

WASHTENAW COUNTY BOARD OF ROAD COMMISSIONERS

555 North Zeeb Road, Ann Arbor, MI 48103

Minutes of February 5, 2019

Board Present: Road Commissioners Douglas Fuller, Barbara Fuller, Rodrick Green

Staff Present: J. Harmon, B. Schlack, D. Ackerman, T. Lobbestael

Others Present: R. Jannick

The meeting was called to order at 1:00 p.m. by Douglas E. Fuller, Chair. The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

RC19-021 R. Green moved, B. Fuller seconded to approve the agenda as presented as amended. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

ACCEPTANCE OF THE MINUTES

RC19-022 B. Fuller moved, R. Green seconded, the Board hereby approves the Board Meeting Minutes of January 15, 2019 as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

RC19-023 R. Green moved, B. Fuller seconded, the Board hereby approves the Board Working Session Minutes of January 15, 2019 as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

PUBLIC COMMENT

Julian Huff – Ridge Road and Hack Project

Mr. Huff asked that the Road Commission reconsider the design of the Ridge Road and Hack Road project. Mr. Huff stated that the current plans for this project will bring the road about 10 feet closer to his home in the nearest corner. Mr. Huff addressed the Board about two years ago regarding this matter. With the current plans to repave and pitch the curve, Mr. Huff feels any cars accidentally coming off the road will direct them right towards his house. Mr. Huff is asking the Road Commission to reconsider the plans to take into account the increase of vehicles on the road and the speed increase. Mr. Huff asked if we can push the centerline into the intersection, he is concerned for his family's safety. Commissioner Doug Fuller stated that staff will consider and discuss Mr. Huff's request regarding this project.

WRITTEN COMMUNICATIONS

RECEIVED: January 28, 2019
FROM: Henry Baier
WHY: Thank you to crews for winter road maintenance/laying sand on the road where he lives

ISSUED: January 14, 2019
WHERE: Macon Road between Braun Road and Willow Road
TOWNSHIP: Saline
WHY: Completion of Road Improvement Project – Macon Road re-opened
WHEN: Thursday, December 27, 2018
CONTACT: Aaron Berkholz, Senior Project Manager

CONSENT AGENDA

The items approved on the Consent Agenda are as follows:

RC19-024 B. Fuller moved, R. Green seconded the approval of the Consent Agenda for February 5, 2019 as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Huron Waterloo Loop, Ph 1A – Construction Engineering Inspection – Amendment 2

RC19-025 B. Fuller moved, R. Green seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby authorizes the Managing Director to amend the existing Purchase Order for construction engineering inspection services for the Huron Waterloo Loop, Phase 1A in Section 1 of Sylvan Township and Sections 27, 34, 35, and 36 of Lyndon Township, increasing the total by \$85,000. The revised not to exceed Purchase Order amount for the project will be \$379,293. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Border-to-Border Segment D3 Huron River Trail Agreement

RC19-026 B. Fuller moved, R. Green seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves the Agreement with Washtenaw County Parks and Recreation Commission for the Border-to-Border Segment D3 Huron River Trail project located in Scio Township and authorizes the Chair and the Managing Director to sign said Agreement. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Resolution Establishing Authorized Signatories for MERS Contracts and Service Credit

RC19-027 B. Fuller moved, R. Green seconded that upon the recommendation of the Director of Finance and IT and the concurrence of the Managing Director, the Board hereby approves the MERS Contract resolution. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Payroll & Bills for December 26, 2018

RC19-028 B. Fuller moved, R. Green seconded the Board hereby approves Voucher 10334 totaling \$322,601.13 for payroll of January 23, 2019, and Voucher 10335 totaling \$2,217,498.41 in payment of bills for January 23, 2019. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

ACTION ITEM**CRA Board of Directors Ballot**

RC19-029 D. Fuller moved, R. Green seconded, the Board hereby votes for Barry S. Lamberg to serve on the CRA Board of Directors for a three-year term. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

REPORTS**COUNTY COMMISSIONER REPORT**

Commissioner Jamnick commented on the federal government shutdown. Commissioner Jamnick thanked the Board for the Scully Road Abandonment process stating that she received a few calls regarding the difference that this would make. She also thanked the board for their patience as she was re-appointed as the Road Commission Liaison.

ROAD COMMISSIONER REPORTS**Commissioner Rod Green**

Commissioner Green attended the SEMCOG meeting on January 25th. There was a thoughtful discussion about the 25-year projections with no surprise that Michigan is at the bottom of the list for road funding due to it relying solely on the gas tax as the principal source of funding for roads where neighboring states have a large range of sources for funding. Commissioner Doug Fuller asked if there was discussion at SEMCOG about the Governor's task force addressing road funding. Commissioner Green responded that they're giving the Governor a chance to get her team together on that issue.

