AGENDA

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

II. APPROVAL OF AGENDA

III. ACCEPTANCE OF MINUTES ........................................................................................................... Page 1-9
   A. Board Meeting Minutes of November 5, 2019
   B. Special Board Meeting Executive Session Minutes of November 8, 2019

IV. PUBLIC COMMENT

   This is the time set aside on the agenda to receive comments from the public. This is not intended to be a period for dialogue or questions and answers. Each person will be allotted (3) minutes to address the Board.
   A. Public Comment
   B. Written Communications ................................................................................................. Page 10-18

V. NEW BUSINESS

   A. Consent Agenda .................................................................................................................. Page 19-32
      1. Chelsea Hometown Holiday Light Parade – Road Closure
      2. Managed Services Provider (MSP) – Professional Services Agreement
      3. Merit Pay for Managing Director
      4. 2020 Seasonal Requirements Snow & Ice Control Abrasives Bid
      5. 2020 Seasonal Requirements 22A Road Gravel Bid
      6. 2020 Seasonal Requirements Limestone Products Bid
      7. Payroll & Bills November 13, 2019

VI. REPORTS ......................................................................................................................................... Page 33-39

   A. County Commissioner’s Report
   B. Road Commissioners’ Report
   C. Managing Director’s Report
      1. Staff Report of 10-28 to 11-10-19

VII. EXECUTIVE SESSION

   1. Pontiac Trail at Seven Mile Road, Salem Township, Parcel 3, Right of Way Acquisition
      (Resolution to accept Amended Good Faith Offer)

   2. Pontiac Trail at Seven Mile Road, Salem Township, Parcel 5, Right of Way Acquisition
      (Resolution of Estimated Just Compensation & Declaration of Taking)

VIII. ADJOURNMENT
WASHTENAW COUNTY BOARD OF ROAD COMMISSIONERS  
555 North Zeeb Road, Ann Arbor, MI 48103  
Minutes of November 5, 2019

Board Present: Road Commissioners Doug Fuller, Barbara Fuller, Rod Green

Staff Present: S. Siddall, J. Harmon, M. MacDonell, D. Ackerman, C. Ryan, E. Kizer

Others Present: R. Jamnick, L. Moutinho

The meeting was called to order at 1:00 p.m. by Douglas Fuller, Chair. The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

RC19-364 D. moved, R. Green seconded to approve the agenda as presented with the addition of one Action Item – Tree Replacement Policy. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

ACCEPTANCE OF THE MINUTES

RC19-365 B. Fuller moved, R. Green seconded, the Board hereby approves the Board Meeting Minutes of October 15, 2019 as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

RC19-366 R. Green moved, B. Fuller seconded, the Board hereby approves the Board Working Session Minutes of October 15, 2019 as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

RC19-367 B. Fuller moved, R. Green seconded, the Board hereby approves the Board Executive Session Minutes of October 15, 2019 as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

PUBLIC COMMENT

No public comment.
WRITTEN COMMUNICATIONS

ISSUED: October 30, 2019
WHY: Completion of Intersection Safety Project – Intersection reopened
WHERE: Intersection of Ridge Road, Hack Road and Westfall Road
TOWNSHIP: York & Milan Township (Monroe County)
WHEN: Wednesday, October 30th
CONTACT: Aaron Berkholz, Senior Project Manager

ISSUED: October 28, 2019
WHY: Culvert Replacement – Warren Road closed
WHERE: Warren Road between Vorhies Road and Curtis Road
TOWNSHIP: Superior
WHEN: Tuesday, October 29th
CONTACT: Ken Harris, Superintendent

ISSUED: October 25, 2019
WHY: Non-motorized pathway paving
WHERE: Huron River Drive between the entrance to the Dexter-Huron Metropark and Zeeb Road
TOWNSHIP: Scio
WHEN: Monday, October 28th
CONTACT: Michele Ford

ISSUED: October 25, 2019
WHY: Completion of phase 1 of concrete repairs – Ann Arbor-Saline Road re-opened
WHERE: Ann Arbor-Saline Road between Oak Valley Drive and Lohr Road
TOWNSHIP: Pittsfield
WHEN: Friday, October 25th
CONTACT: Michele Ford

ISSUED: October 25, 2019
WHY: Concrete Repairs – Ann Arbor-Saline Road closed
WHERE: Ann Arbor-Saline Road between Waters Road/Lohr Road and the I-94 ramps
TOWNSHIP: Pittsfield
WHEN: Monday, October 28th
CONTACT: Michele Ford

ISSUED: October 24, 2019
WHY: Construct center left turn lane
WHERE: Geddes Road east of Dixboro Road
TOWNSHIP: Ann Arbor
WHEN: Thursday, October 24th
CONTACT: Gary Streight, Project Manager of Permits
ISSUED: October 23, 2019
WHY: DTE Gas Main Maintenance – Westbound lane of Dexter Chelsea Road closed
WHERE: Dexter Chelsea Road between Lima Center Road and Dancer Road
TOWNSHIP: Lima
WHEN: Friday, October 25th
CONTACT: John Posegay, Permits Coordinator

RECEIVED: October 21, 2019
WHY: Thank you to WCRC for hosting a training scenario for the Washtenaw County Technical Rescue Team
FROM: Lt. Michael Chevrette, Director, Washtenaw County Technical Rescue Team

ISSUED: October 19, 2019
WHY: Completion of culvert replacement – 7 Mile Road re-opened
WHERE: 7 Mile Road between Angle Road and Tower Road
TOWNSHIP: Salem
WHEN: Friday, October 18th
CONTACT: Adam Lape, Superintendent

ISSUED: October 16, 2019
WHY: Completion of culvert replacement – Judd Road re-opened
WHERE: Judd Road between McKean Road and Rawsonville Road
TOWNSHIP: Augusta
WHEN: Thursday, October 17th
CONTACT: Ken Harris, Superintendent

RECEIVED: October 15, 2019
FROM: Webster Township
WHY: Resolution of support for WCRC to remain autonomous from the County

ISSUED: October 15, 2019
WHY: Culvert replacement – 7 Mile Road closed
WHERE: 7 Mile Road between Angle Road and Tower Road
TOWNSHIP: Salem
WHEN: Wednesday, October 16th
CONTACT: Adam Lape, Superintendent

ISSUED: October 15, 2019
WHY: Completion of slope stabilization – Grove Road re-opened
WHERE: Grove Road between Margarita Street and Harris Road
TOWNSHIP: Ypsilanti
WHEN: Friday, October 18th
CONTACT: Aaron Berkholz, Senior Project Manager
ISSUED: October 10, 2019  
WHY: Completion of culvert replacement project – Prospect Road re-opened  
WHERE: Prospect Road between Geddes Road and Vreeland Road  
TOWNSHIP: Superior  
WHEN: Thursday, October 19th  
CONTACT: Adam Lape, Superintendent

