

**WASHTENAW COUNTY BOARD OF ROAD COMMISSIONERS**

555 North Zeeb Road, Ann Arbor, MI 48103

*Minutes of April 16, 2019*

Board Present: Road Commissioners Doug Fuller, Barbara Fuller, Rodrick Green

Staff Present: S. Siddall, J. Harmon, M. MacDonell, D. Ackerman, C. Ryan, C. Brochue,  
M. McCulloch, E. Kizer

Others Present: R. Jamnick, D. Troyka, J. Valente, D. Cerawa, L. Moutinho

The meeting was called to order at 1:00 p.m. by Douglas Fuller, Chair. The Pledge of Allegiance was recited.

**APPROVAL OF AGENDA**

RC19-085 B. Fuller moved, B. Fuller seconded to approve the agenda as presented.  
Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**ACCEPTANCE OF THE MINUTES**

RC19-086 B. Fuller moved, B. Fuller seconded, the Board hereby approves the Board Meeting Minutes of April 2, 2019 as presented. Voice Vote: YEAS: 3 NAYS: 0  
ABSENT: 0 ABSTAIN: 0 Motion Carried.

**PUBLIC COMMENT**

**Pavement Marking Bid Contract Award**

Mr. Jim Valente addressed the Board regarding the pavement marking contract award. Mr. Valente asked about his company being the low bidder and not being chosen and conflicting information on references.

**WRITTEN COMMUNICATIONS**

**ISSUED:** April 10, 2019  
**WHERE:** Zeeb Road between Ellsworth Road and Waters Road  
**TOWNSHIP:** Lodi  
**WHY:** Pave gravel road  
**WHEN:** Monday, April 15, 2019  
**CONTACT:** James Hui, Project Manager

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**ISSUED:** April 8, 2019  
**WHERE:** Hewitt Road near Burns Avenue  
**TOWNSHIP:** Ypsilanti  
**WHY:** Pedestrian Improvements project announcement  
**WHEN:** 2020 Construction Season  
**CONTACT:** Brent Schlack, Assistant Director of Engineering

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**ISSUED:** April 8, 2019  
**WHERE:** Wagner Road from Ann Arbor-Saline Road to Liberty Road  
 Wagner Road from Liberty Road to Huron River Drive  
**TOWNSHIP:** Scio and Lodi  
**WHY:** Safety Improvement projects announcement  
**WHEN:** 2020 Construction Season  
**CONTACT:** Brent Schlack, Assistant Director of Engineering

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**ISSUED:** April 5, 2019  
**WHERE:** Pontiac Trail and 7 Mile Road  
**TOWNSHIP:** Salem  
**WHY:** Roundabout project announcement  
**WHEN:** 2020 Construction Season  
**CONTACT:** Mark McCulloch, Senior Project Manager

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**ISSUED:** April 5, 2019  
**WHAT:** Seasonal Weight Restrictions – Suspended  
**WHERE:** Countywide  
**CONTACT:** Mark McCulloch, Senior Project Manager - Permits

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**RECEIVED:** April 4, 2019  
**FROM:** Chuck Tellas, York Township Supervisor  
**WHY:** Thank you for Moon Road/Bemis Road Roundabout  
 Response provided by Mark McCulloch, Senior Project Manager – Permits

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**ISSUED:** April 3, 2019  
**WHAT:** Willis Road between Whittaker Road and Tuttle Hill Road  
**TOWNSHIP:** Augusta  
**WHY:** Guardrail Installation  
**WHEN:** Thursday, April 4, 2019  
**CONTACT:** Brent Schlack, Assistant Director of Engineering

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**ISSUED:** April 3, 2019  
**WHAT:** Construction information meeting regarding the Zeeb Road Improvement Project  
**WHEN:** Thursday, April 11, 2019  
**WHERE:** Washtenaw County Road Commission – Board Room, 555 N. Zeeb Road, Ann Arbor, MI  
**CONTACT:** James Hui, Project Manager

**CONSENT AGENDA**

The items approved on the Consent Agenda are as follows:

RC19-087 R. Green moved, B. Fuller seconded the approval of the Consent Agenda for April 2, 2019 as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**2019 Saline-Milan Road Bridge – MDOT Contract No. 19-5133**

RC19-088 R. Green moved, B. Fuller seconded that upon the recommendation of the Director of Engineering/County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves the MDOT Contract No. 19-5133 Saline-Milan Road Structure over the Koch Drain. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Miller Road Bridge – Preliminary Engineering Services**