Commissioner Barb Fuller

Commissioner Barb Fuller attended the following meetings:

- 1/22 Martin Luther King Luncheon at Eastern Michigan University. Commissioner Fuller noted that the speaker provided an inadequate speech in terms of length and she will present a suggestion on how to improve this for future luncheons.
- 2/4 A2Y Chamber luncheon with Commissioner Rod Green. Congresswoman Debbie Dingle presented her state of the union remarks.

Commissioner Fuller complimented the crews for keeping up with the snow and ice storms we experienced the last week of January noting there was only one accident in the area by her home. She commended the crews for doing everything they could in terms of sanding, salting, and plowing. She kept encouraging people to stay off the roads as much as possible.

Commissioner Doug Fuller

Commissioner Doug Fuller attended the SE Council Meeting on February 4th in Lenawee County. Commissioner Fuller was appointed to the Commissioners Committee and Public Relations Committee for another term. Commissioner Fuller noted some administrative changes that will be made for future SE Council meetings on submitting reports in writing prior to the meeting date. Commissioner Fuller also stated that Mike Kluck, legal counsel, has provided legal opinion on the recent state legalization of recreational marijuana use and how this could affect Road Commissions.

MANAGING DIRECTOR'S REPORT**OPERATIONS REPORT****Jim Harmon, Director of Operations**

- Mr. Harmon updated the Board on salt usage and shared the correlation as a comparable metric of winter maintenance expenditures for labor, equipment, and fuel. Mr. Harmon stated that winter maintenance expenditures are tracking according to budget. Mr. Harmon reported a solicitation is anticipated later in February from the State of Michigan MiDeal administrators for placing the salt order for next season. Mr. Harmon also described the deployment plan for the forecasted winter weather to occur the evening of February 5th through the morning of February 6th.

ENGINEERING REPORT

Brent Schlack, Assistant Director of Engineering

- Brent Schlack reported that staff is working through the Sharon Valley Bridge project and looking to have the back walls in place hopefully next week. This project is slowly moving forward. Engineering is planning projects for the upcoming season. Brent provided the Board with the 2019 project map. Commissioner Barb Fuller suggested providing the County Board of Commissioners copies of this map at their next sub-committee meeting on February 21st. Commissioner Doug Fuller stated he had received communication between Sylvan Township and the Engineering Department regarding the utility relocation on Cavanaugh Lake Road in Sylvan Township. Brent responded that there was a meeting last week with Sylvan Township regarding the relocation and that Sylvan Township would be preparing plans to relocate the watermain and they were aware of our schedule. The bidding for this project is in the May 2019 MDOT Bid Letting. The construction of the aluminum box culvert will not begin until July due to the requirements of the DEQ Permit. All necessary permits have been obtained. Brent Schlack reported that the Textile Road project is projected to resume this spring 2019 with an anticipated completion in July 2019.

FINANCE & IT REPORT

Dan Ackerman, Director of Finance & IT

Finance Report

- The December 2018 MTF was down 17% from December 2017. Dan stated that our conservative approach to budgeting used \$26 million for the anticipated Michigan Transportation funds and we came in at \$26.5 million so we received more than we budgeted for. Dan noted the fluctuation/discussion in errors at the State in reporting gas tax revenue and is hopeful that CRA will pay closer attention to this.
- We have received the second installment of the \$3.3 million road funding allocated by the state (PA 207).
- We are on day two of the annual audit with Plant Moran and staff is prepared for any additional questions from the auditors. The audit is going very well so far. The Heavy Trucks budgeted for in 2018 were not received until 2019, so there will be a carryover for the budget.
- The low winter material and fuel usage in the end of 2018 resulted in some savings.
- WCRC staff will receive proof of health insurance tax form (1095B) with their second pay stub in February that will need to be kept for their own personal records. The employee W2's were distributed.

IT Report


- The laptops for the foremen were received and distributed. Training and set up by Chris Quinter, Systems Administrator, was handled and received well. Dan stressed the importance of the foremen informing IT of any issues that may occur, so the computers continue working well and be used as a great tool. The IT Department is working on tweaking the digital sign board to assist in effective communication within the organization. The goal is to have them at all the yards purchased through the CMAQ Grant, with the current test board running at the Southeast Service Center. We continue to tweak this to make it an effective tool.

ADJOURNMENT

RC19-030 R Green moved, B. Fuller seconded to adjourn the February 5, 2019 meeting at 1:50p.m. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.



Douglas E. Fuller, Chair



Sheryl Soderholm Siddall, Deputy Clerk

Minutes Approved: CER