ISSUED: October 10, 2019  
WHY: Completion of culvert replacement – Platt Road re-opened  
WHERE: Platt Road between Arkona Road and Willow Road  
TOWNSHIP: York  
WHEN: Friday, October 11th  
CONTACT: Adam Lape, Superintendent

ISSUED: October 10, 2019  
WHY: Intersection improvements – Rawsonville Road  
WHERE: Intersection of Rawsonville Road and Willis Road  
TOWNSHIP: Augusta  
WHEN: Thursday, October 19th  
CONTACT: Mike Bernbeck

ISSUED: October 8, 2019  
WHY: Structural deterioration – load rating reduced  
WHERE: 6 Mile Road, Dexter-Chelsea Road and Huron River Drive  
TOWNSHIP: Northfield, Lima, Dexter  
WHEN: Week of October 7, 2019  
CONTACT: Nate Murphy, Bridge Engineer

ISSUED: October 8, 2019  
WHY: Road reconstruction – Chubb Road  
WHERE: Chubb Road between 5 Mile Road and 6 Mile Road  
TOWNSHIP: Salem  
WHEN: Wednesday, October 9th  
CONTACT: Mark McCulloch, Senior Project Manager

ISSUED: October 7, 2019  
WHY: Culvert replacement – Platt Road closed  
WHERE: Platt Road between Arkona Road and Willow Road  
TOWNSHIP: York  
WHEN: Thursday, October 10th  
CONTACT: Adam Lape, Superintendent
CONSENT AGENDA

The items approved on the Consent Agenda are as follows:

RC19-368  B. Fuller moved, D. Fuller seconded the approval of the Consent Agenda for November 5, 2019 as presented. Voice Vote: YEAS: 3  NAYS: 0  ABSENT: 0  ABSTAIN: 0  Motion Carried.

Wagner Road Safety Project – Preliminary Engineering – MDOT Contract No. 19-5507

RC19-369  B. Fuller moved, D. Fuller seconded that upon the recommendation of the Director of Engineering and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the MDOT Agreement (Contract No. 19-5507) for the Wagner Road Safety Project. Voice Vote: YEAS: 3  NAYS: 0  ABSENT: 0  ABSTAIN: 0  Motion Carried.

Border to Border Trail Segment D2 – Construction Engineering Amendment

RC19-370  B. Fuller moved, D. Fuller seconded that upon the recommendation of the Director of Engineering/County Highway Engineer and the concurrence of the Managing Director, the Board hereby authorizes the Managing Director to amend the existing Purchase Order for construction engineering services for the Border-to-Border Trail Segment D2 project in Scio Township, increasing the total by $191,568.17. The revised not to exceed Purchase Order amount for the project will be $649,043.49. Voice Vote: YEAS: 3  NAYS: 0  ABSENT: 0  ABSTAIN: 0  Motion Carried.

Payroll & Bills for October 16, 2019

RC19-371  B. Fuller moved, D. Fuller seconded the Board hereby approves Voucher 10372 totaling $272,168.53 for payroll of October 16, 2019, and Voucher 1073 totaling $1,680,473.06 in payment of bills for October 16, 2019. Voice Vote: YEAS: 3  NAYS: 0  ABSENT: 0  ABSTAIN: 0  Motion Carried.

Payroll & Bills for October 30, 2019

RC19-372  B. Fuller moved, D. Fuller seconded the Board hereby approves Voucher 10374 totaling $271,580.71 for payroll of October 30, 2019, and Voucher 1075 totaling $2,428,907.31 in payment of bills for October 30, 2019. Voice Vote: YEAS: 3  NAYS: 0  ABSENT: 0  ABSTAIN: 0  Motion Carried.
ACTION ITEM

**Develop Tree Replacement Policy**

Commissioner Doug Fuller stated it was suggested to him by a County Commissioner that if the Road Commission adopted a policy for no herbicide spraying, it would be favorable to also have a tree replacement policy. Commissioner Fuller asked that staff come back to the Board over the next six months with a proposed Tree Replacement Policy.

RC19-373  B. Fuller moved, D. Fuller seconded that the Managing Director work with staff to develop a Tree Replacement Policy for the Board to consider within the next six months. Voice Vote: YEAS: 3  NAY:0  ABSENT: 0  ABSTAIN: 0  Motion Carried.

COUNTY COMMISSIONER REPORT

No Report.

ROAD COMMISSIONER REPORTS

**Commissioner Barb Fuller attended the following meetings:**

10/19  Sheryl Siddall and Commissioner Barb Fuller attended the Transit Summit meeting at the Chelsea Senior Center sponsored by CAPT/DART.

10/23  Sheryl Siddall, Jim Harmon, Commissioner Barb Fuller and Dan Ackerman spoke at the County Public Hearing regarding the Road Commission structure and several WCRC staff also attended. Several township officials spoke at this hearing. Commissioner Fuller complimented staff on putting together the 157-page WCRC overview document the Road Commission presented to the Board of Commissioners and township officials with an overview of what the Road Commission does. Commissioner Fuller acknowledged Mary Morgan’s journalism as a publisher and editor of the Ann Arbor Chronicle from December 2013 to March 2014 that was included in this WCRC document.

**Commissioner Rod Green**

10/24  Commissioner Rod Green attended the Roads Funding Subcommittee Meeting. There was lengthy discussion of the ballot language on the proposed millage language that was voted on.
**Commissioner Doug Fuller**

Commissioner Doug Fuller attended the West Willow/US-12 project meeting last week. Commissioner Fuller stated there was a good turnout for this meeting. Commissioner Fuller stated that Representative Ronnie Peterson is the first person to bring funding to the table for this US-12 improvement project.

Commissioner Fuller attended the CRA Southeast Council Meeting at Branch County on Monday, November 4th. Commissioner Fuller reported that the County Road Association will be moving from the MCRCSIP building to a new location still in the Lansing area. The Workers Compensation Department will remain in their current location. Commissioner Fuller stated that the MCRCSIP Board is considering selling the current building in Lansing they reside in. There was also discussion at this meeting of the sale of federal aid funds and increased roadwork that road agencies could perform themselves. There was also discussion on having the force account limit raised to $500,000 dollars.

