

**WASHTENAW COUNTY BOARD OF ROAD COMMISSIONERS
WORKING SESSION MINUTES OF
May 21, 2019**

Present: Road Commissioners Douglas Fuller, Barbara Fuller, Rodrick Green

Staff Present: S. Siddall, J. Harmon, D. Ackerman, M. MacDonell, C. Ryan, B. Schlack, E. Kizer

Others Present: R. Jamnick

MTF Non-Motorized 1 Percent Requirements

Dan Ackerman, Director of Finance, provided a review of the MTF Non-Motorized 1 Percent Requirements. Under PA 51 we are required to spend a minimum of 1% of the Fiscal Year Michigan Transportation Funds multiplied by 10 on non-motorized projects. WCRC didn't meet this requirement in 2018 because of the rapid increase in the MTF as well as previous higher years of non-motorized costs that have dropped off the calculations. The Road Commission is required to develop a three-year plan to get back into compliance. This plan has been submitted and accepted for PA 51.

Pavement Warranties

Matt MacDonell, Director of Engineering, provided a review of the Local Agency Pavement Warranty Program that was approved by Michigan Department of Transportation (MDOT). Every local road agency is required to adopt a warranty program according to MCL 247.662 & 247.663. This was part of the 2015 road funding package. This program was put together by a Task Force comprised of representatives from CRA, MML, MDOT, and FHWA. Local agency projects when the pavement related items total \$2 million or more are required to have a warranty or the local agency must report that no warranty was used and justify that report according to MCL 247.662 & 247.663.

The cost of the warranty program is incorporated into the project bids. The warranty terms vary from 1 to 5 years depending on type of the work performed. The warranty specifications allow for a limited number of minor defects in the pavement as would be expected as a pavement ages. However, if the defects are found during the warranty period that exceed established thresholds; the contractor would be required to perform corrective actions according to the warranty special provisions.

Sheryl Siddall, Managing Director, stated that it is important to educate the public on what this pavement warranty covers.

CRA Southeast Council Agenda Topics

- Emily Kizer, Communications Manager – What a Public Relations Manager does at a Road Commission.
- We make our own cold patch – demonstrate making cold patch if we are making any that day.
- Roundabouts – how roundabouts are changing, history and education
- Showcase the Northeast Service Center Building, possibly hold the SE Council meeting here.

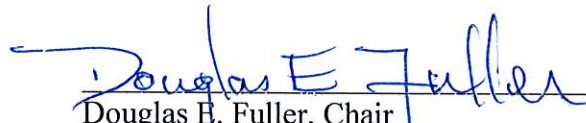
Miscellaneous Discussion Items

Sheryl Siddall stated that our legal counsel is advising that we have Executive Session Minutes on the Board agendas for approval.

ADJOURNMENT

R. Green moved, B. Fuller seconded to adjourn the May 21, 2019 Working Session at 10:13 a.m.

Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.



Douglas E. Fuller, Chair
Washtenaw County Board of Road Commissioners



Barb Fuller, Vice-Chair
Washtenaw County Board of Road Commissioners