

WASHTENAW COUNTY BOARD OF ROAD COMMISSIONERS

555 North Zeeb Road, Ann Arbor, MI 48103

Minutes of April 2, 2019

Board Present: Road Commissioners Doug Fuller, Barbara Fuller, Rodrick Green

Staff Present: S. Siddall, J. Harmon, M. MacDonell, D. Ackerman, C. Ryan, N. Murphy,
A. Berkholz

Others Present: R. Jamnick

The meeting was called to order at 1:00 p.m. by Douglas Fuller, Chair. The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

RC19-076 R. Green moved, B. Fuller seconded to approve the agenda as presented.
Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

ACCEPTANCE OF THE MINUTES

RC19-077 B. Fuller moved, R. Green seconded, the Board hereby approves the Board Meeting Minutes of March 19, 2019 as presented. Voice Vote: YEAS: 3 NAYS: 0
ABSENT: 0 ABSTAIN: 0 Motion Carried.

RC19-078 B. Fuller moved, R. Green seconded, the Board hereby approves the Board Working Session Minutes of March 19, 2019 as presented. Voice Vote:
YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

PUBLIC COMMENT

No public comments.

WRITTEN COMMUNICATIONS

ISSUED: March 26, 2019
WHERE: Saline-Milan Road between South Maple Road and Willis Road
TOWNSHIP: City of Saline & York Township
WHY: Tree Removal and Trimming
WHEN: Wednesday, March 27, 2019
CONTACT: Nate Murphy, Project Manager

ISSUED: March 25, 2019
WHERE: Textile Road between Whittaker Road and Tuttle Hill Road
TOWNSHIP: Ypsilanti
WHY: Forestry Work
WHEN: Monday, March 25, 2019
CONTACT: Jeff Young, Project Manager

ISSUED: March 18, 2019
WHERE: North Territorial between Curtis Road and Weed Road
TOWNSHIP: Salem
WHY: Guardrail Installation
WHEN: Wednesday, March 20, 2019
CONTACT: Brent Schlack, Assistant Director of Engineering

ISSUED: March 18, 2019
WHERE: Carpenter Road at Cloverlane Drive
TOWNSHIP: Pittsfield
WHY: Traffic Signal Installation
WHEN: Tuesday, March 19, 2019
CONTACT: Brent Schlack, Assistant Director of Engineering

CONSENT AGENDA

The items approved on the Consent Agenda are as follows:

RC19-079 R. Green moved, B. Fuller seconded the approval of the Consent Agenda for April 2, 2019 as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2019 Saline-Milan Road Bridge – Construction Engineering (Field Inspection) Services

RC19-080 R. Green moved, B. Fuller seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board approves the Construction Engineering Services contract with Tetra Tech of Michigan, Inc. for the upcoming 2019 Saline-Milan Road Bridge replacement project for an estimated contract amount of \$98,612.00. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Zeeb Road Phase 1 – Construction Bid

RC19-081 R. Green moved, B. Fuller seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby accepts the low bid and authorizes the Managing Director to sign the contract with Miller Bros. Construction, Inc to complete the Zeeb Road Phase 1 improvements in Sections 3, 4, 9, and 10 of Lodi Township. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2019 Non-Union Wage Adjustment

RC19-082 R. Green moved, B. Fuller seconded that upon the recommendation of the Human Resources Manager, and with the concurrence of the Managing Director, the Board hereby approves the following wage increase for non-union:

2019: Two percent (2%) across the board in raises effective April 25, 2019.

Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Payroll & Bills for March 20, 2019

RC19-083 R. Green moved, B. Fuller seconded that the Board hereby approves Voucher 10342 totaling \$300,333.83 for payroll of March 20, 2019, and Voucher 10343 totaling \$508,761.51 in payment of bills for March 20, 2019. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

REPORTS

COUNTY COMMISSIONER REPORT

No report.

ROAD COMMISSIONER REPORTS

Commissioner Rod Green

Commissioner Rod Green attended the Superior Township and Augusta Township and York Township annual meetings.

Commissioner Barb Fuller

Commissioner Barb Fuller attended the Superior Township, Augusta Township and York Township annual meetings.

Commissioner Doug Fuller

Commissioner Doug Fuller asked if we would be lifting weight restrictions soon. Jim Harmon, Director of Operations responded that we are looking at possibly lifting the weight restrictions for Washtenaw County on Monday, April 8th.