**MANAGING DIRECTOR’S REPORT**

**Sheryl Siddall, Managing Director**

- West Willow Project – Emily Kizer and Sheryl Siddall attended the Traffic Committee meeting on October 17th.
- Roads Funding Subcommittee Meeting – was held on October 24th. Coy Vaughn, Parks & Recreation Director and Sheryl Siddall will present at the County’s Working Session on November 21st on the status of the 2020 millage and a review of the upcoming renew and restore program.
- Second County Public Hearing – will be held on Wednesday November 6th at 6:45 p.m. regarding the WCRC structure.
- WCRC Annual Pancake Breakfast – will be held on Thursday, November 7th at the Washtenaw County Fairgrounds from 7:30 to 9:30a.m.
- There will be a WCRC 100-year anniversary exhibit from 3:00-6:00p.m. at the Historical Society in downtown Ann Arbor.

**Paint a Plow Presentation – Emily Kizer & Lisa Jones**

Emily Kizer, Communications Manager, and Lisa Jones, Customer Relations Representative, presented a slide show of this year’s school Paint a Plow Program.
FINANCE & IT REPORT

Dan Ackerman, Director of Finance & IT

Finance Report

- Michigan Transportation Fund Receipts (MTF) – The MTF was up 22% in September 2019 compared to September of 2018. We received an email notice from MDOT that the ten months of repayment back to MDOT for their overpayment was paid back in full effective September 2019.
- The PA 202 Waiver & Plan for the MERS Pension was approved by the State of Michigan.
- Staff is focusing on the 2019 year end and 2020 budgets. Dan Ackerman is meeting with department heads.

OPERATIONS REPORT

Jim Harmon, Director of Operations

- Jim Harmon provided an overview of the Operations work being performed and work that needs to be completed this year.
- 2019 Dry Run – has been completed.
- Jim Harmon was invited to appear at the Washtenaw County Learning Resource Center with the Washtenaw County Leadership Team for winter maintenance services.
- Jim Harmon sent Mr. Udo Huff a correspondence regarding drainage concerns at his property on Whitmore Lake Road.

ENGINEERING REPORT

Matt MacDonell, Director of Engineering

- Saline/Milan Road Bridge – should be reopening to traffic next week.
- AA Saline Road concrete repairs between I-94 and Lohr Rd. – Ann Arbor/Saline Road should be reopened to traffic next week.
- Salem Township/Chubb Road project is progressing well. The goal is to complete this project before winter sets in.
- Border to Border Trail – this project is making good progress. The crews are working on assembling the fabricated second bridge.
US-12 Project Update

Matt McDonell, Director of Engineering, provided a review of the US-12 Project. Matt stated that the US-12 project meeting had a very good turnout. The three project alternatives came out of a brainstorming session taking into consideration elements of various groups coming up with concepts combining them into three alternatives; 1) Five Lanes; 2) A boulevard with traffic signals; or 3) A boulevard with roundabouts. These concepts were shared with the public. The evaluation criteria were looked at during the brainstorming session. OHM is the consultant for this project. This project is being funded utilizing a direct Grant that was received from MDOT. There is an agreement with Ypsilanti Township that they will pay for any local costs. OHM will evaluate the three options. Staff will then meet with the stakeholders to review the findings from OHM. A public meeting will be held by December to provide information to the public of the preferred alternative with planned construction in 2020.

ADJOURNMENT

RC19-374    B. Fuller moved, R. Green seconded to adjourn the November 5, 2019 meeting at 2:32 p.m. Voice Vote: YEAS: 3  NAYS: 0  ABSENT: 0   ABSTAIN: 0  Motion Carried.

________________________________________
Douglas E. Fuller, Chair

________________________________________
Sheryl Soderholm Siddall, Deputy Clerk

Minutes Approved: __________________________

DRAFT
TO:       Washtenaw County Board of County Road Commissioners
FROM:    Sheryl Soderholm Siddall, Managing Director
DATE:    November 19, 2019
SUBJECT: Written Communications for November 19, 2019 Board Meeting

WRITTEN COMMUNICATIONS

RECEIVED: November 14, 2019
FROM: Pittsfield Township
WHY: Resolution of Support to maintain the WCRC current structure

RECEIVED: November 14, 2019
FROM: Lima Township
WHY: Resolution of Support to maintain the WCRC current structure

ISSUED: November 14, 2019
WHY: Public Hearing regarding proposed abandonment of unimproved section of Prospect Road, east of Snow Road, south of Grove Road, Ypsilanti Township
WHERE: Washtenaw County Road Commission, 555 N. Zeeb Road, Ann Arbor
WHEN: Monday, December 16, 2019 at 2:00 p.m.
CONTACT: Emily Kizer, Communications Manager

ISSUED: November 8, 2019
WHY: Completion of concrete repairs – Ann Arbor-Saline Road re-opened
WHERE: Ann Arbor-Saline Road between Waters Road/Lohr Road and I-94 ramps
TOWNSHIP: Pittsfield
WHEN: Friday, November 8, 2019
CONTACT: Michele Ford, Project Manager

RECEIVED: November 6, 2019
WHY: Thank you for the quality job collaborating with Lenawee and Monroe counties finishing Ridge Highway.
WHERE: Intersection of Ridge Road, Hack Road and Westfall Road
TOWNSHIP: York & Milan Township (Monroe County)
ISSUED: November 4, 2019  
WHY: Completion of culvert replacement – Warren Road re-opened  
WHERE: Warren Road between Vorhies Road and Curtis Road  
TOWNSHIP: Superior  
WHEN: Friday, November 8, 2019  
CONTACT: Michele Ford, Project Manager

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ISSUED: November 1, 2019  
WHY: Permit work – YCUA sewer repair – Textile Road closed  
WHERE: Between Whittaker Road and Tuttle Hill Road  
TOWNSHIP: Ypsilanti  
WHEN: Saturday, November 2, 2019  
CONTACT: John Posegay, Permits Coordinator

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ISSUED: November 1, 2019  
WHY: Construction Open House – Cavanaugh Lake Road Bridge Construction  
WHERE: Chelsea District Library, 221 S. Main Street, Chelsea  
TOWNSHIP: Sylvan  
WHEN: Thursday, November 14, 2019 from 6:30 to 7:30 p.m.  
CONTACT: Emily Kizer, Communications Manager
PITTSFIELD CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
RES #19-53

RESOLUTION OPPOSING TRANSFER OF ROAD COMMISSION DUTIES
TO THE BOARD OF COMMISSIONERS IN WASHTENAW COUNTY

November 13, 2019

At a Regular Meeting of the Township Board of Pittsfield Charter Township, Washtenaw County, Michigan, held at the Township Administration Building located at 6201 W. Michigan Avenue, in said Township, on the 13th day of November, 2019 at 6:30 p.m.

