

**WASHTENAW COUNTY BOARD OF ROAD COMMISSIONERS**

555 North Zeeb Road, Ann Arbor, MI 48103

*Minutes of April 2, 2019*

Board Present: Road Commissioners Doug Fuller, Barbara Fuller, Rodrick Green

Staff Present: S. Siddall, J. Harmon, M. MacDonell, D. Ackerman, C. Ryan, N .Murphy,  
A. Berkholz

Others Present: R. Jamnick

The meeting was called to order at 1:00 p.m. by Douglas Fuller, Chair. The Pledge of Allegiance was recited.

**APPROVAL OF AGENDA**

RC19-076 R. Green moved, B. Fuller seconded to approve the agenda as presented.  
Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**ACCEPTANCE OF THE MINUTES**

RC19-077 B. Fuller moved, R. Green seconded, the Board hereby approves the Board Meeting Minutes of March 19, 2019 as presented. Voice Vote: YEAS: 3 NAYS: 0  
ABSENT: 0 ABSTAIN: 0 Motion Carried.

RC19-078 B. Fuller moved, R. Green seconded, the Board hereby approves the Board Working Session Minutes of March 19, 2019 as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**PUBLIC COMMENT**

No public comments.

**WRITTEN COMMUNICATIONS**

**ISSUED:** March 26, 2019  
**WHERE:** Saline-Milan Road between South Maple Road and Willis Road  
**TOWNSHIP:** City of Saline & York Township  
**WHY:** Tree Removal and Trimming  
**WHEN:** Wednesday, March 27, 2019  
**CONTACT:** Nate Murphy, Project Manager

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**ISSUED:** March 25, 2019  
**WHERE:** Textile Road between Whittaker Road and Tuttle Hill Road  
**TOWNSHIP:** Ypsilanti  
**WHY:** Forestry Work  
**WHEN:** Monday, March 25, 2019  
**CONTACT:** Jeff Young, Project Manager

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**ISSUED:** March 18, 2019  
**WHERE:** North Territorial between Curtis Road and Weed Road  
**TOWNSHIP:** Salem  
**WHY:** Guardrail Installation  
**WHEN:** Wednesday, March 20, 2019  
**CONTACT:** Brent Schlack, Assistant Director of Engineering

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**ISSUED:** March 18, 2019  
**WHERE:** Carpenter Road at Cloverlane Drive  
**TOWNSHIP:** Pittsfield  
**WHY:** Traffic Signal Installation  
**WHEN:** Tuesday, March 19, 2019  
**CONTACT:** Brent Schlack, Assistant Director of Engineering

**CONSENT AGENDA**

The items approved on the Consent Agenda are as follows:

RC19-079 R. Green moved, B. Fuller seconded the approval of the Consent Agenda for April 2, 2019 as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**2019 Saline-Milan Road Bridge – Construction Engineering (Field Inspection) Services**

RC19-080 R. Green moved, B. Fuller seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board approves the Construction Engineering Services contract with Tetra Tech of Michigan, Inc. for the upcoming 2019 Saline-Milan Road Bridge replacement project for an estimated contract amount of \$98,612.00. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Zeeb Road Phase 1 – Construction Bid**

RC19-081 R. Green moved, B. Fuller seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby accepts the low bid and authorizes the Managing Director to sign the contract with Miller Bros. Construction, Inc to complete the Zeeb Road Phase 1 improvements in Sections 3, 4, 9, and 10 of Lodi Township. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**2019 Non-Union Wage Adjustment**

RC19-082 R. Green moved, B. Fuller seconded that upon the recommendation of the Human Resources Manager, and with the concurrence of the Managing Director, the Board hereby approves the following wage increase for non-union:

2019: Two percent (2%) across the board increases effective April 25, 2019.

Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Payroll & Bills for March 20, 2019**

RC19-083 R. Green moved, B. Fuller seconded the Board hereby approves Voucher 10342 totaling \$300,333.83 for payroll of March 20, 2019, and Voucher 10343 totaling \$508,761.51 in payment of bills for March 20, 2019. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**REPORTS**

**COUNTY COMMISSIONER REPORT**

No report.

**ROAD COMMISSIONER REPORTS**

**Commissioner Rod Green**

Commissioner Rod Green attended the Superior Township and Augusta Township and York Township annual meetings.

**Commissioner Barb Fuller**

Commissioner Barb Fuller attended the Superior Township, Augusta Township and York Township annual meetings.

**Commissioner Doug Fuller**

Commissioner Doug Fuller asked if we would be lifting weight restrictions soon. Jim Harmon, Director of Operations responded that we are looking at possibly lifting the weight restrictions for Washtenaw County on Monday, April 8th.

## **MANAGING DIRECTOR'S REPORT**

### **Sheryl Siddall, Managing Director**

The Road Commission will be 100 years old on Sunday, April 7, 2019. We will be having celebration cake on Monday morning, April 8th and cakes will also be delivered to the WCRC yards.

The annual WCRC Spring Luncheon will be held on Thursday, April 25th at the UA190-IBEW252 Hall on Jackson Road. This will be an all-day event for staff for training with a couple of speakers. The main office on Zeeb Road will be closed for the day.

### **MDOT Safety Grants**

MDOT has announced three safety grants that have been awarded for 2020. One grant is for the pedestrian crossing improvements on Hewitt Road near Burns Avenue and two safety grants for two segments along Wagner Road. The first segment between Ann Arbor-Saline Road and Liberty Road, which includes center line rumbles, improved signage and the installation of a left turn lane at Waters Road.

The second segment from Liberty Road up to Huron River Drive includes durable pavement markings, signal improvements at Dexter-Ann Arbor Road and improved signage.

## **OPERATIONS REPORT**

### **Jim Harmon, Director of Operations**

- Jim Harmon reported that the crews are doing a lot of routine maintenance and road patching on gravel and paved roads with the spring thaw.
- Boom mowing is ongoing, five boom mowers are in service.
- The 2019 Operations Department Road Program was distributed to the Board.
- 2019 Township Meetings – all township meetings have been scheduled for the year. Jim stated that the townships have been very accommodating with coordinating meetings and good dialogue.
- We have placed our bulk salt order for next season through MiDeal. The salt will be delivered before next winter.

## **FINANCE & IT REPORT**

### **Dan Ackerman, Director of Finance & IT**

#### **Michigan Transportation Funds**

Dan Ackerman provided a review of the fluctuating MTF funds due to errors from the State Treasury Department which is making budgeting difficult. The MTF is currently up 4% to date.

