

WASHTENAW COUNTY BOARD OF ROAD COMMISSIONERS
555 North Zeeb Road, Ann Arbor, MI 48103
Minutes of July 3, 2018

Board Present: Road Commissioners Douglas Fuller, Barbara Fuller

Staff Present: S. Siddall, A. Lape, M. MacDonell, A. Squire, C. Ryan

Others Present: R. Jamnick, C. Grant, C. Schaible

The meeting was called to order at 1:00 p.m. by Douglas E. Fuller, Chair. The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

RC18-235 B. Fuller moved, D. Fuller seconded to approve the agenda as presented.
Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

ACCEPTANCE OF THE MINUTES

RC18-236 B. Fuller moved, D. Fuller seconded, the Board hereby approves the Board Meeting Minutes of June 19, 2018 as presented. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

RC18-237 B. Fuller moved, D. Fuller seconded, the Board hereby approves the Board Working Session Minutes of June 19, 2018 as presented. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

RC18-238 B. Fuller moved, D. Fuller seconded, the Board hereby approves the Executive Session Minutes of June 19, 2018 as presented. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

CITIZEN PARTICIPATION

Lindemann Rd. Closure

Mr. Charles Schaible addressed the Board and offered to answer any questions the Board may have regarding a request for Lindemann Road east of Pleasant Lake Road to be open cut to install a 12" field tile for farm field drainage owned by Mr. Schaible.

WRITTEN COMMUNICATIONS

ISSUED: June 25, 2018
WHERE: Five Mile Road between Fox Hill Lane and Curtis Road
TOWNSHIP: Salem
WHY: Culvert Replacement – Five Mile Road closed
WHEN: Monday, July 2, 2018
CONTACT: Ken Harris, superintendent of maintenance

ISSUED: June 25, 2018
WHERE: Valentine Road between Scully Road and Merrill Road
TOWNSHIP: Webster
WHY: Drainage Improvements – Valentine Road closed
WHEN: Tuesday, June 26, 2018
CONTACT: Adam Lape, superintendent of maintenance

ISSUED: June 19, 2018
WHERE: McCollum Road between Braun Road and Burmeister Road
TOWNSHIP: Bridgewater
WHY: Bridge repair project complete – McCollum Road reopened
WHEN: Wednesday, June 20, 2018
CONTACT: Kelly Jones

ISSUED: June 15, 2018
WHERE: 5-Mile Road north of N. Territorial Road and parallel to US-23
TOWNSHIP: Northfield
WHY: Road Resurfacing by MDOT – 5 Mile Road closed & ramps at 6 Mile Road
WHEN: Monday, June 18, 2018
CONTACT: Wendy Ramirez, MDOT project manager

ISSUED: June 15, 2018
WHERE: Ann Arbor-Saline Road at intersection of Pleasant Lake Road
TOWNSHIP: Lodi
WHY: Road resurfacing
WHEN: Saturday, June 16, 2018
CONTACT: Mike Bernbeck, Operations Engineer

ISSUED: June 15, 2018
WHERE: Campus Parkway between Community Drive and State Road
TOWNSHIP: Pittsfield
WHY: Road resurfacing
WHEN: Saturday, June 16, 2018
CONTACT: Mike Bernbeck, Operations Engineer

ISSUED: June 14, 2018
WHERE: Textile Road between Hines Drive and Michigan Avenue
TOWNSHIP: Pittsfield
WHY: Road reconstruction – Textile Road closed between Hines Drive and Michigan Ave.
WHEN: Monday June 18, 2018
CONTACT: Mark McCulloch – Senior Project Manager

ISSUED: June 14, 2018
WHERE: Earhart Road between Plymouth Road and M-14
TOWNSHIP: Ann Arbor
WHY: Preventative maintenance – chip seal – Earhart Road closed
WHEN: Monday June 18, 2018
CONTACT: Ken Harris, Superintendent of Maintenance

CONSENT AGENDA

The items approved on the Consent Agenda are as follows:

RC18-239 B. Fuller moved, D. Fuller seconded the approval of the Consent Agenda for July 3, 2018 as presented. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Bemis Road at Moon Road Intersection Improvement Project – Final Plan Approval

RC18-240 B. Fuller moved, D. Fuller seconded that upon the recommendation of the Director of Engineering and the concurrence of the Managing Director / County Highway Engineer, the Board hereby approves the final plans, specifications and estimate of approximately \$275,000 for the construction of Bemis Road at Moon Road Intersection Improvement Project, located in Sections 32 & 33 of Pittsfield Township, and Sections 4 & 5 of York Township. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Zeeb Road Improvements Phase 1 – Final Plan Approval

RC18-241 B. Fuller moved, D. Fuller seconded that upon the recommendation of the Director of Engineering and the concurrence of the Managing Director / County Highway Engineer, the Board hereby approves the final plans, specifications and estimate of approximately \$1.4 million, for the construction of Zeeb Road, Phase 1, from the Stoneco gravel pit southerly to Ellsworth Road State Road located in Sections 9, 10, 15 & 16 of Lodi Township. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Dennison Road Bridge Repairs – Final Plan Approval