Present: Grewal, Anzaldi, Scribner, Edwards-Brown, Jaffer, Krone, Ralph
Absent: None

The following preamble and resolution were offered by Treasurer Scribner and supported by Trustee Jaffer.

WHEREAS, The only communication Pittsfield Township has received with regard to the Washtenaw County Board of Commissioner’s (BOC) public hearings vis-à-vis proposed administrative and structural changes to the Washtenaw County Road Commission (WCRC) is through an October 17, 2019 email from WCRC Managing Director, Sheryl Siddall, which stated that the BOC is “reviewing four governance options” for WCRC: (1) Retain the current system; (2) Board members should not be appointed but elected; (3) Expand board membership from three to five; and (4) Transfer duties to BOC; and

WHEREAS, Pittsfield Township supports the second largest tax base in Washtenaw County (after the City of Ann Arbor) and carries the most traffic in Washtenaw County (within WCRC jurisdiction): Of the 20 highest trafficked primary roads, Pittsfield Township has the most number (9)*, followed by Ypsilanti Township (5), and Scio Township (4); and

WHEREAS, Pittsfield Township has not received any communication on the proposed changes from the BOC, we are not accustomed to making decisions on behalf of our community within a vacuum; As such, despite the short timeline, over the course of the past few weeks, we have reached out to our residents’ and received feedback from about fifteen Homeowner Association’s representing approximately 1/3 (33%) of our community’s population; and

WHEREAS, Resident feedback is strongly against the proposal to transfer WCRC duties to the BOC; and

WHEREAS, This resident feedback left room to discuss expansion of the number of Board members and moving to a non-partisan election of the same, there was clarity in opposing the transfer of WCRC duties to the BOC for various reasons including increased fiscal ambiguities, adding additional layers of bureaucracy, and a complete lack of understanding of the reason for doing so;

*Carpenter, north of Ellsworth; Carpenter, south of Packard; Packard, west of Carpenter; Carpenter, north of Packard; Carpenter, south of Ellsworth; Ellsworth, east of Platt; Ellsworth, east of Carpenter; Ann Arbor-Saline, north of Waters; State, south of Ellsworth
NOW THEREFORE BE IT RESOLVED, That the Pittsfield Charter Township Board of Trustees will, as always, implement majority opinion of its constituents, by clearly stating its strong opposition to the proposal by the Washtenaw County Board of Commissioners to transfer Washtenaw County Road Commission duties to itself for no clearly stated reason.

ROLL CALL VOTE:

AYES: Grewal, Anzaldi, Scribner, Jaffer
NAYS: Edwards-Brown, Krone, Ralph
ABSENT: None
ABSTAIN: None

RESOLUTION DECLARED ADOPTED.

Mandy Grewal, Supervisor
Pittsfield Charter Township

DATED: November __, 2019
CERTIFICATE

I, Michelle L. Anzaldi, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Pittsfield Charter Township, County of Washtenaw, State of Michigan, at a Regular Meeting held on November 13, 2019, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Michelle L. Anzaldi, Clerk
Pittsfield Charter Township

DATED: November 14, 2019
TOWNSHIP OF LIMA
WASHTENAW COUNTY, MICHIGAN

A RESOLUTION OF SUPPORT FOR THE WASHTENAW COUNTY ROAD COMMISSION

RESOLUTION NUMBER: 2019-13
NOVEMBER 12, 2019

WHEREAS, the Washtenaw County Road Commission (WCRC) has served townships in Washtenaw County for 100 years, and despite being chronically underfunded by the State of Michigan for over two decades, the WCRC has utilized revenues to plan, build and maintain the county road system; and

WHEREAS, there is now an effort to review folding the WCRC into a county department by resolution of the Washtenaw County Board of Commissioners; and

WHEREAS, Lima Township has historically benefitted from the current relationship with the WCRC precisely because the organization is based on engineering principles and not political demands from local leaders; and

WHEREAS, it will be unfair to elected county commissioners that represent cities to decide infrastructure decisions which primarily affect townships. This has the potential to create divisions between the county and the townships reminiscent of the police services lawsuit; and,

WHEREAS, while MCL 224.6(7) has been the law for years, there has been no serious county planning or financial analysis, that included townships, to evaluate whether making the WCRC a county department is feasible, desirable or will result in improvements or cost savings; and it would be bad policy to absorb the WCRC without extensive analysis and collaboration with townships, MDOT, and other transportation agencies; and,

WHEREAS, Lima Township appropriates over an hundred thousand dollars per year from township general fund sources for road improvements. A county commission takeover of the roads will result in political demands upon the Washtenaw County Board of Commissioners to pay for local road improvements in townships with county funds from townships that have failed to adequately plan financially for expensive infrastructure improvements, thus transferring local financial problems and hardships to the county with potential financial consequences similar to the Sylvan Township sewer debt.

NOW THEREFORE BE IT RESOLVED, that Lima Township asserts that the current road commission structure of government is the one most likely to administer highway funds in a fair and consistent manner, and which will require each township to carefully rely on its own financial wherewithal to meet local road improvement projects in their own jurisdiction over and above the projects funded by Public Act 51 and federal highway administration sources.

BE IT FURTHER RESOLVED that this Board urges the Washtenaw County Board of Commissions to recognize the unique services required by rural townships and preserve the existing knowledge base, high level of professional expertise, and efficient organizational structure of the Washtenaw County Road Commission.

The above resolution was offer by Trustee Laier and supported by Clerk Bater at the regular meeting of the Board of Trustee, November 12, 2019.

Roll Call Vote:
Ayes – Luick, Laier, Bater, Maier
Nays - Havens
Absent – None
Resolution declared adopted

CERTIFICATE
The undersigned, being the duly elected and acting Clerk of the Township of Lima hereby certifies that the foregoing resolution was duly adopted at a duly noticed meeting of the Lima Township Board at which a quorum was present on the 12th day of November, 2019, and that the members voted thereon as hereinbefore set forth.

Elaine Bater, Clerk

11-12-2019
Date
Washtenaw County Road Commission
555 N. Zeeb Road
Ann Arbor, Michigan 48103

PUBLIC HEARING NOTICE

WHAT: Proposed abandonment of the unimproved section of Prospect Road, east of Snow Road, south of Grove Road, Section 24, Ypsilanti Township, Washtenaw County, Michigan.

WHEN: Monday, December 16, 2019 at 2 p.m.

WHERE: Washtenaw County Road Commission, 555 N. Zeeb Road, Ann Arbor

WHY: The Washtenaw County Road Commission (WCRC) will hold a public hearing regarding the proposed abandonment of the unimproved section of Prospect Road, lying south of Lots 45-49 and north of Lots 50-54 of The Plat of Michigan City, now known as Rawsonville, recorded in Liber J Page 1 of Plats, being a part of Section 24, Ypsilanti Township, Washtenaw County, Michigan.

