WASHTENAW COUNTY BOARD OF ROAD COMMISSIONERS
WORKING SESSION MINUTES OF
July 22, 2019

Present: Road Commissioners Douglas Fuller, Barbara Fuller, Rodrick Green

Staff Present: S. Siddall, J. Harmon, D. Ackerman, B. Schlack, C. Ryan, N. Peterson, E. Kizer, K. Harris

Others Present: Yard 2 and Yard 5 staff for retirement recognitions

R. Green moved, B. Fuller seconded to enter into the Working Session at 9:03 a.m.

RETIREMENT PRESENTATION – Eric J. Long

The Board presented Eric J. Long with a retirement resolution certificate in recognition of his 35 years of faithful service to the Washtenaw County Road Commission.

RETIREMENT PRESENTATION – Stephen J. Hubbard

The Board presented Stephen J. Hubbard with a retirement resolution certificate in recognition of his 18 years of faithful service to the Washtenaw County Road Commission.

2019 SECOND QUARTER BUDGET REVIEW

2019 Federal/State Aid Projects

Matt MacDonell, Director of Engineering, provided a review of the 2019 Federal/State Aid Projects. Matt stated that a few projects had to be re-bid due to some dramatically high bid prices. Most of the projects are 80% or more federally funded.

Non-Federal State Aid Projects

Dan Ackerman, Director of Finance & IT, provided a review of the non-federal aid projects.

Michigan Transportation Fund Receipts

The revenues for the first 5 months are approximately 8 percent higher than last year.

State Trunkline Maintenance

The State Trunkline Maintenance revenues reflect actual expenditures and are $31,000 higher than last year.

Township Contributions

Reimbursements have been received from the first round of culvert invoices and Ypsilanti Township for bond reimbursements. The initial group of township billings has been prepared and submitted.

Miscellaneous Income

First quarter interest was posted. The Other Income primarily represents money collected for permit and subdivision projects as well as proceeds from the equipment auction. Proceeds were received for the 4- heavy truck installment purchases.

Expenditures

Dan Ackerman provided a review of department expenditures.

Recommended Budget Amendments

Dan Ackerman provided a review of the recommended budget amendments. The 2019 Fund Balance (projected) is $16.7 million.

2020/2021 PROJECTIONS

Dan Ackerman provided a review of 2020/2021 projections.

2021-2024 PROPOSED MILLAGE PLAN

Sheryl Siddall, Managing Director, has reached out to the cities and villages for their input on the millage plan. This plan will be presented at the Roads Funding Sub-Committee Meeting on August 15th.

Matt MacDonell, Director of Engineering, provided a review of the 2021-2024 Road Millage Program. The goal is to spend approximately $4 million per year on millage projects. The road millage program is focused primarily on the primary road system which includes some intersection improvement work. The projects that were chosen for this program were based on the Asset Management Program.

Sheryl stated that the final millage plan will be rolled out to the townships for their review.

Engaging Townships for Millage Open House Plan – Emily Kizer

Emily Kizer provided a review of the planned millage open house with a goal of helping to further educate the townships on millage projects. A draft plan will be provided at the Roads Funding Sub-Committee Meeting on August 15th. The Road Commission is planning to hold open houses for the townships at various WCRC yards in September to review millage projects.

ADJOURNMENT

B. Fuller moved, R. Green seconded to adjourn the July 22, 2019 Working Session at 12:25 p.m. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Douglas E. Fuller, Chair
Washtenaw County Board of Road Commissioners

Barb Fuller, Vice-Chair
Washtenaw County Board of Road Commissioners