

WASHTENAW COUNTY BOARD OF ROAD COMMISSIONERS

555 North Zeeb Road, Ann Arbor, MI 48103

Minutes of May 21, 2019

Board Present: Road Commissioners Doug Fuller, Barbara Fuller, Rodrick Green

Staff Present: S. Siddall, J. Harmon, M. MacDonell, D. Ackerman, C. Ryan

Others Present: R. Jamnick, L. Moutinho

The meeting was called to order at 1:00 p.m. by Douglas Fuller, Chair. The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

RC19-161 R. Green moved, B. Fuller seconded to approve the agenda as presented.
Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

ACCEPTANCE OF THE MINUTES

RC19-162 B. Fuller moved, R. Green seconded, the Board hereby approves the Board Meeting Minutes of May 7, 2019 as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

PUBLIC COMMENT

Lisa Moutinho and Ruth Ann Jamnick on behalf of the County Board of Commissioners, presented the Washtenaw County Board of Road Commissioners with an appreciation certificate for the 100 year Road Commission anniversary.

WRITTEN COMMUNICATIONS

ISSUED: May 16, 2019
WHERE: Platt Road between Bemis Road and Merritt Road
TOWNSHIP: Pittsfield
WHY: Completion of road resurfacing project
WHEN: Wednesday, May 15, 2019
CONTACT: Mike Bernbeck, Project Manager

ISSUED: May 14, 2019
WHERE: Lodi Township Hall, 3755 Pleasant Lake Road, Ann Arbor
WHY: Open House for Ann Arbor-Saline Road Projects
WHEN: Tuesday, June 11, 2019 from 6 – 7:00 p.m.
CONTACT: Mark McCulloch, Senior Project Manager

ISSUED: May 9, 2019
WHERE: Ann Arbor-Saline Road Projects – Project Announcement
TOWNSHIP: Lodi & Pittsfield
WHY: Intersection reconstruction and improvements, traffic signal upgrades
WHEN: Later in 2019 or early 2020 construction season
CONTACT: Michele Ford, Civil Engineer

ISSUED: May 9, 2019
WHERE: Willow Road between Platt Road and Carpenter Road
TOWNSHIP: York
WHY: Railroad Crossing Maintenance
WHEN: Monday, May 13, 2019
CONTACT: Angie Borrego, Permit Coordinator

ISSUED: May 8, 2019
WHERE: Barker Road between Merrill Road and South Hamburg Road
TOWNSHIP: Webster
WHY: Complete culvert replacement
WHEN: Wednesday, May 8, 2019
CONTACT: Ken Harris, Superintendent

ISSUED: May 7, 2019
WHERE: Ernst Road between Bethel Church Road and Reno Road
TOWNSHIP: Freedom
WHY: Ernst Road closed – muddy conditions
WHEN: Tuesday, May 7, 2019
CONTACT: Ken Harris, Superintendent

ISSUED: May 7, 2019
WHERE: Primary roads with curb/gutter
TOWNSHIP: Ann Arbor, Scio, Superior, Pittsfield and Ypsilanti
WHY: Annual Street Sweeping
WHEN: Wednesday, May 8, 2019
CONTACT: Adam Lape, Superintendent of Maintenance

ISSUED: May 6, 2019
WHERE: Oak Valley Drive between Lohr Road and W. Ellsworth Road
TOWNSHIP: Pittsfield
WHY: Preventative Maintenance – crack sealing
WHEN: Tuesday, May 7, 2019
CONTACT: Mark McCulloch

ISSUED: May 6, 2019
WHERE: Barker Road between Merrill Road and South Hamburg Road
TOWNSHIP: Webster
WHY: Completed culvert replacement
WHEN: Monday, May 6, 2019
CONTACT: Ken Harris, Superintendent

RECEIVED: May 2, 2019
FROM: Annie Sherzer
WHY: Thank you for the crews adding gravel and working on Hazel Road in Grass Lake

