WASHTENAW COUNTY ROAD COMMISSION
Bi-Monthly Meeting of the Board of County Road Commissioners

December 3, 2019 – 1:00 p.m.

Washtenaw County Road Commission Boardroom ◆ 555 N. Zeeb Road ◆ Ann Arbor, Michigan 48103

AGENDA

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

II. APPROVAL OF AGENDA

III. PUBLIC HEARING – Road Commission 2020 Budget

IV. ACCEPTANCE OF MINUTES (Action)..... **Page 1-11**
A. Board Meeting Minutes of November 19, 2019
B. Working Session Minutes of November 19, 2019

V. PUBLIC COMMENT
This is the time set aside on the agenda to receive comments from the public. This is not intended to be a period for dialogue. Each person will be allotted (3) minutes to address the Board.
A. Public Comment
B. Written Communications..... **Page 12-17**

VI. COMMISSIONER AND STAFF FOLLOW-UP TO PUBLIC COMMENT

VII. NEW BUSINESS

A. Consent Agenda ..... **Page 18-53**
1. Road Commission 2019 Final Budget Amendments
2. Old US-12 Culvert over Letts Creek – Construction Bid
3. Miller Road at Wagner Road Roundabout Project – Parcel R-1, Scio Hills Subdivision Association, Right of Way Acquisition
4. Payroll & Bills for November 27, 2019

B. Action Items
1. Road Commission 2020 Annual Budget

VIII. REPORTS ..... **Page 54-62**
A. County Commissioner Report
B. Road Commissioners Report
C. Managing Director Report
1. Staff Report of 11-11 to 11-24-19
2. Michigan Transportation Fund Receipts

IX. EXECUTIVE SESSION
Pontiac Trail at Seven Mile Road, Salem Township – Parcel 5, Chestnut Development Right of Way Acquisition

X. ADJOURNMENT

WASHTENAW COUNTY BOARD OF ROAD COMMISSIONERS

555 North Zeeb Road, Ann Arbor, MI 48103

Minutes of November 19, 2019

Board Present: Road Commissioners Doug Fuller, Barbara Fuller, Rod Green

Staff Present: S. Siddall, J. Harmon, M. MacDonell, D. Ackerman, C. Ryan, C. Brochue, E. Kizer

Others Present: R. Jamnick

The meeting was called to order at 1:00 p.m. by Douglas Fuller, Chair. The Pledge of Allegiance was recited.

DRAFT

APPROVAL OF AGENDA

RC19-379 R. Green moved, B. Fuller seconded to approve the agenda as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

ACCEPTANCE OF THE MINUTES

RC19-380 B. Fuller moved, R. Green seconded to approve the Board Meeting Minutes of November 5, 2019 as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

RC19-381 B. Fuller moved, R. Green seconded to approve the Special Board Meeting Executive Session Minutes of November 8, 2019 as presented.

ROLL CALL VOTE
YEAS: D. Fuller, B. Fuller, R. Green
NAYS: None
ABSENT: None
ABSTAIN: None
Motion Carried.

PUBLIC COMMENT

No public comment.

WRITTEN COMMUNICATIONS

RECEIVED:	November 14, 2019
FROM:	Pittsfield Township
WHY:	Resolution of Support to maintain the WCRC current structure

RECEIVED:	November 14, 2019
FROM:	Lima Township
WHY:	Resolution of Support to maintain the WCRC current structure

ISSUED:	November 14, 2019
WHY:	Public Hearing regarding proposed abandonment of unimproved section of Prospect Road, east of Snow Road, south of Grove Road, Ypsilanti Township
WHERE:	Washtenaw County Road Commission, 555 N. Zeeb Road, Ann Arbor
WHEN:	Monday, December 16, 2019 at 2:00 p.m.
CONTACT:	Curt Brochue, Right of Way Specialist

ISSUED:	November 8, 2019
WHY:	Completion of concrete repairs – Ann Arbor-Saline Road re-opened
WHERE:	Ann Arbor-Saline Road between Waters Road/Lohr Road and I-94 ramps
TOWNSHIP:	Pittsfield
WHEN:	Friday, November 8, 2019
CONTACT:	Michele Ford, Project Manager

RECEIVED:	November 6, 2019
WHY:	Thank you for the quality job collaborating with Lenawee and Monroe counties finishing Ridge Highway.
WHERE:	Intersection of Ridge Road, Hack Road and Westfall Road
TOWNSHIP:	York & Milan Township (Monroe County)

ISSUED:	November 4, 2019
WHY:	Completion of culvert replacement – Warren Road re-opened
WHERE:	Warren Road between Vorhies Road and Curtis Road
TOWNSHIP:	Superior
WHEN:	Friday, November 8, 2019
CONTACT:	Ken Harris, Superintendent

ISSUED:	November 1, 2019
WHY:	Permit work – YCUA sewer repair – Textile Road closed
WHERE:	Between Whittaker Road and Tuttle Hill Road
TOWNSHIP:	Ypsilanti
WHEN:	Saturday, November 2, 2019
CONTACT:	John Posegay, Permits Coordinator

DRAFT

ISSUED:	November 1, 2019
WHY:	Construction Open House – Cavanaugh Lake Road Bridge
WHERE:	Chelsea District Library, 221 S. Main Street, Chelsea
TOWNSHIP:	Sylvan
WHEN:	Thursday, November 14, 2019 from 6:30 to 7:30 p.m.
CONTACT:	Nate Murphey, Project Manager

CONSENT AGENDA

The items approved on the Consent Agenda are as follows:

RC19-382 R. Green moved, B. Fuller seconded the approval of the Consent Agenda for November 19, 2019 as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Chelsea Hometown Holiday Light Parade – Road Closure

RC19-383 R. Green moved, B. Fuller seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board approves the temporary closure of the following road on Saturday, December 7, 2019, for the Annual Chelsea Holiday Light Parade:

- Old US-12 from M-52 to Old Manchester Road - 5:45 p.m. to 7:45 p.m.

Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Managed Services Provider (MSP) – Professional Services Agreement

RC19-384 R. Green moved, B. Fuller seconded that upon the recommendation of the Director of Finance and IT and the concurrence of the Managing Director, the Board hereby approves the MSP contract for 2020 with Dominant Systems for a not-to-exceed amount of $120,000.00. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Managing Director Merit Pay

RC19-385 R. Green moved, B. Fuller seconded the Board hereby approves and authorizes use of the salary administration program for potential merit pay for the Managing Director based upon the Managing Director's 2019 annual performance review and each future annual review. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

DRAFT

2020 Seasonal Requirements Snow & Ice Control Abrasives Bid

RC19-386 R. Green moved, B. Fuller seconded that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board hereby accepts the low bid and second low bids for 2020 seasonal requirements of snow and ice control abrasives as submitted by Aggregate Industries LLC, 15215 Day Road, Dundee, MI 48131, Farmer & Underwood Trucking LTD, 7401 Rawsonville Road, Belleville, MI 48111, and Osburn Industries, 5850 Pardee Road, Taylor, MI 48180. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2020 Seasonal Requirements 22A Road Gravel Bid

RC19-387 R. Green moved, B. Fuller seconded that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board accepts the low bid and second low bids for 2020 seasonal requirements of limestone products as submitted by Farmer & Underwood Trucking LTD, 7401 Rawsonville Road, Belleville, MI 48111, Osburn Industries, 5850 Pardee Road, Taylor, MI 48180, and Stoneco 15203 S Telegraph Road, Monroe, MI 48161. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2020 Seasonal Requirements Limestone Products Bid

RC19-388 R. Green moved, B. Fuller seconded that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board accepts the low bid and second low bids for 2020 seasonal requirements of limestone products as submitted by Aggregate Industries LLC, 15215 Day Road, Dundee, MI 48131, Farmer & Underwood Trucking LTD, 7401 Rawsonville Road, Belleville, MI 48111, Osburn Industries, 5850 Pardee Road, Taylor, MI 48180, and Stoneco of Michigan, 15203 S Telegraph Road, Monroe, MI 48161. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Payroll & Bills for November 13, 2019

RC19-389 R. Green moved, B. Fuller seconded the Board hereby approves Voucher 10376 totaling $278,940.17 for payroll of November 13, 2019, and Voucher 1077 totaling $2,022,548.47 in payment of bills for November 13, 2019. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

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COUNTY COMMISSIONER REPORT

No Report.

ROAD COMMISSIONER REPORTS

Commissioner Barb Fuller attended the following meetings:

11/6 Board of Commissioners Public Hearing regarding the WCRC structure.

11/8 WCRC Managing Director Annual Performance Evaluation.

11/12 Parks & Recreation Meeting.

11/13 Gender Equity Discussion Session with Gretchen Whitmer at the Washtenaw Golf Club.

Commissioner Rod Green

11/6 Spoke on behalf and in support of the current Road Commission structure at the BOC Public Hearing.

11/7 WCRC Annual Pancake Breakfast at the Washtenaw Farm Council Grounds.

Commissioner Doug Fuller

No report.

MANAGING DIRECTOR'S REPORT

Sheryl Siddall, Managing Director

- Sheryl commented on the new Communications Report that has been added to the Staff Report.
- Sheryl Siddall and Coy Vaughn, Parks & Recreation Director, will make a presentation to the Board of Commissioners on Thursday, November 21st at 6:30 p.m. at the Superior Township Hall on the 2019 current county millage and the renew/restore county millage from 2021 – 2024.

FINANCE & IT REPORT

Dan Ackerman, Director of Finance & IT

Finance Report

- Staff is focusing on the 2019/2020 budgets. The 2019/2020 budgets will be brought to the board for approval at the next board meeting on December 3rd.
- The Finance Department is sending year-end invoices out and ordering tax forms

IT Report

- Staff has been looking at implementing a disaster recovery plan for the IT equipment/servers. We currently have a 40-day backup capacity on our servers. The average backup is approximately six months.

DRAFT

OPERATIONS REPORT

Jim Harmon, Director of Operations

- Jim provided a construction workload sheet and a remaining work-to-be-done work sheet.
- Jim provided an update of the winter storm event on November 11th. Jim commented with the recent thawing, the dirt roads are deteriorating. There was $872,000 dollars spent on the November 11th winter storm event with 1,000 hrs. cumulative overtime and 4,036 tons of salt used.
- Jim reported there are continuing problems with distracted and aggressive driving while our drivers are performing work on the public roadways.

ENGINEERING REPORT

Matt MacDonell, Director of Engineering

- Ann Arbor/Saline Road – this project was completed in two weeks and Ann Arbor/Saline Road has been re-opened. The second part of this project will be scheduled in the spring of 2020.
- Saline/Milan Road Bridge – this project is complete and the road has been re-opened.
- Chubb Road – this project has encountered a utility conflict. Work will resume in the spring 2020.
- Cavanaugh Lake Road Bridge – we are waiting for clearance from the railroad to enter into the railroad right of way to complete this project over the winter.

EXECUTIVE SESSION

RC19-390 B. Fuller moved, R. Green seconded to enter Executive Session at approximately 1:33 p.m. to discuss Right-of -Way Acquisitions for Parcel 3 and Parcel 5, Pontiac Trail at Seven Mile Road, Salem Township.

ROLL CALL VOTE:
YEAS: D. Fuller, B. Fuller, R. Green
NAYS: None
ABSENT: None
ABSTAIN: None
Motion Carried.

DRAFT

RC19-391 R. Green moved, B. Fuller seconded to exit Executive Session at approximately 1:49 p.m.

ROLL CALL VOTE:
YEAS: D. Fuller, B. Fuller, R. Green
NAYS: None
ABSENT: None
ABSTAIN: None
Motion Carried.

Pontiac Trail at Seven Mile Road, Salem Township, Parcel 3, Right of Way Acquisition (Resolution to accept Amended Good Faith Offer)

RC19-392 B. Fuller moved, R. Green seconded

NOW, THEREFORE, BE IT RESOLVED that upon recommendation of the Director of Engineering/County Highway Engineer and concurrence of the Managing Director, the Board does hereby approve the administrative settlement amount of Two Thousand Five Hundred ($2,500.00) Dollars and amended good faith offer to acquire a public road easement upon a parcel of property referred to as the southeast corner of Pontiac Trail and 7 Mile Road with a corresponding Tax Identification Number of A-01-08-200-030, and further directs the Chair and Managing Director to execute the Amended Good Faith Offer of just compensation. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Pontiac Trail at Seven Mile Road, Salem Township, Parcel 5, Right of Way Acquisition (Resolution of Estimated Just Compensation & Declaration of Taking)

RC19-393 R. Green moved, B. Fuller seconded

WHEREAS, this Board has reviewed the proposed Resolution Declaration of Taking and Resolution for Estimated Just Compensation necessary for acquisition of a public road easement and temporary grading permit upon a parcel of property commonly referred to as the northwest corner of Pontiac Trail and 7 Mile Road, and having a corresponding Tax Identification Number of A-01-07-100-016.

NOW, THEREFORE, BE IT RESOLVED that upon recommendation of the Director of Engineering/County Highway Engineer and concurrence of the Managing Director, the Board does hereby approve the attached Resolution of Declaration of Taking and Resolution for Estimated Just Compensation, required to take the easement and grading permit areas upon a parcel of property referenced as Vacant NWC Pontiac Trail at 7 Mile Road, Salem Township, Michigan, with a corresponding Tax Identification Number of A-01-07-100-016.

DRAFT

ADJOURNMENT

RC19-394 R. Green moved, B. Fuller seconded to adjourn the November 19, 2019 meeting at 1:54 p.m. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Douglas E. Fuller, Chair

Sheryl Soderholm Siddall, Deputy Clerk

Minutes Approved: _____

DRAFT

WASHTENAW COUNTY BOARD OF ROAD COMMISSIONERS
WORKING SESSION MINUTES OF
November 19, 2019

Present: Road Commissioners Douglas Fuller, Barbara Fuller, Rodrick Green

Staff Present: S. Siddall, J. Harmon, D. Ackerman, M. MacDonell, C. Ryan, A. Berkholz, E. Kizer

Others Present: Ruth Ann Jamnick

The Board entered the Working Session at approximately 9:00 a.m.

2019 FINAL BUDGET REVIEW

Revenue

Michigan Transportation Fund (MTF) – it is anticipated that the annual MTF receipts will be $28.5 million.

Federal/State Funds – revenues will be lower than anticipated because of various carryover projects.

State Trunkline Maintenance – revenues received for the State Trunkline contract are anticipated as budgeted.

Township Contributions – Township contributions are lower than budgeted due to lower costs for township matching and culvert replacement projects.

Other Contributions – are lower than budgeted due to various non-motorized trail carryover project work.

Miscellaneous Income – The other category includes revenues from various equipment auctions. The overall revenues were higher due to more than anticipated interest income.

2019 Projected Deficit Spending – ($4.3 million)
2019 Fund Balanced (projected) = $3.6 million

DRAFT

2020 BUDGET

Michigan Transportation Fund (MTF) – The Road Commission is anticipating an increase to the MTF revenue in 2020.