The meeting will be held at WCRC’s office, 555 N. Zeeb Road, Ann Arbor on Monday, December 16, 2019 at 2 p.m.

CONTACT: If you have any questions concerning hearing, please contact Curtis M. Brochue, SR/WA, (734) 327-6686.

WCRC will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes or printed material being considered at the meeting, to individuals with disabilities upon a 7-business day notice to WCRC.

Individuals with disabilities requiring auxiliary aids or services should contact Emily Kizer, communications manager, by phone 734-327-6646, by email kizer@wcroads.org, by fax 734-761-3737 or by mail at WCRC, 555 N. Zeeb Road, Ann Arbor, MI 48103.

ISSUE DATE: 11/14/2019
Washtenaw County Road Commission
555 N. Zeeb Road
Ann Arbor, Michigan 48103

ADVISORY – ROAD OPENING

WHEN: Effective Friday, November 08, 2019 at 5 p.m.

WHERE: Ann Arbor-Saline Road between Waters Road/Lohr Road and the I-94 ramps in Pittsfield Township

WHY: Completion of concrete repairs

BACKGROUND: On Friday, November 08, 2019 at 5 p.m. the Washtenaw County Road Commission (WCRC) re-opened Ann Arbor-Saline Road between Waters Road/Lohr Road and the I-94 ramps in Pittsfield Township.

CONTACT: If you have any questions concerning this work, please contact Michele Ford, project manager, (734) 327-6652, or via email at fordmm@wcroads.org

ISSUE DATE: 11/08/19

###
From: Stephanie Cochrane <stephanie@waamradio.com>
Sent: Wednesday, November 6, 2019 4:18 PM
To: Siddall, Sheryl <siddalls@wcoroads.org>
Subject: Good Job and Thank you!

Hi, Sheryll!

I just wanted to extend kudos, to you and your team once again, regarding the quality job you all did collaborating with Lenawee and Monroe counties to finish up that last leg of Ridge Hwy where the counties all converge. Keep up the great work!

Stephanie Cochrane

[Signature]

Stephanie E Cochrane

Marketing and Social Media Director
WAAM Radio 1600 AM
(734) 971-1600
Washtenaw County Road Commission  
555 N. Zeeb Road  
Ann Arbor, Michigan 48103

ADVISORY – ROAD OPENING

WHEN: Effective Monday, November 4, 2019

WHERE: Warren Road between Vorhies Road and Curtis Road in Superior Township

WHY: Completion of culvert replacement

BACKGROUND: On Monday, November 4, 2019, the Washtenaw County Road Commission (WCRC) re-opened Warren Road between Vorhies Road and Curtis Road in Superior Township.

CONTACT: If you have any questions concerning this project, please contact Ken Harris, Superintendent of Maintenance, (734) 327-6696, or via email at harrisk@wcroads.org.

ISSUE DATE: 11/04/19

###
DAYTIME ROAD CLOSURE ADVISORY

WHEN: Starting Saturday, November 2, 2019

WHERE: Textile Road between Whittaker Road and Tuttle Hill Road in Ypsilanti Township

WHY: Permit work: YCUA sewer repair

BACKGROUND: On Saturday, November 2, 2019, the Ypsilanti Community Utility Authority (YCUA) will close Textile Road between Whittaker Road and Tuttle Hill Road in Ypsilanti Township to repair a sewer main.

The road will be closed during the day on Saturday, November 2, and then will reopen to traffic until later in the week when YCUA will reclose the road during the day to finish the project.

The project is expected to be completed by Friday, November 8. However, all dates are tentative and subject to change due to weather conditions.

DETOUR: Click here for the detour map

CONTACT: If you have any questions concerning this work, please contact John Posegay, permits coordinator, (734) 327-6690, or via email at posegayj@wcroads.org

ISSUE DATE: 11/01/19

###
CONSTRUCTION OPEN HOUSE NOTICE

WHAT: Cavanaugh Lake Road Bridge Construction Open House

WHEN: Thursday, November 14, 2019 from 6:30 – 7:30 p.m.

WHERE: Chelsea District Library, 221 S. Main Street, Chelsea

WHY: The Washtenaw County Road Commission (WCRC) will hold a construction open house on Thursday, November 14, 2019 from 6:30 – 7:30 p.m. to provide information and answer questions about the project planned on Cavanaugh Lake Road in Sylvan Township this fall/winter.

WCRC will replace the bridge over Mill Creek between Deerfield Court and Campolina Road in Sylvan Township beginning in late November. The bridge will be closed to all traffic until February 2020.

CONTACT: Visit wcroads.org/wcrc-project/cavanaugh-lake-road-culvert/ for more information. If you have any questions, please contact Nate Murphy, project manager, (734) 327-6647, murphyn@wcroads.org.

WCRC will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes or printed material being considered at the meeting, to individuals with disabilities upon a 7-business day notice to WCRC.

Individuals with disabilities requiring auxiliary aids or services should contact Emily Kizer, communications manager, by phone (734) 327-6646, by email kizere@wcroads.org, by fax (734) 761-3737 or by mail at WCRC, 555 N. Zeeb Road, Ann Arbor, MI 48103.

ISSUE DATE: 11/01/2019
MEMO TO: Washtenaw County Board of County Road Commissioners

THROUGH: Sheryl Soderholm Siddall, P.E.
Managing Director

DATE: November 19, 2019

SUBJECT: NEW BUSINESS ITEMS FOR NOVEMBER 19, 2019 BOARD MEETING

A. CONSENT ITEMS

1. Chelsea Hometown Holiday Light Parade – Road Closure

Staff is requesting the Board to approve the proposed road closure for the Annual Chelsea Holiday Light Parade hosted by the City of Chelsea on Saturday December 7, 2019. The City of Chelsea annually hosts the Chelsea Holiday Light Parade with the consent and authorization from the City of Chelsea. Additionally, and pursuant to Michigan law (MCL §247.323), the Board of County Road Commissioners must authorize the closure of roads under its jurisdiction for special events such as the Chelsea Holiday Light Parade. Area residents and motorists will be temporarily impacted during the road closure. The City of Chelsea Police Department shall be engaged to provide additional traffic control services.

