

**WASHTENAW COUNTY ROAD COMMISSION**  
**Bi-Monthly Meeting of the Board of County Road Commissioners**

**May 2, 2017 – 1:00 p.m.**

Washtenaw County Road Commission Boardroom ♦ 555 N. Zeeb Road ♦ Ann Arbor, Michigan 48103

**AGENDA**

**I. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

**II. APPROVAL OF AGENDA**

**III. ACCEPTANCE OF MINUTES (Action) ..... Page 1-11**

- A. Board Meeting Minutes of April 18, 2017
- B. Working Session Minutes of April 18, 2017

**IV. CITIZEN PARTICIPATION**

*This is the time set aside on the agenda to receive comments from the public. This is not intended to be a period for dialogue or questions and answers. Each person will be allotted (3) minutes to address the Board.*

- A. Public Comment
- B. Written Communications..... **Page 12-17**

**V. NEW BUSINESS**

**A. Consent Agenda ..... Page 18-75**

- 1. Traffic Control Order # PR 81-50-15
- 2. Traffic Control Order # PR 81-51-15
- 3. Traffic Control Order # PR 81-52-15
- 4. Traffic Control Order # PR 81-53-15
- 5. Traffic Control Order # PR 81-54-15
- 6. Traffic Control Order # PR 81-55-15
- 7. Traffic Control Order # PR 81-57-15
- 8. Traffic Control Order # PR 81-58-15
- 9. Traffic Control Order # PR 81-59-15
- 10. Traffic Control Order # PR 81-60-15
- 11. Traffic Control Order # PR 81-62-15
- 12. Traffic Control Order # PR 81-64-15
- 13. Traffic Control Order (TCO) No. S 81-75-15
- 14. WCRC TCO # 2520
- 15. WCRC TCO # 2521
- 16. WCRC TCO # 2522
- 17. WCRC TCO # 2523
- 18. WCRC TCO # 2524
- 19. WCRC TCO # 2525
- 20. WCRC TCO # 2526
- 21. WCRC TCO # 2527
- 22. 2017 Sign Material Bids
- 23. 2017 Ann Arbor Township Agreement
- 24. 2017 Manchester Township Agreement
- 25. 2017 York Township Agreement
- 26. 2017 Ypsilanti Township Agreement
- 27. 2017 Webster Township Second Agreement – Jennings Road Improvement Project

28. Guardrail Chemical Treatment Program – Bids
29. Roadside Brush Control Chemical Treatment Program - Bids
30. Amendment to Preliminary Engineering Services – Textile Road
31. Carpenter Road Improvements – Transportation Economic Development Fund – Category F
32. City of Dexter Agreement – Preliminary Engineering of the Baker Road Intersections Project
33. Baker Road Intersections Project – Preliminary Engineering
34. Garvey Road Improvement Agreement
35. Majestic Lakes Condominium – Preliminary Plan Approval
36. Payroll & Bills April 5, 2017

**B. Action Item**

1. 2017 First Quarter Budget

**VII. REPORTS ..... Page 76-85**

- A. County Commissioner’s Report
- B. Road Commissioner’s Report
- C. Managing Director’s Report
  1. Staff Report of 4-10 to 4-23-17
  2. Michigan Transportation Fund Receipts

**VIII. EXECUTIVE SESSION**

**IX. ADJOURNMENT**

**WASHTENAW COUNTY BOARD OF ROAD COMMISSIONERS**  
555 North Zeeb Road, Ann Arbor, MI 48103  
*Minutes of April 18, 2017*

Board Present: Road Commissioners Douglas Fuller, Barbara Fuller, William McFarlane

Staff Present: R. Townsend, S. Siddall, A. Lape, C. Brochue, C. Ryan

Staff Absent: J. Harmon

Others Present: R. Jannick,

The meeting was called to order at 1:00 p.m. by Douglas E. Fuller, Chair. The Pledge of Allegiance was recited.

**APPROVAL OF AGENDA**

RC17-129 B. Fuller moved, McFarlane seconded to approve the agenda as presented.  
Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**ACCEPTANCE OF THE MINUTES**

RC17-130 B. Fuller moved, McFarlane seconded, the Board hereby approves the Board Meeting Minutes of April 4, 2017 as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**CITIZEN PARTICIPATION**

**Willow Road Culvert & Pavement**

Mr. Bruce Lewke addressed the Board asking about paving Willow Road near the Willow Road culvert that was replaced. He requested staff come to his residence to witness the shaking of his house when heavy trucks go over this culvert with rough, uneven pavement causing a lot of vibration.

**Moon Road paving**

Mr. John Stanowski addressed the Board regarding reprioritizing the paving of Moon Road from Bemis Road to Willis Road. Mr. Stanowski suggested that federal funds be utilized for the paving of Saline-Milan Road. Mr. Stanowski stated that Moon Road is a main road running north/south.

**WRITTEN COMMUNICATIONS**

- A. Issued on April 12, 2017. A Media Advisory was issued by Mark McCulloch, Senior Project Engineer, regarding a Public Meeting to be held on Thursday, May 4<sup>th</sup> at 6:00p.m. at the Washtenaw Intermediate School District Building to discuss the compact urban roundabout at the intersection of Scio Church and Wagner Road. A copy of this advisory was provided to the Board for review.
- B. Issued on April 11, 2017. A Media Advisory was issued by Matt MacDonell, Assistant Director of Engineering, regarding an intermittent lane closure on Geddes Road for the relocation of a gas main on Tuesday, April 11<sup>th</sup>. A copy of this advisory was provided to the Board for review.
- C. Issued on April 10, 2017. A Media Advisory was issued by Mike Bernbeck, Civil Engineer, regarding the closure of State Road between Ellsworth Road and Morgan Road on Monday, April 24<sup>th</sup> for roadway construction. A copy of this advisory was provided to the Board for review.
- D. Issued on April 10, 2017. A Media Advisory was issued by Ken Harris, Assistant Superintendent of Maintenance, regarding the reopening of Liberty Road between Honey Run and Stags Leap on Monday, April 10<sup>th</sup> upon flooding receding. A copy of this advisory was provided to the Board for review.
- E. Issued on April 5, 2017. A Media Advisory was issued by Ken Harris, Assistant Superintendent of Maintenance regarding the reopening of Fletcher Road between Ellsworth Road and Waters Road on Wednesday, April 5<sup>th</sup> upon completion of a culvert replacement. A copy of this advisory was provided to the Board for review.
- F. Issued on April 5, 2017. A Media Advisory was issued by Ken Harris, Assistant Superintendent of Maintenance, regarding the reopening of Bethel Church Road between Ernst Road and Koebbe Road on Wednesday, April 5<sup>th</sup> upon flooding receding. A copy of this advisory was provided to the Board for review.
- G. Issued on April 4, 2017. A Media Advisory was issued by Ken Harris, Assistant Superintendent of Maintenance, regarding the closure of Fletcher Road between Ellsworth Road and Waters Road on April 5<sup>th</sup> for a culvert replacement. A copy of this advisory was provided to the Board for review.
- H. Issued on March 31, 2017. A Media Advisory was provided by Kelly Jones, Sr. Project Manager, Construction, regarding the closure of Huron River Drive between Chalmers Drive and Hogback Road on Monday, April 10<sup>th</sup> for bridge repairs. A copy of this advisory was provided to the Board for review.
- I. Received on March 29, 2017. An email correspondence was received from Bill Davidson, regarding the proposed Dexter Chelsea Road non motorized trail and associated safety issues. A copy of this correspondence is provided to the Board for review.



**CONSENT AGENDA**

The items approved on the Consent Agenda are as follows:

RC17-131 B. Fuller moved, McFarlane seconded the approval of the Consent Agenda for April 18, 2017 as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Ann Arbor Technology Park Improvements – Contract Award**

RC17-132 B. Fuller moved, McFarlane seconded that upon the recommendation of the County Highway Engineer, and the concurrence of the Managing Director, the Board hereby accepts the low bid, and authorizes the Managing Director to sign the Contract with Cadillac Asphalt, L.L.C. for the Ann Arbor Technology Park Road Improvements project at a cost of \$995,873.05. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**CC Heart & Sole Race/Walk**

RC17-133 B. Fuller moved, McFarlane seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves the intermittent closure of Trinkle Road from 8:00 a.m. – 11:30 a.m. on Saturday, May 20, 2017 for the Cadillac Heart & Sole Race/Walk. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Cherry Hill Road Culvert – Aluminum Box Culvert Fabrication Bid**

RC17-134 B. Fuller moved, McFarlane seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby accepts the low bid and authorizes the Managing Director to sign a purchase order with Contech Engineered Solutions to fabricate the aluminum box culvert for the replacement of the structure at Cherry Hill Road over Parks Drain, located in Sections 13&24 of Superior Township, at the low bid amount of \$26,955.00. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**2017 Lima Township Agreement**

RC17-135 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the 2017 Lima Township Agreement with the Township's share being \$9,172.35. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**2017 Lima Township Second Agreement**

RC17-136 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the 2017 Lima Township Second Agreement with the Township's share being \$195,804.35. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Washtenaw County Parks and Recreation Commission – Sharon Hollow Road Crosswalk**

RC17-137 B. Fuller moved, McFarlane seconded that upon the final approval from the Washtenaw County Parks and Recreation Commission Board with the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the agreement for the design and administration of the construction of of ADA ramps, pedestrian crosswalk, pavement markings, and signs on Sharon Hollow Road at Sharon Mill Building at the estimated cost of \$13,679.40. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Right of Way Acquisition – Parcel 1, Pleasant Lake Road Culvert, Lodi Township**

RC17-138 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Engineering/County Highway Engineer and concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to accept and sign the offer of just compensation to acquire a public road easement upon a parcel of land, commonly referred to as 7227 Pleasant Lake Road, Lodi Township, MI referenced as Tax ID# M-13-20-200-003, located in Section 20 of Lodi Township, from the owners, Dr. Kevin Tremper & Dr. Amy Tremper, in the amount of Eight Hundred Fifty \$ 850.00 Dollars. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Right of Way Acquisition – Parcel 2, Pleasant Lake Road Culvert, Lodi Township**

RC17-139 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Engineering/County Highway Engineer and concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to accept and sign the offer of just compensation to acquire a public road easement and grading permit upon a parcel of land, commonly referred to as 7370 Pleasant Lake Road, Lodi Township, MI referenced as Tax ID# M-13-17-300-002, located in Section 17 of Lodi Township, from the owner, Kenneth Stegenga Trust, in the amount of One Thousand Fifty \$1,050.00 Dollars. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Franklin Templeton Trustee Assignment**

RC17-140 B. Fuller moved, McFarlane seconded that upon the recommendation of the Managing Director, the Board hereby approves and designates Dan Ackerman as the Road Commission’s Franklin-Templeton Investments Trustee as of April 18, 2017 and moving forward. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Payroll & Bills for April 5, 2017**

RC17-141 B. Fuller moved, McFarlane seconded the Board hereby approves Voucher 10240 totaling \$289,344.68 for payroll of April 5, 2017, and Voucher 10241 totaling \$963,500.99 in payment of bills for April 5, 2017. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**ACTION ITEMS**

**2016 Financial Report – Plante Moran Presentation**

RC17-142 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Finance, and the concurrence of the Managing Director, the Board hereby accepts and files the 2016 Financial Report, as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Local Bridge Program Funding Applications**

RC17-143 B. Fuller moved, McFarlane seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves the submittal of five (5) applications to the Local Bridge Program to seek funding for the following bridges:

1. Dennison Road over Saline River, SN 11000 (On-System Replacement Funding)
2. Miller Road over Honey Creek, SN 10981 (On-System Replacement Funding)
3. Liberty Road over Mill Creek, SN 11014 (Off-System Replacement Funding)
4. Miscellaneous PM Bridges TBD (Preventative Maintenance Funding)
5. Rehab Bridges for on/off system (Rehabilitation Funding)

Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

## **REPORTS**

### **County Commissioner's Report**

County Commissioner Ruth Ann Jannick stated that she has spoken with Mr. Bruce Lewke regarding the pavement at the Willow Road Culvert and asked that she be advised when staff contacts Mr. Lewke to discuss his concerns. Roy Townsend, Managing Director, stated he has spoken with Mr. Lewke on the phone and has gone out to inspect this location. Mr. Townsend stated patching has been done on the Willow Road Culvert. Mr. Townsend will work with Mike Bernbeck, Operations Civil Engineer, to schedule with Cadillac Asphalt to do milling and paving at this culvert location.

### **ROAD COMMISSIONER REPORTS**

#### **Commissioner Bill McFarlane**

Commissioner Bill McFarlane attended several township meetings and complimented Roy Townsend on his excellent presentations at these township meetings. Commissioner McFarlane also reported that the Board of Commissioners Committee regarding the PA 283 millage will be begin meeting again. Commissioner McFarlane has been appointed the Chair of this committee.

#### **Commissioner Barb Fuller**

Commissioner Barb Fuller attended the following meetings:

- April 4 Lyndon Township annual meeting
- April 6 Washtenaw Board of Commissioners Roads Sub-Committee meeting  
Bridgewater Township annual meeting
- April 10 Manchester Chamber of Commerce meeting  
Saline Township annual meeting
- April 11 Parks & Recreation Commission meeting  
Sharon Township Information Session #4
- April 12 CAPT/DART meeting – Border to Border Trail
- April 13 Webster Township Meeting – Jennings Road
- April 15 Dexter Forum

#### **Commissioner Doug Fuller**

Commissioner Doug Fuller attended the Southwest Washtenaw Council of Governments meeting last Wednesday. Commissioner Fuller reported that there was a large report on the new State Park. There was enthusiasm for building a non-motorized trail from the portion of this park in Washtenaw County into Manchester Township. Parts of this trail would occupy one of the old rail road ways which is currently in private ownership.

Commissioner Doug Fuller attended the Commissioners Seminar held in Bay City on April 9 thru 11. The County Road Association (CRA) and the liability insurance pool continue to express concern regarding the status of legislature wanting to authorize people to put things in public road right of ways that are not transportation related.

**MANAGING DIRECTOR’S REPORT**

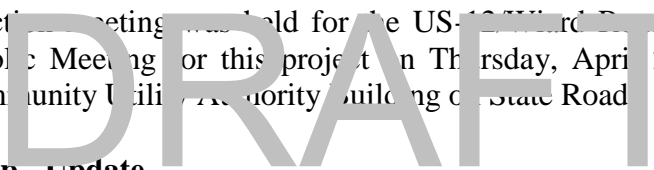
**STAFF REPORT –3-27 to 4-9-17**

**Jim Harmon, Director of Operations – Operations Report**

- Northeast Service Center – crews have begun site clearing and tree removal.
- Unpaved and paved road patching – 1,000 tons of patching material has been used to date.