MANAGING DIRECTOR'S REPORT

Sheryl Siddall, Managing Director

The Road Commission will be 100 years old on Sunday, April 7, 2019. We will be having celebration cake on Monday morning, April 8th and cakes will also be delivered to the WCRC yards.

The annual WCRC Spring Luncheon will be held on Thursday, April 25th at the UA190-IBEW252 Hall on Jackson Road. This will be an all-day event for staff for training with a couple of speakers. The main office on Zeeb Road will be closed for the day.

MDOT Safety Grants

MDOT has announced three safety grants that have been awarded for 2020. One grant is for the pedestrian crossing improvements on Hewitt Road near Burns Avenue and two safety grants for two segments along Wagner Road. The first segment between Ann Arbor-Saline Road and Liberty Road, which includes center line rumbles, improved signage and the installation of a left turn lane at Waters Road.

The second segment from Liberty Road up to Huron River Drive includes durable pavement markings, signal improvements at Dexter-Ann Arbor Road and improved signage.

OPERATIONS REPORT

Jim Harmon, Director of Operations

- Jim Harmon reported that the crews are doing a lot of routine maintenance and road patching on gravel and paved roads with the spring thaw.
- Boom mowing is ongoing, five boom mowers are in service.
- The 2019 Operations Department Road Program was distributed to the Board.
- 2019 Township Meetings – all township meetings have been scheduled for the year. Jim stated that the townships have been very accommodating with coordinating meetings and good dialogue.
- We have placed our bulk salt order for next season through MiDeal. The salt will be delivered before next winter.

FINANCE & IT REPORT

Dan Ackerman, Director of Finance & IT

Michigan Transportation Funds

Dan Ackerman provided a review of the fluctuating MTF funds due to errors from the State Treasury Department which is making budgeting difficult. The MTF is currently up 4% to date.

Finance Report

- Staff is working on the First Quarter Budget information which will be discussed at the April 16th Working Session.

IT Report

- Staff has located a good vendor for digital signage.
- Staff will be offering Tech Talks on specific topics that can be reviewed with staff.

ENGINEERING REPORT

Matt MacDonell, Director of Engineering

- Construction projects will resume once weight restrictions are lifted.

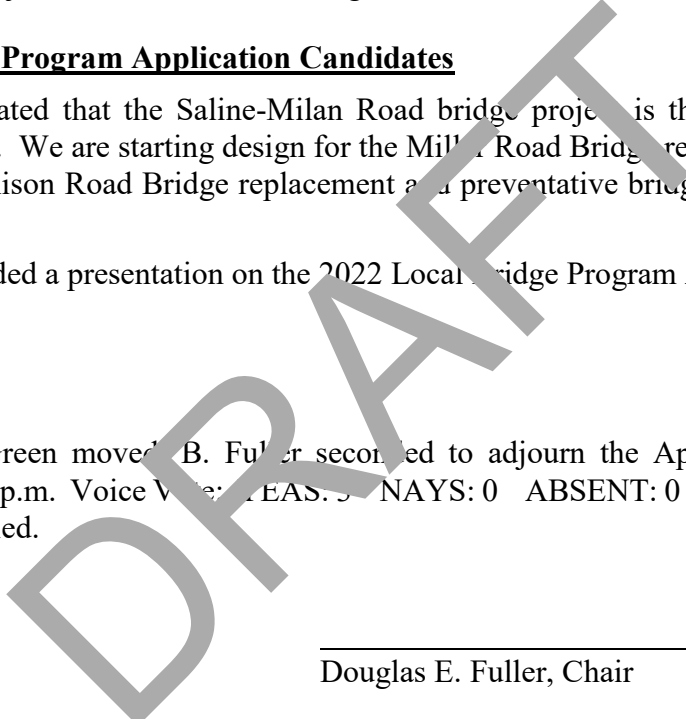
2022 Local Bridge Program Application Candidates

Matt MacDonell stated that the Saline-Milan Road bridge project is the primary replacement project for this year. We are starting design for the Miller Road Bridge replacement for 2020 and looking at the Dennison Road Bridge replacement and preventative bridge maintenance projects in 2021.

Nate Murphy provided a presentation on the 2022 Local Bridge Program Applications.

ADJOURNMENT

RC19-084 R. Green moved, B. Fuller seconded to adjourn the April 2, 2019 meeting at 2:12 p.m. Voice Vote: YEAS: 5 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.



Douglas E. Fuller, Chair

Sheryl Soderholm Siddall, Deputy Clerk

Minutes Approved: _____