RC19-089 R. Green moved, B. Fuller seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves the purchase order for preliminary engineering services with Fishbeck, Thompson, Carr & Huber, Inc for the structure replacement of the Miller Road structure over Honey Creek and the Miller Road/Wagner Road Roundabout intersection in Section 7 of Scio Township for a not to exceed cost of \$195,700. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Edison Avenue Traffic Calming Project – Ypsilanti Township Agreement**

RC19-090 R. Green moved, B. Fuller seconded that upon the final approval from the Ypsilanti Township Board with the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the Ypsilanti Township agreement for the design and administration of the construction of nine (9) speed humps on Edison Avenue between Packard Road and Greenside Avenue at the estimated cost of \$61,950.00. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Textile Road at Woodland Drive Intersection Project – City of Saline Agreement**

RC19-091 R. Green moved, B. Fuller seconded that upon the recommendation of the County Highway Engineer, and the concurrence of the Managing Director, the Board hereby approves the Agreement between the City of Saline and the Washtenaw County Road Commission for the Textile Road at Woodland Drive Intersection Improvement Project Preliminary Engineering, Construction Engineering and Construction Costs and authorizes the Chair and Managing Director to sign said Agreement. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Chubb Road/Five Mile Road Improvements – Final Plan Approval**

RC19-092 R. Green moved, B. Fuller seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves the final plans, specifications and estimate of approximately \$3.1 million, for the paving of Chubb Road between Five Mile Road and Six Mile Road, and Five Mile Road between Chubb Road and Napier Road, located in Sections 21, 22, 27 & 28 of Salem Township. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**2019 Ann Arbor Township Agreement**

RC19-093 R. Green moved, B. Fuller seconded that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and the Managing Director to sign the 2019 Ann Arbor Township Agreement with the Township's estimated share being \$10,453.60. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**2019 August Township Agreement**

RC19-094 R. Green moved, B. Fuller seconded that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and the Managing Director to sign the 2019 Augusta Township Agreement with the Township's estimated share being \$18,143.44. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**2019 Dexter Township Agreement**

RC19-095 R. Green moved, B. Fuller seconded that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and the Managing Director to sign the 2019 Dexter Township Agreement with the Township's estimated share being \$14,531.22. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**2019 Lima Township Agreement**

RC19-096 R. Green moved, B. Fuller seconded that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and the Managing Director to sign the 2019 Lima Township Agreement with the estimated Township share being \$184,237.86. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**2019 Lodi Township Agreement**

RC19-097 R. Green moved, B. Fuller seconded that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and the Managing Director to sign the 2019 Lodi Township Agreement with the Township's estimated share being \$24,438.87. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**2019 Lyndon Township Agreement**

RC19-098 R. Green moved, B. Fuller seconded that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and the Managing Director to sign the 2019 Lyndon Township Agreement with the Township's estimated share being \$17,484.72. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**2019 Saline Township Agreement**

RC19-099 R. Green moved, B. Fuller seconded that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and the Managing Director to sign the 2019 Saline Township Agreement with the Township's estimated share being \$15,615.96. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**2019 York Township Agreement**

RC19-100 R. Green moved, B. Fuller seconded that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and the Managing Director to sign the 2019 York Township Agreement with the Township's estimated share being \$15,245.43. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**2019 York Township Second Agreement**

RC19-101 R. Green moved, B. Fuller seconded that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and the Managing Director to sign the 2019 York Township Second Agreement with the Township's estimated share being \$270,809.43. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**2019 Prescription Safety Eyewear Policy**

RC19-102 R. Green moved, B. Fuller seconded that upon the recommendation of the Human Resources Manager, and with the concurrence of the Managing Director, the Board hereby approves the Prescription Safety Eyewear Policy. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Munger Road – Road Closure**

RC19-103 R. Green moved, B. Fuller seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves the closure of Munger Road just south of Michigan Avenue in conjunction with the permitted repair to the existing sanitary structure. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**ALDI – Road Improvement Agreement**

RC19-104 R. Green moved, B. Fuller seconded that upon the recommendation of the County Highway Engineer and concurrence of the Managing Director, the Board hereby approves and authorizes the Managing Director to sign the Road Improvement Agreement between the Washtenaw County Road Commission and ALDI, Inc. in connection with the development of a grocery store located on Carpenter Road, Section 12 of Pittsfield Township. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Local Bridge Funding Applications**