RC18-242 B. Fuller moved, D. Fuller seconded that upon the recommendation of the Director of Engineering and concurrence by the Managing Director/County Highway Engineer, the Board hereby approves the final plans, specifications and estimate at \$40,000 for the temporary bridge repair work at Dennison Road over the Saline River in Section 28 of York Township and authorizes the Managing Director/County Highway Engineer to sign the title sheet. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2018 County-wide Guardrail – Bids

RC18-243 B. Fuller moved, D. Fuller seconded that upon the recommendation of the Director of Engineering and the concurrence of the Managing Director, the Board hereby accepts the low bid, and authorizes the Managing Director to sign the Contract with RMD Holdings, Ltd., 69951 Lowe Plank Rd, Richmond, MI 48062 for the 2018 County-wide Guardrail Project, at a cost of \$206,590.20. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Professional Services – Stormwater Asset Management and Wastewater (SAW) Plan

RC18-244 B. Fuller moved, D. Fuller seconded that upon the recommendation of the Director of Engineering and the concurrence of the Managing Director, the Board hereby authorizes the Managing Director to sign a contract with Hubbell, Roth, & Clark (HRC) for engineering services to administer a stormwater asset management plan in the amount not to exceed \$1,370,000. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2018 Ann Arbor Township Second Agreement

RC18-245 B. Fuller moved, D. Fuller seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the 2018 Ann Arbor Township Second Agreement with the Township's estimated share being \$73,035.40. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2018 York Township Third Agreement

RC18-246 B. Fuller moved, D. Fuller seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the 2018 York Township Third Agreement with the Township's estimated share being \$9,250.00. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Road Closure – Lindemann Road

RC18-247 B. Fuller moved, D. Fuller seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves the closure of Lindemann Road just east of Pleasant Lake Road in conjunction with the permitted Installation of the 12” field tile. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Payroll & Bills for June 27, 2018

RC18-248 B. Fuller moved, D. Fuller seconded the Board hereby approves Voucher 10304 totaling \$322,114.33 for payroll of June 27, 2018, and Voucher 10305 totaling \$3,517,790.15 in payment of bills for June 27, 2018. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

REPORTS**County Commissioner Report**

County Commissioner Ruth Ann Jamnick has received calls from an Ypsilanti Township trustee regarding concerns on the safety of the ingress/egress on US 12 and Dorset Avenue in West Willow. Sheryl Siddall, Managing Director, stated that staff had a meeting with the Ypsilanti township supervisor and clerk last week regarding this. Ms. Siddall stated that we have contacted MDOT to arrange a meeting with MDOT, WCRC staff and Ypsilanti township to discuss what can be done to make this intersection safer.

ROAD COMMISSIONER REPORTS**Commissioner Barb Fuller**

Commissioner Barb Fuller attended the following meetings:

6/21 Information Session – Sharon Township (Sharon Valley Road Bridge)

Commissioner Fuller complimented Kelly Jones, Sr. Project Manager Design & Construction on her excellent presentation on the Sharon Valley Road bridge.

Commissioner Doug Fuller

Commissioner Doug Fuller provided a review of the MCRCSIP meeting he attended in Frankfort, MI.

MANAGING DIRECTOR'S REPORT

STAFF REPORT – 6-11 to 6-24-18

Adam Lape, Superintendent of Maintenance

- Dust control is underway, crews are beginning the second round of dust control
- The State Trunkline crew is assisting the heavy equipment crew with culvert projects
- Pot hole patching is ongoing

Matt MacDonell, Director of Engineering

- Harris Road Project is underway. All underground items have been addressed
- Baker Road Closure is in place, working on underground items, final utility relocation is underway
- Textile Road Closure – this project is ongoing
- Sharon Valley Road Bridge – demolition efforts are underway for a new bridge structure
- McCollum Road Bridge preventative maintenance project is complete
- Austin Road Bridge preventative maintenance project will begin later in the season
- Mast Road – culvert replacement will begin shortly
- Signal upgrades are under way for the intersections of Carpenter and Cloverlane and Wagner and Jackson Roads
- Zeeb Road Resurfacing Project – this project will be advertised for bid shortly
- Bemis & Moon Road roundabout project - has been advertised for bids to be accepted July 26th

WCRC Staff Changes

Sheryl Siddall, Managing Director, provided a review of several recent staff changes at WCRC.

Michigan Transportation Fund Receipts (MTF)

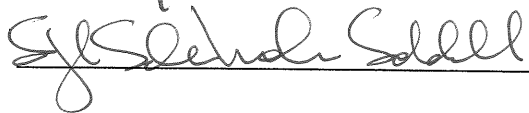
The MTF continues to trend above the projected budget amount.

ADJOURNMENT

RC18-250 B. Fuller moved, D. Fuller seconded to adjourn the July 3, 2018 meeting at 1:49 p.m. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.



Douglas E. Fuller, Chair



Sheryl Soderholm Siddall, Deputy Clerk

Minutes Approved: 17 Jul 2018/CER