

**WASHTENAW COUNTY BOARD OF ROAD COMMISSIONERS**

555 North Zeeb Road, Ann Arbor, MI 48103

***Minutes of May 7, 2019***

Board Present: Road Commissioners Doug Fuller, Barbara Fuller

Board Absent: Road Commissioner Rod Green

Staff Present: S. Siddall, J. Harmon, M. MacDonell, D. Ackerman, C. Ryan, M. McCulloch, M, Thelen

Others Present: R. Jamnick, Sara & Greg Eggleston, M. Curtis, T. Worth, B. Spangler,

The meeting was called to order at 1:00 p.m. by Douglas Fuller, Chair. The Pledge of Allegiance was recited.

**APPROVAL OF AGENDA**

RC19-121 B. Fuller moved, D. Fuller seconded to approve the agenda as presented. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

**ACCEPTANCE OF THE MINUTES**

RC19-122 B. Fuller moved, D. Fuller seconded, the Board hereby approves the Board Meeting Minutes of April 16, 2019 as presented. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

RC19-123 B. Fuller moved, D. Fuller seconded, the Board hereby approves the Board Working Session Minutes of April 16, 2019 as presented. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

RC19-124 B. Fuller moved, D. Fuller seconded, the Board hereby approves the Special Board Meeting Minutes of April 24, 2019 as presented. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

**PUBLIC COMMENT****Boom Mowing Services**

Sara & Greg Eggleston, thanked the Road Commission for the level of service provided. They raised concern over the boom mowing being done. Mr. Eggleston stated that there should be more advanced notice of when boom mowing will take place to give property owners a chance to do their own trimming. They stated that it appears the parameters of boom mowing are far exceeding the designated right of way distance from the center of roadways.

Becky Spangler, Mary Curtis and Toni Worth addressed the Board regarding their dissatisfaction with the boom mowing service excessively tearing up the roadsides, far exceeding what they feel is needed and not picking up the debris. Ms. Spangler also stated better communication to the property owners before boom mowing takes place would be appreciated.

Commissioner Doug Fuller stated that there has been conversation on the Oak Wilt disease and crews have been advised to stay away from cutting any oak trees as part of boom mowing operations.

**WRITTEN COMMUNICATIONS**

**ISSUED:** April 30, 2019  
**WHERE:** Platt Road between Bemis Road and Merritt Road  
**TOWNSHIP:** Pittsfield  
**WHY:** Road Resurfacing  
**WHEN:** Thursday, May 2, 2019  
**CONTACT:** Mike Bernbeck, Project Manager

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**ISSUED:** April 26, 2019  
**WHERE:** Textile Road from Thomas Road to just west of Platt Road  
**TOWNSHIP:** Pittsfield  
**WHY:** Textile Road closed - Muddy conditions due to weather  
**WHEN:** Friday, April 26, 2019  
**CONTACT:** Mark McCulloch, Senior Project Manager

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**ISSUED:** April 26, 2019  
**WHERE:** Baker Road at Shield Road and Dan Hoey Road intersections  
**TOWNSHIP:** Scio  
**WHY:** Replacing street light fixtures  
**WHEN:** Sunday, April 28, 2019  
**CONTACT:** DTE Energy

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**ISSUED:** April 24, 2019  
**WHERE:** Textile Road and Woodland Drive Roundabout  
**TOWNSHIP:** Saline  
**WHY:** Project Open House  
**WHEN:** Thursday, May 9, 2019  
**CONTACT:** Brent Schlack, Assistant Director of Engineering

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**ISSUED:** April 24, 2019  
**WHERE:** Dell Road between US-12 and Austin Road  
**TOWNSHIP:** Saline  
**WHY:** Culvert Replacement  
**WHEN:** Monday, April 29, 2019  
**CONTACT:** Ken Harris, Superintendent

