

**WASHTENAW COUNTY BOARD OF ROAD COMMISSIONERS  
WORKING SESSION MINUTES OF  
February 19, 2019**

**Present:** Road Commissioners Douglas E. Fuller, Barbara Fuller, Rodrick Green

**Staff Present:** Sheryl Siddall, J. Harmon, D. Ackerman, M. MacDonell, N. Peterson, A. Held, E. Kizer, B. Schlack, C. Ryan

**Others Present:** R. Jamnick

**Progressive Discipline Policy**

Sheryl Siddall, Managing Director, provided a review of the new Progressive Discipline Policy. Nicole Peterson, HR Manager, stated that the current Progressive Discipline Policy is broken up into three groups. We are looking for more flexibility in Progressive Discipline. Ms. Peterson stated that this was also a recommendation from Mike Kluck, labor counsel. Commissioner Doug Fuller stated that the Managing Director should be made aware of any employee discipline that moves from verbal discipline to written discipline and this be verified in writing.

Nicole Peterson provided a review of the orientation process for a new employee.

**Employee Handbook**

Nicole Peterson provided a review of the updated Employee Handbook.

**P.A. 207 Project Update**

Jim Harmon, Director of Operations, provided a review of PA 207 projects in the amount of \$3.3 million dollars which is the supplemental funding the road commission received from the state in 2018. Mr. Harmon stated that he has been working closely with Matt MacDonell, Director of Engineering in establishing projects and maps utilizing various funding.

**Safety Grants Update**

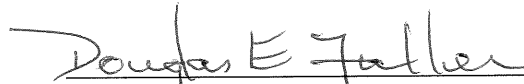
The Road Commission received two safety grants for 2019 and have applied for safety grants for 2020. Brent Schlack, Assistant Director of Engineering, provided a review of awarded Safety Grant Applications.

- Textile Road @ Woodland Drive  
Proposed Improvement: Urban Roundabout, with a July 2019 bid. This project will begin spring of 2020. The awarded funding for 2018 is \$505,967.00.
- Ridge Road @ Hack Road  
Proposed Improvement: Improve super elevation, widen paved shoulder, apply high friction surface, provide centerline and shoulder rumble strips, pave gravel road approaches. This project has a June 2019 bid with a construction date of fall 2019. The awarded funding for 2018 is \$328,793.00.
- Wagner Road – Huron River Drive to Liberty Road – 2020 Grant Applications  
Proposed Improvement: Recessed durable pavement marking, signal optimization, traffic signal modernization, spot drainage improvements, curve delineation, and signage upgrades. This grant application is under review by MDOT.

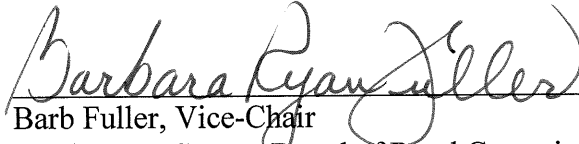
- Wagner Road – Liberty Road to Ann Arbor-Saline Road – 2020 Grant Application  
Proposed Improvement: Center left turn lane with overhead beacon at Waters Road, center line rumbles, recessed durable pavement markings, spot drainage improvements. This grant application is under review by MDOT.
- Hewitt Road Pedestrian Crossing – 2020 Grant Application  
Proposed Improvement: Improve crossing location, overhead illumination, RRFB system, sidewalk. This grant application is under review by MDOT.

## ADJOURNMENT

B. Fuller moved, R. Green seconded to adjourn the February 19, 2019 Working Session at 12:06 p.m.  
Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.



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Douglas E. Fuller, Chair  
Washtenaw County Board of Road Commissioners



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Barb Fuller, Vice-Chair  
Washtenaw County Board of Road Commissioners