

WASHTENAW COUNTY BOARD OF ROAD COMMISSIONERS

555 North Zeeb Road, Ann Arbor, MI 48103

Minutes of March 5, 2019

Board Present: Road Commissioners Douglas Fuller, Barbara Fuller, Rodrick Green

Staff Present: S. Siddall, J. Harmon, M. MacDonell, D. Ackerman, N. Peterson, K. Heller,
K. Hopkins, K. Harris, R. Schneider, W. Harris, T. Lobbestael, A. Lape,
C. Ryan

Others Present: R. Jannick, L. Moutinho

The meeting was called to order at 1:00 p.m. by Douglas Fuller, Chair. The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

RC19-047 R. Green moved, B. Fuller seconded, to approve the agenda as presented.
Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

ACCEPTANCE OF THE MINUTES

RC19-048 B. Fuller moved, R. Green seconded, the Board hereby approves the Board Meeting Minutes of February 19, 2019 as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

RC19-049 B. Fuller moved, R. Green seconded, the Board hereby approves the Board Working Session Minutes of February 19, 2019 as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

25 YEAR ANNIVERSARY RECOGNITION – Kent Hopkins

The Board recognized and presented a gift to Kent Hopkins in recognition of his 25 years of service to the Road Commission.

WRITTEN COMMUNICATIONS

SUBJECT: The Zeeb Road Improvements project has been advertised for bid. Bids are due March 18, 2019.

CONTACT: Matt MacDonell, Director of Engineering

ISSUED: February 27, 2019

WHERE: Chubb Road from Five Mile Road to Six Mile Road and Five Mile Road from Chubb Road to Napier Road

WHY: Tree Removal

WHEN: Starting Thursday, February 28, 2019

CONTACT: Mark McCulloch, Senior Project Manager - Permits

ISSUED: February 26, 2019

WHERE: Countywide

WHAT: Seasonal Weight Restrictions - SUSPENDED

WHEN: Friday, March 1, 2019 until further notice

CONTACT: Mark McCulloch, Senior Project Manager - Permits

CONSENT AGENDA

The items approved on the Consent Agenda are as follows:

RC19-050 R. Green moved, B. Fuller seconded the approval of the Consent Agenda for March 5, 2019 as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2019 Bridge Inspections

RC19-051 R. Green moved, B. Fuller seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby authorizes the Managing Director to sign a purchase order with Great Lakes Engineering Group, LLC for the 2019 Bridge Inspections. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Countywide Hot Mix Asphalt Resurfacing Program – 2019 Contract Extension

RC19-052 R. Green moved, B. Fuller seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves the 2019 countywide hot mix asphalt resurfacing program contract extension as proposed by Cadillac Asphalt LLC, 1785 Rawsonville Road, Belleville, Michigan, 48158. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2018 Road Mileage Certification

RC19-053 R. Green moved, B. Fuller seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair to sign the annual road certification for both the county wide and urban area road certification maps as of December 31, 2018. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Weighmaster Appointment – Jared Powers

RC19-054 R. Green moved, B. Fuller seconded

WHEREAS, the State of Michigan has approved Public Act 300 of 1949, commonly known as the Michigan Vehicle Code, and,

Whereas, this Act, clearly indicates a duly authorized agent of a county road commission shall enforce Sections 215, 255, 31(1), 717, 719, 719a, 720, 722, 724, 725 and 726 of the Michigan Vehicle Code, and

WHEREAS, Jared Powers has received training to enforce provisions of the Michigan Motor Vehicle Code on Washtenaw County Road Commission roads under its jurisdiction.