Federal/State Funds – The significant projects are Huron River Trail – B2B Segment 2; Huron Waterloo Trail, Phase 1B; Dixboro Road Trail, Phase 2; US 12 and M-17 improvements; Miller @ Wagner Road; Miller Road Bridge; County Wide Signal Upgrade and Carpenter Road, (Ellsworth to Packard).

State Trunkline Maintenance – The State Trunkline Maintenance budget reflects the FY 2020 contract budget authorized by the Michigan Department of Transportation (MDOT).

Township Contributions – are anticipated to decrease in 2020. The Matching Program is the same as in 2020. Additional contributions are expected from Ypsilanti Township for bond reimbursement as well as Ann Arbor Township for Dixboro Road Trail, Phase 2. A portion of Chubb Road (Five Mile to Napier) is anticipated to carry over into 2020 with reimbursement from Salem Township. Also included are contributions from townships for various culvert projects.

Other Contributions – are anticipated to increase in 2020. A County Wide Millage was approved by voters in 2016 and $3,800,000 of work is anticipated to be completed in 2020. Contributions are anticipated from Washtenaw County Parks for the Huron River Trail – B2B, and the Huron Waterloo Trail, as well as a contribution from Washtenaw Community College for the WCC Map Grant.

Miscellaneous Income – Interest income is projected to be lower than 2019 levels in 2020. Permit/Subdivision activities are expected to be lower than 2019 levels. An installment purchase agreement for 4 heavy trucks is anticipated.

2020 Fund Balance (projected) - $15.6 million

2020 FEDERAL/STATE AID PROJECTS

Matt MacDonell, Director of Engineering, provided a review of the 2020 Federal/State Aid Projects.

The total 2020 Federal/State Aid Program is $30 million dollars.

2020 NON-FEDERAL/STATE AID PROJECTS

Dan Ackerman, Director of Finance, provided a review of the 2020 Non-Federal/State Aid Projects.
The total local road program is $4.2 million
The total primary & local road program is $13.2 million dollars.

Sealcoat/Crack Sealing Program

Jim Harmon, Director of Operations, provided a review of the 2020 sealcoat/crack sealing program investment being partly funded by the County millage program. There will be approximately 100 miles of chip seal covered in 2020.

DRAFT

2020 WCRC BOARD SCHEDULE AND MEETING FORMAT

There was discussion of incorporating a timeframe where the public can come in to communicate with specific staff and/or a Board member on any concerns they may have one hour prior to the scheduled Board Meeting time. It was agreed to try a drop by format to meet with staff prior to the scheduled Board meeting. This would be rolled out at the first of the year (2020). Staff will come back at the next board meeting with a proposal on this program.

Commissioner Doug Fuller suggested offering training for township trustees on road commission budgeting.

ADJOURNMENT

B. Fuller moved, R. Green seconded to adjourn the November 19, 2019 Working Session at 12:04 p.m. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

DRAFT

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Douglas E. Fuller, Chair
Washtenaw County Board of Road Commissioners

_____

Bob Fuller, Vice-Chair
Washtenaw County Board of Road Commissioners

COMMISSIONERS
DOUGLAS E. FULLER
CHAIR

BARBARA RYAN FULLER
VICE-CHAIR

RODRICK K. GREEN
MEMBER

WASHTENAW COUNTY
BOARD OF COUNTY ROAD COMMISSIONERS
555 NORTH ZEEB ROAD
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SHERYL SODERHOLM SIDDALL, P.E.
MANAGING DIRECTOR

MATTHEW F. MACDONELL, P.E.
DIRECTOR OF ENGINEERING
COUNTY HIGHWAY ENGINEER

JAMES D. HARMON, P.E.
DIRECTOR OF OPERATIONS

DANIEL D. ACKERMAN
DIRECTOR OF FINANCE & IT

TO: Washtenaw County Board of County Road Commissioners

FROM: Sheryl Soderholm Siddall, Managing Director

DATE: December 3, 2019

SUBJECT: **Written Communications for December 3, 2019 Board Meeting**

WRITTEN COMMUNICATIONS

ISSUED: November 22, 2019
WHY: Public Meeting - Review planned improvements to US-12 and M-17
WHERE: New Covenant Missionary Baptist Church, 2345 Tyler Road, Ypsilanti
TOWNSHIP: Ypsilanti
WHEN: Monday, December 16, 2019 @ 6:30 p.m.
CONTACT: Michele Ford, Project Manager

RECEIVED: November 21, 2019
FROM: Charles Derry
WHY: Thank you for the excellent work on Merkel Road resurfacing

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RECEIVED: November 15, 2019
FROM: Chuck Tellas, York Township Supervisor and Helen Neil, York Township Clerk
WHY: Thank you to the road crews for the excellent job clearing roads in York Township during the November 11th snowstorm event.

ISSUED: November 15, 2019
WHY: Completion of Saline-Milan Road Bridge project
WHERE: Saline-Milan Road between Judd Road and Willis Road
TOWNSHIP: York
WHEN: Road re-opened Friday, November 15th
CONTACT: Nate Murphy, Bridge Engineer

ISSUED: November 14, 2019
WHY: Public Information Meeting – Dixboro Road Trail Phase II
WHERE: Dixboro United Methodist Church, 5221 Church Road, Ann Arbor
TOWNSHIP: Ann Arbor
WHEN: Thursday, December 5, 2019 from 7:00 – 8:00 a.m.
CONTACT: Michele Ford, Project Manager

Washtenaw County Road Commission
555 N. Zeeb Road
Ann Arbor, Michigan 48103

PUBLIC MEETING NOTICE

WHAT: Review planned improvements to US-12 and M-17 in Ypsilanti Township

WHEN: Monday, December 16, 2019, 6:30 p.m.

WHERE: New Covenant Missionary Baptist Church, 2345 Tyler Rd, Ypsilanti

WHY: Representative Ronnie Peterson, Ypsilanti Township, the Washtenaw County Road Commission (WCRC), and the Michigan Department of Transportation (MDOT) invites the public to the 2nd public meeting regarding improvements planned on US-12 (Michigan Avenue) and M-17 (Ecorse Road) in Ypsilanti Township.

The meeting will be held on Monday, December 16, 2019, at 6:30 p.m. at the New Covenant Missionary Baptist Church. There will be a presentation outlining the selected design and staff will be available to answer questions about the project.

Improvements will be funded by an $8 million budget allocation from MDOT and construction is expected to begin in 2020.

CONTACT: If you have any questions concerning this meeting, please contact Michele Ford, project manager, (734) 327-6652, fordm@wcroads.org. To learn more about the project and public meeting #1, visit: wcroads.org/wcrc-project/us-12-improvements/

WCRC will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes or printed material being considered at the meeting, to individuals with disabilities upon a 7-business day notice to WCRC. Individuals with disabilities requiring auxiliary aids or services should contact Emily Kizer, communications manager, by phone (734) 327-6646, by email kizere@wcroads.org, by fax (734) 761-3737 or by mail at WCRC, 555 N. Zeeb Road, Ann Arbor, MI 48103.

ISSUE DATE: 11/22/2019

From: Charles Derry
Sent: Thursday, November 21, 2019 5:08 PM
To: WCRC <wcrc@wcroads.org>; Webster Twp John Kingsley Supervisor <jkingsley@twp.webster.mi.us>
Cc: Webster Twp. Barbara Calleja Clerk <bcalleja@twp.webster.mi.us>; Webster Twp. John Scharf Treasurer <jscharf@twp.webster.mi.us>; Webster Twp. Brant Savander Trustee <bsavander@twp.webster.mi.us>; Webster Twp. Dan Munzel Trustee <dmunzel@twp.webster.mi.us>; Webster Twp. John Westman Trustee <jwestman@twp.webster.mi.us>; Webster Twp. Richard Kleinschmidt Trustee <rkleinschmidt@twp.webster.mi.us>

Subject: Merkel Rd. Re-gravel

I just wanted to thank all the people who worked on the Merkel Rd. resurfacing. It was much needed and very welcome. The road looks great and the construction people were always considerate and helpful during the construction so we could get in and out of our driveways, etc. The job was very well done, from the tree cutting and trimming, to the drainage control, grading, and compacting. Thanks also to Supervisor Kingsley and the Webster Township Board, for making this possible. We have lived on Merkel Rd. for almost 50 years now, and this is the best the road has ever looked.

Thank you,
Chuck Derry

From: Helen Neill <hneill@twp-york.org>
Sent: Friday, November 15, 2019 9:30 AM
To: Feazel, Trevor <feazelt@wcroads.org>; Lape, Adam <lapea@wcroads.org>; Harmon, Jim <harmonj@wcroads.org>
Subject: FW: Thank You

Hello Everyone at the WCRC! I echo Chuck's sentiments about our recent snowstorm and your awesome handling of maintaining our roads. What a challenge this time with the initial heavy slush that turned to thick ice!

Kudos to you all.

Sincerely,
Helen Neill, Clerk
Charter Township of York
hneill@twp-york.org
734-439-8842 x204

From: ctellas@twp-york.org <ctellas@twp-york.org>
Sent: Thursday, November 14, 2019 11:30 AM
To: 'Feazel, Trevor' <feazelt@wcroads.org>; 'Lape, Adam' <lapea@wcroads.org>; Jim Harmon <harmonj@wcroads.org>
Cc: Helen A <hneill@twp-york.org>; Sally Louis <slouis@twp-york.org>
Subject: Thank You

Trevor,

Many thanks to you and your crew who cleared the roads in York Township of a heavy snowfall with very little warning. This must have been a challenge for all with new equipment, new faces, first snow event, and unexpected depth of snowfall.

Drifting across Stony Creek Rd just east of the township hall was a particular challenge, but it received special attention with extra plowing and now salt to keep it passable.

I have no idea how many hours some drivers spent at the wheel in the last three days. Let them know we appreciate their work and the extra effort they gave so we could go to work, shop, make doctor appointments, or just drive to enjoy the beauty of the landscape that your crews could not see in the dark, or dared not steal a glance as they guided tons of equipment over roads obscured from direct view.

You guys are awesome!

Chuck Tellas - Supervisor
York Charter Township

Washtenaw County Road Commission
555 N. Zeeb Road
Ann Arbor, Michigan 48103

ADVISORY – ROAD OPENING

WHEN: Effective Friday, November 15, 2019

WHERE: Saline-Milan Road between Judd Road and Willis Road in York Township

WHY: Completion of bridge project

BACKGROUND: On Friday, November 15, 2019, the Washtenaw County Road Commission (WCRC) re-opened Saline-Milan Road between Judd Road and Willis Road in York Township after completing a bridge replacement project.

CONTACT: If you have any questions concerning this project, please contact Nate Murphy, (734) 327-6647 or murphyn@wcroads.org

ISSUE DATE: 11/15/19

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PUBLIC MEETING NOTICE

WHAT: Dixboro Road Trail Phase II Public Information Meeting

WHEN: Thursday, December 5, 2019, from 7 – 8 p.m.

WHERE: Dixboro United Methodist Church
5221 Church Road, Ann Arbor, MI 48105

WHY: Ann Arbor Township and the Washtenaw County Road Commission (WCRC) will hold a public information meeting on Thursday, December 5, 2019, at the Dixboro United Methodist Church to share details about the Dixboro Road Trail Phase II project.

The project will construct a shared-use path along Dixboro Road from the Matthaei Botanical Gardens entrance to the Marshall Nature Area, just north of the Plymouth Road intersection.

CONTACT: If you have any questions, please contact Michele Ford, project manager, (734) 327-6652, fordm@wcroads.org.

WCRC will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes or printed material being considered at the meeting, to individuals with disabilities upon a 7-business day notice to WCRC.

Individuals with disabilities requiring auxiliary aids or services should contact Emily Kizer, communications manager, by phone (734) 327-6646, by email kizere@wcroads.org, by fax (734) 761-3737 or by mail at WCRC, 555 N. Zeeb Road, Ann Arbor, MI 48103.

ISSUE DATE: 11/14/2019

COMMISSIONERS
DOUGLAS E. FULLER
CHAIR

BARBARA RYAN FULLER
VICE-CHAIR

RODRICK K. GREEN
MEMBER

WASHTENAW COUNTY
BOARD OF COUNTY ROAD COMMISSIONERS
555 NORTH ZEEB ROAD
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SHERYL SODERHOLM SIDDALL, P.E.
MANAGING DIRECTOR

MATTHEW F. MACDONELL, P.E.
DIRECTOR OF ENGINEERING
COUNTY HIGHWAY ENGINEER

JAMES D. HARMON, P.E.
DIRECTOR OF OPERATIONS

DANIEL D. ACKERMAN
DIRECTOR OF FINANCE & IT

MEMO TO: Washtenaw County Board of County Road Commissioners

THROUGH: Sheryl Soderholm Siddall, P.E.
Managing Director

DATE: December 3, 2019

SUBJECT: **NEW BUSINESS ITEMS FOR DECEMBER 3, 2019 BOARD MEETING**

A. CONSENT ITEMS

1. Road Commission 2019 Final Budget Amendments

Staff is requesting the Board to approve the 2019 Final Budget Adjustments. At a Board Working Session on November 19, 2019, the Board reviewed the fiscal situation of the Road Commission. Staff is recommending the adjustments to the 2019 Budget as discussed at the Working Session.

PROPOSED MOTION: that upon the recommendation of the Director of Finance and IT and the concurrence of the Managing Director, the Board hereby approves the 2019 year-end budget as presented.

2. Old US-12 Culvert over Letts Creek – Construction Bid

Staff is requesting the Board accept the low bid and authorize the Managing Director to enter into a contract with Salenbien Trucking and Excavating to replace the Old US-12 Culvert over Letts Creek, located in Section 22 of Sylvan Township. The work will consist of replacing the existing culvert with an aluminum box culvert and associated road work. The bid opening occurred on November 22, 2019 and Salenbien Trucking and Excavating was the low bid at $236,091.45. All costs to replace the Old US-12 Culvert over the Letts Creek are funded by the Road Commission and are included in the 2020 budget.

PROPOSED MOTION: that upon the recommendation of the Director of Engineering/County Highway Engineer and the concurrence of the Managing Director, the Board hereby accepts the low bid and authorizes the Managing Director to sign the contract with Salenbien Trucking and Excavating to complete the replacement of the Old US-12 Culvert over Letts Creek in Section 22 of Sylvan Township.

3. **Miller Road at Wagner Road Roundabout Project – Parcel R-1, Scio Hills Subdivision Association, Right of Way Acquisition**

The proposed roundabout intersection project, scheduled for the 2020 construction season, requires the acquisition of various public road easements and temporary grading permits from several property owners. Staff presented a Good Faith Offer of Just Compensation to the Scio Hills Subdivision Association in the amount of Eight Thousand Four Hundred Thirty ($8,430.00), based on a market study, for a public road easement and grading permit. The acquisition is upon a private park within the Scio Hills Subdivision, commonly known as the southwest corner of Miller Road at Wagner Road, and referred to as Tax Parcel Number H-08-14-480-800. The Scio Hills Subdivision Association Board considered the offer and after some deliberation approved the acquisition as presented.

