WASHTENAW COUNTY BOARD OF ROAD COMMISSIONERS
555 North Zeeb Road, Ann Arbor, MI 48103

Minutes of September 3, 2019

Board Present: Road Commissioners Doug Fuller, Barbara Fuller, Rod Green

Staff Present: S. Siddall, J. Harmon, M. MacDonell, C. Ryan, E. Kizer

Others Present: L. Moutinho, R. Jamnick, G. Dill

The meeting was called to order at 1:00 p.m. by Douglas Fuller, Chair. The Pledge of Allegiance was recited.

APPROVAL OF AGENDA
RC19-301 R. Green moved, B. Fuller seconded to approve the agenda as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

ACCEPTANCE OF THE MINUTES
RC19-302 B. Fuller moved, R. Green seconded, the Board hereby approves the Board Meeting Minutes of August 20, 2019 as presented with corrections to Barb Fuller’s Report. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

PUBLIC COMMENT
No public comment.

WRITTEN COMMUNICATIONS

| ISSUED:   | August 28, 2019 |
| WHERE:    | Hitchingham Road over Stony Creek, between Talladay Road and Rosbolt Road |
| TOWNSHIP: | Augusta |
| WHY:      | Structural deterioration of the bridge – bridge closed |
| WHEN:     | Wednesday, August 29, 2019 |
| CONTACT:  | Nate Murphy, Bridge Engineer |

| ISSUED:   | August 28, 2019 |
| WHERE:    | Ann Arbor-Saline Road between Maple Road and Oak Valley Drive |
| TOWNSHIP: | Pittsfield |
| WHY:      | Road Construction |
| WHEN:     | Tuesday, September 3, 2019 |
| CONTACT:  | Gary Streight, Civil Engineer |
CONSENT AGENDA

The items approved on the Consent Agenda are as follows:

RC19-303  R. Green moved, B. Fuller seconded the approval of the Consent Agenda for September 3, 2019 as presented. Voice Vote: YEAS: 3  NAYS: 0  ABSENT: 0  ABSTAIN: 0  Motion Carried.

Grove Road Reconstruction – Construction Bid

RC19-304  R. Green moved, B. Fuller seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby accepts the bid and proposed Contractor start date, and authorizes the Managing Director to sign the contract with E.T. MacKenzie Company to complete the Grove Road Reconstruction project in Section 15 of Ypsilanti Township. Voice Vote: YEAS: 3  NAYS: 0  ABSENT: 0  ABSTAIN: 0  Motion Carried.
2019 MERS Retirement Conference Delegates

RC19-305 R. Green moved, B. Fuller seconded the Board hereby approves the election of Jeff Young as the Employee Delegate and Will Harris as the Employee Delegate Alternate; and appoints Nicole Peterson as the Officer Delegate and Sheryl Siddall as the Officer Delegate Alternate, to attend the MERS Annual Retirement Conference to be held on October 3-4, 2019 in Traverse City, Michigan. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Payroll & Bills for August 21, 2019

RC19-306 R. Green moved, B. Fuller seconded the Board hereby approves Voucher 10364 totaling $322,515.69 for payroll of August 21, 2019, and Voucher 10365 totaling $1,747,433.98 in payment of bills for August 21, 2019. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

REPORTS

COUNTY COMMISSIONER REPORT

No report.

ROAD COMMISSIONER REPORTS

Commissioner Doug Fuller

Commissioner Fuller observed bicyclists turning left onto the border-to-border trail on Dexter-Chelsea Road just east of the railroad crossing causing a potentially dangerous situation of bicyclists getting hit. Commissioner Fuller asked that the Traffic & Safety department look into putting up warning devices for motorists of bicyclists turning left onto the trail.

Commissioner Fuller attended a MCRC SIP meeting in Marquette, Michigan on Thursday, August 29th. Commissioner Fuller reported that one topic was with some counties absorbing road commissions, there is concern how long MCRC SIP can continue if membership continues to decline.

Commissioner Barb Fuller attended the following meetings:

8/27 Ribbon Cutting Ceremony – Border-to-Border project – Dexter-Chelsea Road at Freer Road

Commissioner Rod Green attended the following meetings:

No report.
MANAGING DIRECTOR'S REPORT
Sheryl Siddall, Managing Director

Staff has been working on the preparation for our upcoming millage information meetings.

OPERATIONS REPORT
Jim Harmon, Director of Operations

- Jim provided a review of the Operations project list.
- We are expecting delivery of the new signal arial lift truck this week.
- We are expecting salt deliveries the beginning of next week for the upcoming winter season.
  Jim stated that the salt dome at the main yard is aging. A consultant will be coming out to do an assessment of the condition of the salt dome at the main yard.
- Dry Run will begin the middle of October.
- Pavement markings – staff has marked roads for striping which is expected to begin this week.

FINANCE & IT REPORT
Dan Ackerman, Director of Finance & IT

Finance & IT Report
- Michigan Transportation Funds – the MTF continues to trend favorably. For July 2019 the MTF is up about 7% and year to date it is up slightly over 8%.
- Staff is working on the 2018 OPEB Report.
- Staff has started working on the 2020 retiree drug subsidy reports.
- WCRC wrote a check to LKQ Corporation, a vendor our stock room utilizes. Someone created a fictitious account with the same LKQ Corporation name and intercepted several checks (including one that belongs to the Road Commission) and deposited them creating a fraudulent scenario. WCRC followed the proper steps notifying Key Bank, the county treasurer’s office, Plante and Moran and local law enforcement.
- The 2018/2019 CRASIF audit has been completed.
- Dan stated that he has received very positive feedback from staff on Josh Summerhill, IT Intern who is assisting in the IT Department.

ENGINEERING REPORT
Matt MacDonell, Director of Engineering

- Grove Road Reconstruction – the bid has been received and this project is proceeding. The contractor is scheduled to begin work tomorrow.
- Border-to-Border Trail on Huron River Drive – this project is actively under construction and may carry over into next year’s construction season.
- Saline-Milan Road Bridge – this project is continuing to make progress.
- Ridge Road and Hack Road Intersection – road closure has been implemented and the contractor has begun work.
- Matt thanked the Board for the conversation during this morning’s Working Session on moving forward with plans for the Miller Road project.
ADJOURNMENT
RC19-307  R. Green moved, B. Fuller seconded to adjourn the September 3, 2019 meeting at 1:41 p.m. Voice Vote: YEAS: 3  NAYS: 0  ABSENT: 0  ABSTAIN: 0 Motion Carried.

Douglas E. Fuller, Chair

Sheri Soderholm Siddall, Deputy Clerk

Minutes Approved: CER