

WASHTENAW COUNTY BOARD OF ROAD COMMISSIONERS

555 North Zeeb Road, Ann Arbor, MI 48103

Minutes of January 7, 2020

Board Present: Road Commissioners Doug Fuller, Rod Green

Board Absent: Commissioner Barb Fuller

Staff Present: S. Siddall, J. Harmon, M. MacDonell, D. Ackerman, C. Ryan, N. Murphy,
N. Peterson, C. Brochue, E. Kizer, D. Troyka

Others Present: L. Moutinho, R. Jamnick, J. Westman

The meeting was called to order at 1:00 p.m. by Douglas Fuller, Chair. The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

RC19-428 R. Green moved, D. Fuller seconded to approve the agenda as presented.
Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

ACCEPTANCE OF THE MINUTES

RC19-429 R. Green moved, D. Fuller seconded to approve the Board Meeting Minutes of December 17, 2019 as presented. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

RC19-430 R. Green moved, D. Fuller seconded to approve the Closed Session Minutes of December 17, 2019 as presented. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

PUBLIC COMMENT

John Westman addressed the Board regarding the Road Commission improving transparency.

WRITTEN COMMUNICATIONS

RECEIVED: December 16, 2019
 FROM: Ateesh Lath, Emerson Eagles Robotic Team #12890
 WHY: Thank you to the Road Commission for giving the opportunity to adopt a 2 mile stretch of road in front of their school.

COMMISSIONER AND STAFF FOLLOW UP TO PUBLIC COMMENT

Commissioner Rod Green commented that John Westman's points were well taken. Commissioner Doug Fuller responded to Mr. Westman's comments stating that at 9:00a.m. once/month on the second board meeting date of the month, there is a Working Session open to the public where Commissioners and staff have discussions, the public is welcome to attend.

CONSENT AGENDA

The items approved on the Consent Agenda are as follows:

RC19-431 R. Green moved, D. Fuller seconded the approval of the Consent Agenda for January 7, 2020 as presented. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

Camel Maxxx 12 Yard Sewer and Catch Basin Cleaner – Rescind Purchase Authorization/Resolution No. RC19-414

RC19-432 R. Green moved, D. Fuller seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby rescinds Resolution No. RC19-414, authorizing the purchase from North River Truck & Trailer Inc. Mt. Clemens, Michigan. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

2020 Capital Equipment Purchases – Camel Maxxx 12 Yard Sewer and Catch Basin Cleaner

RC19-433 R. Green moved, D. Fuller seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves the purchase from Super Products LLC of Mukwanago, Wisconsin through the HGACBuy purchasing program Contract #SC01-18 for a 2018 Camel Maxxx 12 yard sewer and catch basin cleaner for the total cost of \$368,312.00. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

Marion Road Culvert Replacement – Project Funding Agreement with Saline Township

RC19-434 R. Green moved, D. Fuller seconded that upon the recommendation of the County Highway Engineer/Director of Engineering, the Board hereby approves and authorizes the Managing Director and Chair to sign the cost sharing agreement between the Washtenaw County Road Commission and Saline Township, for the replacement of the Marion Road Culvert over the tributary to Johnson Drain is located in Section 11 of Saline Township. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

Moon Road Culverts Replacement – Project Funding Agreement with York Township

RC19-435 R. Green moved, D. Fuller seconded that upon the recommendation of the County Highway Engineer/Director of Engineering, the Board hereby approves and authorizes the Managing Director and Chair to sign the cost sharing agreement between the Washtenaw County Road Commission and York Township, for the replacement of the Moon Road Culverts over the tributary to the Saline River in Sections 20 and 21 of York Township. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

Miller Road Bridge/Roundabout at Miller Road and Wagner Road – Final Plans

RC19-436 R. Green moved, D. Fuller seconded that upon the recommendation of the County Highway Engineer/Director of Engineering and the concurrence of the Managing Director, the Board hereby approves the final plans and specifications for the Miller Road Bridge and Roundabout at Miller Road and Wagner Road project located in Sections 13 and 14 of Saline Township. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