Staff requests the Board approve the acquisition of a 0.198 acre or 8,611 square foot public road easement and a 0.031 acre or 1,373 square foot grading permit, in the amount of Eight Thousand Four Hundred Thirty ($8,430.00) Dollars, upon a parcel of property commonly referred to as the southwest corner of Miller Road at Wagner Road, Scio Township, with a corresponding Tax Parcel Number of H-08-14-480-800

PROPOSED MOTION: that upon the recommendation of the County Highway Engineer/Director of Engineering and concurrence of the Managing Director, the Board hereby approves the acquisition of a 0.198 acre public road easement and a 0.031 acre grading permit from the owners, being the Scio Hills Subdivision Association, upon a parcel of property commonly known as the southwest corner of Miller Road at Wagner Road and referred to as Tax Parcel Number H-08-14-480-800, in the amount of Eight Thousand Four Hundred Thirty ($8,430.00) Dollars and further directs the Chair and Managing Director to execute the Good Faith Offer of Just Compensation, as presented.

4. **Payroll & Bills for November 27, 2019**

Staff is requesting the Board to approve the payment of payroll and bills for November 27, 2019.

PROPOSED MOTION: the Board hereby approves Voucher 10378 totaling $301,209.40 for payroll of November 27, 2019, and Voucher 10379 totaling $2,505,261.34 in payment of bills for November 27, 2019.

B. ACTION ITEM

1. Road Commission 2020 Annual Budget

Staff is requesting the Board to approve the 2020 Budget. At a Board Working Session on November 19, 2019, the Board reviewed the fiscal situation of the Road Commission. Staff is recommending approving the 2020 Budget as discussed at the Working Session. The proposed 2020 Budget reflects a $140,000 decrease to the fund balance resulting in a projected year-end fund balance of $15,679,000.

PROPOSED MOTION: that upon the recommendation of the Director of Finance and IT and the concurrence of the Managing Director, the Board hereby approves the Road Commission 2020 Annual Budget as presented. It is understood that the proposed 2020 budget supports 134 full-time equivalent positions.

WASHTENAW COUNTY ROAD COMMISSION

2019 Final Budget Amendments

2019 BUDGET ANALYSIS (11/19/19)

The following is staff's analysis of the 2019 Budget showing anticipated revenue and expenditures.

REVENUE

Michigan Transportation Fund

It is anticipated that the annual MTF receipts will be $28,500,000.

Budget	Actual Revenues Thru 10/31/2019	Anticipated Revenues
$28,000,000	$ 19,760,170	$ 28,500,000

Federal/State Funds

Federal/State revenues will be lower than anticipated because of various carryover projects.

Budget	Actual Revenues Thru 10/31/19	Anticipated Revenues
$13,285,400	$ 6,239,308	$ 11,489,000

State Trunkline Maintenance

The revenues received for the State Trunkline contract are anticipated to about as budgeted.

Budget	Actual Revenues Thru 10/31/19	Anticipated Revenues
$ 3,375,000	$ 2,846,165	$ 3,365,000

Township Contributions

Township contributions are lower than budgeted due to lower costs for township matching and culvert replacement projects.

Budget Category	Budget	Actual Revenues Thru 10/31/19	Anticipated Revenues
Township Matching/Drainage	$ 6,200,000	$ 5,210,649	$ 5,243,000
Traffic Calming	100,000	0	100,000
Ypsilanti bond reimbursement	654,000	654,250	654,000
Ann Arbor Tech Park	0	0	0
Culvert replacements	523,000	19,746	79,000
Textile: Hines Dr. - Platt	375,000	0	0
Carpenter @ Cloverlane	49,000	0	0
Harris	0	0	0
Chubb Road: Five Mile - Napier	3,500,000	0	2,700,000
	$11,401,000	$ 5,884,645	$ 8,776,000

Other Contributions

Other contributions are lower than budgeted due to various non-motorized trail carryover project work.

Budget Category	Budget	Actual Revenues Thru 10/31/19	Anticipated Revenues
County Millage Ovlay/Seal	$ 3,973,000	$ 3,201,128	$ 3,610,000
Huron River Trail - B2B	1,813,000	0	772,520
Huron Waterloo Trail	1,190,000	164,403	164,000
Chelsea Path	1,100,000	921,772	922,000
HRD - B2B Zeeb -Delhi	320,000	0	0
Miscellaneous	220,000	484,377	484,000
	$ 8,616,000	$ 4,771,681	$ 5,952,520

Miscellaneous Income

The Other Category includes revenues from various equipment auctions. The overall revenues were higher due to more than anticipated interest income.

Budget Category	Budget	Actual Revenues Thru 10/31/19	Anticipated Revenues
Interest Income	$ 75,000	$ 280,251	$ 319,000
Gain/loss on sale	300,000	0	175,000
Land Sales/Leases	1,800,000	994,898	1,885,000
Permit/Subdivisions	300,000	468,365	389,000
Special Assessment bonds	9,000	4,867	5,000
Other	30,000	639,402	25,000
	$ 2,514,000	$ 2,387,783	$ 2,798,000

EXPENDITURES

Operations

Overall anticipated expenditures are slightly higher than budgeted.

Dept. 102 - 118 Operations				
All Yards, the Shop, & Building and Grounds comprise the Operation Department Activities				
			Actual Expenditures	2019
Accoun	Description	BUDGE	10/31/201	Anticipated Expenditures
703 -712	REGULAR WAGES	$ 4,631,620	$ 3,817,887	$ 4,710,000
703 -712	OVERTIME WAGES	875,000	599,901	850,000
724	FRINGE	0	2,654	4,000
727	POSTAGE	0	0	0
728	OFFICE SUPPLIES	2,000	859	2,000
729	ENGINEERING SUPPLIES	0	0	0
730 & 861.XX	TRAINING	18,000	12,579	18,000
731	JANITOR SUPPLIES	16,000	14,905	18,000
732	TRAFFIC CONTROL SUPPLIES	16,000	17,604	19,000
733	WELDING SUPPLIES	14,000	6,883	8,000
734	EMPLOYEE SAFETY SUPPLIES	18,000	20,843	25,000
735	MISCELLANEOUS SUPPLIES	87,000	71,634	96,000
740 001	EQUIPMENT PARTS EXPENSE	125,000	123,193	146,000
740 002	DIESEL EXHAUST FLUID EXPENSE	10,000	3,549	6,000
740 003	DIESEL FUEL EXPENSE	500,000	378,725	505,000
740 004	UNLEADED FUEL EXPENSE	150,000	104,648	153,000
740 005	ANTIFREEZE	8,000	4,495	6,000
740 006	MOTOR OIL/LUBRICANTS	35,000	36,939	42,000
740 007	TIRES & TIRE ACCESSORIES	95,000	78,111	104,000
740 008	BLADES	100,000	76,563	101,000
761	GRAVEL	55,000	29,430	55,000
762	COLD PATCH	100,000	51,936	101,000
763	SAND	60,000	11,245	26,000
764	SALT	899,000	701,276	949,000
765	ASPHALT	54,000	9,419	19,000
766	BRINE	99,000	83,603	99,000
767	CULVERT	5,000	1,489	16,000
768	SIGNS	0	0	0
769	GUARDRAIL	7,000	3,135	5,000
770	POSTS	0	0	0
771	LIMESTONE	450,000	376,277	456,000
773	MISC SLAG/STONE	75,000	47,731	75,000
774	DRAINAGE ITEMS/CEMENT	15,000	2,773	8,000
790	SMALL ROAD TOOLS	20,000	15,196	20,000
791 074	INVENTORY ADJ:EQP REPAIR PARTS	32,000	2,890	32,000
791 076	INVENTORY ADJ: ROAD MATERIALS	13,000	(7,173)	14,000
801	CONTRACTUAL SERVICES	379,000	173,367	323,000
806	LAUNDRY SERVICES	7,000	5,643	8,000
807	DATA PROCESSING	10,000	10,047	11,000
851	COMMUNICATIONS: CELL PHONE/TELEPN	35,000	35,684	43,000
852	COMMUNICATIONS: RADIO	50,000	1,319	10,000
853	COMMUNICATIONS: ANSWERING SERVICE	13,000	10,365	12,000
874 001	ADVERTISING	2,000	94	2,000
874 002	PRINTING EXPENSE	1,000	910	1,000
875 000	INSURANCE: PROPERTY EQP PHYS DAMAGE	0	(11,438)	(6,000)
882 000	INSURANCE: LIABILITY	3,000	3,079	3,000
890	CLAIMS PAID	0	240	0
921	UTILITIES: ELECTRIC SERVICE	115,000	89,966	125,000
922	UTILITIES: HEAT/GAS/FUEL	90,000	69,414	90,000
923	UTILITIES: WATER & SEWER	22,000	16,618	22,000
931	REPAIRS/MAINT: BUILDINGS	95,000	101,191	126,000
932	REPAIRS/MAINT: YARD & STORAGE	80,000	44,368	61,000
933	REPAIRS/MAINT: SHOP EQUIPMENT	21,000	13,579	21,000
934	REPAIRS/MAINT: OFFICE EQUIPMENT	4,000	1,351	4,000
938	REPAIRS/MAINT: NON-RD EQP	125,000	75,743	125,000
939	REPAIRS/MAINT: ROAD EQUIPMENT	325,000	201,140	325,000
941	EQUIPMENT RENTAL	5,800,000	4,631,815	5,558,000
669	EQUIPMENT RENTAL CREDIT	(5,800,000)	(4,601,744)	(5,528,000)
944	BRINEWELL REGISTRATION FEE	1,000	500	1,000
946	REPAIR/MAINT: FUEL SYSTEM	6,000	6,136	12,000
956	SAFETY EXPENSES	1,000	0	1,000
968 002	DEPRECIATION: BUILDINGS	250,000	192,340	250,000
968 003	DEPRECIATION: ROAD EQUIPMENT	1,600,000	463,236	1,763,000
968 004	DEPRECIATION: SHOP EQUIPMENT	18,000	17,919	22,000
968 006	DEPRECIATION: YARD & STORAGE	190,000	142,222	187,000
690 XXX	DEPRECIATION CREDIT	(2,058,000)	(815,716)	(2,222,000)
	TOTAL	$ 9,969,620	$ 7,580,584	$ 10,038,000

Administration

Overall expenditures are slightly over budget.

Dept. 216 - 228 - Administrative				
Commissioners, Executive, Finance, Human Resources. Information Systems, and Legal Dpartments				
			Actual Expenditures	2019
Account	Description	BUDGET	10/31/201	Anticipated Expenditures
703 - 712	REGULAR WAGES	$ 825,000	$ 660,754	$ 836,000
703 -712	OVERTIME WAGES	10,000	1,169	5,000
724	FRINGES	6,000	0	6,000
727	POSTAGE	1,000	0	1,000
728	OFFICE SUPPLIES	5,000	1,162	5,000
729	ENGINEERING SUPPLIES	1,000	77	1,000
730 & 861.xx	TRAINING	20,000	10,676	20,000
734	EMPLOYEE SAFETY SUPPLIES	0	496	0
735	MISCELLANEOUS SUPPLIES	1,000	0	1,000
740 004	UNLEADED FUEL EXPENSE	0	0	0
801	CONTRACTUAL SERVICES	130,000	120,587	145,000
803	LEGAL SERVICES	120,000	54,121	104,000
804	AUDIT SERVICES	46,000	39,000	39,000
807	DATA PROCESSING	70,000	105,688	125,000
807 001	ANNUAL SOFTWARE MAINT.FEE-PCSI	18,000	16,066	16,000
807 002	PCSI PROGRAMMING SUPPORT	15,000	4,225	15,000
811	BANK FEES	1,000	0	1,000
816	CREDIT CARD FEES	5,000	2,394	5,000
851	COMM:CELL PHONES/SIGNALS	5,000	2,824	5,000
874 001	ADVERTISING	9,000	6,603	9,000
874 002	PRINTING EXPENSE	3,000	2,279	3,000
875	INSURANCE:-PROP & EQP PHYS DAM	1,000	0	0
882	INSURANCE: LIABILITY	0	0	0
934	REPAIRS/MAINT: OFFICE EQUIPMENT	3,000	4,087	5,000
939	REPAIRS/MAINT: ROAD EQUIPMENT	100	0	0
941	EQUIPMENT RENTAL	1,000	3,060	4,000
669	EQUIPMENT RENTAL CREDIT	(1,000)	(3,060)	(4,000)
956	SAFETY EXPENSE	250	0	0
968 002	DEPRECIATION: ADMIN BUILDING	59,000	64,113	82,000
968 007	DEPRECIATION: OFFICE EQP/FURNITURE	49,000	73,556	82,000
690	DEPRECIATION CREDIT	(108,000)	(137,669)	(161,000)
	TOTAL	**$ 1,295,350**	**$ 1,032,207**	**$ 1,350,000**

Engineering

Overall costs are anticipated to be slightly higher than budgeted.

Dept. 314 - 328 - Engineering					
This department is comprised of Permits, Project Development, Construction and Traffic & Safety					
				Actual Expenditures	2019
Account	Description	BUDGET	10/31/201	Anticipated Expenditures	
703 - 712	REGULAR WAGES	$ 2,290,000	$ 1,886,533	$ 2,337,000	
703 -712	OVERTIME WAGES	140,000	93,335	123,000	
724	FRINGES	10,000	3,192	10,000	
727	POSTAGE	0	7	0	
728	OFFICE SUPPLIES	10,000	0	10,000	
729	ENGINEERING SUPPLIES	26,000	17,586	26,000	
730 & 861.xx	TRAINING	24,000	18,464	24,000	
732	TRAFFIC CONTROL SUPPLIES	40,000	13,741	40,000	
734	EMPLOYEE SAFETY SUPPLIES	6,000	4,473	6,000	
735	MISCELLANEOUS SUPPLIES	1,000	0	1,000	
740 001	EQUIPMENT PARTS EXPENSE	1,000	8	1,000	
740 004	UNLEADED FUEL EXPENSE	0	0	0	
768	SIGNS	125,000	74,247	125,000	
770	POSTS	27,000	23,672	27,000	
772	SIGNAL PARTS	70,000	20,413	62,000	
774	DRAINAGE ITEMS/CEMENT	0	0	10,000	
790	SMALL ROAD TOOLS	0	46	0	
791 076	INVENTORY ADJ: ROAD MATERIALS	25,000	0	25,000	
801	CONTRACTUAL SERVICES	155,000	74,774	155,000	
802 002	ENGRG SERVICES: ROW	0	60	0	
802 003	ENGRG SERVICES: DESIGN	0	0	0	
802 004	TESTING	5,000	0	5,000	
802 005	PLANNING	16,000	0	16,000	
807	DATA PROCESSING	31,000	31,021	36,000	
851	COMM:CELL PHONES/SIGNALS	20,000	28,853	35,000	
874 001	ADVERTISING	3,000	45	3,000	
874 002	PRINTING EXPENSE	6,000	2,591	6,000	
875 000	INSURANCE: PROPERTY EQP PHYS DAMA(	0	0	0	
890	CLAIMS PAID	0	60	0	
921	UTILITIES: SIGNAL ENERGY	120,000	103,601	144,000	
934	REPAIRS/MAINT: OFFICE EQUIPMENT	6,000	4,178	6,000	
938	REPAIRS/MAINT: NON-RD EQP	5,000	8,139	10,000	
939	REPAIRS/MAINT: ROAD EQUIPMENT	2,000	0	2,000	
941	EQUIPMENT RENTAL	350,000	349,153	425,000	
669	EQUIPMENT RENTAL CREDIT	(350,000)	(349,153)	(426,000)	
944	STORM WATER PERMITS	50,000	30,151	50,000	
961	PROPERTY TAXES	8,000	474	8,000	
968 005	DEPRECIATION: ENGINEERING EQP	15,000	12,731	16,000	
690	DEPRECIATION CREDIT	(15,000)	(12,731)	(16,000)	
	TOTAL	**$ 3,222,000**	**$ 2,439,663**	**$ 3,302,000**	

Non-departmental

Liability Insurance costs are lower than budgeted due to a refund.