**Sheryl Siddall, Director of Engineering – Engineering Report**

- Engineering is finalizing plans for 2017 projects.
- Huron River Drive is closed for bridge maintenance work.
- Engineering is working on base plans for 2018 projects - Harris Road, Textile Road and the Baker Road Intersection project.
- A preconstruction meeting was held for the US-167 Ward Road design project. There will be a Public Meeting for this project on Thursday, April 27th @ 5:30p.m. at the Ypsilanti Community Utility Authority building on State Road



**Ann Arbor Township - Update**

Roy Townsend, Managing Director, stated that Ann Arbor Township provided a copy of their newsletter highlighting work at the Ann Arbor Tech Park and the Dixboro Trail project. Mr. Townsend stated that the Ann Arbor Township Supervisor would like to work with WCRC to develop a township wide strategic plan for road improvements in Ann Arbor Township. Mr. Townsend also stated that Superior Township is considering a township wide SAD.

**ADJOURNMENT**

RC17-142 McFarlane moved, B. Fuller seconded to adjourn the April 18, 2017 meeting at 1:38 p.m. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

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Douglas E. Fuller, Chair

\_\_\_\_\_  
Roy D. Townsend, Deputy Clerk

Minutes Approved: \_\_\_\_\_

**WASHTENAW COUNTY BOARD OF ROAD COMMISSIONERS  
WORKING SESSION MINUTES OF  
April 18, 2017**

**Present:** Road Commissioners Douglas E. Fuller, Barbara Fuller, William McFarlane  
**Staff Present:** R. Townsend, S. Siddall, D. Ackerman, A. Lape, C. Ryan  
**Others Present:** B. Bialy, J. Young, K. Szymanski (Plante Moran)

**2017 First Quarter Budget Review**

Dan Ackerman, Director of Finance provided a review of the 2017 First Quarter Budget.

**Michigan Transportation Fund Receipts (MTF)**

The Michigan Transportation Fund Receipts are projected to increase 25% due to the road funding bill that was passed in 2015.

**Federal State Funds**

Federal/State revenues have been limited due to seasonal delays. The majority of the Federal/State receipts were for work on 2016 preventive maintenance, Plymouth signal interconnect as well as other carryover projects.

**State Trunkline**

The State Trunkline is \$260,000 lower than last year.

**Township Contributions**

The initial reimbursements have been received for the Ypsilanti Township Subdivision Bonds. The first round of culvert invoices was submitted. Approximately \$205,000 has been received from initial invoicing.

**Miscellaneous Income**

The Permit activity is higher than budgeted.

**Operations**

The salt expenditures and fuel costs were lower than budgeted due to a more mild winter season.

**Contractual Services**

Contractual services are lower than the previous year.

**Departmental Budgets**

Dan Ackerman, Director of Finance, provided a review of departmental budgets.

**RECOMMENDED BUDGET AMENDMENTS**

**2017 Federal/State Aid Projects**

Sheryl Siddall, Director of Engineering, provided a review of the 2017 Federal/State Aid Projects.

**2017 Non Federal/State Aid Projects**

Dan Ackerman provided a review of 2017 Non Federal/state Aid Projects.

**Local Road Culverts**

Dan Ackerman provided a review of Local Road Culvert expenditures.

**Other**

There were no Special Assessment Districts. The Traffic Calming expenditures were added at \$265,000.

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**RECOMMENDED BUDGET AMENDMENTS**

Dan Ackerman provided a review of adjustments to various federal air projects and non-federal aid projects and winter adjustments.

**Reimbursable Road Projects, Capital Outlay and State Trunkline Department**

The salt budget for the State Trunkline in the Reimbursable Road Project Department experienced a lower rate of burn than budgeted. Therefore, the salt budget should be decreased by \$200,000.

Dan Ackerman provided a review of Capital Outlay for building, office and road equipment expenditures.

**Replacement of Capital Equipment**

The budget needs to be increased to reflect the recently approved purchase of 4 new trucks. Road equipment needs to be increased by \$1,079,092 and Land Sales/Leases should be increased by \$869,504.

### **Various Adjustments**

The installment purchase of the Northeast Service center was finalized. The budget numbers should be adjusted to reflect the financing amount. Therefore the Land Sales/Leases should be increased by \$1,500,000 and the Capital Outlay: Buildings should be increased by \$1,500,000. The initial interest payment will be made in October of 2017 and the Debt Service Department should be increased by \$54,000.00

### **Road Priority Project Review – Primary and Local Roads**

Roy Townsend, Managing Director, provided a handout and review of priority road projects for primary and local roads that have been requested to look at pushing forward to 2017.

### **PLANTE MORAN PRESENTATION (Beth Bialy and Jean Young)**

Plante Moran representatives provided the 2016 Financial Statement Presentation. There were no findings in the performance audit resulting in a clean performance audit.

### **MISCELLANEOUS DISCUSSION ITEMS**

#### **Webster Township Draft Agreement – Jennings Road**

Roy Townsend provided a review of the Draft 2017 Webster Township Second Agreement for the Jennings Road Improvement Project.

#### **NE Service Center Update**

Roy Townsend provided a review of the NE Service Center Project.

#### **Local Bridge Funding Applications**

Roy Townsend provided a review of how the local bridge funding list is prioritized to apply for funding.

#### **Culvert Update**

Sheryl Siddall, Director of Engineering provided a review on the 2017 Culvert Replacement Schedule.



**ADJOURNMENT**

B. Fuller moved, McFarlane seconded to adjourn the April 18, 2017 Working Session at 12:02 p.m.

Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

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Douglas E. Fuller, Chair  
Washtenaw County Board of Road Commissioners

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Barb Fuller, Vice-Chair  
Washtenaw County board of Road Commissioners

DRAFT

COMMISSIONERS  
DOUGLAS E. FULLER  
CHAIR  
BARBARA RYAN FULLER  
VICE-CHAIR  
WILLIAM McFARLANE  
MEMBER

**WASHTENAW COUNTY**  
**BOARD OF COUNTY ROAD COMMISSIONERS**  
555 NORTH ZEEB ROAD  
ANN ARBOR, MICHIGAN 48103  
WWW.WCROADS.ORG

ROY D. TOWNSEND, P.E.  
MANAGING DIRECTOR  
SHERYL SODERHOLM SIDDALL, P.E.  
DIRECTOR OF ENGINEERING  
COUNTY HIGHWAY ENGINEER  
JAMES D. HARMON, P.E.  
DIRECTOR OF OPERATIONS  
TELEPHONE (734) 761-1500  
FAX (734) 761-3737

**TO:** Washtenaw County Board of Road Commissioners  
**FROM:** Roy D. Townsend  
Managing Director  
**DATE:** May 2, 2017  
**SUBJECT:** **Written Communications for May 2, 2017 Board Meeting**

**WRITTEN COMMUNICATIONS**

- A. RECEIVED: April 26, 2017. A correspondence was received from Kirk Steudle, Director, Michigan Department of Transportation (MDOT), regarding the appearance of 8 Mile Road/Hamburg Road. A copy of this correspondence is provided to the Board for review.
- B. ISSUED: April 24, 2017. A Media Advisory was issued by Mike Bernbeck, Operations Engineering, regarding the closure of Willis Road between Platt Road and Warner Road on Tuesday, May 2<sup>nd</sup> for roadway construction. A copy of this advisory is provided to the Board for review.
- C. ISSUED: April 19, 2017. A Media Advisory was issued by Kelly Jones, Senior Project Manager – Construction, regarding weight restrictions on Miller Road over Honey Creek in Scio Township effective Wednesday, April 19<sup>th</sup> due to structural deterioration. A copy of this advisory is provided to the Board for review.
- D. ISSUED: April 18, 2017. A Media Advisory was issued by Ken Harris, Assistant Superintendent of Maintenance, regarding the closure of Lima Center Road in Freedom Township between Ellsworth Road and Pleasant Lake Road on Tuesday, April 18<sup>th</sup> for the replacement of a cross road culvert. A copy of this advisory is provided to the Board for review.



STATE OF MICHIGAN  
DEPARTMENT OF TRANSPORTATION  
LANSING

RICK SNYDER  
GOVERNOR

KIRK T. STEUDLE  
DIRECTOR

April 20, 2017

Ms. Laura Betzig  
5037 Gallagher  
Whitmore Lake, Michigan 48189

Dear Ms. Betzig:

Governor Snyder asked me to respond to your inquiry regarding the appearance of 8 Mile Road/Hamburg Road. The Michigan Department of Transportation (MDOT) has jurisdiction of state trunklines which are denoted by an M, I, or US prefix (i.e., M-99, I-94, US-23).

In the case of 8 Mile Road from US-23, westerly to 2300 feet west of Whitmore Lake Road, this area is under the jurisdiction of the Washtenaw County Road Commission; and continuing west from there, 8 Mile/Hamburg Road is under the jurisdiction of the Livingston County Road Commission. By copy of this letter, we will forward your correspondence to the Washtenaw and Livingston County Road Commissions for their consideration. For your convenience, we have provided their contact information below:

Mr. Roy D. Townsend, PE  
Managing Director  
Washtenaw County Road Commission  
555 N. Zeeb Road  
Ann Arbor, Michigan 48103  
Telephone: (734) 327-6662

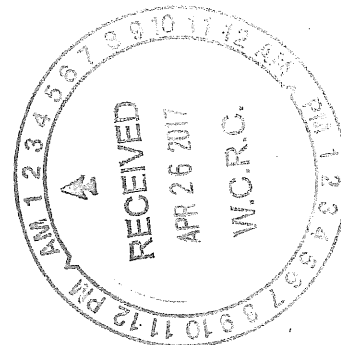
Mr. Michael Craine  
Managing Director  
Livingston County Road Commission  
3535 Grand Oaks Drive  
Howell, Michigan 48843  
Telephone: (517) 546-4250, ext. 116

Thank you for sharing your concerns with us. If you have any questions, please contact either me or Mark Sweeney, Brighton Transportation Service Center Manager, at (517) 219-2806.

Sincerely,

Kirk T. Steudle  
Director

cc: Governor Snyder  
R. Townsend  
M. Craine



**Bates, Carrie (MDOT)**

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**From:** Robinson, Judy (GOV) <RobinsonJ31@michigan.gov>  
**Sent:** Friday, April 14, 2017 9:35 AM  
**To:** Bates, Carrie (MDOT); 'MDOT'  
**Subject:** Action Item [Betzig] - Constituent Case Referral

Hello -

Governor Snyder's office has received a constituent inquiry from Laura Betzig .

To help us track the correspondence, we've assigned this inquiry the unique reference number of S375568.

I would appreciate a copy of correspondence exchanged with this constituent on Governor Snyder's behalf, but I understand you may be limited by law in what you can share. Please let me know if you are unable to follow up with this constituent or if you believe I have made a mistake in referring this to your attention.

As always, please do not hesitate to contact me with any questions or concerns. Thank you for your assistance.

Judy Robinson  
Office of the Governor  
O: 517-335-7858

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**CASE OPEN DATE: 4/13/2017 12:40 PM**

**NAME:** Laura Betzig  
**ADDRESS:** 5037 Gallagher  
**CITY/STATE/ZIP:** Whitmore Lake, MI 48189  
**E-MAIL:** lbetzig@gmail.com  
**TELEPHONE:**

**CONSTITUENT INQUIRY:** Thank you so much for long overdue repairs to M14 & US23! Any chance that, while you're out here, you can clean up 8 Mile Road, which becomes Hamburg Road, as you head off of US23 on exit 53? It's a real mess.

Appreciate it.

# MEDIA ADVISORY - ROAD CLOSURE

**WHEN:** Tuesday, May 2, 2017

**WHERE:** Willis Road between Platt Road and Warner Road in York Township

**WHY:** Roadway Construction

**BACKGROUND:**

On Tuesday, May 2, 2017 at approximately 6:00 am, the Washtenaw County Road Commission (WCRC) will CLOSE Willis Road between Platt Road and Warner Road to pulverize and resurface the road. WCRC the project to be complete and road reopened to traffic by Wednesday, May 17, but all dates are tentative and subject to change due to weather conditions.

All Willis Road traffic will be routed to the posted DETOUR route including Platt Rd, Bemis Rd, Moon Rd to Willis Rd. Local traffic to and from adjacent properties and businesses located within the closed section of Willis Road will be maintained.

This project is funded by the taxpayers of Washtenaw County via the four-year road and non-motorized path millage. Learn more: [wcroads.org/millage](http://wcroads.org/millage).

**CONTACT:**

**ISSUE DATE:** If you have any questions concerning this road closure, please contact Michael J. Bernbeck, Operations Engineer, at (734) 327-6654, or via email at [bernbeckm@wcroads.org](mailto:bernbeckm@wcroads.org)

04/24/17

## **MEDIA ADVISORY - WEIGHT RESTRICTION CHANGE**

**WHEN:** Effective Wednesday, April 19, 2017

**WHERE:** The Washtenaw County Road Commission has changed the weight restriction on the following structure:

Miller Road over Honey Creek

Scio Township, Section 14 – **Between E. Delhi Rd  
& Wagner Rd**

**WHY:** Current Posting: 42T/56T/75T (1 unit/2 unit/3 unit vehicles)

Proposed Posting: **30T/49T/65T**

**CONTACT:**

Structural Deterioration

**ISSUE DATE:** If you have any questions concerning this weight restriction, please contact Kelly Jones, P.E., Senior Project Manager - Construction, at (734) 327-6647 or [jonesk@wccroads.org](mailto:jonesk@wccroads.org).

April 19, 2017

## **MEDIA ADVISORY - ROAD CLOSURE**

**WHEN:** Tuesday April 18, 2017

**WHERE:** Lima Center Road between Ellsworth Road and Pleasant Lake Road in Freedom Township

**WHY:** Culvert Replacement

**BACKGROUND:** On Tuesday April 18, 2017 at approximately 8:00 am, the Washtenaw County Road Commission (WCRC) will **CLOSE Lima Center Road** in Freedom Township between Ellsworth Road and Pleasant Lake Road for the replacement of a cross road culvert. The road will remain closed to the traveling public until further notice

**CONTACT:** If you have any questions concerning this road closure, please contact Kenneth Harris, Assistant Superintendent of Maintenance, at (734) 327-6696, or via email at [harrisk@wccroads.org](mailto:harrisk@wccroads.org).