RC19-105 R. Green moved, B. Fuller seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves the submittal of five (5) applications to the Local Bridge Program to seek funding for the following bridges:

1. Str 10968 Willis Road over Paint Creek (On-System Replacement Funding)
2. Str 10982 Plymouth Road over Fleming Creek (On-System Replacement Funding)
3. Str 11002 Stony Creek Road over Paint Creek (On-System Rehabilitation)

4. Str 11034 Martz Road over Paint Creek Repeat Application (On-System Rehabilitation)
5. Bundle of bridges for Preventative Maintenance:
  - a. Str 10976 Geddes Road over Fleming Creek (On-System PM)
  - b. Str 10979 Jackson Ave over Mill Creek (On-System PM)
  - c. Str 10983 Plymouth Road over Fleming Creek (On-System PM)
  - d. Str 11004 Whittaker Road over Paint Creek (On-System PM)
  - e. Str 11005 Whittaker Road over Paint Creek (On-System PM)

Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Payroll & Bills for April 3, 2019**

RC19-106 R. Green moved, B. Fuller seconded the Board hereby approves Voucher 10344 totaling \$298,899.35 for payroll of April 3, 2019, and Voucher 10345 totaling \$1,124,673.06 in payment of bills for April 3, 2019. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**ACTION ITEMS**

**Pittsfield Glen Condominiums, Pittsfield Township – Relinquishment of Public Road Easements**

RC19-107 B. Fuller moved, R. Green seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves the attached resolution to relinquish interest in a public road easement associated with Pittsfield Glen Condominium. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**REPORTS**

**COUNTY COMMISSIONER REPORT**

No report.

**ROAD COMMISSIONER REPORTS**

**Commissioner Rod Green**

Commissioner Rod Green attended the York and Saline Township annual meetings.

**Commissioner Barb Fuller**

Commissioner Barb Fuller attended the following meetings with the following topics:

- 4/3 Ann Arbor Township Annual Meeting
- 4/5 Northfield Township Annual Meeting
- 4/8 100-year Anniversary Reception at WCRC
- 4/9 Sylvan & Manchester Township Annual Meetings  
Parks & Recreation Regular Meeting
- 4/12 Parks & Recreation Subcommittee Meeting
  - Border to Border Trail
  - Interpretive Master Plan
  - M-52 Tunnel
  - Maintenance Funding
  - Washtenaw-Wayne County connector

**Commissioner Doug Fuller**

**Zeeb Road Public Information Meeting**

Commissioner Doug Fuller requested an update on the Zeeb Road Public Information Meeting. Emily Kizer, Public Relations Manager, reported that there were approximately 20 people in attendance at this meeting that was an open house format.

**Bridgewater Township Meeting**

Commissioner Doug Fuller commented that the Bridgewater Township Supervisor conducted a very good township meeting with road commission staff.

**MANAGING DIRECTOR'S REPORT**

**Sheryl Siddall, Managing Director**

- The Road Commission Spring Luncheon will be held on Thursday, April 25th which includes a full day of staff training. The Road Commission office on Zeeb Road will be closed for the day.
- Summer hours will begin on Thursday, April 25, 2019.

**OPERATIONS REPORT**

**Jim Harmon, Director of Operations**

- Jim provided the Board a project update sheet.
- There is one more township annual meeting left with Pittsfield Township.



**FINANCE & IT REPORT**

**Dan Ackerman, Director of Finance & IT**

**Finance Report**

- The 2019 First Quarter Budget was discussed at the Working Session this morning.
- The IRS accepted our affordable care act information.
- The 2018 Act 51 Report will be submitted on May 1, 2019.

**IT Report**

- The first IT power hour was held for staff which provided an overview of Office 365.
- The vehicle mounts for computer laptops in company trucks will be ordered soon for the foremen and superintendents.

**ENGINEERING REPORT**

**Matt MacDonell, Director of Engineering**

- Engineering projects were discussed at the morning working session.
- The Textile Road project is resuming.
- Work on the Zeeb Road project is beginning.