Dept. 550 - Non-Departmental				
This department represents employee benefits as well as membership fees and liability insurance that is applicable to the organization as a whole.				
			Actual Expenditures	2019
Account	Description	BUDGET	10/31/201	Anticipated Expenditure
715	SOCIAL SECURITY/MEDICARE	$ 699,000	$ 526,443	$ 688,000
716	MEDICAL INSURANCE	3,900,000	4,663,587	3,864,000
717	LIFE INSURANCE	130,000	86,334	130,000
718	RETIREMENT	2,650,000	1,613,867	2,650,000
719	WORKERS COMPENSATION	300,000	162,749	300,000
720	UNEMPLOYMENT	10,000	0	10,000
721	EMPLOYEE DRUG TESTING	8,000	5,338	8,000
727	POSTAGE	10,000	5,955	10,000
728	OFFICE SUPPLIES	5,000	2,409	5,000
730 & 861.XX	ASSOCIATION FEES	69,000	40,432	69,000
734	EMPLOYEE SAFETY SUPPLIES	10,000	3,692	10,000
735	MISCELLANEOUS SUPPLIES	2,000	50	2,000
790	SMALL ROAD TOOLS	1,000	0	1,000
805	HEALTH SERVICES	6,000	5,014	6,000
851	COMMUNICATIONS:	1,000	0	1,000
874 001	ADVERTISING	0	0	0
874 002	PRINTING EXPENSE	2,000	187	2,000
875	INSURANCE: PROP & EQP PHYS DAM	91,000	55,302	55,000
878	INSURANCE: FLEET LIABILITY/MCC	54,000	29,511	30,000
881	INSURANCE: ERRORS & OMISSIONS	55,000	29,496	29,000
882	INSURANCE: LIABILITY	325,000	122,017	144,000
890	CLAIMS PAID	6,000	1,676	6,000
	TOTAL	**$ 8,334,000**	**$ 7,354,060**	**$ 8,020,000**

Debt Service

All expenditures are anticipated to be as budgeted in this category. There were two new installment purchases in 2019.

Dept. 660 - Debt Service				
This department represents all of the current portion of long term debt obligations.				
			Actual Expenditures	2019
Account	Description	BUDGET	10/31/2019	Anticipated Expenditures
991 003	DEBT SERV PRINC:YPSI NOTES	$ 600,000	$ 600,000	$ 600,000
991 006	INSTALL PURCH PRI: 2013 GRADERS	0	0	0
991 007	INSTALL PURCH PRI: 2013 HVY TRUCKS	0	0	0
991 008	INSTALL PURCH PRI: 2015 1st qtr HVY TRUCKS	160,000	146,667	160,000
991 009	INSTALL PURCH PRI: 2015 4th qtr HVY TRUCKS	174,000	158,988	174,000
991.010	INSTALL PURCH PRI: 2016 HVY TRUCKS	168,000	153,698	168,000
991.011	INSTALL PURCH PRI: 2017 N/E SERVICE CENTER	550,000	550,000	550,000
991.012	INSTALL PURCH PRI: 2018 HVY TRUCKS	194,000	177,449	194,000
991.013	INSTALL PURCH PRI: 2018 TRACTORS	94,000	84,996	94,000
991.014	INSTALL PURCH PRI: 2019 HVY TRUCKS	181,000	164,237	181,000
991.015	INSTALL PURCH PRI: 2019 HVY TRUCKS (B)	48,000	0	48,000
995 001	DEBT SERV INTEREST: SIB LOAN	0	0	0
995 003	DEBT SER INT: YPSI NOTES	54,000	55,350	55,000
995 006	INSTALL PURCH INT: 2013 GRADERS	0	0	0
995 007	INSTALL PURCH INT: 2013 HVY TRUCKS	0	0	0
995 008	INSTALL PURCH INT: 2015 1st qtr HVY TRUCKS	4,000	3,463	4,000
995 009	INSTALL PURCH INT: 2015 4th qtr HVY TRUCKS	6,000	5,482	6,000
995 010	INSTALL PURCH INT: 2016 HVY TRUCKS	8,000	7,070	8,000
995 011	INSTALL PURCH INT: 2017 N/E SERVICE CENTER	92,000	91,621	92,000
995 012	INSTALL PURCH INT: 2018 HVY TRUCKS	11,000	10,264	11,000
995 013	INSTALL PURCH INT: 2018 TRACTORS	17,000	15,876	16,000
995 014	INSTALL PURCH INT: 2019 HVY TRUCKS	25,000	23,559	25,000
995 014	INSTALL PURCH INT: 2019 HVY TRUCKS (B)	9,000	0	9,000
	TOTAL	$2,395,000	$ 2,248,721	$ 2,395,000

Reimbursable Road Projects, Capital Improvements and State Trunkline Expenditures

Contractual Services are below budget levels due to carryover of various federal aid projects.

Dept. 770 - Reimbursable Road Projects, Capital Improvements and State Trunkline Expenditures

This Budget Category includes all contractual obligations for construction and heavy maintenance projects on primary and local roads. Also included are state trunkline, permit activities, township agreement work and capital purchases. This does not include labor and equipment which are included in other Department budgets.

Accoun	Description	BUDGE	Actual Expenditures 10/31/201	2019 Anticipated Expenditure
727	POSTAGE	$ 1,000	0	$ 1,000
729	ENGINEERING SUPPLIES	6,000	3,239	6,000
730 & 861.xx	TRAINING	0	129	0
732	TRAFFIC CONTROL SUPPLIES	270,000	192,803	270,000
734	EMPLOYEE SAFETY SUPPLIES	1,000	546	1,000
735	MISCELLANEOUS SUPPLIES	1,000	711	1,000
740 001	EQUIPMENT PARTS EXPENSE	0	606	1,000
740 007	TIRES & TIRE ACCESSORIES	0	0	0
761	GRAVEL	50,000	791	50,000
762	COLD PATCH	40,000	36,564	42,000
763	SAND	20,000	1,386	6,000
764	SALT	525,000	356,990	525,000
765	ASPHALT	577,000	630,066	680,000
766	BRINE	600,000	701,511	722,000
767	CULVERT	76,000	24,258	76,000
768	SIGNS	5,000	3,362	6,000
769	GUARDRAIL	150,000	74,367	150,000
770	POSTS	4,000	1,609	4,000
771	LIMESTONE	150,000	38,176	153,000
772	SIGNAL PARTS	6,000	15,447	19,000
773	MISC SLAG/STONE	200,000	192,132	200,000
774	DRAINAGE ITEMS/CEMENT	8,000	5,595	8,000
790	SMALL ROAD TOOLS	5,000	91	5,000
801	CONTRACTUAL SERVICES	36,904,000	20,479,806	29,659,000
802 001	ENGRG SERVICES: CONSTR ENGRG	1,004,000	256,876	957,000
802 002	ENGRG SERVICES: ROW	100,000	75,708	126,000
802 003	ENGRG SERVICES: DESIGN	636,000	1,242,550	1,443,000
802 004	ENGRG SERVICES: TESTING	100,000	270,556	371,000
802 005	PLANNING	120,000	475,444	575,000
803	LEGAL SERVICES	75,000	43,819	94,000
807	DATA PROCESSING	0	36,493	0
851	COMMUNICATIONS: CELL PHONE/TEL	350	0	0
874 001	ADVERTISING	2,000	0	2,000
874 002	PRINTING EXPENSE	500	0	0
882	INSURANCE: LIABILITY	35,000	19,804	20,000
890	CLAIMS PAID	500	0	0
921	UTILITIES: SIGNAL ENERGY	9,000	3,198	9,000
938	REPAIRS/MAINT: NON-RD EQP	0	0	0
939	EQUIPMENT REPAIRS	0	0	0
941 003	EQUIPMENT RENTAL - NONROAD	80,000	107,975	129,000
944	BRINEWELL REGISTRATION FEE	500	0	0
960	COUNTY DRAIN ASSESSMENT	100,000	0	169,000
971	CAPITAL OUTLAY: LAND	50,000	0	0
974	CAPITAL OUTLAY: LAND IMPRVMTS	0	0	0
975	CAPITAL OUTLAY: BUILDINGS	200,000	45,201	45,000
976	CAPITAL OUTLAY: ROAD EQUIPMENT	3,436,000	1,978,084	3,629,000
977	CAPITAL OUTLAY: SHOP EQUIPMENT	65,000	53,870	65,000
978	CAPITAL OUTLAY: ENGRG EQUIPMENT	0	0	25,000
979	CAPITAL OUTLAY: YARD & STORAGE EQP	80,000	54,435	204,000
980	CAPITAL OUTLAY: OFFICE EQ/FURN	100,000	149,486	206,000
	TOTAL	**$ 45,792,850**	**$ 27,573,681**	**$ 40,654,000**

BUDGET REVISIONS (000'S)

	2019 BUDGET	ANTICIPATED REV/EXP	PROPOSED REVISIONS	RECOMMENDED BUDGET
REVENUES				
Mich. Transportation Fund	28,000	28,500	500	28,500
Federal/State Funds	13,285	11,489	(1,796)	11,489
Trunkline Maintenance	3,375	3,365	(10)	3,365
Township Contribution	11,401	8,776	(2,625)	8,776
Other Contribution	8,616	5,953	(2,663)	5,953
Miscellaneous Inc.	2,514	2,798	284	2,798
TOTAL	**67,191**	**60,881**	**(6,311)**	**60,881**
EXPENDITURES				
Administration	1,295	1,350	55	1,350
Operations	9,970	10,038	68	10,038
Engineering	3,222	3,302	80	3,302
Nondepartmental	8,334	8,020	(314)	8,020
Debt Service	2,395	2,395	-	2,395
Total expenditures b/f project expenditures	25,216	25,105	(111)	25,105
Project expenditures:				
Reimb Road, C/O and STL	45,993	40,654	(5,339)	40,654
	45,993	40,654	(5,339)	40,654
TOTAL EXPENSES	**71,209**	**65,759**	**(5,450)**	**65,759**
REVENUES Over/(Under) EXP	**(4,018)**	**(4,878)**	**(861)**	(4,878)
2018 Fund Balance (Audited)	20,698			20,698
2019 Fund Balance (projected)	16,680			15,819 *

*** $1,900,000 is Nonspendable assets/prepaid expenses.**

Business Name	Address	Bid Amount	Percentage of Engineer's Estimate
Salenbien Trucking and Excavating	9217 Ann Arbor Road, Dundee, MI 48131	$236,091.45	-24.39%
All Star Power, LLC	P O Box 871576, Canton, MI 48187	$253,529.94	-18.80%
Fonson Company, Inc.	7644 Whitmore Lake Rd, Brighton, MI 48116	$288,363.61	-7.65%
E. T. MacKenzie Company	6400 Jackson Road, Ann Arbor, MI 48103	$315,400.00	1.01%
CI Contracting, Inc.	7135 Dan McGuire Dr. Suite B, Brighton, MI 48116	$364,085.92	16.60%
Engineer's Estimate		**$312,244.90**	

LEGEND:

- EXISTING RIGHT OF WAY
- PROPOSED RIGHT OF WAY
- PROPOSED GRADING LIMITS
- PROPOSED TEMPORARY GRADING PERMIT
- EXISTING WATERWAY
- WETLAND BOUNDARY
- PROPOSED DITCH CENTERLINE
- PROPOSED BOX CULVERT
- TREE REMOVAL

NORTH

STA. 26+22 TO 33+43

MILLER ROAD & WAGNER ROAD - ROUNDABOUT PROJECT LIMITS

10/15/19

VOUCHER # 10378

WASHTENAW COUNTY
BOARD OF ROAD COMMISSIONERS
ANN ARBOR, MICHIGAN

DATE November 26, 2019
WARRANT #
AMOUNT $ 301,209.40
ACCT. CODE 20

TO: WASHTENAW COUNTY ROAD COMMISSION

ITEMS			DISCOUNT	CLASSIFICATION	GROSS AMT.
20104600.800000					
PAYROLL FOR	November 27, 2019				$ 301,209.40
GROSS PAYROLL		$ 331,692.41			
A.C.H.					
Payroll Direct Deposit	$	213,431.11			
Deferred Comp	$	10,772.00			

It is hereby certified that the above account is true and correct and that no part of it has been paid.

CONTROLLER

To the County Clerk:
The within account has been carefully checked and audited. You are hereby directed to draw your warrant upon the County Treasurer for the above amount payable from the County Road Fund.

CHAIRMAN

The above account approved by:

MEMBER

MANAGING - DIRECTOR & DEPUTY CLERK OF THE BOARD

BOARD OF COUNTY ROAD COMMISSIONERS

WASHTENAW COUNTY

VOUCHER # 10379

BOARD OF ROAD COMMISSIONERS

ANN ARBOR, MICHIGAN

DATE November 25, 2019

WARRANT # _____

TO: WASHTENAW COUNTY ROAD COMMISSION

AMOUNT $2,505,261.34

ACCT. CODE 20

ITEMS	DISCOUNT	CLASSIFICATION	GROSS AMT.
20104600.800000			$ 2,221,279.16
ACH Vendor Payments			$ 259,447.99
FICA/MEDICARE			$ 24,534.19
ACCOUNTS PAYABLE FOR November 27, 2019			

It is hereby certified that the above account is true and correct and that no part of it has been paid.