**ISSUE DATE:** 04/18/17

COMMISSIONERS  
DOUGLAS E. FULLER  
CHAIR  
BARBARA RYAN FULLER  
VICE-CHAIR  
WILLIAM MCFARLANE  
MEMBER

**WASHTENAW COUNTY**  
**BOARD OF COUNTY ROAD COMMISSIONERS**  
555 NORTH ZEEB ROAD  
ANN ARBOR, MICHIGAN 48103  
[WWW.WCROADS.ORG](http://WWW.WCROADS.ORG)

ROY D. TOWNSEND, P.E.  
MANAGING DIRECTOR  
SHERYL SODERHOLM SIDDALL, P.E.  
DIRECTOR OF ENGINEERING/  
COUNTY HIGHWAY ENGINEER  
JAMES D. HARMON, P.E.  
DIRECTOR OF OPERATIONS  
TELEPHONE (734) 761-1500  
FAX (734) 761-3737

**MEMO TO:** Washtenaw County Board of Road Commissioners  
**THROUGH:** Roy D. Townsend, P.E.  
Managing Director  
**DATE:** May 2, 2017  
**SUBJECT:** **NEW BUSINESS ITEMS FOR MAY 2, 2017 BOARD MEETING**

**A. CONSENT ITEMS**

**1. Traffic Control Order # PR 81-50-15**

Staff is requesting the Board to approve Traffic Control Order (TCO) No. PR 81-50-15, which rescinds TCO No. P 81-108-70 prohibiting or restricting parking on county highway Jackson Road between points which are respectively two hundred and fifty (250) feet easterly and two hundred and fifty (250) feet westerly of Zeeb Road, located in Sections 21 and 22 of Scio Township. This roadway has been improved with curb and gutter.

**PROPOSED MOTION:** Pursuant to 1949 PA 300, as amended, Traffic Control Order No. P 81-108-70 on county highway Jackson Road in the Township of Scio in Washtenaw County is rescinded based on the results of engineering and investigation. Therefore, we direct that the official signs erected and maintained pursuant to the order be removed. No Parking at any time within the right-of-way on either side Jackson Road between points which are respectively two hundred and fifty (250) feet easterly and two hundred and fifty (250) feet westerly of Zeeb Road. This order becomes effective when signs giving notice of the above have been removed.

**2. Traffic Control Order # PR 81-51-15**

Staff is requesting the Board to approve Traffic Control Order (TCO) No. PR 81-51-15, which rescinds TCO No. P 81-254-73 prohibiting or restricting parking on county highway Wagner Road between Jackson Road and Liberty Road, located in Section 25 of Scio Township. This roadway has been improved with curb and gutter.



**PROPOSED MOTION:** Pursuant to 1949 PA 300, as amended, Traffic Control Order No. P 81-254-73 on county highway Wagner Road in the Township of Scio in Washtenaw County is rescinded based on the results of engineering and investigation. Therefore, we direct that the official signs erected and maintained pursuant to the order be removed. No Parking at any time within the right-of-way on either side of Wagner Road between Jackson Road and Liberty Road. This order becomes effective when signs giving notice of the above have been removed.

**3. Traffic Control Order # PR 81-52-15**

Staff is requesting the Board to approve Traffic Control Order (TCO) No. PR 81-52-15, which rescinds TCO No. P 81-301-80 prohibiting or restricting parking on county highway Foster Road between Newport Road and Huron River Drive, located in Section 7 of Ann Arbor Township. This roadway has been improved with curb and gutter.

**PROPOSED MOTION:** Pursuant to 1949 PA 300, as amended, Traffic Control Order No. P 81-301-80 on county highway Foster Road in the Township of Ann Arbor in Washtenaw County is rescinded based on the results of engineering and investigation. Therefore, we direct that the official signs erected and maintained pursuant to the order be removed. No Parking at any time within the right-of-way on either side of Foster Road between Newport Road and Huron River Drive. This order becomes effective when signs giving notice of the above have been removed.

**4. Traffic Control Order # PR 81-53-15**

Staff is requesting the Board to approve Traffic Control Order (TCO) No. PR 81-53-15, which rescinds TCO No. P 81-98-69 prohibiting or restricting parking on county highway Mary Catherine Street between Jeff Street and Lori Street, located in Section 14 of Ypsilanti Township. The area has been monitored and no issues or complaints of parking along the roadway have been reported.

**PROPOSED MOTION:** Pursuant to 1949 PA 300, as amended, Traffic Control Order No. P 81-98-69 on county highway Mary Catherine Street in the Township of Ypsilanti in Washtenaw County is rescinded based on the results of engineering and investigation. Therefore, we direct that the official signs erected and maintained pursuant to the order be removed. No stopping, standing or parking at any time within the right-of-way on the southerly side of Mary Catherine Street between Jeff Street and Lori Street. This order becomes effective when signs giving notice of the above have been removed.

**5. Traffic Control Order # PR 81-54-15**

Staff is requesting the Board to approve Traffic Control Order (TCO) No. PR 81-54-15, which rescinds TCO No. P 81-360-86 prohibiting or restricting parking on county highway Pleasant Lake Road between a point one thousand two hundred thirty two (1232) feet easterly of Lima Center Road and a point one thousand four hundred thirty two (1432) feet easterly of the Lima Center Road, located in Section 22 of Freedom Township. The TCO is no longer need as area has adequate parking.

**PROPOSED MOTION:** Pursuant to 1949 PA 300, as amended, Traffic Control Order No. P 81-360-86 on county highway Pleasant Lake Road in the Township of Freedom in Washtenaw County is rescinded based on the results of engineering and investigation. Therefore, we direct that the official signs erected and maintained pursuant to the order be removed. No parking at any time within the right-of-way on the southerly side of Pleasant Lake Road between a point one thousand two hundred thirty two (1232) feet easterly of Lima Center Road and a point one thousand four hundred thirty two (1432) feet easterly of the Lima Center Road. This order becomes effective when signs giving notice of the above have been removed.

**6. Traffic Control Order # PR 81-55-15**

Staff is requesting the Board to approve Traffic Control Order (TCO) No. PR 81-55-15, which rescinds TCO No. P 81-187-81 prohibiting or restricting parking on county highway Liberty Road between a point fifteen hundredths (.15) of a mile westerly of Wagner Road and a point seven-tenths (0.7) of a mile westerly of Wagner Road, located in Section 26 of Scio Township. The TCO is no longer need as area has adequate parking.

**PROPOSED MOTION:** Pursuant to 1949 PA 300, as amended, Traffic Control Order No. P 81-187-81 on county highway Liberty Road in the Township of Scio in Washtenaw County is rescinded based on the results of engineering and investigation. Therefore, we direct that the official signs erected and maintained pursuant to the order be removed. No parking at any time within the right-of-way on either side of Liberty Road between a point fifteen hundredths (.15) of a mile westerly of Wagner Road, and a point seven-tenths (0.7) of a mile westerly of Wagner Road. This order becomes effective when signs giving notice of the above have been removed.

**7. Traffic Control Order # PR 81-57-15**

Staff is requesting the Board to approve Traffic Control Order (TCO) No. PR 81-57-15, which rescinds TCO No. P 81-459-68 prohibiting or restricting parking on county highway North Territorial Road between Embury Road and a point fifteen hundred (1,500) feet easterly thereof, located in Section 23 of Lyndon Township. This roadway does not have adequate shoulder widths to park a vehicle without impeding the traveled portion of the roadway.

**PROPOSED MOTION:** Pursuant to 1949 PA 300, as amended, Traffic Control Order No. P 81-459-68 on county highway North Territorial Road in the Township of Lyndon in Washtenaw County is rescinded based on the results of engineering and investigation. Therefore, we direct that the official signs erected and maintained pursuant to the order be removed. No stopping, standing or parking at any time within the right-of-way on either side of North Territorial Road between Embury Road and a point fifteen hundred (1,500) feet easterly thereof. This order becomes effective when signs giving notice of the above have been removed.

**8. Traffic Control Order # PR 81-58-15**

Staff is requesting the Board to approve Traffic Control Order (TCO) No. PR 81-58-15, which rescinds TCO No. P 81-257-73 prohibiting or restricting parking on county highway Jackson Plaza between Jackson Road and Wagner Road, located in Section 26 of Scio Township. This roadway does not have adequate shoulder widths to park a vehicle without impeding the traveled portion of the roadway.

**PROPOSED MOTION:** Pursuant to 1949 PA 300, as amended, Traffic Control Order No. P 81-257-73 on county highway Jackson Plaza in the Township of Scio in Washtenaw County is rescinded based on the results of engineering and investigation. Therefore, we direct that the official signs erected and maintained pursuant to the order be removed. No parking at any time within the right-of-way on either side of Jackson Plaza between Jackson Road and Wagner Road. This order becomes effective when signs giving notice of the above have been removed.

**9. Traffic Control Order # PR 81-59-15**

Staff is requesting the Board to approve Traffic Control Order (TCO) No. PR 81-59-15, which rescinds TCO No. P 81-197-66 prohibiting or restricting parking on county highway Seven Mile Road between a point three hundred fifty (350) feet westerly of the Tobin Lake outlet bridge and a point seven hundred (700) feet easterly thereof, located in Section 10 of Northfield Township. This roadway does not have adequate shoulder widths to park a vehicle without impeding the traveled portion of the roadway.

**PROPOSED MOTION:** Pursuant to 1949 PA 300, as amended, Traffic Control Order No. P 81-197-66 on county highway Seven Mile Road in the Township of Northfield in Washtenaw County is rescinded based on the results of engineering and investigation. Therefore, we direct that the official signs erected and maintained pursuant to the order be removed. No stopping, Standing, or Parking at any time within the right-of-way on either side of Seven Mile Road between a point three hundred fifty (350) feet westerly of the Tobin Lake outlet bridge and a point seven hundred (700) feet easterly thereof. This order becomes effective when signs giving notice of the above have been removed.

**10. Traffic Control Order # PR 81-60-15**

Staff is requesting the Board to approve Traffic Control Order (TCO) No. PR 81-60-15, which rescinds TCO No. P 81-298-83 prohibiting or restricting parking on county highway Walnut Drive between E. Shore Drive and Front Street, located in Section 5 of Northfield Township. This roadway does not have adequate shoulder widths to park a vehicle without impeding the traveled portion of the roadway.

**PROPOSED MOTION:** Pursuant to 1949 PA 300, as amended, Traffic Control Order No. P 81-298-83 on county highway Walnut Drive in the Township of Northfield in Washtenaw County is rescinded based on the results of engineering and investigation. Therefore, we direct that the official signs erected and maintained pursuant to the order be removed. No parking at any time within the right-of-way on either side of Walnut Drive between E. Shore Drive and Front Street. This order becomes effective when signs giving notice of the above have been removed.

**11. Traffic Control Order # PR 81-62-15**

Staff is requesting the Board to approve Traffic Control Order (TCO) No. PR 81-62-15, which rescinds TCO No. P 81-134-62 prohibiting or restricting parking on county highway Thurston Drive between Dexter Townhall Road and a point two-tenths (0.2) miles westerly thereof, located in Section 10 of Dexter Township. This roadway does not have adequate shoulder widths to park a vehicle without impeding the traveled portion of the roadway.

**PROPOSED MOTION:** Pursuant to 1949 PA 300, as amended, Traffic Control Order No. P 81-134-62 on county highway Thurston Drive in the Township of Dexter in Washtenaw County is rescinded based on the results of engineering and investigation. Therefore, we direct that the official signs erected and maintained pursuant to the order be removed. No parking at any time within the right-of-way on either side of Thurston Drive between Dexter Townhall Road and a point two-tenths (0.2) miles westerly thereof. This order becomes effective when signs giving notice of the above have been removed.

**12. Traffic Control Order # PR 81-64-15**

Staff is requesting the Board to approve Traffic Control Order (TCO) No. PR 81-64-15, which rescinds TCO No. P 81-358-72 prohibiting or restricting parking on county highway Harris Road between Ecorse Road and Share Street (either side) and between Share Street and Grove Road (easterly side), located in Sections 11 and 14 of Ypsilanti Township. This roadway has been improved with curb and gutter.

**PROPOSED MOTION:** Pursuant to 1949 PA 300, as amended, Traffic Control Order No. P 81-358-72 on county highway Harris Road in the Township of Ypsilanti in Washtenaw County is rescinded based on the results of engineering and investigation. Therefore, we direct that the official signs erected and maintained pursuant to the order be removed. No Parking at any time within the right-of-way on either side of Harris Road between Ecorse Road and Share Street; No Parking at any time within the right-of-way on the easterly side of Harris Road between Share Street and Grove Road. This order becomes effective when signs giving notice of the above have been removed.

**13. Traffic Control Order (TCO) No. S 81-75-15**

Staff is requesting the Board to approve the following Traffic Control Order (TCO). This TCO establishes a speed limit of 45 mph on Dixboro Road from Huron River Drive to M-14. The previous TCO established speed limit of 35 mph from Huron River Drive to Geddes Road. Staff has communicated with both Ann Arbor and Superior Townships regarding this section of road. We evaluated the roadway and submitted the appropriate documents to the Michigan State Police and both Pittsfield and Lodi Townships for generating a Traffic Control Order. The Road Commission follows state law, under Chapter VI of Act No. 300, within Public Acts of Michigan of 1949, as amended, this Board is authorized to place and maintain traffic control devices and traffic control signals on any highway under its jurisdiction for the purpose of regulating, warning or guiding traffic.

**PROPOSED MOTION:**

**WHEREAS,** pursuant to Public Act 300 of 1949, as amended, the Road Commission may place and maintain traffic control devices upon highways under its jurisdiction as deemed necessary to regulate, warn or guide traffic; and

**WHEREAS,** Dixboro Road, within sections 12, 13, 24 25 and 36 of Ann Arbor Township and sections 7 and 18 of Superior Township, is a county road under the jurisdiction of Washtenaw County Road Commission; and

**WHEREAS,** pursuant to Public Act 300 of 1949, as amended, the State of Michigan and the Road Commission jointly requested an engineering and traffic investigation on said road; and

**WHEREAS,** it is deemed necessary to place and maintain certain traffic control devices on said road to regulate the speed of all motorized vehicles.

**NOW, THEREFORE, BE IT RESOLVED** the Board of Road Commissioners of the County of Washtenaw approves Traffic Control Order No. S 81-75-15 establishing a speed limit of forty-five (45) miles per hour on Dixboro Road from Huron River Drive to State Highway M-14.

**BE IT FURTHER RESOLVED** that this traffic control order supersedes and rescinds Traffic Control Order Number S 81-09-92; and

**BE IT FURTHER RESOLVED** that proper signs will be erected to give notice of the regulation hereinbefore established; and

**BE IT FURTHER RESOLVED** that a certified copy hereof be filed with the County Clerk of the County of Washtenaw, Michigan.

**14. WCRC TCO # 2520**

This resolution rescinds Traffic Control Order No. P 81-111-66 prohibiting or restricting parking on Silver Hill Road between Dexter Townhall Road and the Livingston/Washtenaw County line as it is out of jurisdiction of this Board.

**PROPOSED MOTION:**

**WHEREAS**, under 1949 PA 300, as amended, this Board is authorized to place and maintain traffic control devices and traffic control signals on any highway under its jurisdiction for the purpose of regulating, warning or guiding traffic; and

**WHEREAS**, Silver Hill Road between Dexter Townhall Road and the Livingston/Washtenaw County line is out of jurisdiction of this Board;

**BE IT FURTHER RESOLVED** that this resolution rescinds Traffic Control Order No. P 81-111-66.

**15. WCRC TCO #2521**

This resolution rescinds Traffic Control Order No. P 81-128-84 prohibiting or restricting parking on Sibley Road between M-52 and Werkner Road as it is out of jurisdiction of this Board.