CONSENT AGENDA

The items approved on the Consent Agenda are as follows:

RC19-163 R. Green moved, B. Fuller seconded the approval of the Consent Agenda for May 21, 2019 as presented. Voice Vote: YEAS: 0 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Road Certification – Relinquishment to the City of Ann Arbor

RC19-164 R. Green moved, B. Fuller seconded that upon the recommendation of the County Highway Engineer and concurrence of the Managing Director, the Board hereby approves the relinquishment of the road certification and jurisdiction of the following roadway to the City of Ann Arbor:

1. Huron River Drive from the current City of Ann Arbor road certification line to a point 0.55 miles east of the current City of Ann Arbor road certification line. The roadway is located within Ann Arbor Township sections 35 and 36. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Huron Waterloo Loop Phase 1B – MDOT Contract No. 19-5226

RC19-165 R. Green moved, B. Fuller seconded that upon the recommendation of the Director of Engineering/County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the MDOT Contract No 19-5226 for the Huron Waterloo Loop Phase 1B trail project located in Lyndon Township. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Braun Road Saline Township – Culvert Funding Agreement

RC19-166 R. Green moved, B. Fuller seconded that upon the recommendation of the Director of Engineering/County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves and authorizes the Managing Director and Chair to sign the cost sharing agreement between the Washtenaw County Road Commission and Saline Township, for the replacement of the Braun Road culvert in Sections 15 and 22 of Saline Township. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Chubb Road/Five Mile Road Improvement Project – Salem Township Construction Agreement

RC19-167 R. Green moved, B. Fuller seconded that upon the recommendation of the Director of Engineering / County Highway Engineer and the concurrence of the Managing Director, the Board approves an agreement with Salem Township to cover all construction costs associated with building the Chubb Road / Five Mile Road Improvement Project to an all season roadway. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Chubb Road/Five Mile Road Improvement Project – Construction Bid

RC19-168 R. Green moved, B. Fuller seconded that upon the recommendation of the Director of Engineering / County Highway Engineer and the concurrence of the Managing Director, the Board hereby accepts the low bid and authorizes the Managing Director to sign the contract with Dan's Excavating, Inc. to construct Chubb Road between Five Mile and Six Mile Roads, and Five Mile Road between Chubb and Napier Roads as all-season roadways in Sections 13, 14 & 24 of Salem Township. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Chubb Road/Five Mile Road Improvement Project – Construction Engineering Services

RC19-169 R. Green moved, B. Fuller seconded that upon the recommendation of the Director of Engineering/County Highway Engineer and the concurrence of the Managing Director, the Board approves the construction engineering contract with OHM Advisors for the Chubb Road / Five Mile Road Improvement Project in Salem Township for a contract amount of \$465,300.00. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Dixboro Road at Walker Drain – Funding Agreement

- RC19-170 R. Green moved, B. Fuller seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves and authorizes the Managing Director and Chair to sign the cost sharing agreement between the Washtenaw County Road Commission, Northfield Township, Salem Township, and the Office of the Washtenaw County Water Resource Commissioner for the replacement of the Dixboro Road culvert in Section 1 of Northfield Township and Section 6 of Salem Township. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Running Fit-Randal Step – Oberon 5K Run – Road Closure

- RC19-171 R. Green moved, B. Fuller seconded that upon the recommendation of the Director of Engineering and the concurrence of the Managing Director, the Board hereby approves the intermittent closure of Merritt Road between Stony Creek Road and Munger Road Friday, June 21, 2019 for the Oberon 5K Run from 6:30 p.m. - 7:15 p.m., subject to Road Commission road closure permit conditions and requirements. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Running Fit-Randal Step – Scream Run – Road Closure