**EXECUTIVE SESSION**

RC19-108 B. moved, R. Green seconded to enter Executive at approximately 1:26 p.m. per Section 8E of the Open Meetings Act to discuss the case of Washtenaw County Road Commission v. Mildred Shankle, et al. Case No. 17-782-CC, Court of Appeals No. 340612 and Chubb & Five Mile Road Right of Way Acquisitions – parcels 1 & 2, parcel 14, parcel 15, parcel 22, parcel 27.

Roll Call Vote:

YEAS: D. Fuller, B. Fuller, R. Green

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

RC19-109 D. Fuller moved, R. Green seconded to exit Executive Session at approximately 2:37 p.m.

Roll Call Vote:

YEAS: D. Fuller, B. Fuller, R. Green

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

**Chubb/Five Mile Paving Projects – Parcels 1 & 2**

RC19-110 B. Fuller moved, R. Green seconded that upon the recommendation of the Director of Engineering/County Highway Engineer and concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to accept and sign the offer of just compensation to acquire a public road easement upon a parcel of land, commonly referred to as 10860 Five Mile Road, Plymouth, MI referenced as Tax ID#'s A-01-24-100-001, 002 & A-01-24-200-001, located in Section 24 of Salem Township, from the owner, Brae-Burn Golf Club Inc., a Michigan corporation, in the amount of Four Thousand Three Hundred Fifty-Two (\$4,352.00) Dollars. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Chubb/Five Mile Paving Projects – Parcel 14**

RC19-111 B. Fuller moved, R. Green seconded that upon the recommendation of the Director of Engineering/County Highway Engineer and concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to accept and sign the offer of just compensation to acquire a public road easement upon a parcel of land, commonly referred to as 7871 Chubb Road, Northville, MI referenced as Tax ID# A-01-14-100-028, located in Section 14 of Salem Township, from the owner, Anthony Calo, LLC, a Michigan limited liability company, in the amount of Eight Hundred Fifteen (\$815.00) Dollars. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Chubb/Five Mile Paving Projects – Parcel 15**

RC19-112 B. Fuller moved, R. Green seconded that upon the recommendation of the Director of Engineering/County Highway Engineer and concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to accept and sign the offer of just compensation to acquire a public road easement upon a parcel of land, commonly referred to as 10110 Six Mile Road, Northville, MI referenced as Tax ID# A-01-13-200-015, located in Section 13 of Salem Township, from the owner, Gardner-Westcott Company, a Michigan corporation in the amount of One Thousand Five Hundred Fifteen (\$1,515.00) Dollars. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Chubb/Five Mile Paving Projects – Parcel 22**

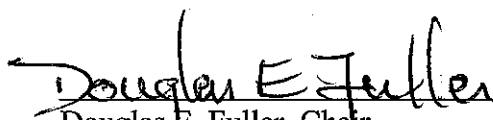
RC19-113 R. Green moved, B. Fuller seconded that upon the recommendation of the Director of Engineering/County Highway Engineer and concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to accept and sign the offer of just compensation to acquire a public road easement upon a parcel of land, commonly referred to as 7586 Chubb Road, Northville, MI referenced as Tax ID# A-01-13-300-003, located in Section 13 of Salem Township, from the owner, Salem Group Investments, LLC, a Michigan limited liability company, in the amount of Six Hundred Fifty (\$650.00) Dollars. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

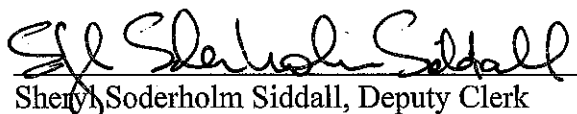
**Chubb/Five Mile Paving Projects – Parcel 27**

RC19-114 R. Green moved, B. Fuller seconded that upon the recommendation of the Director of Engineering/County Highway Engineer and concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to accept and sign the offer of just compensation to acquire a public road easement upon a parcel of land, commonly referred to as 10050 Marilyn Drive, Northville, MI referenced as Tax ID# A-01-13-300-008, located in Section 13 of Salem Township, from the owner, Plymouth Salem Storage, Inc., a Michigan corporation, in the amount of One Thousand Seven Hundred Twenty-Five (\$1,725.00) Dollars. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**ADJOURNMENT**

RC19-115 B. Fuller moved, R. Green seconded to adjourn the April 16, 2019 meeting at 2:43 p.m. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

  
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Douglas E. Fuller, Chair

  
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Sheryl Soderholm Siddall, Deputy Clerk

Minutes Approved:                     CER