PROPOSED MOTION: that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board approves the temporary closure of the following road on Saturday, December 7, 2019, for the Annual Chelsea Holiday Light Parade:

- Old US-12 from M-52 to Old Manchester Road - 5:45 p.m. to 7:45 p.m.
2. Managed Services Provider (MSP) – Professional Services Agreement

Staff has worked with Dominant Systems Corporation (DSC) for several years in various capacities. Their role expanded in 2018 and they have taken an active role in several recommended initiatives. These initiatives are substantially complete and have moved the organization’s infrastructure, software, hardware and security protections forward. The one major initiative they continue to be involved in is the design and implementation of the new traffic network. They play an integral role with this important initiative and it is anticipated to be completed in 2020. Dominant has also agreed to maintain their 2019 pricing for 2020.

**PROPOSED MOTION:** that upon the recommendation of the Director of Finance and IT and the concurrence of the Managing Director, the Board hereby approves a MSP contract for 2020 with Dominant Systems for a not to exceed amount of $120,000.00.

3. Managing Director Merit Pay

The Washtenaw County Road Commission utilizes a salary administration program to attract, motivate, develop and retain qualified non-union employees. This program uses market-based salary ranges and compensation practices designed to reward and promote performance, job growth and career development.

**PROPOSED MOTION:** the Board hereby approves and authorizes use of the salary administration program for potential merit pay for the Managing Director based upon the Managing Director’s 2019 annual performance review and each future annual review.

4. 2020 Seasonal Requirements Snow & Ice Control Abrasives Bid

Five vendors submitted bids for the seasonal requirements of snow and ice control abrasives, Aggregate Industries, American Rock, Farmer & Underwood, Jackies Transport, Inc., and Osburn Industries. To utilize the lowest bid price and to ensure product availability for a particular location, staff is recommending that the Board accept the low bid and second low bids as submitted by Aggregate Industries, Farmer & Underwood, and Osburn Industries.

**PROPOSED MOTION:** that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board hereby accepts the low bid and second low bids for 2020 seasonal requirements of snow and ice control abrasives as submitted by Aggregate Industries LLC, 15215 Day Road, Dundee, MI 48131, Farmer & Underwood Trucking LTD, 7401 Rawsonville Road, Belleville, MI 48111, and Osburn Industries, 5850 Pardee Road, Taylor, MI 48180.
5. **2020 Seasonal Requirements 22A Road Gravel Bid**

Four vendors submitted bids for the seasonal requirements of 22a road gravel, Farmer & Underwood, Jackies Transport, Inc., Osburn Industries, and Stoneco. To utilize the lowest bid price and to ensure product availability for a particular location, staff is recommending that the Board accept the low bid and second low bids as submitted by Farmer & Underwood, Osburn Industries and Stoneco.

**PROPOSED MOTION:** that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board accepts the low bid and second low bids for 2020 seasonal requirements of limestone products as submitted by Farmer & Underwood Trucking LTD, 7401 Rawsonville Road, Belleville, MI 48111, Osburn Industries, 5850 Pardee Road, Taylor, MI 48180, and Stoneco 15203 S Telegraph Road, Monroe, MI 48161.

6. **2020 Seasonal Requirements Limestone Products Bid**

Five vendors submitted bids for the seasonal requirements of limestone products, Aggregate Industries, Farmer & Underwood, Jackies Transport, Inc., Osburn Industries, and Stoneco. To utilize the lowest bid price and to ensure product availability for a particular location, staff is recommending that the Board accept the low bid and second low bids as submitted by Aggregate Industries, Farmer & Underwood, and Osburn Industries.

**PROPOSED MOTION:** that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board accepts the low bid and second low bids for 2020 seasonal requirements of snow and ice control abrasives as submitted by Aggregate Industries LLC, 15215 Day Road, Dundee, MI 48131, Farmer & Underwood Trucking LTD, 7401 Rawsonville Road, Belleville, MI 48111, and Osburn Industries, 5850 Pardee Road, Taylor, MI 48180.

7. **Payroll & Bills for November 13, 2019**

Staff is requesting the Board to approve the payment of payroll and bills for November 13, 2019.

**PROPOSED MOTION:** the Board hereby approves Voucher 10376 totaling $278,940.17 for payroll of November 13, 2019, and Voucher 1077 totaling $2,022,548.47 in payment of bills for November 13, 2019.
Here is the quote you requested.

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<td>NOTE: This is a renewal that will incorporate the managed services agreement signed on 1/2/19 by Daniel D. Ackerman and also referenced on your PO # 30411</td>
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<td>NOTE: This is the same pricing structure currently in use.</td>
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<td>NOTE: This quote is based on the numbers we used for calculating your November 2019 bill.</td>
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<td>NOTE: Since this is a renewal we just need a signed quote or PO to renew.</td>
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SubTotal $10,378.75
Tax $0.00
Total $10,378.75

Signature: __________________________ Date: _______________________

Please contact me if I can be of further assistance.

Due to recent changes in vendor return programs, all sales are final. If you wish to return a product, we will do our best to return it to our vendor for credit. If we are able to secure a return to our vendor, then we will accept a return from you. Quotes are valid for 15 days from date of issuance. Pricing does not include shipping, handling fees (if applicable), or installation services. Onsite installation services are available by appointment. Please contact Terry or the Dominant Systems Help Desk for additional details and pricing. This quote is a quotation only and is not an order or offer to sell. No contract for sale will exist unless and until a purchase order has been issued by you and accepted by Dominant Systems Corp.
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<td>District 4 (Freedom, Sharon, Manchester, Bridgewater)</td>
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<td>$16.14</td>
<td>$16.52</td>
<td>$33.00</td>
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<tr>
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<td>District 6 (Salem, Northfield, Ann Arbor, Superior)</td>
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<td>tons</td>
<td>$16.14</td>
<td>$16.52</td>
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<td>$16.23</td>
<td>$15.87</td>
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## 2020 Limestone Products Bid

### Bid Item List - Ohio #2

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### Bid Item List - Plain Rip-Rap

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### Bid Item List - Heavy Rip-Rap

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<td>Heavy District 6 (Salina, Northfield, Ann Arbor, Superior)</td>
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### Bid Item List - 4X8 Limestone

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<td>$39.50</td>
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Low

Second
WASHTENAW COUNTY
BOARD OF ROAD COMMISSIONERS
ANN ARBOR, MICHIGAN

VOUCHER # 10376

DATE November 12, 2019
WARRANT # 
AMOUNT $278,940.17
ACCT. CODE 20

TO: WASHTENAW COUNTY ROAD COMMISSION

<table>
<thead>
<tr>
<th>ITEMS</th>
<th>DISCOUNT</th>
<th>CLASSIFICATION</th>
<th>GROSS AMT.</th>
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<tbody>
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PAYROLL FOR November 13, 2019 $278,940.17

GROSS PAYROLL $307,614.66

A C H
Payroll Direct Deposit $198,873.54
Deferred Comp $10,804.00

It is hereby certified that the above account is true and correct and that no part of it has been paid.