Pontiac Trail @ Seven Mile Road Intersection Improvement Project – Final Plan Approval

RC19-437 R. Green moved, D. Fuller seconded that upon the recommendation of the County Highway Engineer/Director of Engineering and the concurrence of the Managing Director, the Board hereby approves the final plans and specifications for the construction of the Pontiac Trail @ Seven Mile Road intersection improvements located in Sections 7 & 8 of Salem Township. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

2019 Pedestrian Signal Upgrade Project – Contract Renewal Option

RC19-438 R. Green moved, D. Fuller seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby accepts the Renewal Option of the 2019 Pedestrian Signal Upgrade Project Contract with J. Ranck, Inc., 1993 Gover Parkway, Mt. Pleasant, MI 48858 through the end of 2020, upon written agreement of both parties. Unit prices, terms and conditions of the first year of the contract will remain the same for the one-year renewal, however, quantities may vary. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

MDOT Traffic Signal Cost Agreement – M-17 (Washtenaw) @ Dalton/Glencoe Hills Drive – Illuminated Sign

RC19-439 R. Green moved, D. Fuller seconded that upon the recommendation of the Director of Engineering/County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves and authorizes the Managing Director to sign the Michigan Department of Transportation Cost Agreement for Traffic Signal Controls at M-17 (Washtenaw) @ Dalton / Glencoe Hills Drive agreeing to the conditions set forth in the MDOT Cost Agreement for Traffic Signal Control. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

WCRC TCO #2537 – Parkwood Avenue and Airport Industrial Drive – Ypsilanti Township

RC19-440 R. Green moved, D. Fuller seconded

WHEREAS, under the provisions of Chapter VI of Act No. 300, Public Acts of Michigan of 1949, as amended (Michigan Vehicle Code), this Board is authorized to place and maintain traffic control devices and traffic control signals on any highway under its jurisdiction for the purpose of regulating, warning or guiding traffic; and

WHEREAS, Parkwood Avenue and Airport Industrial Drive located in Section 11 of Ypsilanti Township are county roads under the jurisdiction of this Board, and in the interest of public safety, it is deemed necessary to place and maintain certain traffic control devices and/or signals on said roads to regulate, warn and guide traffic.

WHEREAS, that all vehicles approaching the intersection, as designated, shall be required to stop before entering.

NOW, THEREFORE, BE IT RESOLVED that stop signs shall be erected to give notice of the regulation hereinbefore established; and

BE IT FURTHER RESOLVED that a certified copy hereof be filed with the County Clerk of the County of Washtenaw, Michigan.

Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

Payroll & Bills for December 24, 2019

RC19-441 R. Green moved, D. Fuller seconded the Board hereby approves Voucher 10382 totaling \$280,205.49 for payroll of December 24, 2019, and Voucher 10383 totaling \$1,265,177.34 in payment of bills for December 24, 2019. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

REPORTS

COUNTY COMMISSIONER REPORT

No report.

ROAD COMMISSIONER REPORTS

Commissioner Barb Fuller:

Not present.

Commissioner Rod Green:

No report.

Commissioner Doug Fuller:

- Commissioner Doug Fuller expressed frustration by Amtrak's lack of action concerning the Cavanaugh Lake Road project.
- Commissioner Doug Fuller was pleased to see when he drove down Grove Road where the Road Commission performed an emergency repair that the sheet piling had been covered which addressed his safety concern.
- Commissioner Doug Fuller was pleased to see the completed paving on Saline-Milan Road from Milan to Saline.

MANAGING DIRECTOR'S REPORT

Sheryl Siddall, Managing Director

Michigan Healthy Worksite Award

Nicole Peterson, HR Manager, shared that we received an honorable mention for the Michigan Healthy Worksite and explained how this program works to promote more wellness activities at the Road Commission.

Chat with the Road Commission

Sheryl Siddall provided a review of how the Chat with the Road Commission is set up for each board meeting and how this is being advertised to the public.

