

WASHTENAW COUNTY ROAD COMMISSION

TO: Washtenaw County Board of Road Commissioners
FROM: Roy D. Townsend, P.E.
Managing Director
SUBJECT: Staff Report – 12-25-17 to 1-7-18
DATE: January 16, 2018

TOWNSHIP REPORT

OPERATIONS REPORT

Maintenance

The following maintenance activities were performed in individual townships:

AUGUSTA TOWNSHIP

- Fallen Trees – Gooding Road

PITTSFIELD TOWNSHIP

- Culvert Demolition – Bemis Road

WINTER MAINTENANCE

- Crews Responded – 10 times
- Total Salt Used – 4,209 tons
- Total Abrasives Used – 1,000 tons
- Total Brine Used – 8,791 gallons

NORTHEAST SERVICE CENTER UPDATE

Final inspections were completed and a temporary Certificate of Occupancy was issued. Final walk through by the Architect, Mechanical Engineer, and Electrical Engineer was performed and the punch list has been distributed. Oscar Larson is working to bring fuel depot online for fuel distribution. Furniture was delivered and IT Support completed.

SHOP REPORT

Shop Repairs

- Tires Repaired – 2 tires
- New Tire Installation – 5
- Vehicles Serviced – 10
- Vehicles Serviced by Suburban Chevrolet – 1
- Work Orders Completed – 22

Equipment Repairs

- Truck 312 – Replaced the wiper motor and repaired the turbo linkage
- Truck 362 – Replaced the battery box, a suspension torque arm and an exhaust pipe
- Truck 374 – Replaced scraper cylinders and shocks
- Truck 383 – Replaced an air tank and the carrier bearing
- Loader 841 – Resealed the intake manifold

BUILDING & GROUNDS REPORT

Yard One

- Winter Maintenance
- Door Sweeps in shop
- Plumbing Repair
- Fuel System Repair
- Fix Lights
- Work on gates
- Janitorial
- Trash
- Recycling

Yard Two

- Work on door closer
- Gate and Fuel System Repairs

Yard Four

- Fuel System Repair
- Brine System Plumbing
- Install Soap Dispenser

NESC

- Unload Brine Tanks
- Install Wi-Fi Routers

PERMITS QUARTERLY REPORT

FY2017 Totals		FY2016 Totals
Right-of-Way Permit Applications =	1,071	1,044
Right-of-Way Permits Issued =	1,014	917
Residential Permits	372	328
Commercial Permits	80	89
Utility Permits	439	403
Miscellaneous Permits	123	97
Transportation Permits Issued =	1,730	1,785
Permit Staff Review & Inspection Charges =	\$ 251,492	\$ 272,636
Permit Application Fees Collected =	\$ 243,103	\$ 254,915