_____
CONTROLLER

The above account approved by:

_____
MANAGING - DIRECTOR & DEPUTY CLERK OF BOARD

To the County Clerk:
The within account has been carefully checked and audited. You are hereby directed to draw your warrant upon the County Treasurer for the above amount payable from the County Road Fund.

_____
CHAIRMAN

_____
MEMBER

BOARD OF COUNTY ROAD COMMISSIONERS

Check Number	Check Date	Vendor Number	Vendor Name	Check Amount
81010	11/27/2019	1STAYD	1ST AYD CORPORATION	820.00
81011	11/27/2019	A1RENT	A-1 RENTAL INC	93.50
81012	11/27/2019	ADVAUT	ADVANCE AUTO PARTS	10.42
81013	11/27/2019	AISCON	AIS CONSTRUCTION EQUIPMENT	12,029.74
81014	11/27/2019	ALLIED	ALLIED INC	2,469.75
81015	11/27/2019	ALTCON	ALTA CONSTRUCTION EQUIPTMENT	4,837.00
81016	11/27/2019	ALTNUE	ALTEC NUECO	227,403.00
81017	11/27/2019	AMDHYD	AM-DYN-IC FLUID POWER INC	4,977.45
81018	11/27/2019	AACLEA	ANN ARBOR CLEANING SUPPLY CO	35.51
81019	11/27/2019	AAWELD	ANN ARBOR WELDING SUPPLY	738.99
81020	11/27/2019	ARBINS	ARBOR INSPECTION SERVICES LLC	420.00
81021	11/27/2019	AT&TMO	AT&T MOBILITY	86.46
81022	11/27/2019	BWDIST	B & W DISTRIBUTING	245.00
81023	11/27/2019	BOODAR	BOONE & DARR INC	1,840.00
81024	11/27/2019	BURIND	BURNS INDUSTRIAL SUPPLY	321.06
81025	11/27/2019	BURFOR	BURT FOREST PRODUCTS COMPANY	2,998.40
81026	11/27/2019	CADASP	CADILLAC ASPHALT LLC	Void
81027	11/27/2019	CADASP	CADILLAC ASPHALT LLC	912,033.06
81028	11/27/2019	CADCUL	CADILLAC CULVERT, INC.	6,367.50
81029	11/27/2019	CHELUM	CHELSEA LUMBER COMPANY	24.01
81030	11/27/2019	CLEBRI	CLEVERBRIDGE INC	120.00
81031	11/27/2019	COMCAS	COMCAST	1,136.99
81032	11/27/2019	CONENG	CONSUMERS ENERGY	742.76
81033	11/27/2019	CONTRA	CONTRACTORS CONNECTION INC	835.00
81034	11/27/2019	COPCON	COPPERROCK CONSTRUCTION	118.03
81035	11/27/2019	CTTMTU	CTT/MTU	235.00
81036	11/27/2019	CUMMIC	CUMMINS BRIDGEWAY LLC	599.70
81037	11/27/2019	DKTRUC	D & K TRUCK COMPANY	Void
81038	11/27/2019	DKTRUC	D & K TRUCK COMPANY	4,140.09
81039	11/27/2019	DANEXC	DAN'S EXCAVATING INC	134,454.15
81040	11/27/2019	DETSAL	DETROIT SALT COMPANY LLC	67,911.12
81041	11/27/2019	DIAGLA	DIAMOND GLASS & FEINERS	235.00
81042	11/27/2019	DTEENE	DTE ENERGY	6,185.16
81043	11/27/2019	DTENER	DTE ENERGY	15,169.92
81044	11/27/2019	ELKFAS	ELKAY FASTENING SYSTEMS	2,919.54
81045	11/27/2019	EMEHEA	EMERGENT HEALTH PARTNERS	1,365.00
81046	11/27/2019	ENZCLE	ENZO'S CLEANING SOLUTIONS	354.14
81047	11/27/2019	FARUND	FARMER & UNDERWOOD TRUCKING	2,625.45
81048	11/27/2019	FASTEN	FASTENAL COMPANY	15.90
81049	11/27/2019	FIRNAT	FIRST NATIONAL BANK OMAHA	1,895.80
81050	11/27/2019	FLEPRI	FLEET PRIDE	Void
81051	11/27/2019	FLEPRI	FLEET PRIDE	Void
81052	11/27/2019	FLEPRI	FLEET PRIDE	2,355.93
81053	11/27/2019	FONINC	FONSON INC	40,761.57
81054	11/27/2019	GIBCAB	GIBRALTAR GLOBALL LLC	719.44
81055	11/27/2019	GRAING	GRAINGER INC	Void
81056	11/27/2019	GRAING	GRAINGER INC	2,560.76
81057	11/27/2019	HEAEQU	HEALTH EQUITY	2,658.47
81058	11/27/2019	IMSA00	IMSA MICHIGAN SECTION	420.00

Check Number	Check Date	Vendor Number	Vendor Name	Check Amount
81059	11/27/2019	INOTEK	INO-TEK	650.00
81060	11/27/2019	ISCG00	ISCG	5,735.53
81061	11/27/2019	JRANEL	J RANK ELECTRIC INC	24,043.50
81062	11/27/2019	JACTRU	JACKSON TRUCK SERVICE INC	974.94
81063	11/27/2019	JEFMAN	JEFFREY MANN	227.00
81064	11/27/2019	KENHAR	KENNETH HARRIS	10.60
81065	11/27/2019	LACAL0	LACAL EQUIPMENT INC	618.48
81066	11/27/2019	LAWPRO	LAWSON PRODUCTS INC	1,252.63
81067	11/27/2019	LENFUE	LENAWEE FUELS INC	24,784.40
81068	11/27/2019	LESBRO	LESTER BROTHERS EXCAVATING INC	171.26
81069	11/27/2019	LKQHEA	LKQ HEAVY TRUCK	7,950.00
81070	11/27/2019	LOWES0	LOWES	1,840.45
81071	11/27/2019	MKTRUC	M & K TRUCK CENTERS	916.29
81072	11/27/2019	MACREN	MACALLISTER RENTALS	1,511.00
81073	11/27/2019	MADELE	MADISON ELECTRIC CO	656.77
81074	11/27/2019	KLETRU	MANCHESTER TRUE VALUE	29.73
81075	11/27/2019	MATTES	MATERIALS TESTING	7,451.43
81076	11/27/2019	MEETIR	MEEKHOF TIRE	12,750.00
81077	11/27/2019	MENINC	MENARD INC	619.45
81078	11/27/2019	MICKLU	MICHAEL R KLUCK & ASSOCIATES	165.00
81079	11/27/2019	MICCAT	MICHIGAN CAT	6,325.18
81080	11/27/2019	MILBRO	MILLER BROS CONSTRUCTION	40,870.09
81081	11/27/2019	MSIIND	MSI INDUSTRIES	87.85
81082	11/27/2019	NAPAUT	NAPA AUTOPARTS	Void
81083	11/27/2019	NAPAUT	NAPA AUTOPARTS	670.26
81084	11/27/2019	NATHIG	NATIONAL HIGHWAY MAINT SYSTEM	18,430.00
81085	11/27/2019	NORTOO	NORTHERN TOOL	39.99
81086	11/27/2019	OPTSUP	OPTICAL SUPPLY INC	107.46
81087	11/27/2019	ORCHIL	ORCHARD HILTZ & MCCLIMENT INC	21,556.00
81088	11/27/2019	OSCLAR	OSCAR W LARSON COMPANY	750.00
81089	11/27/2019	PARDAD	PART D ADVISORS, INC.	571.82
81090	11/27/2019	PARAUT	PARTS PEDDLER AUTO SUPPLY	11.09
81091	11/27/2019	PERLLC	PERIMETER LLC	404.44
81092	11/27/2019	PITCHA	PITTSFIELD CHARTER TOWNSHIP	197.73
81093	11/27/2019	PRITEC	PRINT-TECH INC	953.47
81094	11/27/2019	RECYCL	RECYCLE ANN ARBOR	790.00
81095	11/27/2019	REDWIN	RED WING BUSINESS	431.74
81096	11/27/2019	RICOH0	RICOH USA, INC	733.00
81097	11/27/2019	ROBECK	ROBERT ECKLOND	150.00
81098	11/27/2019	ROWDIN	ROWERDINK INC.	393.00
81099	11/27/2019	RSENGI	RS ENGINEERING, LLC	3,995.20
81100	11/27/2019	SAFAUT	SAFELITE AUTO GLASS	110.00
81101	11/27/2019	SAFKLE	SAFETY KLEEN CORPORATION	311.30
81102	11/27/2019	SCIUTI	SCIO TOWNSHIP UTILITY DEPT	2,479.99
81103	11/27/2019	SHEWIL	SHERWIN WILLIAMS	42.42
81104	11/27/2019	SHRTIR	SHRADER TIRE	8,425.86
81105	11/27/2019	SHULTS	SHULTS EQUIPMENT LLC	558.88
81106	11/27/2019	SOEGRO	SOELCH GROUP	9,678.00
81107	11/27/2019	SOMPAV	SOMMERSET PAVING CO	500.00

Check Number	Check Date	Vendor Number	Name	Check Amount
81108	11/27/2019	SPABAR	SPARTAN BARRICADING &	6,202.35
81109	11/27/2019	HONSER	STANLEY CONVERGENT SECURITY	1,199.64
81110	11/27/2019	STAPLE	STAPLES	383.57
81111	11/27/2019	MIDEPT	STATE OF MICHIGAN	263,644.61
81112	11/27/2019	STOMIC	STONECO OF MICHIGAN	2,017.31
81113	11/27/2019	SUBCHE	SUBURBAN CHEVROLET	523.39
81114	11/27/2019	TAPCO0	TAPCO	1,928.76
81115	11/27/2019	TETTEC	TETRA TECH, INC.	19,011.49
81116	11/27/2019	TODWEN	TODD WENZEL BUICK	77,915.25
81117	11/27/2019	TPCTRA	TPC TRAINING	1,100.00
81118	11/27/2019	TRETIR	TREDROC TIRE	4,756.65
81119	11/27/2019	TRITRU	TRI-COUNTY INTERNATIONAL	112,559.45
81120	11/27/2019	TRUSPE	TRUCK & TRAILER SPECIALTIES	5,337.31
81121	11/27/2019	TRULEA	TRUSTME LEASING	12,000.00
81122	11/27/2019	ARRUNI	UNIFIRST	542.20
81123	11/27/2019	UPS000	UPS	3.59
81124	11/27/2019	VERWIR	VERIZON WIRELESS	122.65
81125	11/27/2019	VESOIL	VESCO OIL CORPORATION	727.96
81126	11/27/2019	VILMAN	VILLAGE OF MANCHESTER	25,172.55
81127	11/27/2019	WASCOU	WASHTENAW COUNTY	5,560.00
81128	11/27/2019	WELTRU	WELLER TRUCK PARTS LLC	122.13
81129	11/27/2019	WOLFRE	WOLVERINE FREIGHTLINER	229.30
			Report Total	2,221,279.16

Washtenaw County Road Commission
AP - ACH Remittance Register

-----Remittance ----- Number	Date	------- Vendor ------- Number	Name	Remittance Amount
84	11/27/2019	AGGIND	AGGREGATE INDUSTRIES, MGMT INC	113,367.84
85	11/27/2019	ALIKEL	ALICIA HELD	69.47
86	11/27/2019	ALLTRU	ALL TRUCK ACCESSORIES	109.95
87	11/27/2019	CARGAB	CARRIER & GABLE INC	51,978.50
88	11/27/2019	CRUISI	CRUISERS, INC	183.40
89	11/27/2019	DOMSYS	DOMINANT SYSTEMS	418.50
90	11/27/2019	FISTHO	FISHBECK THOMPSON CARR & HUBER	81,900.85
91	11/27/2019	GROUP0	GROUP 31 SUPPLY	1,954.57
92	11/27/2019	HUBSUP	HUBBARD SUPPLY CO	286.38
93	11/27/2019	MARMCC	MARK H MCCULLOCH	312.40
94	11/27/2019	MATMAC	MATTHEW MACDONELL	280.00
95	11/27/2019	MIDMAI	MIDWEST MAINTENANCE SERVICES	3,057.81
96	11/27/2019	NAPLAW	NAPOLEON LAWN & LEISURE INC.	1,105.10
97	11/27/2019	OSBASS	OSBURN ASSOCIATES INC	966.00
98	11/27/2019	PENTOO	PENNSYLVANIA TOOL	540.97
99	11/27/2019	WJONEI	WJ ONEIL COMPANY	2,916.25
			Report Total	259,447.99

WASHTENAW COUNTY ROAD COMMISSION

2020 Annual Budget

2020 BUDGET

WASHTENAW COUNTY ROAD COMMISSION

REVENUE

Michigan Transportation Fund

The Road Commission is anticipating an increase to MTF revenues in 2020. This will be monitored closely through the year.

Actual Rev Thru 10/31/2019	2019 Anticipated Revenues	2020 Budget
$ 19,760,170	$ 28,500,000	$ 31,000,000

Federal/State Funds

The anticipated Federal/State Aid projects are shown on page 12. The significant projects are Huron River Trail – B2B Segment 2, Huron Waterloo Trail, Ph 1B, Dixboro Road Trail, Phase 2, US 12 and M-17 Improvements, Miller @ Wagner Road, Miller Road Bridge, County Wide Signal Upgrade and Carpenter Road, Ellsworth - Packard. The timing of the construction could have significant impacts on Federal/State Revenues as well as the local match if the projected level of completion varies from the actual level by year-end.

Actual Rev Thru 10/31/2019	2019 Anticipated Revenues	2020 Budget
$ 6,239,308	$ 11,489,000	$ 22,766,000

State Trunkline Maintenance

The State Trunkline Maintenance budget reflects the FY-2020 contract budget authorized by the Michigan Department of Transportation (MDOT).

Actual Rev Thru 10/31/2019	2019 Anticipated Revenues	2020 Budget
$ 2,846,165	$ 3,365,000	$ 3,200,000

Township Contributions

Township contributions are anticipated to decrease in 2020. The Matching Program is the same as in 2019. Additional contributions are expected from Ypsilanti Township for bond reimbursement as well as Ann Arbor Township for Dixboro Road Trail, Phase 2. A portion of Chubb Road: Five Mile – Napier is anticipated to carry over into 2020 with reimbursement from Salem Township. Also included are contributions from townships for various culvert projects.