**PROPOSED MOTION:**

**WHEREAS**, under 1949 PA 300, as amended, this Board is authorized to place and maintain traffic control devices and traffic control signals on any highway under its jurisdiction for the purpose of regulating, warning or guiding traffic; and

**WHEREAS**, Sibley Road between M-52 and Werkner Road is out of jurisdiction of this Board;

**BE IT FURTHER RESOLVED** that this resolution rescinds Traffic Control Order No. P 81-128-84.

**16. WCRC TCO #2522**

This resolution rescinds Traffic Control Order No. P 81-102-95 prohibiting or restricting parking on Ferry Street from Wagner Road to .05 miles easterly of Westover Street as it is out of jurisdiction of this Board.

**PROPOSED MOTION:**

**WHEREAS, under 1949 PA 300, as amended, this Board is authorized to place and maintain traffic control devices and traffic control signals on any highway under its jurisdiction for the purpose of regulating, warning or guiding traffic; and**

**WHEREAS, Ferry Street from Wagner Road to .05 miles easterly of Westover Street is out of jurisdiction of this Board;**

**BE IT FURTHER RESOLVED that this resolution rescinds Traffic Control Order No. P 81-102-95.**

**17. WCRC TCO #2523**

This resolution rescinds Traffic Control Order No. P 81-119-95 prohibiting or restricting parking on Westover Avenue from Jackson Road to Porter Avenue as it is out of jurisdiction of this Board.

**PROPOSED MOTION:**

**WHEREAS, under 1949 PA 300, as amended, this Board is authorized to place and maintain traffic control devices and traffic control signals on any highway under its jurisdiction for the purpose of regulating, warning or guiding traffic; and**

**WHEREAS, Westover Avenue from Jackson Road to Porter Avenue is out of jurisdiction of this Board;**

**BE IT FURTHER RESOLVED that this resolution rescinds Traffic Control Order No. P 81-119-95.**

**18. WCRC TCO #2524**

This resolution rescinds Traffic Control Order No. P 81-47-88 prohibiting or restricting parking on Fuller Road from Oak Way to .5 mile westerly thereof and from Huron Parkway to .11 mile westerly thereof as it is out of jurisdiction of this Board.

**PROPOSED MOTION:**

**WHEREAS, under 1949 PA 300, as amended, this Board is authorized to place and maintain traffic control devices and traffic control signals on any highway under its jurisdiction for the purpose of regulating, warning or guiding traffic; and**

**WHEREAS, Fuller Road from Oak Way to .5 mile westerly thereof and from Huron Parkway to .11 mile westerly thereof is out of jurisdiction of this Board;**

**BE IT FURTHER RESOLVED that this resolution rescinds Traffic Control Order No. P 81-47-88.**

**19. WCRC TCO #2525**

This resolution rescinds Traffic Control Order No. P 81-48-88 prohibiting or restricting parking on Glazier Way between Fuller Road and Oak Way as it is out of jurisdiction of this Board.

**PROPOSED MOTION:**

**WHEREAS, under 1949 PA 300, as amended, this Board is authorized to place and maintain traffic control devices and traffic control signals on any highway under its jurisdiction for the purpose of regulating, warning or guiding traffic; and**

**WHEREAS, Glazier Way between Fuller Road and Oak Way is out of jurisdiction of this Board;**

**BE IT FURTHER RESOLVED that this resolution rescinds Traffic Control Order No. P 81-48-88.**

**20. WCRC TCO #2526**

This resolution rescinds Traffic Control Order No. P 81-215-76 prohibiting or restricting parking on Newport Road between M-14 and Bird Road as it is out of jurisdiction of this Board.

**PROPOSED MOTION:**

**WHEREAS, under 1949 PA 300, as amended, this Board is authorized to place and maintain traffic control devices and traffic control signals on any highway under its jurisdiction for the purpose of regulating, warning or guiding traffic; and**

**WHEREAS, Newport Road between M-14 and Bird Road is out of jurisdiction of this Board;**

**BE IT FURTHER RESOLVED that this resolution rescinds Traffic Control Order No. P 81-215-76.**



**21. WCRC TCO #2527**

This resolution rescinds Traffic Control Order No. P 81-185-65 prohibiting or restricting parking on Baker Road between Dan Hoey Road and 1,500' northerly thereof as it is out of jurisdiction of this Board.

**PROPOSED MOTION:**

**WHEREAS, under 1949 PA 300, as amended, this Board is authorized to place and maintain traffic control devices and traffic control signals on any highway under its jurisdiction for the purpose of regulating, warning or guiding traffic; and**

**WHEREAS, Baker Road between Dan Hoey Road and 1,500' northerly thereof is out of jurisdiction of this Board;**

**BE IT FURTHER RESOLVED that this resolution rescinds Traffic Control Order No. P 81-185-65.**

**22. 2017 Sign Material Bids**

Sign and Post Material bids were opened on April 21, 2017. We are asking the Board to approve the qualified low bid and an alternate bid if the initial bidder is unable to meet all the conditions of the bid for the following sign materials: Sign Roll Material - Film from Osburn Associates, Inc. and a qualified alternate bid from Rathco Safety Supply, Inc.; Vertical Retroreflective Strips for Sign Supports from Dornbos Sign, Inc. and a qualified alternate bid from Osburn Associates, Inc.; Prefabricated Reflectorized Signs from Dornbos Sign, Inc. and a qualified alternate bid from Osburn Associates, Inc.; Aluminum Sign Blanks from Osburn Associates, Inc. and a qualified alternate bid from MD Solutions; Sign Posts from MD Solutions and a qualified alternate bid from Dornbos Sign, Inc.

**PROPOSED MOTION: that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby accepts the qualified low bid and the qualified alternate bids for the following qualified low bids and alternate bids for the 2017 Sign Materials Bids:**

- 1. The qualified low bid for Sign Roll Material of \$11,082.00 from Osburn Associates, Inc., P.O. Box 912, Logan, OH, 43138, and the qualified alternate bid of \$11,439.00 from Rathco Safety Supply, 6742 Lovers Ln, Portage, MI, 49002, as submitted on April 21, 2017.**
- 2. The qualified low bid for Vertical Retroreflective Strips for Sign Supports of \$313.00 from Dornbos Sign, Inc., 619 W. Harris, Charlotte, MI, 48813, and the qualified alternate bid of \$324.50 from Osburn Associates, Inc., P.O. Box 912, Logan, OH, 43138, as submitted on April 21, 2017.**
- 3. The qualified low bid for Prefabricated Reflectorized Signs of \$74,353.30 from Dornbos Sign, Inc., 619 W. Harris, Charlotte, MI, 48813, and the qualified alternate bid of \$74,371.05 from Osburn Associates, Inc., P.O. Box 912, Logan, OH, 43138, as submitted on April 21, 2017.**

4. The qualified low bid for Aluminum Sign Blanks of \$6,694.20 from Osburn Associates, Inc., P.O. Box 912, Logan, OH, 43138, and the qualified alternate bid of \$6,764.70 from MD Solutions, 8225 Estates Pkwy, Plain City, OH, 43064, as submitted on April 21, 2017.
5. The qualified low bid for Sign Posts of \$30,779.50 from MD Solutions, 8225 Estates Pkwy, Plain City, OH, 43064, and the qualified alternate bid of \$31,394.00 from Dornbos Sign, Inc., 619 W. Harris, Charlotte, MI, 48813, as submitted on April 21, 2017.

**23. 2017 Ann Arbor Township Agreement**

This agreement for Ann Arbor Township includes three solid applications of contract brine on all certified, unpaved local roads throughout the township. Total estimated cost of the agreement is \$16,146.90 with the Township's estimated share being \$8,073.45 (see attached agreement).

**PROPOSED MOTION:** that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the 2017 Ann Arbor Township Agreement with the Township's estimated share being \$8,073.45.

**24. 2017 Manchester Township Agreement**

This agreement for Manchester Township includes three solid applications of contract brine on all certified, unpaved local roads throughout the township. Total estimated cost of the agreement is \$46,579.50 with the Township's estimated share being \$26,538.50 (see attached agreement).

**PROPOSE MOTION:** that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the 2017 Manchester Township Agreement with the Township's estimated share being \$26,538.50.

**25. 2017 York Township Agreement**

This agreement for York Township includes three solid applications of contract brine on all certified local gravel/limestone roads within the township. Total estimated cost of the agreement is \$28,442.70 with the Township's estimated share being \$14,221.35 (see attached agreement).

**PROPOSED MOTION:** that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the 2017 York Township Agreement with the Township's estimated share being \$14,221.35.

**26. 2017 Ypsilanti Township Agreement**

This agreement for Ypsilanti Township includes three solid applications of contract brine on all certified, unpaved local roads throughout the township. Total estimated cost of the agreement is \$11,365.20 with the Township's estimated share being \$5,682.60 (see attached agreement).

**PROPOSED MOTION:** that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the 2017 Ypsilanti Township Agreement with the Township's estimated share being \$5,682.60.

**27. 2017 Webster Township Second Agreement – Jennings Road Improvement Project**

This agreement between the Washtenaw County Road Commission, Webster Township and Washtenaw County Parks & Recreation Commission provides improvements to Jennings Road between North Territorial Road and the Northfield Township line and includes forestry operations, ditching, roadside berm removal, culvert replacements, shaping the existing surface, the application of 12" (C.I.P.) of 23a limestone (approximately 8,150 tons) between North Territorial Road and Valentine Road and 6" (C.I.P.) of 23a limestone (approximately 4,000 tons) between Valentine Road and the Northfield Township line, with associated dust control and project restoration, all in accordance with Road Commission standards. Total estimated cost of the agreement is \$433,900.00 with Webster Township's estimated share being \$343,737.00 and the Washtenaw County Parks & Recreation Commission's estimated share being \$86,780.00 (see attached agreement).

**PROPOSED MOTION:** that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, contingent upon approval by the Washtenaw County Parks & Recreation Commission the Board hereby approves and authorizes the Chair and Managing Director to sign the 2017 Webster Township Second Agreement for the Jennings Road Improvement Project with Webster Township's estimated share being \$343,737.00 and the Washtenaw County Parks & Recreation Commission's estimated share being \$86,780.00.

**28. Guardrail Chemical Treatment Program – Bids**

Three vendors responded to this bid; G & T Services of New Haven, Indiana; DeAngelo Brothers LLC of Oak Harbor, Ohio; and The Daltons Inc. of North Webster, Indiana; All required documents were examined. G&T Services submitted the low bid for the Guardrail Chemical Treatment program. It is recommended that their bid be accepted for guardrail chemical treatment.

**PROPOSED MOTION:** that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board accepts the low bid for the Guardrail Treatment program as submitted by G&T Services, 1630 Summit Street, New Haven, IN 46774.

**29. Roadside Brush Control Chemical Treatment Program – Bids**

Three vendors responded to this bid; G & T Services of New Haven, Indiana; DeAngelo Brothers LLC of Oak Harbor, Ohio; and The Daltons Inc. of North Webster, Indiana; All required documents were examined. G&T Services submitted the low bid for the Roadside Brush Control Chemical Treatment program. It is recommended that their bid be accepted for roadside brush control services.

**PROPOSED MOTION:** that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board accepts the low bid for the Roadside Brush Control Chemical Treatment program as submitted by G&T Services, 1630 Summit Street, New Haven, IN 46774.

**30. Amendment to Preliminary Engineering Services – Textile Road**

Textile Road between Platt Road and Hines Drive/Interfirst Drive is a primary gravel road located in Pittsfield Township. Both the Road Commission and Pittsfield Township desire to pave this gravel road to an all-season, hard surfaced roadway in 2018. With support from Pittsfield Township, the Road Commission secured an MDOT Category 'A' Economic Development grant due to the additional jobs Thomson-Reuters has created at their State Road/Textile Road location. The grant amount is approximately \$1.9 million.

In April of 2017, MDOT added an additional \$900,000 to extend the paving project east to Michigan Avenue (US-12) which also includes improvements at the intersection of Textile Road/Platt Road. As part of this project, Pittsfield Township desires that a non-motorized pathway be included as part of the bid package. Pittsfield Township shall pay for all costs associated with the non-motorized pathway.

On October 4, 2016, the Board approved an agreement between Fishbeck, Thompson, Carr & Huber for payment not to exceed \$350,848.00 to design Textile Road and the pathway from Hines Drive / Interfirst Drive to Platt Road. Due to the scope of work changes to expand the project east to Michigan Avenue, staff is recommending additional payment of \$114,300 to FTC&H. Additional services include not only design work for Textile Road between Platt Road and Michigan Avenue (US-12) and the intersection of Platt Road/Textile Road; it also includes traffic analyses used to secure the additional grant funds and consultant services to address potential environmental impacts.

**PROPOSED MOTION:** that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby authorizes the Managing Director to amend the existing contract to pay Fishbeck, Thompson, Carr & Huber (FTC&H) an additional \$114,300 for preliminary engineering services to pave Textile Road between Hines Drive/Interfirst Drive and Michigan Avenue (U.S. 12) in Sections 21, 22, 23, 26, 27 & 28 of Pittsfield Township. The new not to exceed amount will be \$465,148.

**31. Carpenter Road Improvements – Transportation Economic Development Fund – Category F**

The section of Carpenter Road from Ellsworth Road to Packard Road in Pittsfield Township is scheduled to be rehabilitated using federal STPU funds in 2019. These TEDF Category F funds would be used to match the federal funds and supplement the Road Commission's local match on the project. This grant application for Carpenter Road is supported by Pittsfield Township Officials and the project is included in our current five-year Capital Improvement Plan.

**PROPOSED MOTION:**

**WHEREAS, this Board acknowledges that Carpenter Road located in Sections 11 & 12 of Pittsfield Township is a public road under the jurisdiction of the Washtenaw County Road Commission and as such all current and future maintenance of Carpenter Road is the responsibility of the Washtenaw County Road Commission; and**

**WHEREAS, Carpenter Road is designated an all-season road and is a component of the commercial network of the county road system; and**

**WHEREAS, this Board recognizes that Carpenter Road is in a deteriorated condition which may jeopardize its current all-season road status; and**

**WHEREAS, this Board acknowledges that Carpenter Road will need to be rehabilitated from Ellsworth Road to Packard Road to accommodate the commercial and passenger vehicle traffic to preserve the all-season road status of the roadway; and**

**WHEREAS, if Carpenter Road is not rehabilitated and the all-season road designation is revoked, the road will be subject to spring time weight restrictions and create possible economic hardship to commercial and industrial enterprises during these time periods; and**

**WHEREAS, this Board recognizes the importance of providing a reasonably safe and efficient road network that will accommodate existing and future traffic; and**

**WHEREAS, the proposed improvement to Carpenter Road is a solution to accommodate the commercial and passenger vehicle traffic; and**

**WHEREAS, this Board is supportive of the Carpenter Road project including rehabilitation of Carpenter Road from Ellsworth Road to Packard Road and other associated work.**

**THEREFORE, BE IT RESOLVED that this Board approves the submittal of a Michigan Transportation Economic Development Fund – Category F grant application for the proposed Carpenter Road project.**

**32. City of Dexter Agreement – Preliminary Engineering of the Baker Road Intersections Project**

Staff is requesting the Board enter into an Agreement with the City of Dexter for the Preliminary Engineering of the Baker Road Intersections project. The project will construct roundabouts at both intersections of Baker Road at Shield Road and Baker Road at Dan Hoey Road which will include HMA paving, concrete curb and gutter, sidewalk, storm water management system, and the coordination/installation of DTE street lighting. The City of Dexter and WCRC have submitted a joint application for Congestion Mitigation and Air Quality (“CMAQ”) FY2018 funding for the construction of the project. In accordance with the Agreement between the City and WCRC, the City will reimburse WCRC for 33% of all WCRC costs incurred for the preliminary engineering of the Project, not to exceed \$50,000.