- RC19-172 R. Green moved, B. Fuller seconded that upon the recommendation of the Director of Engineering and the concurrence of the Managing Director, the Board approves the intermittent closure of Merritt Road between Stony Creek Road and Munger Road Saturday, October 12, 2019 for the Run Scream Run race from 8:30 a.m. - 9:30 a.m., subject to Road Commission road closure permit conditions and requirements. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2019 Bridgewater Township Agreement

- RC19-173 R. Green moved, B. Fuller seconded that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and the Managing Director to sign the 2019 Bridgewater Township Agreement with the township's estimated share being \$14,976.93. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2019 Bridgewater Township Second Agreement

RC19-174 R. Green moved, B. Fuller seconded that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and the Managing Director to sign the 2019 Bridgewater Township Second Agreement with the Township's estimated share being \$34,131.93. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2019 Freedom Township Revised Agreement

RC19-175 R. Green moved, B. Fuller seconded that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and the Managing Director to sign the 2019 Freedom Township Revised Agreement with the township's estimated share being \$16,489.48. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2019 Freedom Township Second Agreement

RC19-176 R. Green moved, B. Fuller seconded that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and the Managing Director to sign the 2019 Freedom Township Second Agreement with the township's estimated share being \$51,275.48. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2019 Lodi Township Second Agreement

RC19-177 R. Green moved, B. Fuller seconded that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and the Managing Director to sign the 2019 Lodi Township Second Agreement with the township's estimated share being \$244,404.87. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2019 Manchester Township Second Agreement

RC19-178 R. Green moved, B. Fuller seconded that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and the Managing Director to sign the 2019 Manchester Township Second Agreement with the township's estimated share being \$30,250.00. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2019 Northfield Township Second Agreement

RC19-179 R. Green moved, B. Fuller seconded that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and the Managing Director to sign the 2019 Northfield Township Second Agreement with the township's estimated share being \$62,008.99. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2019 Pittsfield Township Agreement

RC19-180 R. Green moved, B. Fuller seconded that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and the Managing Director to sign the 2019 Pittsfield Township Agreement with the township's estimated share being \$8,055.00. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2019 Salem Township Agreement

RC19-181 R. Green moved, B. Fuller seconded that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and the Managing Director to sign the 2019 Salem Township Agreement with the township's estimated share being \$17,039.01. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2019 Salem Township Second Agreement

RC19-182 R. Green moved, B. Fuller seconded that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and the Managing Director to sign the 2019 Salem Township Second Agreement with the township's estimated share being \$48,150.00. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2019 Salem Township Third Agreement

RC19-183 R. Green moved, B. Fuller seconded that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and the Managing Director to sign the 2019 Salem Township Third Agreement with the township's estimated share being \$91,772.01. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2019 Saline Township Second Agreement

RC19-184 R. Green moved, B. Fuller seconded that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and the Managing Director to sign the 2019 Saline Township Second Agreement with the township's estimated share being \$114,307.96. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2019 Sylvan Township Agreement

RC19-185 R. Green moved, B. Fuller seconded that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and the Managing Director to sign the 2019 Sylvan Township Agreement with the township's estimated share being \$15,546.15. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2019 Ypsilanti Township Second Agreement

RC19-186 R. Green moved, B. Fuller seconded that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and the Managing Director to sign the 2019 Ypsilanti Township Second Agreement with the township's estimated share being \$304,356.93. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2019 Capital Equipment Purchase Authorization – MD4500 Component Upfitting

RC19-187 R. Green moved, B. Fuller seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves the component upfitting purchase from Truck & Trailer Specialties, Inc., 1200 Victory Drive, Howell, Michigan, 48843 through the State of Michigan MIDEAL purchasing program for one (1) new 2019 Chevrolet Silverado MD4500 regular cab 4WD truck chassis for the total cost of \$30,625.00. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2019 Capital Equipment Purchase Authorization – MD4500 Truck Chassis