Budget Category	Actual Rev Thru 10/31/2019	2019 Anticipated Revenues	2020 Budget
Township Matching/Drainage	$ 5,210,649	$ 5,243,000	$ 1,735,000
Traffic Calming	0	100,000	100,000
Ypsilanti bond reimbursement	654,250	654,000	642,000
Ann Arbor Tech Park	0	0	0
Culvert replacements	19,746	79,000	200,000
Textile: Hines Dr. - Platt	0	0	0
Carpenter @ Cloverlane	0	0	0
Lehman Rd culvert	0	0	50,000
Harris	0	0	0
Chubb Road: Five Mile - Napie	0	2,700,000	600,000
Dixboro Road Trail, Phase 2	0	0	1,161,000
	$ 5,884,645	$ 8,776,000	$ 4,488,000

Other Contributions

Other Contributions are anticipated to increase in 2020. A County Wide Millage was approved by voters in 2016 and $3,800,000 of work is anticipated to be completed in 2020. Contributions are anticipated from Washtenaw County Parks for the Huron River Trail – border to border, and the Huron Waterloo Trial, as well a contribution from Washtenaw Community College for the WCC Tap Grant.

Budget Category	Actual Rev Thru 10/31/2019	2019 Anticipated Revenues	2020 Budget
County Millage Ovlay/Seal	$ 3,201,128	$ 3,610,000	$ 3,800,000
Huron River Trail - B2B	0	772,520	395,000
Huron Waterloo Trail	164,403	164,000	1,536,000
Chelsea Path	921,772	922,000	0
HRD - B2B Zeeb -Delhi	0	0	120,000
Miscellaneous	484,377	484,000	220,000
	$ 4,771,681	$ 5,952,520	$ 6,071,000

Miscellaneous Income

Interest Income is projected to be lower than 2019 levels in 2020. Permit/Subdivision activities are expected to be lower than 2019 levels. An installment purchase agreement for 4 heavy trucks is anticipated.

Budget Category	Actual Rev Thru 10/31/2019	2019 Anticipated Revenues	2020 Budget
Interest Income	$ 280,251	$ 319,000	$ 200,000
Gain/loss on sale	0	175,000	300,000
Land Sales/Leases	994,898	1,885,000	920,000
Permit/Subdivisions	468,365	389,000	300,000
Special Assessment bonds	4,867	5,000	9,000
Other	639,402	25,000	30,000
	$ 2,387,783	$ 2,798,000	$ 1,759,000

DEPARTMENTAL EXPENDITURES

Operations

The Operations Department accounts for 14 percent of the total yearly expenditures and will begin the year with 90 authorized positions in 2020. The Operations Department is comprised of:

- 8 Districts responsible for routine, heavy and preventative maintenance, construction and emergency response throughout the county.
- Fleet Maintenance personnel that ensure the readiness of all vehicles and equipment.
- A Buildings and Grounds Crew that is responsible for the maintenance of all road commission facilities and properties.
- An administrative component that provides direction and support to all forces within this group.

Dept. 102 - 118 Operations

All Yards, the Shop, & Building and Grounds comprise the Operation Department Activities

Account	Description	Actual Expenditures 10/31/2019	2019 Anticipated Expenditures	2020 Budget
703 -712	REGULAR WAGES	$ 3,817,887	$ 4,710,000	$ 4,831,620
703 -712	OVERTIME WAGES	599,901	850,000	875,000
724	FRINGE	2,654	4,000	3,000
727	POSTAGE	0	0	0
728	OFFICE SUPPLIES	859	2,000	2,000
729	ENGINEERING SUPPLIES	0	0	0
730 & 861.XX	TRAINING	12,579	18,000	18,000
731	JANITOR SUPPLIES	14,905	18,000	18,000
732	TRAFFIC CONTROL SUPPLIES	17,604	19,000	18,000
733	WELDING SUPPLIES	6,883	8,000	14,000
734	EMPLOYEE SAFETY SUPPLIES	20,843	25,000	19,000
735	MISCELLANEOUS SUPPLIES	71,634	96,000	87,000
740 001	EQUIPMENT PARTS EXPENSE	123,193	146,000	125,000
740 002	DIESEL EXHAUST FLUID EXPENSE	3,549	6,000	10,000
740 003	DIESEL FUEL EXPENSE	378,725	505,000	500,000
740 004	UNLEADED FUEL EXPENSE	104,648	153,000	150,000
740 005	ANTIFREEZE	4,495	6,000	8,000
740 006	MOTOR OIL/LUBRICANTS	36,939	42,000	35,000
740 007	TIRES & TIRE ACCESSORIES	78,111	104,000	95,000
740 008	BLADES	76,563	101,000	100,000
761	GRAVEL	29,430	55,000	55,000
762	COLD PATCH	51,936	101,000	100,000
763	SAND	11,245	26,000	40,000
764	SALT	701,276	949,000	926,000
765	ASPHALT	9,419	19,000	40,000
766	BRINE	83,603	99,000	99,000
767	CULVERT	1,489	16,000	5,000
768	SIGNS	0	0	0
769	GUARDRAIL	3,135	5,000	7,000
770	POSTS	0	0	0
771	LIMESTONE	376,277	456,000	300,000
773	MISC SLAG/STONE	47,731	75,000	75,000
774	DRAINAGE ITEMS/CEMENT	2,773	8,000	15,000
790	SMALL ROAD TOOLS	15,196	20,000	20,000
791 074	INVENTORY ADJ:EQP REPAIR PARTS	2,890	32,000	32,000
791 076	INVENTORY ADJ: ROAD MATERIALS	(7,173)	14,000	13,000
801	CONTRACTUAL SERVICES	173,367	323,000	379,000
806	LAUNDRY SERVICES	5,643	8,000	7,000
807	DATA PROCESSING	10,047	11,000	12,000
851	COMMUNICATIONS: CELL PHONE/TELEPN	35,684	43,000	45,000
852	COMMUNICATIONS: RADIO	1,319	10,000	50,000
853	COMMUNICATIONS: ANSWERING SERVICE	10,365	12,000	13,000
874 001	ADVERTISING	94	2,000	2,000
874 002	PRINTING EXPENSE	910	1,000	1,000
875 000	INSURANCE: PROPERTY EQP PHYS DAMAGE	(11,438)	(6,000)	0
882 000	INSURANCE: LIABILITY	3,079	3,000	4,000
890	CLAIMS PAID	240	0	0
921	UTILITIES: ELECTRIC SERVICE	89,966	125,000	130,000
922	UTILITIES: HEAT/GAS/FUEL	69,414	90,000	90,000
923	UTILITIES: WATER & SEWER	16,618	22,000	22,000
931	REPAIRS/MAINT: BUILDINGS	101,191	126,000	99,000
932	REPAIRS/MAINT: YARD & STORAGE	44,368	61,000	65,000
933	REPAIRS/MAINT: SHOP EQUIPMENT	13,579	21,000	21,000
934	REPAIRS/MAINT: OFFICE EQUIPMENT	1,351	4,000	4,000
938	REPAIRS/MAINT: NON-RD EQP	75,743	125,000	125,000
939	REPAIRS/MAINT: ROAD EQUIPMENT	201,140	325,000	325,000
941	EQUIPMENT RENTAL	4,631,815	5,558,000	5,800,000
669	EQUIPMENT RENTAL CREDIT	(4,601,744)	(5,528,000)	(5,800,000)
944	BRINEWELL REGISTRATION FEE	500	1,000	1,000
946	REPAIR/MAINT: FUEL SYSTEM	6,136	12,000	10,000
956	SAFETY EXPENSES	0	1,000	1,000
968 002	DEPRECIATION: BUILDINGS	192,340	250,000	250,000
968 003	DEPRECIATION: ROAD EQUIPMENT	463,236	1,763,000	1,600,000
968 004	DEPRECIATION: SHOP EQUIPMENT	17,919	22,000	19,000
968 006	DEPRECIATION: YARD & STORAGE	142,222	187,000	190,000
690 XXX	DEPRECIATION CREDIT	(815,716)	(2,222,000)	(2,059,000)
	TOTAL	**$ 7,580,584**	**$ 10,038,000**	**$ 10,041,620**

Administration

The Administrative Department accounts for 2 percent of the Road Commission's expenditures and will begin the year with an authorized staff of 11 full-time employees in 2020. The Administration Department represents the decision making body of the organization as well provides support for all departments though the chief executive, human resources, finance and information services. The Administration Department is comprised of:

- A three-member Board of Road Commissioners
- An executive staff consisting of 4 full-time members.
- A Finance and IT Department with 6 authorized positions.
- A Human Resources Department comprised of 2 full-time employees.
- The legal functions administered through retained attorney services.

Dept. 216 - 228 - Administrative				
Commissioners, Executive, Finance, Human Resources. Information Systems, and Legal Dpartments				
		Actual Expenditures	2019	2020
Account	Description	10/31/201	Anticipated Expenditures	BUDGE
703 - 712	REGULAR WAGES	$ 660,754	$ 836,000	$ 850,000
703 -712	OVERTIME WAGES	1,169	5,000	5,000
724	FRINGES	0	6,000	6,000
727	POSTAGE	0	1,000	1,000
728	OFFICE SUPPLIES	1,162	5,000	5,000
729	ENGINEERING SUPPLIES	77	1,000	1,000
730 & 861.xx	TRAINING	10,676	20,000	20,000
734	EMPLOYEE SAFETY SUPPLIES	496	0	0
735	MISCELLANEOUS SUPPLIES	0	1,000	1,000
740 004	UNLEADED FUEL EXPENSE	0	0	0
801	CONTRACTUAL SERVICES	120,587	145,000	150,000
803	LEGAL SERVICES	54,121	104,000	105,000
804	AUDIT SERVICES	39,000	39,000	46,000
807	DATA PROCESSING	105,688	125,000	125,000
807 001	ANNUAL SOFTWARE MAINT.FEE-PCSI	16,066	16,000	18,000
807 002	PCSI PROGRAMMING SUPPORT	4,225	15,000	15,000
811	BANK FEES	0	1,000	1,000
816	CREDIT CARD FEES	2,394	5,000	5,000
851	COMM:CELL PHONES/SIGNALS	2,824	5,000	5,000
874 001	ADVERTISING	6,603	9,000	9,000
874 002	PRINTING EXPENSE	2,279	3,000	3,000
875	INSURANCE:-PROP & EQP PHYS DAM	0	0	1,000
882	INSURANCE: LIABILITY	0	0	0
934	REPAIRS/MAINT: OFFICE EQUIPMENT	4,087	5,000	4,000
939	REPAIRS/MAINT: ROAD EQUIPMENT	0	0	100
941	EQUIPMENT RENTAL	3,060	4,000	3,000
669	EQUIPMENT RENTAL CREDIT	(3,060)	(4,000)	(3,000)
956	SAFETY EXPENSE	0	0	250
968 002	DEPRECIATION: ADMIN BUILDING	64,113	82,000	69,000
968 007	DEPRECIATION: OFFICE EQP/FURNITURE	73,556	82,000	84,000
690	DEPRECIATION CREDIT	(137,669)	(161,000)	(153,000)
	TOTAL	$ 1,032,207	$ 1,350,000	$ 1,376,350

Engineering

The Engineering Department accounts for 5 percent of the Road Commission's expenditures and will begin the year with 33 full-time employees in 2020. The Engineering Department is comprised of:

- The director who oversees 3 sections.

Dept. 314 - 328 - Engineering					
This department is comprised of Permits, Project Development, Construction and Traffic & Safety					
Account	Description	Actual Expenditures 10/31/2019	2019 Anticipated Expenditures		2020 BUDGET
703 - 712	REGULAR WAGES	$ 1,886,533	$ 2,337,000		$ 2,390,000
703 -712	OVERTIME WAGES	93,335	123,000		140,000
724	FRINGES	3,192	10,000		10,000
727	POSTAGE	7	0		0
728	OFFICE SUPPLIES	0	10,000		10,000
729	ENGINEERING SUPPLIES	17,586	26,000		26,000
730 & 861.xx	TRAINING	18,464	24,000		24,000
732	TRAFFIC CONTROL SUPPLIES	13,741	40,000		40,000
734	EMPLOYEE SAFETY SUPPLIES	4,473	6,000		6,000
735	MISCELLANEOUS SUPPLIES	0	1,000		1,000
740 001	EQUIPMENT PARTS EXPENSE	8	1,000		1,000
740 004	UNLEADED FUEL EXPENSE	0	0		0
768	SIGNS	74,247	125,000		125,000
770	POSTS	23,672	27,000		27,000
772	SIGNAL PARTS	20,413	62,000		70,000
774	DRAINAGE ITEMS/CEMENT	0	10,000		0
790	SMALL ROAD TOOLS	46	0		0
791 076	INVENTORY ADJ: ROAD MATERIALS	0	25,000		25,000
801	CONTRACTUAL SERVICES	74,774	155,000		220,000
802 002	ENGRG SERVICES: ROW	60	0		0
802 003	ENGRG SERVICES: DESIGN	0	0		0
802 004	TESTING	0	5,000		5,000
802 005	PLANNING	0	16,000		16,000
807	DATA PROCESSING	31,021	36,000		31,000
851	COMM:CELL PHONES/SIGNALS	28,853	35,000		30,000
874 001	ADVERTISING	45	3,000		3,000
874 002	PRINTING EXPENSE	2,591	6,000		6,000
875 000	INSURANCE: PROPERTY EQP PHYS DAM/	0	0		0
890	CLAIMS PAID	60	0		0
921	UTILITIES: SIGNAL ENERGY	103,601	144,000		150,000
934	REPAIRS/MAINT: OFFICE EQUIPMENT	4,178	6,000		6,000
938	REPAIRS/MAINT: NON-RD EQP	8,139	10,000		8,000
939	REPAIRS/MAINT: ROAD EQUIPMENT	0	2,000		2,000
941	EQUIPMENT RENTAL	349,153	425,000		350,000
669	EQUIPMENT RENTAL CREDIT	(349,153)	(426,000)		(350,000)
944	STORM WATER PERMITS	30,151	50,000		50,000
961	PROPERTY TAXES	474	8,000		8,000
968 005	DEPRECIATION: ENGINEERING EQP	12,731	16,000		15,000
690	DEPRECIATION CREDIT	(12,731)	(16,000)		(15,000)
	TOTAL	$ 2,439,663	$ 3,302,000		$ 3,430,000

Non-departmental

The non-departmental budget represents 13 percent of annual costs. This includes various insurance coverage for the Road Commission and fringe benefits.