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**ISSUED:** April 24, 2019  
**WHERE:** Willis Road between Platt Road and US-23  
**TOWNSHIP:** York  
**WHY:** Road Resurfacing  
**WHEN:** Monday, April 29, 2019  
**CONTACT:** Aaron Berkholz, Senior Project Manager

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**ISSUED:** April 23, 2019  
**WHERE:** Baker Road between I-94 and Shield Road  
**TOWNSHIP:** Scio  
**WHY:** Road Resurfacing  
**WHEN:** Friday, April 26, 2019  
**CONTACT:** Aaron Berkholz, Senior Project Manager

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**ISSUED:** April 22, 2019  
**WHERE:** Huron River Drive between Whittaker Road and Tuttle Hill Road  
**TOWNSHIP:** Ypsilanti  
**WHY:** Permit work – utility repair  
**WHEN:** Tuesday, April 23, 2019  
**CONTACT:** John Posegay, Permits Coordinator

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**ISSUED:** April 12, 2019  
**WHERE:** Willis Road between Tuttle Hill Road and Bunton Road  
**TOWNSHIP:** Augusta  
**WHY:** Road Resurfacing  
**WHEN:** Wednesday, April 17, 2019  
**CONTACT:** Mike Bernbeck, Project Manager

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**CONSENT AGENDA**

The items approved on the Consent Agenda are as follows:

RC19-125 B. Fuller moved, D. Fuller seconded the approval of the Consent Agenda for May 7, 2019 as presented. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

**2019 CMAQ Projects – MDOT Contract No. 19-5174**

RC19-126 B. Fuller moved, D. Fuller seconded that upon the recommendation of the Director of Engineering and the concurrence of the Managing Director, the Board approves the MDOT Agreement (Contract No. 19-5174) and authorizes the Chair and Managing Director to sign said agreement for the proposed 2019 CMAQ Projects. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

**WCC Pathway – MDOT Contract No. 19-5198**

RC19-127 B. Fuller moved, D. Fuller seconded that upon the recommendation of the Director of Engineering and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the MDOT Agreement (Contract No. 19-5198) for construction of the WCC Pathway. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

**2019 Carpenter Road Rehabilitation – MDOT Contract No. 19-5206**

RC19-128 B. Fuller moved, D. Fuller seconded that upon the recommendation of the Director of Engineering/County Highway Engineer and the concurrence of the Managing Director, the Board approves the MDOT Agreement (Contract No. 19-5206) and authorizes the Chair and Managing Director to sign said agreement for the rehabilitation of Carpenter Road from Ellsworth Road to Packard Road in Pittsfield Township. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

**2019 Preventative Maintenance HMA Overlay Program – MDOT Contract No. 19-5211**

RC19-129 B. Fuller moved, D. Fuller seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board approves the MDOT Agreement (Contract No. 19-5211) and authorizes the Chair and Managing Director to sign said agreement for 2.86 miles of HMA preventative maintenance work on various road segments throughout Washtenaw County. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

**Border-to-Border Segment D3 Huron River Trail – Engineering Design Services**

RC19-130 B. Fuller moved, D. Fuller seconded that upon the recommendation of the Director of Engineering/County Highway Engineer and the concurrence of the Managing Director, the Board hereby authorizes the Managing Director to sign a Purchase Order to OHM Advisors for the Engineering Design Services of the Border-to-Border Segment D3 Huron River Trail project located in Scio Township, at a cost not to exceed \$262,800. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

**Local Bridge Funding Applications Revision – Change scope of work for Str 11002 Stony Creek Road over Paint Creek**

RC19-131 B. Fuller moved, D. Fuller seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves the submittal of five (5) applications to the Local Bridge Program to seek funding for the following bridges:

1. Str 10968 Willis Road over Paint Creek (On-System Replacement Funding)
2. Str 10982 Plymouth Road over Fleming Creek (On-System Replacement Funding)
3. Str 11002 Stony Creek Road over Paint Creek (On-System Replacement Funding)
4. Str 11034 Martz Road over Paint Creek Repeat Application (On-System Rehabilitation)
5. Bundle of bridges for Preventative Maintenance:
  - a. Str 10976 Geddes Road over Fleming Creek (On-System PM)
  - b. Str 10979 Jackson Ave over Mill Creek (On-System PM)
  - c. Str 10983 Plymouth Road over Fleming Creek (On-System PM)
  - d. Str 11004 Whittaker Road over Paint Creek (On-System PM)
  - e. Str 11005 Whittaker Road over Paint Creek (On-System PM)

Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

**Carpenter Road at Home Depot/ALDI – Traffic Control Device Agreement**

RC19-132 B. Fuller moved, D. Fuller seconded that upon the recommendation of the County Highway Engineer, and the concurrence of the Managing Director, the Board hereby approves and authorizes the Managing Director to sign the Traffic Control Device Agreement No. 1 with ALDI, Inc. for the future maintenance of the mast arm traffic signal assembly at Carpenter Road and Home Depot/ALDI intersection, Sections 12, Pittsfield Township. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

**Waterloo Road Culvert – Preliminary Engineering – Dexter Township Agreement**

RC19-133 B. Fuller moved, D. Fuller seconded that upon the recommendation of the Director of Engineering/County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves and authorizes the Managing Director and Chair to sign the cost sharing agreement between the Washtenaw County Road Commission and Dexter Township, for the design engineering costs associated with the replacement of the Waterloo Road culvert in Section 29 of Dexter Township.  
Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

**Dexter-Ann Arbor Run – Road Closures**

RC19-134 B. Fuller moved, D. Fuller seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board approves the closure of the following roads on Sunday, June 2, 2019 for the annual Dexter-Ann Arbor Run:

- Baker Road from Dan Hoey Road to Shield Road - 8:15 a.m. to 8:35 a.m.
- Shield Road from Baker Road to Parker Road – 8:25 a.m. to 8:40 a.m.
- Parker Road from Shield Road to Dexter-Chelsea Road – 8:30 a.m. to 8:45 a.m.
- Dexter-Chelsea Road from Parker Road to Dexter-Pinckney Road – 8:35 a.m. to 8:50 a.m.
- Dexter-Pinckney Road from Dexter-Chelsea Road to the Dexter Village Limit – 8:35 a.m. to 8:55 a.m.
- Huron River Drive from Mast Road to Zeeb Road – 8:30 a.m. to 9:15 a.m.
- Huron River Drive from Zeeb Road to Wagner Road – 8:55 a.m. to 10:35 a.m.
- Huron River Drive from Wagner Road to Maple Road – 8:00 a.m. to 11:05 a.m.
- Huron River Drive from Maple Road to Ann Arbor City Limit – 7:50 a.m. to 11:05 a.m.

Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

**Salem Bible Church Corn Festival – Road Closure**

RC19-135 B. Fuller moved, D. Fuller seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves the closure of the following road on Saturday, August 17, 2019 for the annual Salem Community Corn Fest:

- McFadden Street from Six Mile Road to Summit Street – 9:00 a.m. to 7:00 p.m.

Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

**Salem Community Flag Day Celebration – Road Closures**

RC19-136 B. Fuller moved, D. Fuller seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves the closure of the following roads on Saturday, June 1, 2019, for the Annual Salem Flag Day and Event:

- Dickerson Street and Pearl Street from Six Mile Road to South Street and South Street from Pearl Street to Salem Road – 8:00 a.m. to 2:00 p.m.
- Salem Road from Six Mile Road to Five Mile Road and Six Mile Road from Leota Road to the railroad track crossing – 9:00 a.m. to 12:00 p.m.

Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

**Whitmore Lake 4<sup>th</sup> of July Fireworks Committee – Road Closure**

RC19-137 B. Fuller moved, D. Fuller seconded that upon the recommendation of the Director of Engineering/County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves the closure of Main Street between Barker Road and 8 Mile Road on Saturday, July 6, 2019 and include a rain date of Sunday July 7, 2019 from 8:00 p.m. – 11:00 p.m. for a fireworks display. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

**Bridgewater Day Celebration – Road Closure**

RC19-138 B. Fuller moved, D. Fuller seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves the closure of the following road on Saturday, July 27, 2019, for the Bridgewater Day event from 2:00 pm to 2:00 am Sunday July 28, 2019:

- Boettner Road between Austin Road and 300' north of Austin Road.

Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

**Willow Road – Road Closure**

RC19-139 B. Fuller moved, D. Fuller seconded that upon the recommendation of the Director of Engineering, and the concurrence of the Managing Director, the Board hereby approves the closure of Willow Road at the Ann Arbor Railroad crossing just east of Platt Road in York Township. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**2019 Sign Material Bids**

RC19-140 B. Fuller moved, D. Fuller seconded that upon the recommendation of the Director of Engineering/County Highway Engineer and the concurrence of the Managing Director, the Board hereby accepts the qualified low bid and the qualified alternate bids for the following qualified low bids and alternate bids for the 2019 Sign Materials Bids:

1. The qualified low bid for Vertical Retroreflective Strips for Sign Supports of \$420.55.00 from Vulcan, Inc., P.O. Box 1850 Foley, AL, 36536-1850, and the qualified alternate bid of \$452.05 from Lightle Enterprises of Ohio, LLC., P.O. Box 329, Frankfort, OH, 45628, as submitted on April 11, 2019.
2. The qualified low bid for Prefabricated Reflectorized Signs of \$78,334.64 from Osburn Associates, Inc., P.O. Box 912, Logan, OH, 43138, and the qualified alternate bid of \$79,782.40 from Rathco Safety Supply, Inc., 6742 Lovers Ln, Portage, MI 49002, as submitted on April 11, 2019.
3. The qualified low bid for Aluminum Sign Blanks of \$8,762.25 from Osburn Associates, Inc., P.O. Box 912, Logan, OH, 43138, and the qualified alternate bid of \$9,890.55 from Vulcan, Inc., P.O. Box 1850 Foley, AL, 36536-1850, as submitted on April 11, 2019.
4. The qualified low bid for Sign Posts of \$39,768.00 from Lightle Enterprises of Ohio, LLC., P.O. Box 329, Frankfort, OH, 45628, as submitted on April 11, 2019.

Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

**2019 Traffic Calming Project – Bids**

RC19-141 B. Fuller moved, D. Fuller seconded that upon the recommendation of the County Highway Engineer, and the concurrence of the Managing Director, the Board hereby accepts the low bid, and authorizes the Managing Director to sign the Contract with GM and Sons, Inc, 6784 Whitmore Lake Road, Whitmore Lake, Michigan 48189 for 2019 Traffic Calming Project, at a cost of \$54,975.00. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

**2019 Augusta Township Second Agreement**

RC19-142 B. Fuller moved, D. Fuller seconded that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and the Managing Director to sign the 2019 Augusta Township Second Agreement with the township's estimated share being \$112,217.44. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.



**2019 Augusta Township Third Agreement**

RC19-143 B. Fuller moved, D. Fuller seconded that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and the Managing Director to sign the 2019 Augusta Township Third Agreement with the township's estimated share being \$71,800.00. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

**2019 Dexter Township Second Agreement**

RC19-144 B. Fuller moved, D. Fuller seconded that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and the Managing Director to sign the 2019 Dexter Township Second Agreement with the Township's estimated share being \$14,900.00. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

**2019 Manchester Township Agreement**

RC19-145 B. Fuller moved, D. Fuller seconded that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and the Managing Director to sign the 2019 Manchester Township Agreement with the township's estimated share being \$25,292.70. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

**2019 Northfield Township Agreement**

RC19-146 B. Fuller moved, D. Fuller seconded that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and the Managing Director to sign the 2019 Northfield Township Agreement with the township's estimated share being \$27,531.99. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