**PROPOSED MOTION: that upon the recommendation of the County Highway Engineer, and the concurrence of the Managing Director, the Board hereby approves the Agreement between the City of Dexter and the Washtenaw County Road Commission for the Preliminary Engineering of the Baker Road Intersections Project and authorizes the Chair and Managing Director to sign said Agreement.**

**33. Baker Road Intersections Project – Preliminary Engineering**

Staff is requesting the Board authorize the Managing Director to sign the Agreement with OHM Advisors for the Preliminary Engineering of the Baker Road Intersections project, located in Sections 6 and 7 of Scio Township and the City of Dexter, at a cost not to exceed \$116,680. Engineering proposals were jointly reviewed by WCRC and the City of Dexter. The project will construct roundabouts at both intersections of Baker Road at Shield Road and Baker Road at Dan Hoey Road which will include HMA paving, concrete curb & gutter, sidewalk, storm water management system, and the coordination/installation of DTE street lighting. The City of Dexter and WCRC have submitted a joint application for Congestion Mitigation and Air Quality (“CMAQ”) FY2018 funding for the construction of the project. In accordance with the Agreement between the City and WCRC, the City will reimburse WCRC for 33% of all WCRC costs incurred for the preliminary engineering of the Project, not to exceed \$50,000.

**PROPOSED MOTION:** that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby authorizes the Managing Director to sign the Agreement with OHM Advisors for the Preliminary Engineering of the Baker Road Intersections project, located in Sections 6 and 7 of Scio Township and the City of Dexter, at a cost not to exceed \$116,680.

**34. Garvey Road Improvement Agreement**

Staff is requesting the Board to approve and authorize the Managing Director to sign the Road Improvement Agreement (“RIA”) between the Washtenaw County Road Commission and Thomas Bloom in connection with widening, ditching, and paving Garvey Road from Pierce Road to the easterly end point just south of the railroad tracks in Section 15 of Sylvan Township. Mr. Bloom will pay for all costs associated with the project. A WCRC permit will be issued for the road improvements and WCRC staff will inspect the work performed in accordance with the RIA.

**PROPOSED MOTION:** that upon the recommendation of the County Highway Engineer and concurrence of the Managing Director, the Board hereby approves and authorizes the Managing Director to sign the Road Improvement Agreement between the Washtenaw County Road Commission and Thomas Bloom in connection with widening, ditching, and paving Garvey Road from Pierce Road to the easterly end point just south of the railroad tracks in Section 15 of Sylvan Township.

**35. Majestic Lakes Condominium – Preliminary Plan Approval**

Staff is requesting the Board to approve the preliminary plan for the Majestic Lakes Condominium Planned Development. The Majestic Lakes Condominium is a residential site condominium with 126 single family homes with public roads. A waiver for the development of public roads within a Site Condominium was previously approved by the Board on February 16, 2015.

**PROPOSED MOTION:** that upon the recommendation of the County Highway Engineer, and the concurrence of the Managing Director, the Board hereby approves the Preliminary Plan for the proposed public roads in the Majestic Lakes Condominium Planned Development located in Section 26 of Ypsilanti Township.

**36. Payroll & Bills for April 5, 2017**

Staff is requesting the Board to approve the payment of payroll and bills for April 5, 2017.

**PROPOSED MOTION:** the Board hereby approves Voucher 10240 totaling \$289,344.68 for payroll of April 5, 2017, and Voucher 10241 totaling \$963,500.99 in payment of bills for April 5, 2017.

## B. ACTION ITEMS

### 1. 2017 First Quarter Budget

PA 2 of 1968, as amended by PA 621 of 1978, establishes budgeting requirements and the Board of County Road Commissioners must pass a General Appropriations Act of the County Road Operating Fund as well as any debt service funds under its control. The recommended budget and subsequent appropriations act may be two separate and distinct documents. The General Appropriations Act must also include estimated revenues, by source, in each fund, to finance expenditures. The general appropriations act must be amended as soon as it becomes apparent, that a significant change in revenues or expenditures is known. The Road Commission continually monitors its budget, and amendments are submitted to the Board on a quarterly basis as necessary.

At the April 18, 2017 Working Session, the Board received and reviewed with staff the fiscal situation of the Road Commission as of March 31, 2017. Detail of actual revenues and expenditures through this period, as well as a comparison to the related line item budget is included. There were a few changes after the Working Session that staff will review with the Board. Staff's recommendations related to any relevant adjustments to the budget are included in detail for the Board's consideration.

Staff's proposed first quarter revisions will decrease the 2017 fund balance by an additional \$860,000. This decrease is due to additional capital outlay acquisitions, expanded preventative maintenance programs as well as changes to federal and non-federal aid projects. A detailed explanation is included with the budget packet. Included in the proposed budget amendments are additions and/or corrections to previously scheduled projects throughout the county for 2017.

The proposed budget amendment is in accordance with the provisions of Public Act 621 of 1978, as amended, the Uniform Budgeting and Accounting Act, being Sections 141.421 – 141.440 of the Michigan Compiled Laws.

**PROPOSED MOTION: that upon the recommendation of the Director of Finance and the concurrence of the Managing Director, the Board hereby approves the 2017 First Quarter Budget amendments as presented.**



Bids received for 2016 Annual Traffic and Safety Sign Materials and Sign Posts

BIDS RECEIVED FOR: **Roll Material**

BID DATE: 04/21/2017

ITEM:	Roll Material	Osburn		Rathco		Dornbos		Lightle			
MATERIAL	QUANTITY	UNIT	AMT	UNIT	AMT	UNIT	AMT	UNIT	AMT	UNIT	AMT
3M Diamond Grade DG3 Reflective Sheeting - Standard Colors – Series 4000	2400	\$2.77	\$6,648.00	\$2.79	\$6,696.00	\$2.92	\$7,008.00	\$3.22	\$7,728.00		
3M Diamond Grade Fluorescent DG3 Reflective Sheeting – Standard Colors – Series 4080	300	\$2.86	\$858.00	\$2.89	\$867.00	\$3.02	\$906.00	\$3.38	\$1,014.00		
3M Scotchcal Graphic Film – Black – Series 3650-12	300	\$0.98	\$294.00	\$1.04	\$312.00	\$1.22	\$366.00	\$1.24	\$372.00		
3M ElectroCut Film - Standard Colors – Series 1170	3000	\$0.92	\$2,760.00	\$0.99	\$2,970.00	\$1.14	\$3,420.00	\$1.03	\$3,090.00		
TPM-5 Clear Transfer Tape	1800	\$0.29	\$522.00	\$0.33	\$594.00	\$0.33	\$594.00	\$0.31	\$558.00		
<b>ROLL MATERIAL TOTALS</b>		<b>\$11,082.00</b>		<b>\$11,439.00</b>		<b>\$12,294.00</b>		<b>\$12,762.00</b>		<b>\$0.00</b>	

No Bid - MD Solutions

Bids received for 2016 Annual Traffic and Safety Sign Materials and Sign Posts

BIDS RECEIVED FOR: **Vertical Strips**

BID DATE: 04/21/2017

ITEM:	Vertical Strips	Dornbos		Osburn		Lightle		Rathco			
		QUANTITY	UNIT	AMT	UNIT	AMT	UNIT	AMT	UNIT	AMT	UNIT
3M Diamond Grade DG3 Reflective Sheeting - Standard Colors – Series 4000	25	\$6.26	\$156.50	\$6.43	\$160.75	\$8.13	\$203.25	\$9.58	\$239.50		
3M Diamond Grade Fluorescent DG3 Reflective Sheeting - Standard Colors – Series 4080	25	\$6.26	\$156.50	\$6.55	\$163.75	\$8.33	\$208.25	\$9.58	\$239.50		
<b>VERTICAL STRIPS TOTALS</b>		<b>\$313.00</b>		<b>\$324.50</b>		<b>\$411.50</b>		<b>\$479.00</b>		<b>\$0.00</b>	

No Bid - MD Solutions

Bids received for 2016 Annual Traffic and Safety Sign Materials and Sign Posts

BIDS RECEIVED FOR: Prefabricated ReflectORIZED Signs

BID DATE:

04/21/2017

ITEM: DESCRIPTION	Warning / School QUANTITY	Dornbos		Osburn		Rathco		Lightle		UNIT	AMT
		UNIT	AMT	UNIT	AMT	UNIT	AMT	UNIT	AMT		
12" x 36"	100	\$15.33	\$1,533.00	\$15.72	\$1,572.00	\$16.08	\$1,608.00	\$19.44	\$1,944.00		
18" X 18"	5	\$11.49	\$57.45	\$11.79	\$58.95	\$10.01	\$50.05	\$14.58	\$72.90		
24" x 8"	10	\$6.79	\$67.90	\$6.99	\$69.90	\$7.95	\$79.50	\$8.64	\$86.40		
24" x 12"	5	\$10.22	\$51.10	\$10.48	\$52.40	\$10.72	\$53.60	\$12.96	\$64.80		
24" x 18"	10	\$15.33	\$153.30	\$15.72	\$157.20	\$16.08	\$160.80	\$19.44	\$194.40		
24" x 24"	50	\$20.44	\$1,022.00	\$20.96	\$1,048.00	\$21.44	\$1,072.00	\$25.92	\$1,296.00		
24" x 30"	75	\$25.55	\$1,916.25	\$26.20	\$1,965.00	\$26.80	\$2,010.00	\$32.40	\$2,430.00		
30" x 30"	450	\$31.93	\$14,368.50	\$32.75	\$14,737.50	\$33.50	\$15,075.00	\$40.50	\$18,225.00		
30" x 30" 3 color	120	\$37.11	\$4,453.20	\$33.38	\$4,005.60	\$38.71	\$4,645.20	\$44.90	\$5,388.00		
30" x 36"	10	\$38.32	\$383.20	\$39.30	\$393.00	\$40.20	\$402.00	\$48.60	\$486.00		
36" x 36"	50	\$45.99	\$2,299.50	\$47.16	\$2,358.00	\$48.24	\$2,412.00	\$58.32	\$2,916.00		
36" x 36" 2 color	5	\$56.31	\$281.55	\$48.06	\$240.30	\$57.15	\$285.75	\$58.52	\$292.60		
36" x 36" 3 color	50	\$56.31	\$2,815.50	\$48.06	\$2,403.00	\$55.83	\$2,791.50	\$64.50	\$3,225.00		
36" Circle	10	\$45.76	\$457.60	\$47.16	\$471.60	\$48.24	\$482.40	\$58.32	\$583.20		
36" Pentagon	10	\$42.82	\$428.20	\$47.16	\$471.60	\$48.06	\$480.60	\$58.32	\$583.20		
48" x 24"	200	\$40.88	\$8,176.00	\$41.92	\$8,384.00	\$42.88	\$8,576.00	\$51.84	\$10,368.00		
48" x 36"	150	\$36.62	\$5,493.00	\$31.44	\$4,716.00	\$29.48	\$4,422.00	\$38.88	\$5,832.00		
60" X 30"	5	\$63.87	\$319.35	\$65.50	\$327.50	\$67.00	\$335.00	\$81.00	\$405.00		
<b>WARNING/SCHOOL SIGNS TOTAL</b>		<b>\$44,276.60</b>		<b>\$43,431.55</b>		<b>\$44,941.40</b>		<b>\$54,392.50</b>		<b>\$0.00</b>	

Bids received for 2016 Annual Traffic and Safety Sign Materials and Sign Posts

BIDS RECEIVED FOR: Prefabricated ReflectORIZED Signs

BID DATE:

04/21/2017

ITEM:	Regulatory and Misc.	Dornbos		Osburn		Rathco		Lightle			
DESCRIPTION	QUANTITY	UNIT	AMT	UNIT	AMT	UNIT	AMT	UNIT	AMT	UNIT	AMT
12" x 6"	5	\$2.50	\$12.50	\$2.57	\$12.85	\$4.80	\$24.00	\$3.40	\$17.00		
12" x 12" (2 color)	5	\$5.01	\$25.05	\$5.24	\$26.20	\$5.65	\$28.25	\$6.60	\$33.00		
12" x 18"	10	\$7.51	\$75.10	\$7.71	\$77.10	\$8.53	\$85.30	\$9.72	\$97.20		
12" x 36"	25	\$15.03	\$375.75	\$15.42	\$385.50	\$15.78	\$394.50	\$19.44	\$486.00		
18" x 6"	20	\$3.75	\$75.00	\$3.86	\$77.20	\$3.98	\$79.60	\$4.86	\$97.20		
18" x 30"	10	\$18.78	\$187.80	\$19.28	\$192.80	\$19.73	\$197.30	\$24.30	\$243.00		
21" x 15"	5	\$10.92	\$54.60	\$11.24	\$56.20	\$11.51	\$57.55	\$14.19	\$70.95		
24" x 9"	5	\$7.51	\$37.55	\$7.71	\$38.55	\$8.10	\$40.50	\$9.72	\$48.60		
24" x 10"	5	\$8.31	\$41.55	\$8.57	\$42.85	\$8.75	\$43.75	\$10.80	\$54.00		
24" x 12"	5	\$10.02	\$50.10	\$10.28	\$51.40	\$10.40	\$52.00	\$12.96	\$64.80		
24" x 18"	20	\$15.03	\$300.60	\$15.42	\$308.40	\$15.78	\$315.60	\$19.44	\$388.80		
24" x 24"	5	\$20.04	\$100.20	\$20.56	\$102.80	\$21.04	\$105.20	\$25.92	\$129.60		
24" x 24" 2 color	20	\$20.04	\$400.80	\$20.96	\$419.20	\$21.40	\$428.00	\$26.10	\$522.00		
24" x 30"	400	\$25.05	\$10,020.00	\$25.70	\$10,280.00	\$31.15	\$12,460.00	\$32.40	\$12,960.00		
24" x 30" 2 color	5	\$25.05	\$125.25	\$26.20	\$131.00	\$26.75	\$133.75	\$32.60	\$163.00		
24" x 36"	50	\$30.06	\$1,503.00	\$30.84	\$1,542.00	\$31.56	\$1,578.00	\$38.88	\$1,944.00		
24" x 42"	10	\$35.07	\$350.70	\$35.98	\$359.80	\$36.82	\$368.20	\$45.36	\$453.60		
30" x 12"	5	\$12.52	\$62.60	\$12.85	\$64.25	\$13.15	\$65.75	\$16.20	\$81.00		
30" x 30"	10	\$31.31	\$313.10	\$32.13	\$321.30	\$32.88	\$328.80	\$40.50	\$405.00		
30" x 30" R1-1	300	\$30.05	\$9,015.00	\$30.84	\$9,252.00	\$32.25	\$9,675.00	\$39.50	\$11,850.00		
30" x 36"	60	\$37.57	\$2,254.20	\$38.55	\$2,313.00	\$39.45	\$2,367.00	\$48.60	\$2,916.00		
36" x 36" R1-1	50	\$43.59	\$2,179.50	\$44.20	\$2,210.00	\$46.80	\$2,340.00	\$57.90	\$2,895.00		
36" x 36" R1-2	5	\$22.22	\$111.10	\$23.13	\$115.65	\$21.19	\$105.95	\$29.40	\$147.00		
36" x 36"	5	\$45.09	\$225.45	\$46.26	\$231.30	\$47.34	\$236.70	\$58.32	\$291.60		
48" x 9" R15-1	5	\$48.36	\$241.80	\$78.84	\$394.20	\$59.60	\$298.00	\$59.00	\$295.00		
48" x 24"	5	\$40.08	\$200.40	\$41.12	\$205.60	\$42.08	\$210.40	\$51.84	\$259.20		
48" x 30"	20	\$50.10	\$1,002.00	\$51.40	\$1,028.00	\$52.60	\$1,052.00	\$64.80	\$1,296.00		
48" x 48"	5	\$80.16	\$400.80	\$82.24	\$411.20	\$84.16	\$420.80	\$103.68	\$518.40		
54" x 30"	5	\$67.04	\$335.20	\$57.83	\$289.15	\$59.18	\$295.90	\$72.90	\$364.50		
<b>REGULATORY and MISC. SIGNS TOTAL</b>		<b>\$30,076.70</b>		<b>\$30,939.50</b>		<b>\$33,787.80</b>		<b>\$39,091.45</b>		<b>\$0.00</b>	
		<b>Dornbos</b>		<b>Osburn</b>		<b>Rathco</b>		<b>Lightle</b>			
<b>PREFABRICATED REFLECTORIZED SIGN TOTALS</b>		<b>\$74,353.30</b>		<b>\$74,371.05</b>		<b>\$78,729.20</b>		<b>\$93,483.95</b>		<b>\$0.00</b>	

No Bid - MD Solutions

Bids received for 2016 Annual Traffic and Safety Sign Materials and Sign Posts

BIDS RECEIVED FOR: Aluminum Sign Blanks

BID DATE:

04/21/2017

ITEM:	0.080 Gauge Flat Treated Aluminum Sign Blanks	Osburn		MD Solutions		Dornbos		Lightle		Rathco			
		DESCRIPTION	QUANTITY	UNIT	AMT	UNIT	AMT	UNIT	AMT	UNIT	AMT		
		12" x 6" Rectangle	5	\$1.01	\$5.05	\$1.60	\$8.00	\$1.03	\$5.15	\$1.60	\$8.00	\$1.90	\$9.50
		24" x 12" Rectangle	75	\$4.04	\$303.00	\$4.06	\$304.50	\$4.14	\$310.50	\$4.98	\$373.50	\$5.34	\$400.50
		30" x 12" Rectangle	150	\$5.05	\$757.50	\$5.08	\$762.00	\$5.17	\$775.50	\$6.23	\$934.50	\$6.68	\$1,002.00
		36" x 12" Rectangle	200	\$6.06	\$1,212.00	\$6.09	\$1,218.00	\$6.21	\$1,242.00	\$7.47	\$1,494.00	\$8.01	\$1,602.00
		42" x 12" Rectangle	75	\$7.07	\$530.25	\$7.11	\$533.25	\$7.24	\$543.00	\$8.72	\$654.00	\$9.35	\$701.25
		48" x 12" Rectangle	75	\$8.08	\$606.00	\$8.12	\$609.00	\$8.28	\$621.00	\$9.96	\$747.00	\$10.68	\$801.00
		54" x 12" Rectangle	75	\$9.09	\$681.75	\$9.14	\$685.50	\$9.31	\$698.25	\$11.21	\$840.75	\$12.02	\$901.50
		24" x 9" Rectangle	20	\$3.03	\$60.60	\$3.15	\$63.00	\$3.10	\$62.00	\$3.74	\$74.80	\$4.01	\$80.20
		30" x 9" Rectangle	50	\$3.79	\$189.50	\$3.94	\$197.00	\$3.87	\$193.50	\$4.67	\$233.50	\$4.97	\$248.50
		36" x 9" Rectangle	100	\$4.55	\$455.00	\$4.73	\$473.00	\$4.65	\$465.00	\$5.60	\$560.00	\$6.01	\$601.00
		42" x 9" Rectangle	20	\$5.29	\$105.80	\$5.51	\$110.20	\$5.42	\$108.40	\$6.54	\$130.80	\$7.01	\$140.20
		48" x 9" Rectangle	10	\$6.06	\$60.60	\$6.30	\$63.00	\$6.21	\$62.10	\$7.47	\$74.70	\$8.01	\$80.10
		54" x 9" Rectangle	10	\$6.81	\$68.10	\$7.09	\$70.90	\$6.97	\$69.70	\$8.40	\$84.00	\$9.01	\$90.10
		12" x 18" Rectangle	25	\$3.03	\$75.75	\$3.05	\$76.25	\$3.10	\$77.50	\$3.74	\$93.50	\$3.98	\$99.50
		24" x 18" Rectangle	20	\$6.06	\$121.20	\$6.09	\$121.80	\$6.21	\$124.20	\$7.47	\$149.40	\$7.35	\$147.00
		24" x 30" Rectangle	20	\$10.10	\$202.00	\$10.15	\$203.00	\$10.35	\$207.00	\$12.45	\$249.00	\$11.60	\$232.00
		30" x 36" Rectangle	5	\$15.15	\$75.75	\$15.23	\$76.15	\$15.52	\$77.60	\$18.68	\$93.40	\$17.40	\$87.00
		24" x 36" Rectangle	5	\$12.12	\$60.60	\$12.18	\$60.90	\$12.42	\$62.10	\$14.94	\$74.70	\$13.92	\$69.60
		48" x 24" Rectangle	5	\$16.16	\$80.80	\$16.24	\$81.20	\$16.56	\$82.80	\$19.92	\$99.60	\$18.56	\$92.80
		48" x 30" Rectangle	10	\$20.20	\$202.00	\$20.30	\$203.00	\$20.70	\$207.00	\$24.90	\$249.00	\$23.20	\$232.00
		24" x 24" Diamond/Square	20	\$8.08	\$161.60	\$8.12	\$162.40	\$8.28	\$165.60	\$9.96	\$199.20	\$9.28	\$185.60
		30" x 30" Diamond/Square	25	\$12.63	\$315.75	\$12.69	\$317.25	\$12.93	\$323.25	\$15.56	\$389.00	\$14.50	\$362.50
		36" x 36" Diamond/Square	20	\$18.18	\$363.60	\$18.27	\$365.40	\$18.63	\$372.60	\$22.41	\$448.20	\$17.40	\$348.00
		<b>ALUMINUM SIGN BLANKS TOTALS</b>		<b>\$6,694.20</b>		<b>\$6,764.70</b>		<b>\$6,855.75</b>		<b>\$8,254.55</b>		<b>\$8,513.85</b>	

No Bid -

Bids received for 2016 Annual Traffic and Safety Sign Materials and Sign Posts

BIDS RECEIVED FOR: Sign Posts

BID DATE:

04/21/2017

ITEM:	Green Baked - Truckload	MD Solutions		Dornbos		Rathco		Lightle		Osburn	
DESCRIPTION	QUANTITY	UNIT	AMT	UNIT	AMT	UNIT	AMT	UNIT	AMT	UNIT	AMT
11' x 3#/ft	50	\$17.16	\$858.00	\$18.04	\$902.00	\$19.14	\$957.00	\$18.43	\$921.50	\$19.80	\$990.00
12' x 3#/ft	100	\$18.71	\$1,871.00	\$19.68	\$1,968.00	\$20.88	\$2,088.00	\$20.10	\$2,010.00	\$21.60	\$2,160.00
13' x 3#/ft	450	\$20.28	\$9,126.00	\$21.32	\$9,594.00	\$22.62	\$10,179.00	\$21.78	\$9,801.00	\$23.40	\$10,530.00
14' x 3#/ft	350	\$21.84	\$7,644.00	\$22.96	\$8,036.00	\$24.36	\$8,526.00	\$23.45	\$8,207.50	\$25.20	\$8,820.00
15' x 3#/ft	50	\$23.40	\$1,170.00	\$24.60	\$1,230.00	\$26.10	\$1,305.00	\$25.13	\$1,256.50	\$27.00	\$1,350.00
<b>GREEN BAKED - TRUCKLOAD TOTAL</b>		<b>\$20,669.00</b>		<b>\$21,730.00</b>		<b>\$23,055.00</b>		<b>\$22,196.50</b>		<b>\$23,850.00</b>	

ITEM:	Green Baked - Bundles	MD Solutions		Dornbos		Rathco		Lightle		Osburn	
DESCRIPTION	QUANTITY	UNIT	AMT	UNIT	AMT	UNIT	AMT	UNIT	AMT	UNIT	AMT
11' x 3#/ft	50	\$19.16	\$958.00	\$18.59	\$929.50	\$20.13	\$1,006.50	\$20.63	\$1,031.50	\$21.45	\$1,072.50
12' x 3#/ft	50	\$20.71	\$1,035.50	\$20.28	\$1,014.00	\$21.96	\$1,098.00	\$22.50	\$1,125.00	\$23.40	\$1,170.00
13' x 3#/ft	100	\$22.28	\$2,228.00	\$21.97	\$2,197.00	\$23.79	\$2,379.00	\$24.38	\$2,438.00	\$25.35	\$2,535.00
14' x 3#/ft	100	\$23.84	\$2,384.00	\$23.66	\$2,366.00	\$25.62	\$2,562.00	\$26.25	\$2,625.00	\$27.30	\$2,730.00
15' x 3#/ft	50	\$25.40	\$1,270.00	\$25.35	\$1,267.50	\$27.45	\$1,372.50	\$28.13	\$1,406.50	\$29.25	\$1,462.50
<b>GREEN BAKED - BUNDLE TOTAL</b>		<b>\$7,875.50</b>		<b>\$7,774.00</b>		<b>\$8,418.00</b>		<b>\$8,626.00</b>		<b>\$8,970.00</b>	

ITEM:	Galvanized Delineator - Bundles	MD Solutions		Dornbos		Rathco		Lightle		Osburn	
DESCRIPTION	QUANTITY	UNIT	AMT	UNIT	AMT	UNIT	AMT	UNIT	AMT	UNIT	AMT
7' x 1.33#/ft	300	\$7.45	\$2,235.00	\$6.30	\$1,890.00	\$7.15	\$2,145.00	\$10.40	\$3,120.00	\$19.48	\$5,844.00
<b>DELINEATOR - BUNDLE TOTAL</b>		<b>\$2,235.00</b>		<b>\$1,890.00</b>		<b>\$2,145.00</b>		<b>\$3,120.00</b>		<b>\$5,844.00</b>	

	MD Solutions	Dornbos	Rathco	Lightle	Osburn
<b>POSTS TOTALS</b>	<b>\$30,779.50</b>	<b>\$31,394.00</b>	<b>\$33,618.00</b>	<b>\$33,942.50</b>	<b>\$38,664.00</b>

\*1.12 LB delineator post

No Bid -

**2017 ANN ARBOR TOWNSHIP AGREEMENT**

THIS AGREEMENT made and entered into this \_\_\_ day of \_\_\_, 2017, by and between the Township Board of Ann Arbor Township, Washtenaw County, parties of the first part and the Board of Washtenaw County Road Commissioners, parties of the second part.

WHEREAS, the parties of the first part desire that certain improvements be made upon the local roads in the Township of Ann Arbor, and

WHEREAS, proper authority is provided to the parties of the agreement under the provisions in Act 51 of Public Acts of 1951 as amended,

IT IS NOW THEREFORE AGREED, the parties of the second part will accomplish the improvements as specified herein, all in accordance with the standards of the parties of the second part.

**1. Dust Control (497-9-108):**

Work to include placement of three (3) solid applications of contract brine on all certified local gravel/limestone roads within the township. Estimated 97,860 gallons @ \$0.1650 per gallon.

**AGREEMENT SUMMARY**

2017 LOCAL ROAD PROGRAM

Local Road Dust Control	\$ 16,146.90
Less WCRC 2017 Conventional Matching Funds	\$ 8,073.45

ESTIMATED AMOUNT TO BE PAID BY ANN ARBOR TOWNSHIP UNDER THIS AGREEMENT DURING 2017:

\$ 8,073.45

FOR ANN ARBOR TOWNSHIP:

Michael Moran  
Michael Moran, Supervisor

Rena Basch  
Rena Basch, Clerk

Della Di Pietro  
Witness Della Di Pietro at 7:39pm  
4/17/17

RANDY S. PEPPY  
Witness

FOR WASHTENAW COUNTY ROAD COMMISSION:

\_\_\_\_\_  
Douglas E. Fuller, Chair

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Roy D. Townsend, Managing Director

\_\_\_\_\_  
Witness

**2017 MANCHESTER TOWNSHIP AGREEMENT**

THIS AGREEMENT made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2017, by and between the Township Board of Manchester Township, Washtenaw County, parties of the first part and the Board of Washtenaw County Road Commissioners, parties of the second part.

WHEREAS, the parties of the first part desire that certain improvements be made upon the local roads in the Township of Manchester, and

WHEREAS, proper authority is provided to the parties of the agreement under the provisions in Act 51 of Public Acts of 1951 as amended,

IT IS NOW THEREFORE AGREED, the parties of the second part will accomplish the improvements as specified herein, all in accordance with the standards of the parties of the second part.

1. **Dust Control (497-16-108):**

Work to include placement of three (3) solid applications of contract brine on all certified local gravel/limestone roads within the township. Estimated 282,300 gallons @ \$0.1650 per gallon.

