quarterly budget reviews with the Board before being presented for Board approval. There is a purchase order system in place and directors have various levels of purchasing authority. Dan stated we have an annual audit with Plante Moran which reviews and makes recommendations for internal controls. Dan provided a review of current controls in place at WCRC and with Key Bank for Fraud Prevention.

B. Fuller moved, G. Llamas seconded to adjourn the August 4, 2020 Working Session at 11:50 a.m.

Roll Call Vote:

YEAS: B. Fuller, G. Llamas, J. McCollum, D. Fuller,

NAYS: None

ABSENT: R. Green

ABSTAIN: None

Motion Carried.

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Douglas E. Fuller, Chair  
Washtenaw County Board of Road Commissioners

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Barb Fuller, Vice-Chair  
Washtenaw County Board of Road Commissioners

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