Dept. 550 - Non-Departmental				
This department represents employee benefits as well as membership fees and liability insurance that is applicable to the organization as a whole.				
		Actual Expenditures	2019	2020
Account	Description	10/31/2019	Anticipated Expenditure	BUDGET
715	SOCIAL SECURITY/MEDICARE	$ 526,443	$ 688,000	$ 699,000
716	MEDICAL INSURANCE	4,663,587	3,864,000	4,150,000
717	LIFE INSURANCE	86,334	130,000	130,000
718	RETIREMENT	1,613,867	2,650,000	3,002,000
719	WORKERS COMPENSATION	162,749	300,000	300,000
720	UNEMPLOYMENT	0	10,000	10,000
721	EMPLOYEE DRUG TESTING	5,338	8,000	8,000
727	POSTAGE	5,955	10,000	10,000
728	OFFICE SUPPLIES	2,409	5,000	5,000
730 & 861.XX	ASSOCIATION FEES	40,432	69,000	69,000
734	EMPLOYEE SAFETY SUPPLIES	3,692	10,000	10,000
735	MISCELLANEOUS SUPPLIES	50	2,000	2,000
790	SMALL ROAD TOOLS	0	1,000	1,000
805	HEALTH SERVICES	5,014	6,000	6,000
851	COMMUNICATIONS:	0	1,000	1,000
874 001	ADVERTISING	0	0	0
874 002	PRINTING EXPENSE	187	2,000	2,000
875	INSURANCE: PROP & EQP PHYS DAM	55,302	55,000	91,000
878	INSURANCE: FLEET LIABILITY/MCC	29,511	30,000	54,000
881	INSURANCE: ERRORS & OMISSIONS	29,496	29,000	55,000
882	INSURANCE: LIABILITY	122,017	144,000	325,000
890	CLAIMS PAID	1,676	6,000	6,000
	TOTAL	$ 7,354,060	$ 8,020,000	$ 8,936,000

Debt Service

The Debt Service Department represents approximately 4 percent of the annual costs. This includes one outstanding bond issuance as well as seven equipment installment purchases and an installment purchase for the Northeast Service Center.

Dept. 660 - Debt Service				
This department represents all of the current portion of long term debt obligations.				
		Actual Expenditures	2019	2020
Accoun	Description	10/31/201	Anticipated Expenditures	BUDGET
991 003	DEBT SERV PRINC:YPSI NOTES	$ 600,000	$ 600,000	$ 600,000
991 006	INSTALL PURCH PRI: 2013 GRADERS	0	0	0
991 007	INSTALL PURCH PRI: 2013 HVY TRUCKS	0	0	0
991 008	INSTALL PURCH PRI: 2015 1st qtr HVY TRUCKS	146,667	160,000	80,000
991 009	INSTALL PURCH PRI: 2015 4th qtr HVY TRUCKS	158,988	174,000	177,000
991.010	INSTALL PURCH PRI: 2016 HVY TRUCKS	153,698	168,000	168,000
991.011	INSTALL PURCH PRI: 2017 N/E SERVICE CENTER	550,000	550,000	550,000
991.012	INSTALL PURCH PRI: 2018 HVY TRUCKS	177,449	194,000	194,000
991.013	INSTALL PURCH PRI: 2018 TRACTORS	84,996	94,000	102,000
991.014	INSTALL PURCH PRI: 2019 HVY TRUCKS	164,237	181,000	197,000
991.015	INSTALL PURCH PRI: 2019 HVY TRUCKS (B)	0	48,000	197,000
995 001	DEBT SERV INTEREST: SIB LOAN	0	0	0
995 003	DEBT SER INT: YPSI NOTES	55,350	55,000	42,000
995 006	INSTALL PURCH INT: 2013 GRADERS	0	0	0
995 007	INSTALL PURCH INT: 2013 HVY TRUCKS	0	0	0
995 008	INSTALL PURCH INT: 2015 1st qtr HVY TRUCKS	3,463	4,000	500
995 009	INSTALL PURCH INT: 2015 4th qtr HVY TRUCKS	5,482	6,000	3,000
995 010	INSTALL PURCH INT: 2016 HVY TRUCKS	7,070	8,000	5,000
995 011	INSTALL PURCH INT: 2017 N/E SERVICE CENTER	91,621	92,000	81,000
995 012	INSTALL PURCH INT: 2018 HVY TRUCKS	10,264	11,000	8,000
995 013	INSTALL PURCH INT: 2018 TRACTORS	15,876	16,000	11,000
995 014	INSTALL PURCH INT: 2019 HVY TRUCKS	23,559	25,000	19,000
995 014	INSTALL PURCH INT: 2019 HVY TRUCKS (B)	0	9,000	19,000
	TOTAL	$ 2,248,721	$ 2,395,000	$ 2,453,500

Reimbursable Road Projects, Capital Improvements and State Trunkline Expenditures

This Department represents approximately 62 percent of the annual costs. This includes all construction and preventative maintenance projects on local and primary roads. Local matching funds required for federal aid projects, payments to contractors, consultants, and right of way acquisitions are included in this department. All State Trunkline expenditures as well as Capital Outlay costs are also included.

Dept. 770 - Reimbursable Road Projects, Capital Improvements and State Trunkline Expenditures

This Budget Category includes all contractual obligations for construction and heavy maintenance projects on primary and local roads. Also included are state trunkline, permit activities, township agreement work and capital purchases. This does not include labor and equipment which are included in other Department budgets.

Accoun	Description	Actual Expenditures 10/31/201	2019 Anticipated Expenditure	2020 BUDGET
727	POSTAGE	0	$ 1,000	$ 1,000
729	ENGINEERING SUPPLIES	3,239	6,000	6,000
730 & 861.xx	TRAINING	129	0	0
732	TRAFFIC CONTROL SUPPLIES	192,803	270,000	270,000
734	EMPLOYEE SAFETY SUPPLIES	546	1,000	1,000
735	MISCELLANEOUS SUPPLIES	711	1,000	1,000
740 001	EQUIPMENT PARTS EXPENSE	606	1,000	0
740 007	TIRES & TIRE ACCESSORIES	0	0	0
761	GRAVEL	791	50,000	50,000
762	COLD PATCH	36,564	42,000	40,000
763	SAND	1,386	6,000	10,000
764	SALT	356,990	525,000	540,000
765	ASPHALT	630,066	680,000	665,000
766	BRINE	701,511	722,000	650,000
767	CULVERT	24,258	76,000	96,000
768	SIGNS	3,362	6,000	5,000
769	GUARDRAIL	74,367	150,000	150,000
770	POSTS	1,609	4,000	4,000
771	LIMESTONE	38,176	153,000	150,000
772	SIGNAL PARTS	15,447	19,000	9,000
773	MISC SLAG/STONE	192,132	200,000	200,000
774	DRAINAGE ITEMS/CEMENT	5,595	8,000	8,000
790	SMALL ROAD TOOLS	91	5,000	5,000
801	CONTRACTUAL SERVICES	20,479,806	29,659,000	30,976,000
802 001	ENGRG SERVICES: CONSTR ENGRG	256,876	957,000	2,381,000
802 002	ENGRG SERVICES: ROW	75,708	126,000	200,000
802 003	ENGRG SERVICES: DESIGN	1,242,550	1,443,000	1,317,000
802 004	ENGRG SERVICES: TESTING	270,556	371,000	200,000
802 005	PLANNING	475,444	575,000	420,000
803	LEGAL SERVICES	43,819	94,000	75,000
807	DATA PROCESSING	36,493	0	0
851	COMMUNICATIONS: CELL PHONE/TEL	0	0	350
874 001	ADVERTISING	0	2,000	2,000
874 002	PRINTING EXPENSE	0	0	500
882	INSURANCE: LIABILITY	19,804	20,000	35,000
890	CLAIMS PAID	0	0	500
921	UTILITIES: SIGNAL ENERGY	3,198	9,000	9,000
938	REPAIRS/MAINT: NON-RD EQP	0	0	0
939	EQUIPMENT REPAIRS	0	0	0
941 003	EQUIPMENT RENTAL - NONROAD	107,975	129,000	90,000
944	BRINEWELL REGISTRATION FEE	0	0	500
960	COUNTY DRAIN ASSESSMENT	0	169,000	169,000
971	CAPITAL OUTLAY: LAND	0	0	50,000
974	CAPITAL OUTLAY: LAND IMPRVMTS	0	0	0
975	CAPITAL OUTLAY: BUILDINGS	45,201	45,000	50,000
976	CAPITAL OUTLAY: ROAD EQUIPMENT	1,978,084	3,629,000	4,000,000
977	CAPITAL OUTLAY: SHOP EQUIPMENT	53,870	65,000	65,000
978	CAPITAL OUTLAY: ENGRG EQUIPMENT	0	25,000	0
979	CAPITAL OUTLAY: YARD & STORAGE EQP	54,435	204,000	160,000
980	CAPITAL OUTLAY: OFFICE EQ/FURN	149,486	206,000	125,000
	TOTAL	**$ 27,573,681**	**$ 40,654,000**	**$ 43,186,850**

PROPOSED 2020 BUDGET (000's)

	Actual Rev/Exp Through 10-31-19	2019 Anticipated Rev/Exp	Preliminary Estimate of 2020 Budget
REVENUES			
Mich Transportation Funds	19,760	28,500	31,000
Federal/State Funds	6,239	11,489	22,766
Trunkline Maintenance	2,846	3,365	3,200
Township Contributions	5,885	8,776	4,488
Other Contributions	4,772	5,953	6,071
Miscellaneous Income	2,388	2,798	1,759
TOTAL REVENUES	**41,890**	**60,881**	**69,284**
EXPENDITURES			
Administration	1,032	1,350	1,376
Operations	7,581	10,038	10,042
Engineering	2,440	3,302	3,430
Nondepartmental	7,354	8,020	8,936
Debt Service	2,249	2,395	2,454
Total expenditures b/f project expenditures	20,655	25,105	26,237
Project expenditures:			
Road improvement program and construction	27,574	40,654	43,187
	27,574	40,654	43,187
TOTAL EXPENSES		**65,759**	**69,424**
REVENUES Over/(Under) EXI	**41,890**	**(4,878)**	**(140)**
2018 Fund Balance (Audited)	20,698	20,698	20,698
2019 Fund Balance (projected)	62,588	15,819	15,819
2020 Fund Balance (projected)			15,679

2020 FEDERAL/STATE AID PROJECTS

Estimated Costs (000's)

		Federal/State Grants				Contributions from others				Road Commission expenditures				
			Contract Services		WCRC		Contract Services		WCRC		Contract Services			
		Construction (801)	CE (802.001,4)	PE (802.003)	Staff	Construction (801)	CE (802.001,4)	PE (802.003)	Staff	Match (801)	CE (802.001,4)	PE (802.003)	Staff	Total
PRIMARY ROADS														
Bridge Road Bridge over Huron River	[2]											25	5	30
Carpenter Rd, Ellsworth Rd to Packard Rd	[3]	**1650**								100	**35**		**40**	**1825** Carry over from 2019
Cavanaugh Lake Road over Mill Creek	[3]	**408**								**102**	**15**		70	**595** Carry over from 2019
2020 CMAQ Signal Upgrade	[3]	**1053**								**0**	30		100	1183
Currie @ Eight Mile	[2]											**55**	25	**80**
Dennison Rd Bridge over Saline River	[2]											**100**	15	**115**
Dixboro Road Trail, Phase 2	[3]	727				**721**	**275**	**140**	25					**1888**
Ellsworth Road; Hewitt to Mich Ave	[3]	120								30	10		25	185 Carry over from 2019
Forest Ave, Ypsi City Limits - Ford Blvd	[3]	**328**	**22**		**10**					90	10		**5**	**465** Carry over from 2019
Geddes Rd Bridge over Fowler Creek	[2]											**22**	**50**	**72**
Hewitt Road Pedestrian Crossing	[3]	263				**30**				**0**	20	**20**	40	**373**
Hewitt; Washtenaw Ave to HRD	[3]	**368**	**46**		**10**					106	**10**		**25**	**565**
HRD B2B, Metropark to Zeeb Segment D2	[3]	800				200	175		20					1195 Carry over from 2019
HRD B2B, Zeeb Rd to Delhi Segment D3	[2]						**100**		20					120
Huron Waterloo Trail, Ph 1B	[3]	810				1216	**320**							**2346** Carry over from 2019
Jackson Road; Fletcher - Steinbach	[3]	**514**	**29**		**15**					10	10			**578** Carry over from 2019
Main Street; 6 Mile - East Shore	[3]	**347**	**24**		**10**					95	10		**5**	**491** Carry over from 2019
Maple Rd; City Limits to Textile Rd	[3]	200								50	**20**		**10**	**280**
Mast Road Bridge over Huron River	[2]										25		5	30
Miller Rd @ Wagner Road	[3]	**805**								**202**	**20**		**50**	**1077**
Miller Road Bridge over Honey Creek	[3]	950								50	**50**		50	**1100**
Old US-12; Kernwood - M-52	[3]	164								37	**20**		**10**	**231** Carry over from 2019
Plymouth Rd, US-23 to Whitehall Dr	[3]	**332**	**15**		**5**					88	10		**5**	**455** Carry over from 2019
Pontiac Trail @ N Territorial Rd	[2]											75	25	100
Pontiac Trail @ Seven Mile Road	[3]	524								**280**	130		50	**984**
Prospect Road; Geddes - Vreeland	[3]	**130**	**15**		**5**					**39**	10		**10**	**209** Carry over from 2019
SAW Grant	[2]			**800**								**200**	**50**	**1050**
Six Mile; Whitmore Lake Rd	[3]	245								61	**25**		**10**	341
Textile Rd @ Woodland Dr	[3]	**473**				**100**				**330**	**20**		**40**	**963** Carry over from 2019
Wagner Road - North	[3]	384								42	10		35	471
Wagner Road - South	[3]	598								67	20		65	750
Waters Rd; TWP Line to Oak Valley Dr	[3]	335								84	**30**		**10**	**459**
WCC TAP Grant	[3]	300				75	30		15					420 Carry over from 2019
Whittaker Rd; Willis Rd to Textile Rd	[3]	600	**15**		**45**					**165**	**0**		**0**	**825** Carry over from 2019
Whittaker Rd; Willow Rd to Rosbolt Rd	[3]	**200**			**22**					**54**	**25**		**10**	**311** Carry over from 2019
														0
														0
US-12 and M-17 Improvements *	[3]	6500	750	700	50									8000
														0
														0
SUBTOTAL		20128	916	1500	172	2342	900	140	80	2082	565	497	840	30162
LOCAL ROADS														
														0
														0
SUBTOTAL		0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL		20128	916	1500	172	2342	900	140	80	2082	565	497	840	30162

[1] Planning
[2] Design and ROW Acquisition Only
[3] Construction

** This is improvements on MDOT roads that the WCRC is administering*

Note: Numbers that are bold represent a new or changed amount.