FINANCE & IT REPORT

Dan Ackerman, Director of Finance & IT

Finance Report

- Michigan Transportation Fund Receipts (MTF) – the November MTF was back to a more traditional increase from the previous year/same month and was up about 9%. Year to Date the MTF was about 8% higher than 2018. This is on track with our budget.
- The Payroll System was rolled over to the new year. There has been some struggles with the new tax tables. There is a new W4 form for new hires from 2020 forward requiring the Finance Department to run two tax tables.
- Physical inventory counts were completed.
- The Accounts Payable system was rolled over to 2020.

IT Report

- The IT Department is taking precautions requiring uniform passwords for the organization.
- IT has pushed out the new email signature form for all staff on completion of our 100 Year Anniversary.

OPERATIONS REPORT

Jim Harmon, Director of Operations

- Lack of winter has shifted crews addressing surface maintenance, ditches and drainage.
- Heavy Truck Driver Vacancies – With the effort of the Human Resources Department, two new heavy truck drivers were hired at the Southeast Service Center. One new truck driver was hired for District . The remaining vacancies are currently at four (4).
- A variety of equipment authorized for 2020 will be arriving soon.
- We are out to bid for slag for the chip seal program and liquid asphalt products.

ENGINEERING REPORT

Matt MacDonell, Director of Engineering

- The 2020 Road and Bridge Improvements Project sheet was distributed to the Board.
- MAVD Property/Zeeb Road – Matt provided an update on the MAVD property across the street from the Road Commission on Zeeb Road. The applicant is working with Scio Township on a preliminary PUD. The Road Commission has been working with the applicant, Scio Township and MDOT to develop a traffic impact study. Midwest Consulting has been hired as the applicant's engineer.

CLOSED SESSION

Miller Road at Wagner Road Intersection Project, Scio Township, Parcel R-6, 2420 N. Wagner Road – Right of Way Acquisition

RC19-442 R. Green moved, D. Fuller seconded to enter Closed Session at approximately 2:00 p.m. pursuant to Sections 7 and 8 of the Open Meetings Act for the purposes of consulting with staff under Sections 7 and 8 of the Open Meetings Act regarding contemplated condemnation action against David M. Black for the acquisition of property rights necessary to construct the Miller Road at Wagner Road roundabout project, which discussion could have a detrimental financial effect on the litigating or settlement position of this body if conducted in an open meeting.

ROLL CALL VOTE:

YEAS: R. Green, D. Fuller

NAYS: None

ABSENT: B. Fuller

ABSTAIN: None

Motion Carried.

RC19-443 R. Green moved, D. Fuller seconded to exit Closed Session at approximately 2:41 p.m.

ROLL CALL VOTE:

YEAS: D. Fuller, R. Green

NAYS: None

ABSENT: B. Fuller

ABSTAIN: None

Motion Carried.

Miller Road at Wagner Road Intersection Project, Scio Township, Parcel R-6, 2420 N. Wagner Road – Right of Way Acquisition

RC19-444 R. Green moved, D. Fuller seconded

WHEREAS, this Board has reviewed the proposed Resolution of Declaration of Taking and Resolution for Estimated Just Compensation necessary for acquisition of a temporary grading permit upon a parcel of property located at the northeast corner of Miller Road at Wagner Road and commonly referred to as 2420 N. Wagner Road, Scio Township, Washtenaw County, Michigan with a corresponding Tax Identification Number of H-08-13-325-006.

NOW, THEREFORE, BE IT RESOLVED that upon recommendation of the Director of Engineering/County Highway Engineer and concurrence of the Managing Director, the Board does hereby approve the attached Resolution of Declaration of Taking and Resolution for Estimated Just Compensation, required to take the grading permit area upon a parcel of property referenced as 2420 N. Wagner Road, Scio Township, Washtenaw County, Michigan with a corresponding Tax Identification Number of H-08-13-325-006.

Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

ADJOURNMENT

RC19-445 R. Green moved, D. Fuller seconded to adjourn the January 7, 2020 meeting at 2:44 p.m. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

DRAFT

Douglas E. Fuller, Chair

Sheryl Soderholm Siddall, Deputy Clerk

Minutes Approved: _____