Estimated project cost: \$ 46,579.50

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**AGREEMENT SUMMARY**

2017 LOCAL ROAD PROGRAM

Local Road Dust Control	\$ 46,579.50
Less WCRC 2017 Conventional Match	\$ 20,041.00

ESTIMATED AMOUNT TO BE PAID BY MANCHESTER TOWNSHIP UNDER THIS AGREEMENT DURING 2017: \$ 26,538.50

FOR MANCHESTER TOWNSHIP:

\_\_\_\_\_  
Gene DeRossett, Supervisor

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Danell Proctor, Clerk

\_\_\_\_\_  
Witness

FOR WASHTENAW COUNTY ROAD COMMISSION:

\_\_\_\_\_  
Douglas E. Fuller, Chair

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Roy D. Townsend, Managing Director

\_\_\_\_\_  
Witness



**2017 YORK TOWNSHIP AGREEMENT**

THIS AGREEMENT, made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2017, by and between the Township Board of York Township, Washtenaw County, parties of the first part and the Board of Washtenaw County Road Commissioners, parties of the second part.

WHEREAS, the parties of the first part desire that certain improvements be made upon the local roads in the Township of York, and

WHEREAS, proper authority is provided to the parties of the agreement under the provisions in Act 51 of Public Acts of 1951, as amended,

IT IS NOW THEREFORE AGREED, the parties of the second part will accomplish the improvements as specified herein, all in accordance with the standards of the parties of the second part.

1. Dust Control (497-19-108):

Work to include placement of three (3) solid applications of contract brine on all certified local gravel/limestone roads within the township. Estimated 172,380 gallons @ \$0.1650 per gallon.

Estimated cost of contract brine: \$ 28,442.70

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AGREEMENT SUMMARY

2017 LOCAL ROAD PROGRAM

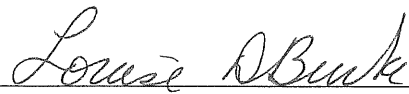
Local Road Dust Control	\$ 28,442.70
Less 2017 WCRC Conventional Matching Funds	\$ 14,221.35

ESTIMATED AMOUNT TO BE PAID BY YORK TOWNSHIP  
UNDER THIS AGREEMENT DURING 2017:


\$ 14,221.35

FOR YORK TOWNSHIP:

  
\_\_\_\_\_  
Charles Tellas, Supervisor

  
\_\_\_\_\_  
Witness

  
\_\_\_\_\_  
Helen Neill, Clerk

  
\_\_\_\_\_  
Witness

FOR WASHTENAW COUNTY ROAD COMMISSION:

\_\_\_\_\_  
Douglas E. Fuller, Chair

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Roy D. Townsend, Managing Director

\_\_\_\_\_  
Witness

**2017 YPSILANTI TOWNSHIP AGREEMENT**

THIS AGREEMENT, made and entered into this \_\_\_ day of \_\_\_\_\_, 2017, by and between the Township Board of Ypsilanti Township, Washtenaw County, parties of the first part and the Board of Washtenaw County Road Commissioners, parties of the second part.

WHEREAS, the parties of the first part desire that certain improvements be made upon the local roads in the Township of Ypsilanti, and

WHEREAS, proper authority is provided to the parties of the agreement under the provisions in Act 51 of Public Acts of 1951 as amended,

IT IS NOW THEREFORE AGREED, the parties of the second part will accomplish the improvements as specified herein, all in accordance with the standards of the parties of the second part.

It is further understood that the Charter Township of Ypsilanti will be a named insured on the Washtenaw County Road Commission's coverages for liability for the activities described above. The Road Commission will submit a certificate of insurance evidencing such coverages to the Township Clerk prior to implementation of services under the contract. Each party to this contract shall be responsible for the acts and omissions of its employees and agents.

**1. Local Road Dust Control (497-11-108):**

Work to include placement of three (3) solid applications of contract brine on all certified local gravel/limestone roads within the township. Estimated 68,880 gallons @ \$0.1650 per gallon.

Estimated cost of contract brine: \$ 11,365.20

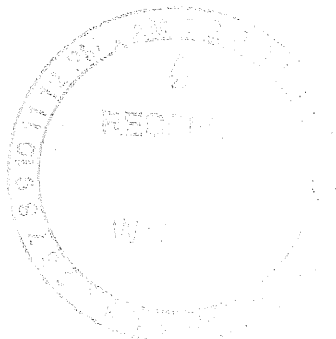
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**AGREEMENT SUMMARY**

2017 LOCAL ROAD PROGRAM

Local Road Dust Control \$ 11,365.20  
Less 2017 Conventional Matching Funds: 5,682.60

ESTIMATED AMOUNT TO BE PAID BY YPSILANTI TOWNSHIP  
UNDER THIS AGREEMENT DURING 2017: \$ 5,682.60



FOR YPSILANTI TOWNSHIP:

Brenda L. Stumbo  
Brenda L. Stumbo, Supervisor  
April 19, 2017

Lisa R. Barnett  
Witness  
April 19, 2017

Karen Lovejoy Roe  
Karen Lovejoy Roe, Clerk  
April 19, 2017

Lisa R. Barnett  
Witness  
April 19, 2017

FOR WASHTENAW COUNTY ROAD COMMISSION:

\_\_\_\_\_  
Douglas E. Fuller, Chair

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Roy D. Townsend, Managing Director

\_\_\_\_\_  
Witness

**2017 WEBSTER TOWNSHIP SECOND AGREEMENT  
Jennings Road Improvement Project**

THIS AGREEMENT made and entered into this 1<sup>st</sup> day of July, 2017, by and between the Township Board of Webster Township and the Washtenaw County Parks & Recreation Commission (WCP&RC), parties of the first part and the Board of Washtenaw County Road Commissioners (WCRC), party of the second part.

WHEREAS, the parties of the first part desire that certain improvements be made to Jennings Road, located between North Territorial and the Northfield Township line, 2.27 miles in length in Sections 12, 13, 14, 23 and 24 of Webster Township; and

WHEREAS the proper authority is provided to the parties of the agreement under the provisions in Act 51 of Public Acts of 1951, as amended.

IT IS NOW THEREFORE AGREED, the WCRC will make improvements to Jennings Road including forestry operations, ditching, roadside berm removal, culvert replacements, shaping the existing surface, the application of 12" (C.I.P.) of 23a limestone (approximately 8,150 tons) between North Territorial Road and Valentine Road and 6" (C.I.P.) of 23a limestone (approximately 4,000 tons) between Valentine Road and the Northfield Township line, with associated dust control and project restoration, all in accordance with standards of the WCRC.

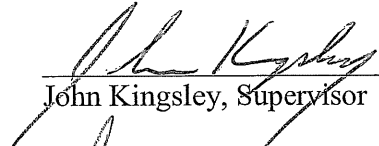
IT IS FURTHER AGREED, the first 40 percent of the parties of the second part total local share will be due in June 2017 or 30 days from receipt of the first invoice. A second 40 percent of the parties of the second part total local share will be due in August 2017 or 30 days from receipt of the second invoice. A final billing will be due from the parties of the second part in November 2017 or 30 days from receipt of final invoice. Standard WCRC fringe and overhead rates will be applied as defined by Act 51 of Public Acts of 1951, as amended.

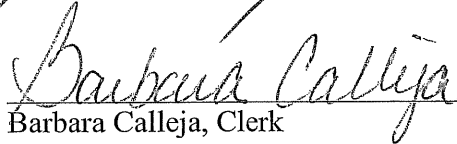
**AGREEMENT SUMMARY**


**Jennings Road Improvement**

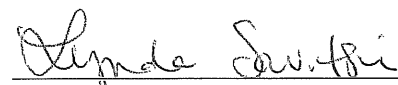
Construction Estimate*	\$433,900.00
<u>Estimated Project Cost Summary</u>	
Combined Estimated Project Cost	\$ 433,900.00
WCRC Local Share – 2017 Conventional Matching Funds	\$ 3,383.00
WCP&RC Local Share – 20%	\$ 86,780.00
Webster Township Local Share	\$ 343,737.00

**FOR WEBSTER TOWNSHIP**

  
\_\_\_\_\_  
John Kingsley, Supervisor

  
\_\_\_\_\_  
Barbara Calleja, Clerk

  
\_\_\_\_\_  
Witness

  
\_\_\_\_\_  
Witness

**FOR WASHTENAW COUNTY PARKS & RECREATION COMMISSION**

\_\_\_\_\_  
Robert Marans, President

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Robert L. Tetens, Director

\_\_\_\_\_  
Witness

**FOR WASHTENAW COUNTY ROAD COMMISSION**

\_\_\_\_\_  
Douglas E. Fuller, Chair

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Roy D. Townsend, Managing Director

\_\_\_\_\_  
Witness

**BIDS RECEIVED FOR GUARDRAIL  
CHEMICAL TREATMENT: 04/26/2017**

<b>BIDDERS</b>						
	Daltons		DeAngelo Brothers		G&T	
	Estimated Lineal Feet	Total Bid	Estimated Lineal Feet	Total Bid	Estimated Lineal Feet	Total Bid
2017	172,117	\$ 11,187.61	172,117	\$ 10,612.59	172,117	\$ 5,160.00
2018	172,117	\$ 11,187.61	172,117	\$ 10,612.59	172,117	\$ 5,210.00
2019	172,117	\$ 11,187.61	172,117	\$ 10,612.59	172,117	\$ 5,260.00

**BIDS RECEIVED FOR ROADSIDE BRUSH CONTROL: 04/26/2017**

2017		BIDDERS		
Townships	Estimated Gallons	Daltons	DeAngelo Brothers	G&T Services
Freedom	12,868	\$ 12,739.32	\$ 12,610.64	\$ 6,948.72
Sharon	11,224	\$ 11,111.76	\$ 10,999.52	\$ 6,060.96
Manchester	13,156	\$ 13,024.44	\$ 12,892.88	\$ 7,104.24
Bridgewater	12,326	\$ 12,202.74	\$ 12,079.48	\$ 6,656.04
Saline	10,436	\$ 10,331.64	\$ 10,227.28	\$ 5,635.44

2018		BIDDERS		
Townships	Estimated Gallons	Daltons	DeAngelo Brothers	G&T Services
Ypsilanti	5,540	\$ 5,484.60	\$ 5,318.40	\$ 2,991.60
Pittsfield	8,408	\$ 8,323.92	\$ 8,071.68	\$ 4,540.32
Lodi	13,302	\$ 13,168.98	\$ 12,769.92	\$ 7,183.08
York	14,942	\$ 14,792.58	\$ 14,344.32	\$ 8,068.68
Augusta	16,292	\$ 16,129.08	\$ 15,640.32	\$ 8,797.68

2019		BIDDERS		
Townships	Estimated Gallons	Daltons	DeAngelo Brothers	G&T Services
Webster	13,614	\$ 13,477.86	\$ 13,341.72	\$ 7,419.63
Dexter	10,778	\$ 10,670.22	\$ 10,562.44	\$ 5,874.01
Lyndon	10,650	\$ 10,543.50	\$ 10,437.00	\$ 5,804.25
Sylvan	11,284	\$ 11,171.16	\$ 11,058.32	\$ 6,149.78
Lima	13,996	\$ 13,856.04	\$ 13,716.08	\$ 7,627.82

2020		BIDDERS		
Townships	Estimated Gallons	Daltons	DeAngelo Brothers	G&T Services
Salem	14,392	\$ 14,248.08	\$ 13,816.32	\$ 7,915.60
Northfield	14,882	\$ 14,733.18	\$ 14,286.72	\$ 8,185.10
Scio	12,806	\$ 12,677.94	\$ 12,293.76	\$ 7,043.30
Ann Arbor	7,268	\$ 7,195.32	\$ 6,977.28	\$ 3,997.40
Superior	12,992	\$ 12,862.08	\$ 12,472.32	\$ 7,145.60

**AGREEMENT BETWEEN THE CITY OF DEXTER  
AND THE WASHTENAW COUNTY ROAD COMMISSION  
FOR THE PRELIMINARY ENGINEERING OF THE  
BAKER ROAD INTERSECTIONS PROJECT**

THIS AGREEMENT made and entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2017, by and between the City of Dexter ("the City") and the Board of Washtenaw County Road Commissioners ("WCRC").

WHEREAS, the City has jurisdiction over Baker Road north of Dan Hoey Road and over Dan Hoey Road east of Baker Road,

WHEREAS, WCRC has jurisdiction over Baker Road south of Dan Hoey Road and over Shield Road west of Baker Road,

WHEREAS, the City and WCRC jointly completed a Traffic Engineering Study for the intersections of Baker Road at Shield Road and Baker Road at Dan Hoey Road,

WHEREAS, the preferred alternative recommended in the Traffic Engineering Study was to construct roundabouts at both intersections of Baker Road at Shield Road and Baker Road at Dan Hoey Road (the "Project"), and

WHEREAS, the City and WCRC have submitted a joint application for Congestion Mitigation and Air Quality ("CMAQ") FY2018 funding for the construction of the Project, and

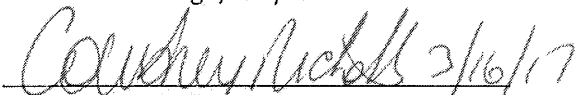
WHEREAS, the City and WCRC have also programmed FY2018 federal Surface Transportation Program funds for the construction of the Project, and

IT IS NOW THEREFORE AGREED, WCRC and/or its consultant(s) will perform the preliminary engineering of the Project in accordance with the Michigan Department of Transportation ("MDOT") Local Agency Program requirements, and

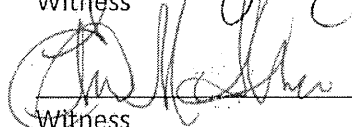
IT IS ALSO AGREED that the City shall pay WCRC for said invoices representing 33% of all actual WCRC costs incurred associated with the preliminary engineering of the Project, not to exceed \$50,000.

**FOR THE CITY OF DEXTER**

  
\_\_\_\_\_  
Shawn W. Keough, Mayor

  
\_\_\_\_\_  
Courtney Nicholls, City Manager

  
\_\_\_\_\_  
Witness

  
\_\_\_\_\_  
Witness

**FOR WASHTENAW COUNTY ROAD COMMISSION**

\_\_\_\_\_  
Douglas E. Fuller, Chair

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Roy D. Townsend, Managing Director

\_\_\_\_\_  
Witness



## ROAD IMPROVEMENT AGREEMENT

THIS ROAD IMPROVEMENT AGREEMENT (“**Agreement**”), is entered into as of the \_\_\_ day of \_\_\_\_\_, 2017, and memorializes and confirms certain verbal commitments and understandings previously made by the Board of County Road Commissioners of the County of Washtenaw, a Michigan Municipal body corporate, with offices located at 555 N. Zeeb Road in Ann Arbor, Michigan, 48103 (“**WCRC**”) and Thomas Bloom, Resident 18349 Garvey Rd, with Residence located at 18349 Garvey Rd Chelsea, Michigan 48118 (“**BLOOM**”).