To the County Clerk:
The within account has been carefully checked and audited. You are hereby directed to draw your warrant upon the County Treasurer for the above amount payable from the County Road Fund.

__________________________
CONTROLLER

__________________________
CHAIRMAN

The above account approved by:

__________________________
MANAGING DIRECTOR & DEPUTY CLERK OF THE BOARD

__________________________
BOARD OF COUNTY ROAD COMMISSIONERS
WASHTENAW COUNTY
BOARD OF ROAD COMMISSIONERS
ANN ARBOR, MICHIGAN

TO: WASHTENAW COUNTY ROAD COMMISSION

DATE November 11, 2019
WARRANT # ____________________
AMOUNT $2,022,548.47
ACCT. CODE 20

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<th>DISCOUNT</th>
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<td>FICA/MEDICARE</td>
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<td>22,698.65</td>
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ACCOUNTS PAYABLE FOR November 13, 2019

It is hereby certified that the above account is true and correct and that no part of it has been paid.

To the County Clerk:
The within account has been carefully checked and audited.
You are hereby directed to draw your warrant upon the County Treasurer for the above amount payable from the County Road Fund.

________________________________________
CONTROLLER

The above account approved by:

________________________________________
CHAIRMAN

________________________________________
MEMBER

______________________________            ________________________________
MANAGING - DIRECTOR & DEPUTY CLERK OF BOARD            BOARD OF COUNTY ROAD COMMISSIONERS
<table>
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TOWNSHIP/STAFF REPORT – September 17, 2019

For the period of October 28, 2019 thru November 10, 2019

TOWNSHIP REPORT

OPERATIONS REPORT

MAINTENANCE

Scraping of gravel roads and patching of paved roads were performed throughout the county. In addition, the following maintenance activities were performed in individual townships:

ANN ARBOR TOWNSHIP
- Berming – Landsdowne Road, N Maple Road, Westridge Road
- Limestone Patch – Country Club Road, Earhart Road, N Maple Road: 45 tons

AUGUSTA TOWNSHIP
- Berming – Liss Road
- Drainage and Backslopes – Liss Road
- Limestone Patch – Bunton Road, Judd Road, Liss Road, Talladay Road: 90 tons
- McKean Road Limestone Resurfacing Project – 2,916 tons

BRIDGEWATER TOWNSHIP
- Drainage and Backslopes – Hack Road
- Fallen Trees – McCollum Road, Sheridan Road
- Gravel Patch – Arkona Road: 40 tons
- Limestone Patch – Allen Road, Braun Road, Fisk Road, Hogan Road, Lima Center Road, McCollum Road, Parker Road, Sheridan Road, Wilbur Road: 77 tons
- Arkona Road Limestone Resurfacing – 2,099 tons

DEXTER TOWNSHIP
- Gravel Patch Shoulders – Dexter-Pinckney Road, Dexter Townhall Road, Island Lake Road, Glenbrook Road, Hankerd Road, McGregor Road, N Territorial Road, Stofer Road: 17 tons
- Limestone Patch – N Lake Road, McKinley Road, Winston Road: 40 tons

FREEDOM TOWNSHIP
- Brush Removal – Liberty Road
- Fallen Trees – Saline Waterworks Road
- Gravel Patch – Bemis Road, Bethel Church Road, Eisman Road, Esch Road: 47 tons
LIMA TOWNSHIP
- Cut Bleeders – Jerusalem Road, Liberty Road, Loeffler Road, N Steinbach Road, Peckins Road
- Gravel Patch – Beach Road, N Dancer Road: 8 tons
- Gravel Patch Shoulders – Dexter-Chelsea Road: 4 tons
- Limestone Patch – Dancer Road, Fletcher Road, Lima Center Road, Sager Road, Steinbach Road: 136 tons

LODI TOWNSHIP
- Berming – Noble Road
- Cleaned Culvert – Ellsworth Road
- Crack Sealing – Lone Oak Drive, N Madrono Court, Tupelo Lane
- Cut Trees – Saline Waterworks Road
- Drainage and Backslopes – Wagner Road
- Gravel Patch – Alber Road, Tessmer Road, Weber Road: 21 tons
- Limestone Patch – Ellsworth Road, Weber Road: 40 tons

LYNDON TOWNSHIP
- Boom Mow – McClure Road, Westbourne Court
- Gravel Patch – First Street, Goodband Road, Second Street, Wild Goose Lake Road: 22 tons
- Gravel Patch Shoulders – Hadley Road, Island Lake Road, N Territorial Road, Stofer Road, Waterloo Road, Werkner Road: 7 tons
- Limestone Patch – Bowdish Road, Mester Road: 22 tons

MANCHESTER TOWNSHIP
- Boom Mow – Burtless Road, Fahey Road, Henzie Road
- Drainage and Backslopes – Buss Road
- Fallen Trees – Grossman Road, Herman Road, Mulvaney Road
- Limestone Patch – Van Tuyle Road: 3 tons

NORTHFIELD TOWNSHIP
- Cut Trees – Donna Lane
- Drainage and Backslopes – Kearney Road
- Fallen Trees – Earhart Road
- Limestone Patch – Earhart Road, Five Mile Road, Forest Road, Front Street, Garfield Drive, Grove Drive, Hellner Road, Jennings Road, Joy Road, Phlox Drive, Nollar Road, Ridge Road, Rushton Road, Six Mile Road, Spencer Road: 412 tons
- Six Mile Road Limestone Resurfacing Project – 1,807 tons

PITTSFIELD TOWNSHIP
- Cleared Drains – Hawks Avenue
- Concrete Repairs – Central Avenue, Foster Avenue, Hawks Avenue, Torrey Avenue
- Fallen Trees – Carlton Street
- Limestone Patch – Campbell Road, Marton Road, Morgan Road, Payeur Road, Thomas Road
- Roadside Debris – Ann Arbor-Saline Road, S Maple Road
SALEM TOWNSHIP
- Berming – Five Mile Road
- Drainage and Backslopes – Five Mile Road
- Limestone Patch – Brookville Road, N Dixboro Road, Gotfredson Road, Joy Road, Napier Road: 90 tons

SALINE TOWNSHIP
- Limestone Patch – Arkona Road, Case Road, Lindsley Road, Macon Road, Marion Road, Pontiac Trail: 87 tons
- Repaired Sinkhole – Marion Road

SCIO TOWNSHIP
- Gravel Patch Shoulders – Dexter-Chelsea Road: 1 ton
- Limestone Patch – W Liberty Road: 15 tons