**2019 Scio Township Agreement**

RC19-147 B. Fuller moved, D. Fuller seconded that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and the Managing Director to sign the 2019 Scio Township Agreement with the township's estimated share being \$17,377.32. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

**2019 Superior Township Agreement**

RC19-148 B. Fuller moved, D. Fuller seconded that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and the Managing Director to sign the 2019 Superior Township Agreement with the township's estimated share being \$19,498.47. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

**2019 Superior Township Second Agreement**

RC19-149 B. Fuller moved, D. Fuller seconded that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and the Managing Director to sign the 2019 Superior Township Second Agreement with the township's estimated share being \$48,150.00. It is understood that approval of this agreement is contingent upon approval of a supporting agreement with Salem Township. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

**2019 Webster Township Agreement**

RC19-150 B. Fuller moved, D. Fuller seconded that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and the Managing Director to sign the 2019 Webster Township Agreement with the township's estimated share being \$21,780.72. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

**2019 Webster Township Second Agreement**

RC19-151 B. Fuller moved, D. Fuller seconded that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and the Managing Director to sign the 2019 Webster Township Second Agreement with the township's estimated share being \$175,901.72. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

**2019 Capital Equipment Purchase Authorization – GMC 2500 HD Pickup Trucks**

RC19-152 B. Fuller moved, D. Fuller seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director and Director of Engineering, the Board hereby approves the purchase from Todd Wenzel Buick GMC of Westland of two (2) new 2019 GMC Sierra 2500HD 4WD Double Cab pickup trucks for the total cost of \$63,249.50 through the State of Michigan MIDEal purchasing program. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

**2019 Capital Equipment Purchase Authorization – Motor Grader**

RC19-153 B. Fuller moved, D. Fuller seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves the purchase from Michigan CAT of one new 2019 Caterpillar 12M3 AWD motor grader for the net cost after trade-in of \$202,035.00 through the State of Michigan MIDEal purchasing program. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

**2019 Capital Equipment Purchase Authorization – Brush Chipper**

RC19-154 B. Fuller moved, D. Fuller seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves the purchase from Bandit Industries, Inc., 6750 Millbrook Road, Remus, Michigan, 49340 of a new 2019 Brush Bandit Intimidator 15XP brush chipper for the total cost of \$46,625.76 through the State of Michigan MIDEal purchasing program. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

**Progressive Discipline Policy**

RC19-155 B. Fuller moved, D. Fuller seconded that upon the recommendation of the Human Resources Manager, and with the concurrence of the Managing Director, the Board hereby approves the Progressive Discipline Policy. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

**2019 First Quarter Budget Amendments**

RC19-156 B. Fuller moved, D. Fuller seconded that upon the recommendation of the Director of Finance and the concurrence of the Managing Director, the Board hereby approves the 2019 First Quarter Budget amendments as presented. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

**Payroll & Bills for April 17, 2019**

RC19-157 B. Fuller moved, D. Fuller seconded the Board hereby approves Voucher 10346 totaling \$301,514.94 for payroll of April 17, 2019, and Voucher 10347 totaling \$1,047,588.21 in payment of bills for April 17, 2019. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

**Payroll & Bills for May 1, 2019**

RC19-158 B. Fuller moved, D. Fuller seconded the Board hereby approves Voucher 10348 totaling \$294,614.13 for payroll of May 1, 2019, and Voucher 10349 totaling \$920,174.22 in payment of bills for May 1, 2019. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

**ACTION ITEMS****CRA Amendments to Constitution and Bylaws**

RC19-159 B. Fuller moved, D. Fuller seconded to table the CRA Amendments to Constitution and Bylaws to the next Board Meeting on May 21, 2019. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

**REPORTS****COUNTY COMMISSIONER REPORT**

County Commissioner Ruth Ann Jamnick stated that she has received complaints with the very poor condition of the turn lane at the gas station at Rawsonville Road and Willis Road and this not being maintained. Sheryl Siddall responded that staff has heard complaints from the gas station owners and next year the 2020 millage project includes resurfacing the final piece of Willis Road and this piece of intersection will be addressed. Jim Harmon stated that crews will do some patching of this intersection until more complete reconstruction can be done in 2020.

