

REQUEST FOR QUALIFICATIONS

The Washtenaw County Remonumentation Program is requesting that interested contractors submit a Qualifications Statement for the 2020 Remonumentation Grant Program. The Model County Plan requires that the Qualifications Based Selection (QBS) process be followed periodically in the selection of qualified remonumentation contractors.

TO: Arbor Land Consultants; Coleman Land Surveying; Jekabson & Associates; Midwestern Consulting, LLC.; Washtenaw Engineering Company; Open Invitation for Qualified Consultants

FROM: Evan N. Pratt, County Grant Administrator, (734) 222-6860; John A. Myles, County Representative (734) 327-6684

RE: Request for Statement of Qualification

Your firm is invited to submit your Statements of Qualification to become eligible for a possible contract for professional services for the 2020 REMONUMENTATION GRANT PROGRAM.

Surveyors wishing to participate as a company representative for future Peer Review Committees only may be waived from submitting the RFQ and call Evan N. Pratt, County Administrator, (734) 222-6860 to arrange for participation.

BACKGROUND

Public Act 345 and 346 of 1990, known as the Remonumentation Act, requires a program to *“coordinate the restoration, maintenance, and the preservation of the land survey records of vertical and horizontal monuments, the public land survey system, and the property controlling corners established by the United States public land survey and the national geodetic survey within this state.”*

Each county utilizing grant monies adopted a plan to complete this mission in a 20-year time frame. Washtenaw County adopted such a plan and has been participating in the remonumentation program since 1993.

SCOPE OF WORK

Primary contract work may include Research and Remonumentation in accordance with P.A. 345 and 346 and the Model Plan of a block area consisting of an average of 8 to 25 PLLS corners as assigned by the county administrator. There may also be contracts for recovering geodetic markers and determining state plane coordinates. All Remonumentation contractors are required to attend all Peer Review Committee Meetings. Surveyors wishing to participate as a company representative for the Peer Review Committee only may be waived from submitting the RFQ and call Evan N. Pratt, County Administrator (734) 222-6860 to arrange for participation.

QUALIFICATIONS

Your letters of Qualification should include the following information:

- 1) Name, address, and brief history of firm.
- 2) Brief resume of the professional surveyor to be assigned to this project
- 3) Number of remonumentation contracts primary surveyor has completed in Washtenaw County and number of years surveyor has actively participated in the Washtenaw County Peer Review Committee.
- 4) Summary of participation in other county remonumentation programs.
- 5) Number of years and nature of work experience in Washtenaw County including filing of LCRC certificates.
- 6) Discuss ability to commit staff to remonumentation project and ability to meet contract specifications and deadlines.
- 7) Brief overview of company's equipment inventory for finding and setting monuments, traversing sections, and safety requirements.
- 8) Statement of commitment to obtain all necessary permits as required by law, including a permit to work in the right-of-way, and to comply with all applicable laws and regulations.

SCHEDULE

Your letters and statements of qualifications with 2 copies should be forwarded to the following address and should be received no later than 5 p.m. on January 10, 2020.

To: John A. Myles, P.S.
Washtenaw County Remonumentation County Representative
Washtenaw County Road Commission
555 N. Zeeb Rd
Ann Arbor, MI 48103
mylesj@wcroads.org

Submittal of a Statement of Qualifications does not guarantee being awarded a contract in Washtenaw County.