NOW, THEREFORE BE IT RESOLVED that Jared Powers be appointed a duly authorized agent of the Washtenaw County Road Commission and be so identified as per the Michigan Vehicle Code

Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Hogan Road Culvert – Bridgewater Township Agreement

RC19-055 R. Green moved, B. Fuller seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves and authorizes the Managing Director and Chair to sign the cost sharing agreement between the Washtenaw County Road Commission and Bridgewater Township, for the replacement of the Hogan Road culvert in Section 17 of Bridgewater Township. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Dixboro Road Shared Use Trail Phase 2 – Ann Arbor Township Agreement

RC19-056 R. Green moved, B. Fuller seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the Dixboro Road Shared Use Trail, Phase 2 Agreement for the Dixboro Shared Use Trail, Phase 2 project located in Section 13 of Ann Arbor Township. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Ridge Road at Hack Road – Final Plan Approval

RC19-057 R. Green moved, B. Fuller seconded that upon the recommendation of the County Highway Engineer, and the concurrence of the Managing Director, the Board hereby approves the final plans, specifications, and estimate at \$302,235 for the Ridge Road at Hack Road Safety Project and authorizes the County Highway Engineer to sign the title sheet. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Debt Service – SAD Bond Issue

RC19-058 R. Green moved, B. Fuller seconded that the Board hereby approves Voucher 362-201901 totaling \$435,800.10 for Debt Service SAD Bond Issues. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Payroll & Bills for February 20, 2019

RC19-059 R. Green moved, B. Fuller seconded the Board hereby approves Voucher 10338 totaling \$342,081.88 for payroll for February 20, 2019, and Voucher 10339 totaling \$600,857.89 in payment of bills for February 20, 2019. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

REPORTS**COUNTY COMMISSIONER REPORT**

No report.

ROAD COMMISSIONER REPORTS**Commissioner Rod Green**

Commissioner Rod Green attended the SEMCOG Executive Committee meeting.

Commissioner Barb Fuller

Commissioner Barb Fuller attended the following meetings:

- 2/21 County Board of Commissioners Roads Funding Subcommittee Meeting
- 2/27 CAPT/DART Meeting
- 2/28 Scio Township Annual Meeting
- 3/5 SEMCOG Session on Road Funding

Commissioner Fuller commented that the latest CRA publication showcased WCRC and use of the drone.

Commissioner Doug Fuller

Commissioner Doug Fuller attended the Michigan County Road Commission Self Insurance Pool (MCRCSIP) meeting in Mt. Pleasant, MI. MCRCSIP stated they are continuing to bring all legal claims processing in house in the MCRCSIP office in Lansing.

MANAGING DIRECTOR'S REPORT

Sheryl Siddall stated that she will be leading a presentation on behalf of the Roads Funding Subcommittee to the County Board of Commissioners at a Working Session on Thursday, March 7th at 6:30 p.m.

Sheryl reported that Emily Kizer, Communications Manager, also attended the SEMCOG Road Funding session on March 5th.

OPERATIONS REPORT**Jim Harmon, Director of Operations**

- We have used up to 19,300 tons of salt through end of February. Jim reported that we have enough salt to last through the end of this winter season.
- Jim stated that there is concern about the significant impact on the local and primary road system with the freeze/thaw cycle and predicted warming trend with rain. The seasonal weight restrictions will be going up to help preserve the roads.
- The crews are performing tree trimming. The boom mowers are mowing roadsides in preparation for summer road maintenance.

ENGINEERING REPORT**Matt MacDonell, Director of Engineering**

- Weight restrictions will go on this Friday.
- The County Road Association published a simplified message of the Governor's presentation on the state budget.

FINANCE & IT REPORT

Dan Ackerman, Director of Finance & IT

Finance Report

- The Michigan Transportation Funds (MTF) for January of 2019 were up 10% from January 2018.
- The 2018 audit is wrapping up. There will be an audit presentation to the Board at the Working Session on March 19th.

IT Report

- IT will be rolling out “Tech Talks” to communicate to staff training tips for technology.
- IT is looking at a replacement program for the WCRC printers
- IT will be rolling out a screen saver program that will display on staff PC’s a presentation being projected at the SE Service Center.

ADJOURNMENT

RC19-060 R. Green moved, B. Fuller seconded to adjourn the March 5, 2019 meeting at 1:49 p.m. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Douglas E. Fuller, Chair

Sheryl Soderholm Siddall, Deputy Clerk

Minutes Approved: _____