SHARON TOWNSHIP
- Fallen Trees – Grass Lake Road
- Limestone Patch – Bethel Church Road, Hashley Road: 15 tons

SUPERIOR TOWNSHIP
- Boom Mow – N Prospect Road
- Culvert Replacement – Warren Road
- Drainage and Backslopes – N Prospect Road
- Limestone Patch – Gotfredson Road, Vreeland Road: 23 tons
- Local Road Dust Control
- Vactor Jet Storm Drains – Barrington Drive, N Prospect Road
- Cherry Hill Road Limestone Resurfacing Project – 513 tons
- Gotfredson Road Limestone Resurfacing Project – 509 tons
- Vreeland Road Limestone Resurfacing Project – 400 tons
- Warren Road Limestone Resurfacing Project – 508 tons

SYLVAN TOWNSHIP
- Boom Mow – McClure Road
- Gravel Patch Shoulders – Bush Road, Ivey Road, Loveland Road, Pierce Road: 6 tons
- Limestone Patch – Bush Road, McLure Road: 24 tons
- Repaired Washout – Sibley Road

WEBSTER TOWNSHIP
- Boom Mow – N Delhi Road, Jennings Road, Joy Road, Northfield Church Road, Starak Lane, Stein Road, Weber Road
- Boom Mow Clean-up – Jennings Road, Northfield Church Road
- Cleaned Culverts – Farrell Road
- Cut Trees – Merkel Road
- Drainage and Backslopes – Farrell Road, Jennings Road, Merkel Road
- Grind Stumps – Merkel Road
- Limestone Patch – Chamberlin Road, Huron River Drive: 14 tons
York Township

- Culvert Replacement – Willow Road
- HMA Top Surface and Top Coarse Placed – Saline-Milan Road between Willis Road and the bridge over the Koch Warner Drain
- Limestone Patch – Arkona Road, Mooreville Road: 30 tons

Ypsilanti Township

- Cleaned Drains – Buick Avenue, Chevrolet Street, Desoto Avenue, Ford Boulevard, Grove Road, Harris Road, Russel Street
- Crack Sealing – Brentwood Drive, Enchanted Drive, Mallard Way, Meadowlark Lane, Paint Creek Drive, Pleasant Lane, Robin Court, Robindale Drive, Springwater Drive, Starling Court, Summerdale Circle, Summerdale Court, Squirrel Drive
- Cut Trees – Belle Meade Court
- Drainage and Backslopes – Desoto Avenue, Zephyr Street
- Fallen Trees – Merritt Road
- Roadside Debris – Tuttle Hill Road

Winter Maintenance

- Crews Responded – 1 time
- Total Salt Used – 65 tons
- Total Abrasives Used – 3 tons
- Total Brine Used – 100 gallons

Shop Report

Shop Repairs

- New Tire Installation – 0 tires
- Tires Repaired – 0 tires
- Vehicles Serviced – 7
- Vehicles Serviced by Suburban Chevrolet – 1
- Work Orders Completed – 45

Equipment Repair

Note: Performed several electrical and hydraulic repairs

- Scraper 590 – Replaced a swing cylinder, all swing cylinder pins and the poly pads
- Truck 131 – Dealer installed a new transmission and radiator
- Truck 240 – Replaced the rear brakes
- Truck 351 – Replaced the wiper motor
- Truck 382 – Replaced a section of flight chain
- Truck 383 – Replaced the Nox sensors
- Truck 390 – Replaced the flight chain and cross-conveyor belt
BUILDING & GROUNDS REPORT

Yard One
- Repaired and changed out parking lot lighting
- Assisted in setting up for pancake breakfast
- Assisted in cleaning up tire piles
- Repaired Stockroom Door
- Prepared building and grounds equipment for winter operations
- Conducted monthly checks

Yard Two
- Staked out curbs for winter operations
- Repaired welder outlets
- Removed old lockers in wash bay
- Conducted monthly checks

Yard Four
- Repaired awning with trim and paint
- Conducted monthly checks

Yard Six
- Repaired pressure washer wands
- Repaired garage doors
- Conducted monthly checks

Brine Well
- Repaired brine well hosing
- Repaired valves
- Repaired electrical outlets

MEETINGS ATTENDED

10/28 The Heavy Equipment Dry Run crew meeting and inspections were held at the Main Yard.

11/6 J. Harmon presented on Road Commission winter maintenance services to the Washtenaw County Management Leadership Team at the Washtenaw County Learning Resource Center.

11/7 The annual Pancake Breakfast was held at the Washtenaw County Farm Council Grounds.
WCRC Communications Report
October 15 - November 14, 2019

Emails
- In the last month, we delivered:
  - 14,807 emails with a 45% open rate
- Most successful messages:
  - Project updates
  - Road reopening

Social Media

WCRC Facebook (@Washtenaw Roads)
- Total followers: 5,887 people
- Total reach in last month: 71,799 people
- Popular messages
  - Ann Arbor-Saline Rd project updates
  - Saline-Milan Road project updates
  - November 11 snow storm

WCRC Twitter (@Washtenaw Roads)
- Total followers: 1,465 people
- Total reach: 34,600 people
- Popular messages
  - November 11 snow storm, Ann Arbor-Saline Road project updates

WCRC LinkedIn
- Total followers: 231
Media Stories

- **County Review of WCRC’s Structure**
  - Mlive – Washtenaw County to Host Hearings on Possible Road Commission Restructuring (10/22)
  - Sun Times News – What to do with the Washtenaw County Road Commission? (10/23)
  - Saline Post – Saline Township Discusses Structure (10/30)

- **Project Updates**
  - Sun Times News – Roundabout Ahead in Scio Township – Miller Road Projects (10/26)
  - Saline Post – Woodland/Textile Roundabout Bids 24% Higher than Budgeted (10/22)
  - Mlive - New Ypsilanti Border-to-Border Trail to Open (10/30)
  - WLEN FM Radio – Ridge and Hack Road Intersection Reopening (10/30)
  - Chelsea Update – Cavanaugh Lake Road Bridge Construction Open House Announcement (11/5)
  - Ann Arbor Saline Road Project
    - Mlive – Update (11/1)
    - Mlive – Road Reopening (11/8)

- **Paint-a-Plow Program**
  - Manchester Mirror – Klager First Graders Paint WCRC Plow (10/28)
  - Chelsea Update – South Meadows Elementary School Paint a Plow (11/3)

- **November 11 Storm**
  - Mlive
    - Morning Commute Update (11/11)
    - Evening Commute Update (11/11)
    - Storm Summary (11/12)
  - WEMU Radio - Interviews with Jim Harmon (11/11, 11/13) and Emily Kizer (11/12) played during Morning Edition and All Things Considered