Date: 14-Nov-19

2020 NON FEDERAL/STATE AID PROJECTS

Estimated Costs (000's)

		Contributions from others			Road Commission expenditures				
		Construction	Contract Services	WCRC Staff	Match	Contract Services	Staff	Total	
PRIMARY ROADS									
Minor Projects						80	20	100	
Guardrail						100	20	120	
		0	0	0	0	180	40	220	
ROAD PROJECTS									
Ann Arbor-Salne Rd @ Wagner Rd	[3]					625	100	725	Carry Over from 2019
Miller Road; Honey Creek to Wagner	[3]					143	8	150	
Zeeb Road Phase II	[2]					50	100	150	
		0	0	0	0	818	208	1025	
NON-MOTORIZED PROJECTS									
Non-motorized projects						500	30	530	
Non-motorized projects						200	73	273	Carry Over from 2019
		0	0	0	0	700	103	803	
OTHER									
Overlay Program						0	0	0	
County Millage Overlay		1945		60	295			2300	
County Millage Sealcoat			550	275				825	
County Millage Limestone			340	330				670	
Limestone/Gravel						272	128	400	
Pavement Marking						275	15	290	
Sealcoat/Crack Sealing						1,333	667	2,000	
		1945	890	665	295	1880	810	6485	
BRIDGES/CULVERTS									
								0	
Emergency culverts						-	0	0	
Old US-12	[3]					400	80	480	Carry Over from 2019
								0	
		0	0	0	0	400	80	480	
PRIMARY ROAD TOTAL		1945	890	665	295	3977	1241	9013	
LOCAL ROADS									
BRIDGES/CULVERTS									
East Delhi Road Bridge	[3]		80					80	
Emergency culverts									
Lehamn Road culvert	[3]		10	40		10	40	100	
Maple/Foster Road Bridge			156				0	156	
Various culvert projects		200				50	150	400	
		200	246	40	0	60	190	736	
OTHER									
Chubb Road; Five Mile - Napier	[3]	500	75	25				600	Carry Over from 2019
Various SADs		0		0				0	
Traffic Calming			75	25				100	
Sealcoat						0	0	0	
Township Matching Drainage			50	150		50	150	400	
Township Matching Program			414	1121		280	520	2335	
Pavement Marking						41	2	43	
		500	614	1321	0	371.2	671.8	3478	
LOCAL ROAD TOTAL		700	860	1361	0	431	862	4214	
PRIMARY & LOCAL TOTAL		2645	1750	2026	295	4408	2103	13227	

Date: **14-Nov-19**

Note: Numbers that are bold represent a new or changed amount.

[2] Preliminary Engineering Only

WASHTENAW COUNTY ROAD COMMISSION

TOWNSHIP/STAFF REPORT – December 3, 2019

For the period of November 11, 2019 thru November 24, 2019

TOWNSHIP REPORT

OPERATIONS REPORT

MAINTENANCE
Patching of paved roads took place throughout the County. In addition, the following specific maintenance activities were performed in individual townships.

ANN ARBOR TOWNSHIP
- Fallen Trees – Clark Road
- Roadside Debris – Pontiac Trail, Warren Road

AUGUSTA TOWNSHIP
- Drainage Improvements – Liss Road

BRIDGEWATER TOWNSHIP
- Fallen Trees – Bemis Road, Schellenberger Road
- Limestone Patch – Fisk Road, Kies Road, Klager Road, Lima Center Road: 34 tons
- Braun Road Limestone Resurfacing Project – 3,108 tons

DEXTER TOWNSHIP
- Brush Removal – Dexter-Pinckney Road
- Gravel Patch – Colby Road: 5 tons
- Limestone Patch – Colby Road: 4 tons

FREEDOM TOWNSHIP
- Fallen Trees – Pleasant Lake Road
- Limestone Patch – Bethel Church Road, Waters Road: 62 tons

LIMA TOWNSHIP

- Gravel Patch – Lima Center Road, Loeffler Road, Peckins Road, Sager Road, Waltrous Road: 15 tons
- Limestone Patch – Lima Center Road, Loeffler Road, Peckins Road, Sager Road, Waltrous Road: 8 tons

LODI TOWNSHIP

- Limestone Patch – Bethel Church Road, Grass Road, Textile Road: 71 tons

LYNDON TOWNSHIP

- Boom Mow – Embury Road

MANCHESTER TOWNSHIP

- Cut Trees – Buss Road
- Fallen Trees – English Road, Sandborn Road
- Limestone Patch – Grossman Road, Wolff Road: 22 tons

NORTHFIELD TOWNSHIP

- Limestone Patch – Eight Mile Road, Jennings Road, Kearney Road, N Maple Road, W Joy Road: 105 tons

PITTSFIELD TOWNSHIP

- Cut Trees – Waterways Drive
- Structure Adjustment Restoration and Sidewalk Upgrades – amber Way, Ash Court, Cayman Boulevard, Central Boulevard, Century Court, Cottonwood Drive, Crestview Avenue, Fieldcrest Lane, Foster Avenue, Hawk's Avenue, Lancaster Court, Oakengates Drive, Palisades Court, Redbud Court, Rothbury Court, S Ashford Way, Sunnydale Drive, Sunrise Drive, Sycamore Drive, Torrey Avenue, White Pine Court, Winslow Court, Yarmouth Crossing

SALEM TOWNSHIP

- Berming – Napier Road
- Roadside Debris – Seven Mile Road

SALINE TOWNSHIP

- Limestone Patch – Macon Road, Mooreville Road: 120 tons

SCIO TOWNSHIP

- Limestone Patch – Baker Road, Marshall Road, Scully Road: 31 tons

SHARON TOWNSHIP

- Limestone Patch – Sharon Hollow Road: 15 tons

SUPERIOR TOWNSHIP

- Boom Mow – Curtis Road, Dixboro Road, Leforge Road, Prospect Road
- Limestone Patch – Vreeland Road: 32 tons
- Limestone Patch Shoulders – Creekside Drive, Leforge Road, Spring Hill Drive, Tanglewood Drive: 10 tons

SYLVAN TOWNSHIP
- Boom Mow – Kalmbach Road, Pierce Road
- Gravel Patch – Liebeck Road: 11 tons

WEBSTER TOWNSHIP
- Boom Mow – Mast Road
- Limestone Patch – Huron River Drive, Merrill Road, Strawberry Lake Road, Valentine Road, Webster Church Road: 58 tons

YORK TOWNSHIP
- Culvert Replacement – Crane Road
- Drainage and Backslopes – Crane Road

YPSILANTI TOWNSHIP
- Fallen Trees – N Clubview Drive, Johnson Street
- Roadside Debris – E Ellsworth Road, Hitchingham Road

WINTER MAINTENANCE
- Crews Responded – 8 times
- Total Salt Used – 3,996 tons
- Total Abrasives Used – 599 tons
- Total Brine Used – 8,272 gallons

SHOP REPORT

Shop Repairs
- New Tire Installation – 4 tires
- Tires Repaired – 1 tire
- Vehicles Serviced – 12
- Vehicles Serviced by Suburban Chevrolet – 1
- Work Orders Completed – 61

Equipment Repair

Note: Performed several electrical and hydraulic repairs and calibrated several salters.
- Truck 308 – Cleaned the DEF filter
- Truck 322 – Replaced the EGR valve, differential seal and flushed the transmission
- Truck 345 – Replaced the DEF lines
- Truck 351 – Replaced the batteries
- Truck 374 – Replaced an injector, rebuilt a steering gearbox and replaced the oil pan gasket
- Truck 387 – Reinstalled the right wing
- Truck 522 – Replaced the swing cylinders, hoses and wear pads

BUILDING & GROUNDS REPORT

Yard One

- Winter maintenance
- Repaired office lighting
- Repaired brine hose
- Ran CAT6 cabling for I.T. department
- Repaired conduit hanger in parking garage
- Conducted metal & recycling pickup
- Removed safe on 2nd floor network room
- Installed white board in conference room 234
- Assisted contractor in loading old scrap tires
- Concrete patch work on floor drains in parking garage
- Janitorial
- Conducted monthly checks

Yard Two

- Repaired brine hose
- Repaired air hose
- Assisted Stewart Mechanical in repairing duct work for rapid unit
- Installed hose reels in parking garage
- Conducted monthly checks

Yard Four

- Installed bathroom vent
- Repaired roof in main building
- Conducted monthly checks

Yard Six

- Installed no/co2 sensor covers
- Conducted monthly checks

Brine Well

- Winterized brine well

HR REPORT

Benefits

- Open enrollment for employees occurred November 7 – 15, and November 19 – December 2 for retirees.
- Holding a 'Maintain, Don't Gain' wellness challenge November 18 – December 31.

Staff/Hiring Update

- Jeremey Richardson started as a Heavy Truck Driver on Heavy Equipment November 18 and Jason Prichard started as Group Leader for District 5 on November 25.
- Staff attended a hiring event for veterans and their families at Washtenaw Community College on November 5.
- Staff is recruiting for heavy truck drivers and seasonal heavy truck drivers.

Misc. HR

- We have four (4) TPOAM employees off on short-term disability.
- Mediation is scheduled with TPOAM for a grievance on December 16.
- Nicole Peterson attended the southern Michigan Road Commission Finance and HR committee meeting November 20.
- Nicole Peterson attended the Michigan Certified Veteran-Friendly Employer Awards and Recognition Breakfast November 21 to receive our 2020 Bronze level award.

FINANCE REPORT

FEDERAL AID

- Federal aid information and final accountings were processed.

SAD

- Numerous questions were answered regarding SAD payoffs.
- Various SAD payoffs were received.

BUDGET

- Work continued on the 2019 year-end and 2020 budget spreadsheets.
- Updated the 2020 federal aid project worksheet.
- Both year-end 2019 and 2020 budgets were presented to the board at a working session.
- Staff met with Department leadership to discuss the budget.

MISCELLANEOUS MONTH END ACCOUNTING

- The October outstanding check listing, cash and bank reconciliation was prepared.
- The books were closed for October.

STATE TRUNKLINE

- The previous fiscal year was reconciled and archived.
- The new fiscal year budget was setup.

COUNTY MILLAGE

- Several 2019 county millage invoices were processed.

MISCELLANEOUS INVOICING

- An invoice was prepared to; DNR for the SAW request #9, County Parks for the Huron Waterloo Path, County Parks for Border to Border Segment D3, Saline Township for Braun Road.

MISCELLANEOUS

- Staff continues to increase the number of payments to vendors electronically.
- Staff held a conference call with our financial software vendor to discuss a few minor changes to the payables ACH programs.
- Continued to work on the 2018 OPEB report.
- Additional information was provided to Part D Advisors for the 2020 RDS application.
- Staff is asking for all 2019 invoices in order to prepare for the annual audit.
- Staff has ordered all 2019 tax forms.
- The 2018 RDS reconciliation was completed and finalized.

IT REPORT

Help Desk

- Staff received 58 new tickets and closed 62.

Computer Replacements

- The goal is to have a consistent number of updates on an annual basis. The budget will be able to support this. Within a few years, computers will be replaced shortly after the 3-year warranty is expired.
- The 2020 PC replacement program was created.

Phone System work

- Investigating adding Skype calling feature as a potential replacement for the Avaya One-C app.
- Ordered a conference room 200 phone license.

Traffic & Safety Network Upgrade

- Integral Blue is setting up the server.
- Integral Blue worked with Dominant on firewall configurations.
- Met with AVI to discuss the setup for the conference rooms.
- Ordered and received new Teams licenses for the conference rooms.
- IT needs to purchase a SQL license.
- We are hoping for an early December migration date to the new Traffic and Safety server.

Outside Yards

- ESS reinstalled the camera at NESC.
- Working on a printing issue in Chelsea.
- Working with Comcast to address an issue with the modem at SESC.

Disaster Recovery

- The current backup server is running out of space and will need to be replaced in order to have adequate retainage of data.
- In the event there is an issue at the main yard, a replica server needs to be in place at the SESC. This is something that IT and the management team will be discussing.

Miscellaneous

- The Systems Administrator continues to develop a master document of all software and hardware. This includes how to troubleshoot as well as install and remove programs
- Looking at adding new badge readers at the main yard.
- Looking into the best way to display emergency messaging.
- Looking at training options for staff.
- The card reader on the south Zeeb Rd. gate was replaced.
- 2 Verizon sim cards and new lines were ordered for new modems at 2 intersections.
- An extra laptop was imaged and provided to Jeff Mann for use in programming our radios.
- Created a Thanksgiving theme for the Digital Signage boards.
- Ordered a 25 foot HDMI cable for the assembly room as well as a small network switch for under the conference table in room 200.
- Working on issues with the main yard firewall.
- Renewed a license for Lansweeper, which IT uses for its ticketing system.
- We have switched from Skype to Teams as there is an end date for Skype's support.

MEETINGS ATTENDED

11/11 J. Harmon interviewed by WEMU on winter maintenance operations for Veteran's Day storm

11/13 J. Harmon interviewed by WEMU on winter maintenance operations following Veteran's Day storm

11/18 J. Harmon met Mr. Udo Huff on Whitmore Lake Road to review drainage concerns

11/20 The monthly Operations Department supervisors meeting was held in the Assembly Room

11/21 The monthly Safety Committee meeting was held in the Assembly Room

11/22 The monthly Supervisors meeting was held in the Assembly Room

11/22 J. Harmon, D. Ackerman, A. Lape, T. Hackbarth and T. Lobbestael met with MDOT officials in Conf. Rm. 234 to review the FY20 state trunkline maintenance contract budget

11/22 J. Harmon attended a Ford Lake Dam emergency action plan meeting held in the Washtenaw County Emergency Operations Center

MICHIGAN TRANSPORTATION FUND RECEIPTS

25-Nov-19

	2018		2019		MONTH DIFFERENCE		YTD DIFFERENCE		This Year's Projected Total Based on YTD
MONTH	MONTHLY	YTD	MONTHLY	YTD	AMOUNT	%	AMOUNT	%	
JANUARY	2,463,093.50	2,463,093.50	2,713,532.20	2,713,532.20	250,438.70	10.17	250,438.70	10.17	
FEBRUARY	2,462,918.22	4,926,011.72	2,564,869.85	5,278,402.05	101,951.63	4.14	352,390.33	7.15	
MARCH	2,345,765.75	7,271,777.47	2,655,130.69	7,933,532.74	309,364.94	13.19	661,755.27	9.10	
APRIL	2,149,297.99	9,421,075.46	2,262,738.66	10,196,271.40	113,440.67	5.28	775,195.94	8.23	
MAY	2,364,390.24	11,785,465.70	2,541,112.27	12,737,383.67	176,722.03	7.47	951,917.97	8.08	
JUNE	2,182,206.60	13,967,672.30	2,404,645.54	15,142,029.21	222,438.94	10.19	1,174,356.91	8.41	
JULY	2,048,215.06	16,015,887.36	2,194,879.10	17,336,908.31	146,664.04	7.16	1,321,020.95	8.25	
AUGUST	2,243,975.43	18,259,862.79	2,423,261.33	19,760,169.64	179,285.90	7.99	1,500,306.85	8.22	
SEPTEMBER	2,107,756.07	20,367,618.86	2,574,706.57	22,334,876.21	466,950.50	22.15	1,967,257.35	9.66	
OCTOBER	2,406,982.18	22,774,601.04	2,233,407.83	24,568,284.04	(173,574.35)	(7.21)	1,793,683.00	7.88	
NOVEMBER	2,083,252.64	24,857,853.68							
DECEMBER	1,669,092.49	26,526,946.17							
									$28,616,156.53