

WASHTENAW COUNTY BOARD OF ROAD COMMISSIONERS
555 North Zeeb Road, Ann Arbor, MI 48103
Minutes of January 3, 2018

Board Present: Road Commissioners Douglas Fuller, Barbara Fuller, William McFarlane

Staff Present: R. Townsend, S. Siddall, J. Harmon, C. Brochue, M. MacDonell,
M. McCulloch, C. Ryan

Others Present: None.

The meeting was called to order at 1:00 p.m. by Douglas E. Fuller, Chair. The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

RC18-001 McFarlane moved, B. Fuller seconded to approve the agenda as presented.
Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

ACCEPTANCE OF THE MINUTES

RC18-002 McFarlane moved, B. Fuller seconded, the Board hereby approves the Board Meeting Minutes of December 19, 2017 as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

RC18-003 McFarlane moved, B. Fuller seconded, the Board hereby approves the Working Session Minutes of December 19, 2017 as presented with noted changes. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

WRITTEN COMMUNICATIONS

ISSUED: 12/22/17
WHEN: Friday, December 22, 2017
WHERE: Dexter Chelsea Road between City of Chelsea and Fletcher Road
TOWNSHIP: Lima
WHY: DTE Gas Main Installation – reopen eastbound lanes
CONTACT: Daniel Sand, Senior Project Manager – DTE Gas

ISSUED: 12/13/17
WHEN: Tuesday, December 19, 2017
WHERE: Multiple Structures
TOWNSHIP: Salem, Northfield, Sylvan, Lima, Pittsfield, Bridgewater
WHY: Imposed Weight Restrictions
CONTACT: Kelly Jones, Sr. Project Manager – Construction

CONSENT AGENDA

The items approved on the Consent Agenda are as follows:

RC18-004 B. Fuller moved, McFarlane seconded the approval of the Consent Agenda for January 3, 2018 as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

In-Floor Hoist Repairs

RC18-005 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board accepts the bid for In Floor Hoist Repairs in the amount of \$54,350.00 from Allied Incorporated 240 Metty Dr., Suite D, Ann Arbor, Michigan 48103. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Mast Road and North Territorial Road Safety Project – MDOT Contract No. 17-5552

RC18-006 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Engineering and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the MDOT Agreement (Contract No. 17-5552) for the proposed Mast Road and North Territorial Road Safety Project. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Payroll & Bills for December 27, 2017

RC18-007 B. Fuller moved, McFarlane seconded the Board hereby approves Voucher 10278 totaling \$389,968.47 for payroll of December 27, 2017, and Voucher 10279 totaling \$1,251,053.05 in payment of bills for December 27, 2017. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

ACTION ITEMS**2018 Board Meeting Schedule**

RC18-008 B. Fuller moved, McFarlane seconded the Board hereby adopts the 2018 Board Meeting Schedule (attached hereto and made part of these minutes), which will take place on the first and third Tuesday of each month at 1:00 p.m. in the Board Room at the Road Commission office at 555 N. Zeeb Road, Ann Arbor, Michigan. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2018 Working Session Schedule

RC18-009 B. Fuller moved, McFarlane seconded the Board hereby approves the 2018 Working Session Schedule (attached hereto and made part of these minutes) to be held at approximately 9:00a.m. in Conference Room # 200 at the Road Commission office at 555 N. Zeeb Road, Ann Arbor, Michigan. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

REPORTS

ROAD COMMISSIONER REPORTS

Commissioner Bill McFarlane

No Report.

Commissioner Barb Fuller

No Report.

Commissioner Doug Fuller

Commissioner Doug Fuller received compliments from a few residents on clearing the roads during recent snow events.

MANAGING DIRECTOR'S REPORT

STAFF REPORT – 12-11 to 12-24-17

Jim Harmon, Director of Operations

- Jim Harmon reported that there is a lot of frost penetrating the roads currently which could potentially result in increased road damage during spring thaw.
- Jim Harmon provided a review of the current Salt Chart. Mr. Harmon stated that the Road Commission has used 11,500 tons of salt for the season. With the recent snow events, there has been a significant increase in salt usage. Mr. Harmon stated that 4,000 tons of salt was ordered today and he feels very comfortable WCRC has an ample salt supply for the remainder of this winter season.
- Annual physical inventory counts took place today.
- Bemis Road Culvert over the Koch-Warner Drain – The Road Commission has secured permit from the Water Resources Commissioner's Officer, partnering with Evan Pratt, County Drain Commissioner, to perform temporary repairs on this failed culvert. The crews are at this location today performing demolition of the concrete deck. Two temporary 54-inch diameter corrugated metal pipes will be installed and the road will be resurfaced over the pipes with a temporary concrete pavement. Mr. Harmon is expecting to reopen Bemis Road later next week depending on weather conditions. A more lasting solution will be pursued later this year.

Sheryl Siddall, Director of Engineering

- The Textile Road and the Mast Road and N. Territorial Road Safety projects are out to bid this Friday, January 5th
- The Harris Road project will be in the February letting.
- Staff is continuing working on the Baker Road roundabout project.
- Preventative Maintenance Work for 2018 will be submitted to MDOT shortly.
- WCRC received a Category F Grant for \$375,000 dollars to put towards the Carpenter Road project between Ellsworth Road and Packard Road. Staff is currently looking at construction options for this project. Sheryl Siddall stated that this State funding can be matched with Federal dollars.
- The Permits Department issued over 1,000 permits for 2017.
- Transportation Permits – WCRC went live today with Oxcart for on line transportation permit applications.

MICHIGAN TRANSPORTATION FUND RECEIPTS

Roy Townsend, Managing Director, stated that the MTF is tracking at 33% above 2016. We are projecting MTF at \$25 million dollars for the calendar year 2017.

EXECUTIVE SESSION

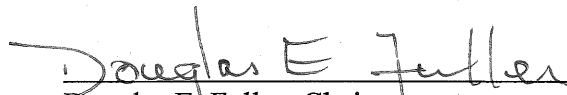
- RC18-010 McFarlane moved, B. Fuller seconded to enter into Executive Session at approximately 1:32 p.m. to discuss Right of Way Acquisitions for the Baker Road Roundabout Project. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.
- RC18-011 McFarlane moved, B. Fuller seconded to exit Executive Session at approximately 2:10 p.m. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Parcel 9, Baker Road Intersections Project. (JN 463-008-4002-198) – 2425 Dongara Drive (Private), Dexter, MI 48130 (08-08-07-100-051)

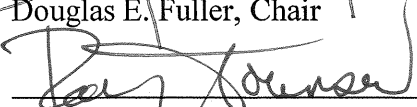
- RC18-012 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Engineering/County Highway Engineer and concurrence of the Managing Director, the Board hereby approves the attached Resolution of Necessity and Resolution of Declaration of Taking required to take a public road easement, a public sidewalk easement and a grading permit area upon a parcel of property referenced as 2425 Dongara Drive (private) with a corresponding Parcel Number of 08-08-07-100-051, as set forth and attached hereto. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

ADJOURNMENT

RC18-013 McFarlane moved, B. Fuller seconded to adjourn the January 3, 2018 meeting at 2:13 p.m. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.



Douglas E. Fuller, Chair



Roy D. Townsend, Deputy Clerk

Minutes Approved: _____ CER