**ROAD COMMISSIONER REPORTS****Commissioner Barb Fuller**

Commissioner Barb Fuller attended the following meeting:

- 4/24 Special Board of Road Commissioner's meeting
- 4/25 WCRC Spring Luncheon
- 4/26 Speaker at the Ann Arbor League of Women Voters
- 4/29 Met with Saline resident regarding funding for roads and Parks & Recreation

**Commissioner Doug Fuller**

Commissioner Doug Fuller attended the SE Council meeting on Monday, May 6th along with Sheryl Siddall and Jim Harmon. Commissioner Fuller provided a report on topics discussed.

**MANAGING DIRECTOR'S REPORT****Sheryl Siddall, Managing Director**

- Sheryl attended the County Board Roads Funding Subcommittee meeting on Thursday, May 9<sup>th</sup> at 8:00 a.m.
- Representative Ronnie Peterson's office has contacted Sheryl to arrange a meeting with road commission staff regarding the Huron Street over I-94 pedestrian path project.

- Sheryl reported that there has been a lot of publicity on the Braun Road culvert failure/road closure. An emergency agreement with MDEQ is being put together to repair this culvert and reopen the road as quickly as possible.
- Sheryl received a phone call last week and correspondence from Wendy Hårdt at Mike Kluck's office regarding the lawsuit with the ADA. We were informed that Pittsfield Township entered into a settlement agreement on this case and the Road Commission has been dismissed from the lawsuit in Pittsfield Township.

## **OPERATIONS REPORT**

### **Jim Harmon, Director of Operations**

- Dust control will begin next week.
- Boom mowing is ongoing county wide. Jim will follow up with the foremen to review boom mowing practices and picking up debris.
- Crews are under way with canopy trimming for limestone hauls.
- Ditching and berming is under way.
- Gravel and limestone resurfacing is beginning.
- Asphalt resurfacing is underway.
- Jim provided a list of county wide projects.

## **FINANCE & IT REPORT**

### **Dan Ackerman, Director of Finance & IT**

#### **Finance Report**

- The Michigan Transportation Fund Receipts were up 13% for March 2019 and up 9% for year to date.
- The Administration/Finance Department has been purging and reorganizing their office area.
- Staff is working on Public Act 202 to submit required information about the health of our pension and OPEB.
- Staff is continuing to move forward with implementing electronic vendor payments.
- Staff is finalizing the Act 51 Report.
- Staff is looking at bringing back multi-year budget projections.

#### **IT Report**

- The new printers were set up on Friday 5/3/19.
- IT staff is setting up computers for the three interns.
- IT hosted the second IT Tech Talk "Skype for Business".

**ENGINEERING REPORT**

**Matt MacDonell, Director of Engineering**

- The Engineering Departments has \$21.8 million dollars of projects.
- Matt provided an update on current projects and stated that some projects have been temporarily delayed due to weather conditions.
- May MDOT Bid Letting – the contractors are bidding 20% to 30% above engineering estimates. There will be some bids rejected and rebid later in the summer.
- CMAQ Signal Project – several signal upgrades will take place in Ypsilanti Township and throughout the County.
- The Saline-Milan Road Bridge project and the Cavanaugh Lake project will be under way shortly.

**ADJOURNMENT**

RC19-160 B. Fuller moved, D. Fuller seconded to adjourn the May 7, 2019 meeting at 2:36 p.m. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

  
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Douglas E. Fuller, Chair

  
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Sheryl Soderholm Siddall, Deputy Clerk

Minutes Approved:                     CeR