

WASHTENAW COUNTY BOARD OF ROAD COMMISSIONERS
WORKING SESSION MINUTES OF
April 16, 2019

Present: Road Commissioners Douglas Fuller, Barbara Fuller, Rodrick Green
Staff Present: S. Siddall, J. Harmon, D. Ackerman, M. MacDonell, C. Ryan, E. Kizer
Others Present: None

2019 First Quarter Budget Review

Dan Ackerman, Director of IT and Finance, provided a review of the 2019 First Quarter Budget Review.

RECOMMENDED BUDGET AMENDMENTS

2019 Federal/State Aid Projects

Matt MacDonell, Director of Engineering, provided a review of the 2019 Federal/State Aid Projects. The Cavanaugh Lake Road Bridge project and the Saline-Milan Road bridge project bids came in quite high. There were three bidders for the Cavanaugh Lake Road Bridge project. The bid for the Cavanaugh Lake Road project was for an aluminum box culvert. The bids came in 40% over the engineer's estimate. Matt explained the administrative process of handling bids that come in higher than the engineer's estimate. The Cavanaugh Lake project will move forward. The Saline-Milan Road bridge project had a budget of a little over \$1 million. There was one bidder for this project. There is some specialized work associated with this project. This project will move forward.

2019 Non-Federal/State Aid Projects

Dan Ackerman provided a review of the 2019 Non-Federal/State Aid Projects.

Other Capital Outlay carryover (\$1.1 million) Road Equipment

Road Equipment of \$1.1 million was budgeted for in 2018 but not spent and needs to be carried over into 2019. An installment purchase will be utilized to finance the heavy trucks included in this amount.

Michigan Transportation Funds (MTF)

The MTF currently has an upward trend. Staff has reviewed MDOT's 2019 projected MTF information. An increase of \$1 million is anticipated.

Winter Adjustments

Due to the nature of the winter storms, there was a greater need for salting on county roads. The Operations Department salt budget should be increased by \$130,000.

Various Adjustments.

The road commission is purchasing message boards for traffic control. Therefore \$36,000 should be added to the Reimbursable Road Projects, Capital Outlay; Road Equipment.

The Road Commission has exceeded the budget for slag usage. The miscellaneous slag/stone budget should be increased by \$20,000.00.

The Road Commission is experiencing an increased demand for traffic counts. To keep pace with statutory required counts and citizen requests, the Road Commission would like to use a consultant to assist with the workload. Therefore, the Engineering Department, Contractual Services should be increased by \$20,000.

Other equipment purchases

\$400,000 is included in the budget to be applied to other equipment purchases.

BUDGET REVISIONS

The Road Commission has deficit spending of \$4 million. Of this \$4 million, \$3.3 million is PA 207 money with revenues received in 2018 and expenditures occurring in 2019.

The 2018 Fund Balance is \$21 million. The proposed revisions are an \$800,000 decrease to fund balance.

Staff is recommending \$4.8 million deficit spending as the recommended budget.

Additional Advance Funding Projects

Sheryl Siddall, Managing Director, stated that there have been two requests from townships to advance millage projects funding from 2020 to 2019 not reflected in the budget. One project is the Saline-Milan Road resurfacing project south of the bridge project. The other project request was from Salem Township requesting advancing funds for the Eight Mile Road project.

2019 Herbicide Spraying Program

Jim Harmon, Director of Operations, provided a review of what the Herbicide Spraying Program is. This is our third year of having an herbicide spraying program. 2020 will be the final year of the Herbicide Spraying Program under the current contract. This program compliments our boom mowing program that is countywide. The herbicide spraying will occur beginning in August.

Emily Kizer, Communications Manager, provided a review of the communications plan for the Herbicide Spraying Program.

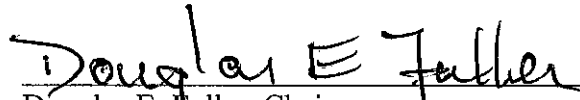
Truck Access to Augusta Township

Sheryl Siddall provided an overview provided by a citizen in Augusta Township stating that there is an extreme hardship created by York Township in Washtenaw County with no thru trucks on several York Township roads.

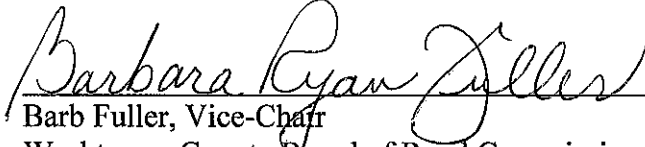
ADJOURNMENT

B. Fuller moved, D. Fuller seconded to adjourn the April 16, 2019 Working Session at 11:25 a.m.

Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.



Douglas E. Fuller, Chair
Washtenaw County Board of Road Commissioners



Barb Fuller, Vice-Chair
Washtenaw County Board of Road Commissioners