RC19-188 R. Green moved, B. Fuller seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves the purchase from Todd Wenzel Chevrolet, 3156 Highland Drive, Hudsonville, Michigan, 49426 through the State of Michigan MIDEAL purchasing program of one (1) new 2019 Chevrolet Silverado MD4500 regular cab 4WD truck chassis for the total cost of \$46,328.00. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Three Year Non-Motorized Compliance Plan

RC19-189 R. Green moved, B. Fuller seconded that upon the recommendation of the Director of Finance and IT and the concurrence of the Managing Director, the Board hereby approves the 3-year Non-motorized plan submittal to the State of Michigan to bring the organization into compliance. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Payroll & Bills for May 1, 2019

RC19-190 R. Green moved, B. Fuller seconded the Board hereby approves Voucher 10350 totaling \$337,160.52 for payroll of May 15, 2019, and Voucher 10351 totaling \$681,938.29 in payment of bills for May 15, 2019. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

ACTION ITEMS

CRA Amendments to Constitution and Bylaws

RC19-191 B. Fuller moved, R. Green seconded The Board hereby votes YES for the adoption of an amendment to the Constitution and Bylaws. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

REPORTS

COUNTY COMMISSIONER REPORT

No report.

ROAD COMMISSIONER REPORTS

Commissioner Barb Fuller

Commissioner Barb Fuller attended the following meetings:

- 5/8 Western Washtenaw Democratic Club
- 5/9 Parks & Recreation Master Plan community input session at Manchester village offices
- 5/14 Parks and Recreation regular meeting
- 5/17 Retirement Reception for Nancy Hedberg, Scio Township Clerk

Commissioner Doug Fuller

Commissioner Doug Fuller also attended the SEMCOG meeting on May 2nd and the retirement reception for Nancy Hedberg, Scio Township Clerk on May 17th.

Commissioner Green

Commissioner Rod Green attended the SEMCOG meeting on May 2nd. The Roads Funding Subcommittee meeting was held on May 9th seeking renewal of the county millage.

MANAGING DIRECTOR'S REPORT

OPERATIONS REPORT

Ken Harris, Superintendent of Maintenance

- Ken Harris provided an update on current projects and continuing road maintenance work throughout the county.

FINANCE & IT REPORT

Dan Ackerman, Director of Finance & IT

Finance Report

- Staff is working on the ability to pay vendors electronically.
- Staff is looking at being able to email check stubs to employees
- The overhead rate information was submitted to MDOT.

IT Report

- IT is working on migration of some of the SQL applications to a new server.
- All pc's have been set up for summer interns.
- A wireless access point was added to the board room.
- IT is in the process of setting up printer access from all Kiosk machines.

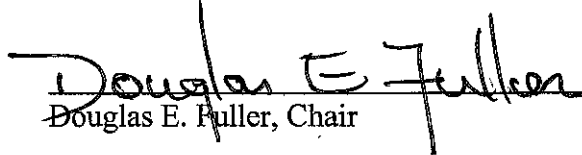
ENGINEERING REPORT

Matt MacDonell, Director of Engineering

- Sharon Valley Road bridge – Matt MacDonell provided an update on this project
- Lehman Road – Great Lakes Engineering will inspect the culvert on Lehman Road. It is anticipated that Lehman Road will be closed until this culvert can be replaced.
- Braun Road culvert – the agreement was just approved.
- A preconstruction meeting has been scheduled for the Chubb Road and Five mile road projects
- Dans Excavating was the low bid for the signal upgrades.
- Last Thursday Matt MacDonell and Jim Harmon attended the Michigan Infrastructure Conference.
- Matt MacDonell, Mark McCulloch and Emily Kizer attended the York Township meeting to discuss local road funding.

ADJOURNMENT

RC19-192 R. Green moved, B. Fuller seconded to adjourn the May 21, 2019 meeting at 1:50 p.m. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.



Douglas E. Fuller, Chair



Sheryl Soderholm Siddall, Deputy Clerk

Minutes Approved: CER