### STATEMENT OF FACTS

A. BLOOM is the fee simple owner of certain real properties (Tax Identification No. F-06-15-100-017, F-06-15-400-001, and F-06-15-100-016) located on the south side of Garvey Road in Section 15 of Sylvan Township, Washtenaw County, Michigan. Access to these properties is dependent upon Garvey Road, a public road under the jurisdiction of WCRC.

B. BLOOM has hired an Engineer, Atwell, L.L.C., who has prepared plans, Job Number 16000886, and specifications to improve and pave Garvey Road from Pierce Road to the easterly end point of Garvey Road including the existing cul-de-sac south of the railroad tracks (“**Road Improvements Plan**”). The Road Improvement Plans are hereby incorporated in this Agreement by reference as Exhibit A.

C. In connection with the use of BLOOM’s properties, BLOOM desires and has agreed to perform the following improvements to Garvey Road (“**Road Improvements**”) pursuant to the terms of Article 1 below:

1. Pave the described portion of Garvey Road, including widening, ditching, placing and grading 21AA limestone aggregate base, HMA paving, 23A limestone aggregate shoulders, turf establishment, and other related work.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is acknowledged, the parties agree as follows:

### ARTICLE 1 ROAD IMPROVEMENTS

**1.1 Project Cost and Administration.** Subject to the terms of this Agreement, BLOOM shall be responsible for any and all costs associated with the Road Improvements, including without limitation preliminary engineering, construction, construction engineering, utility relocation, and project administration.

**1.2 Preliminary Engineering.** Atwell, L.L.C. (the "Design Engineer") has prepared for review the Road Improvements Plan. The Road Improvements shall be designed in accordance with all applicable WCRC specifications, procedures, and regulations and all applicable standards and guidelines of the American Association of State Highway and Transportation ("AASHTO"), the current Michigan Manual of Uniform Traffic Control Devices ("MMUTCD"), and the Michigan Department of Transportation ("MDOT"). WCRC and BLOOM shall fully cooperate with respect to the design and engineering of the Road Improvements so that the Road Improvements may be constructed in a cost-effective and efficient manner. The Road Improvements Plan prepared by the Design Engineer must be reviewed and approved by WCRC, which review and approval shall not be unreasonably withheld or delayed.

**1.3 Permit Applications.** Prior to commencing work BLOOM shall submit to WCRC permit applications to perform the work. It is understood that no work within either right-of-way shall occur until BLOOM and its contractor have obtained all necessary permits, which shall not be unreasonably withheld or delayed by WCRC. WCRC shall issue the necessary permits, subject to its standard permit process and terms, for the Road Improvements without the imposition of any additional conditions or requirements or the payment of any permit application fees, upon BLOOM's compliance with the provisions of this Agreement.

**1.4 Security & Release.** As security for the completion of the Road Improvements, BLOOM shall, prior to WCRC's issuance of the permits necessary to construct the Road Improvements, deliver to WCRC a cashier's check in an amount equal to 100% of the approved cost estimate for the Road Improvements plus a 10% contingency (the "Security"). If the construction cost stated in the Road Construction Contract is greater or less than the amount of the approved cost estimate (not including the contingency amount), BLOOM shall increase or decrease the amount of the Security accordingly. Upon substantial completion of the Road Improvements and WCRC's inspection and approval of the work performed by BLOOM's contractor, WCRC shall issue a check to BLOOM or BLOOM's designee for the release of the Security.

**1.5 Construction Contract.** BLOOM shall have the right to select the contractor for the construction of the Road Improvements, provided that such contractor is MDOT pre-qualified. BLOOM will enter into a contract with the contractor for the installation of the Road Improvements ("Road Construction Contract") in accordance with the Road Improvements Plan and WCRC's permit.

**1.6 Inspection & Administrative Costs; Deposit.** BLOOM shall be responsible for payment of all costs of administration, inspection and all other reasonable expenses incurred by WCRC in connection with the Road Improvements. Concurrent with the issuance of the permits necessary to construct the Road Improvements, BLOOM shall deposit with WCRC an amount equal to three percent (3%) of the Cost Estimate, representing a deposit against said costs and expenses. Following the satisfactory completion of the Road Improvements, WCRC will promptly refund to BLOOM any unexpended portion of the deposit. BLOOM shall, prior to WCRC's approval and acceptance of the Road Improvements, pay any shortfall between the amount of the deposit and the actual costs and expenses.

**1.7 Liability Insurance.** Prior to commencing the Road Improvements, BLOOM's contractor shall furnish proof of general liability insurance in amounts not less than \$1,000,000 each occurrence and general aggregate and proof of automobile liability insurance in amounts not less than \$1,000,000 per accident for bodily injury and property damage. Such proof of insurance shall include a valid certificate of insurance demonstrating that WCRC is an additional insured party on the policy. Such insurance shall cover a period not less than the term of this Agreement

and shall provide that it cannot be cancelled without 30 days advance written notice to WCRC, by certified mail, first-class, return receipt requested.

**1.8 Pre-Construction Meeting.** BLOOM's Construction Engineer shall schedule and WCRC will conduct a pre-construction meeting with all parties prior to commencing work on the Road Improvements. The contractor shall furnish a detailed progress schedule for the Road Improvements per Section 102.14 of the MDOT 2012 Standard Specifications for Construction.

**1.9 Construction of Road Improvements.** BLOOM shall, at its sole cost and expense, perform the Road Improvements. Performance of the Road Improvements shall include all construction, survey and design work, inspection, testing, construction surveying and staking, and utility coordination/relocation to ensure that the Road Improvements are completed in accordance with the approved Road Improvements Plan. All work shall be performed in accordance with WCRC, MDOT, MMUTCD, and AASHTO requirements and in accordance with all terms and conditions set forth in the WCRC permits, provided such terms and conditions are consistent with the terms of this Agreement. BLOOM shall retain, at its sole cost and expense, a licensed professional engineer (the "Construction Engineer") to conduct all required construction engineering in accordance with all applicable WCRC procedures and regulations and then current MDOT Standard Specifications for Construction.

**1.10 Timing and Completion of Construction.** Failure to comply with the progress schedule as approved by WCRC, subject to any causes beyond BLOOM's or its contractor's reasonable control, may result in WCRC's demand on the Security as defined in Section 1.4. Upon BLOOM's timely completion of the Road Improvements WCRC shall promptly schedule and perform its inspections of the Road Improvements.

## ARTICLE 2 MISCELLANEOUS

**2.1 Permits and Authorizations.** WCRC shall issue to BLOOM all WCRC permits provided that BLOOM has made all required filings and submissions. WCRC shall not unreasonably withhold or delay the issuance of any permits, authorizations or inspections required for the Road Improvements.

**2.2 Binding Agreement.** This Agreement shall be binding on and inure to the benefit of the parties hereto and their respective successors and assigns when fully executed by an authorized representative of each party.

**2.3 Time of the Essence.** Time is of the essence of all undertakings and agreements of the parties hereto.

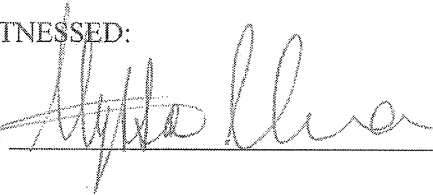
**2.4 Amendment.** This Agreement may not be modified, replaced, amended or terminated without the prior written consent of the parties.

**2.5 Governing Law.** This Agreement shall be governed by and interpreted in accordance with the laws of the State of Michigan. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, that invalidity, illegality or unenforceability shall not affect any other provisions of this Agreement, and this Agreement shall be construed as if the invalid, illegal or unenforceable provisions had never been contained within the body of this Agreement.


2.6 Execution in Counterparts/Fax Signature. This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, but all of which shall constitute one agreement. In addition, facsimile signatures shall have the same force and effect as an original signature.

IN WITNESS WHEREOF, the parties hereto have executed this Road Improvement Agreement by affixing the signatures below effective as of the date set in the caption.

WITNESSED:

By: 

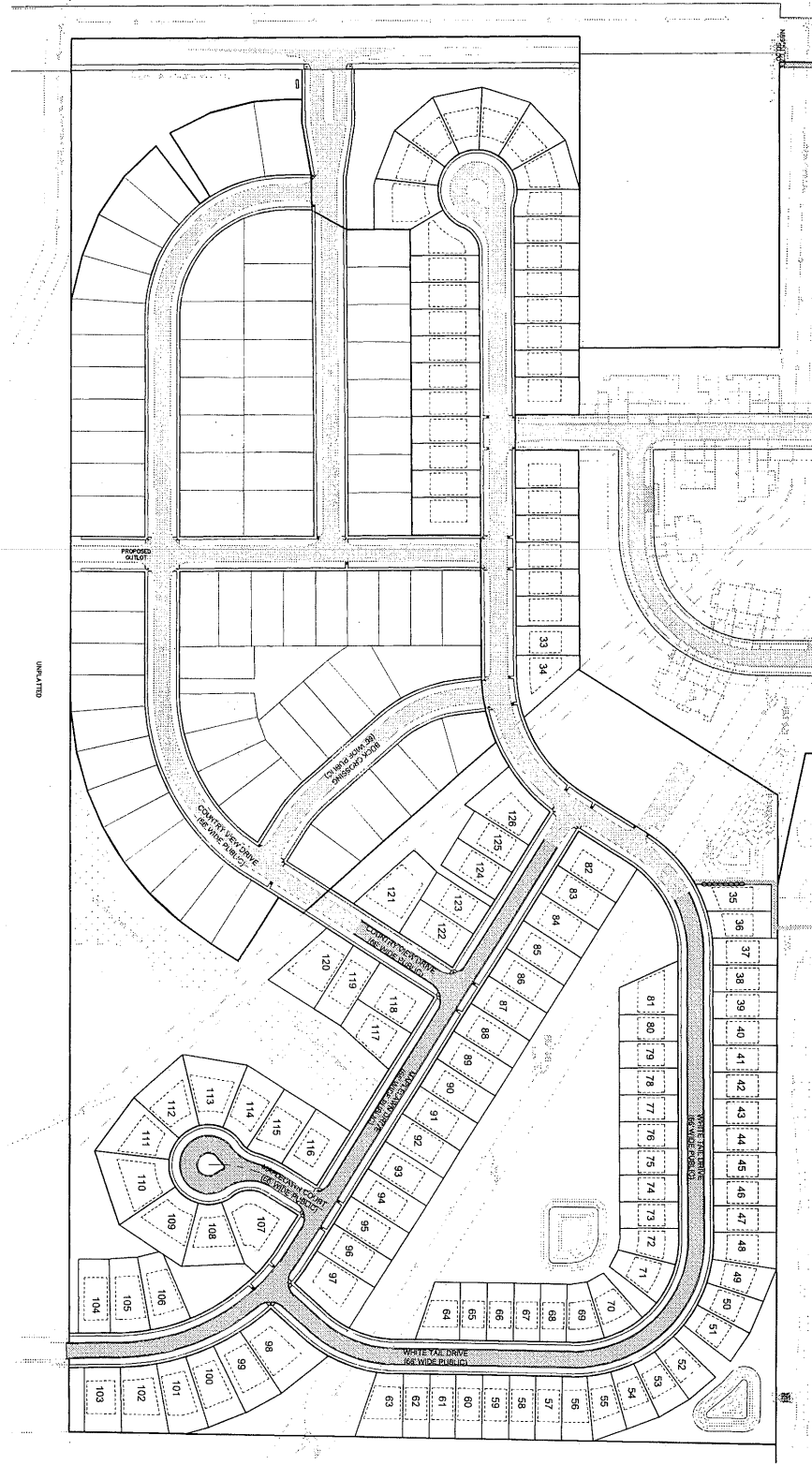
Thomas m Bloom

By:   
Name: Thomas m Bloom  
Its:

BOARD OF COUNTY ROAD  
COMMISSIONERS OF WASHTENAW  
COUNTY, a Michigan Municipal Corporation

By: \_\_\_\_\_

By: \_\_\_\_\_  
Name: Roy D. Townsend  
Its: Managing Director



NOT FOR CONSTRUCTION

CLIENT	BLUE MAJESTIC, L.L.C. MAJESTIC LAKES ENGINEERING PLANS LAYOUT PLAN
DATE	JULY 1, 2016
DESIGNED BY	J. KONG
CHECKED BY	J. KONG
SCALE	1" = 40'
PROJECT NO.	450614E-08
SHEET NO.	01

SECTION 26
TOWN 3 SOUTH, RANGE 7 EAST
YPSILANTI TOWNSHIP
WASHTENAW COUNTY, MICHIGAN

**ATWELL**  
 866.850.4200 www.atwell-group.com  
 TWO TOWN SQUARE, SUITE 700  
 SOUTHFIELD, MI 48074  
 248.447.2000

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 2. THE CLIENT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.  
 3. THE CLIENT IS RESPONSIBLE FOR VERIFYING THE ACCURACY OF ALL INFORMATION PROVIDED TO ATWELL GROUP, INC.  
 4. THE CLIENT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.  
 5. THE CLIENT IS RESPONSIBLE FOR VERIFYING THE ACCURACY OF ALL INFORMATION PROVIDED TO ATWELL GROUP, INC.

VOUCHER # 10242

WASHTENAW COUNTY  
BOARD OF ROAD COMMISSIONERS  
ANN ARBOR, MICHIGAN

DATE April 18, 2017  
WARRANT # \_\_\_\_\_  
AMOUNT \$ 274,708.28  
ACCT. CODE 20

TO: WASHTENAW COUNTY ROAD COMMISSION

ITEMS	DISCOUNT	CLASSIFICATION	GROSS AMT.
20101100.81850			
PAYROLL FOR April 19, 2017			\$ 274,708.28
GROSS PAYROLL \$ 283,388.35			
<u>A.C.H.</u>			
Payroll Direct Deposit \$ 179,518.80			
Deferred Comp \$ 8,266.00			

It is hereby certified that the above account is true and correct and that no part of it has been paid.

To the County Clerk:  
The within account has been carefully checked and audited. You are hereby directed to draw your warrant upon the County Treasurer for the above amount payable from the County Road Fund.

\_\_\_\_\_  
CONTROLLER

\_\_\_\_\_  
CHAIRMAN

The above account approved by:

\_\_\_\_\_  
MEMBER

\_\_\_\_\_  
BOARD OF COUNTY ROAD COMMISSIONERS

VOUCHER 10243

WASHTENAW COUNTY  
BOARD OF ROAD COMMISSIONERS

ANN ARBOR, MICHIGAN

DATE April 18, 2017

WARRANT # \_\_\_\_\_

TO: WASHTENAW COUNTY ROAD COMMISSION

AMOUNT \$889,551.82

ACCT. CODE 20

ITEMS	DISCOUNT	CLASSIFICATION	GROSS AMT.
20101100.81850			\$ 868,539.23
FICA/MEDICARE			\$ 21,012.59
ACCOUNTS PAYABLE FOR	April 19, 2017		

It is hereby certified that the above account is true and correct and that no part of it has been paid.

To the County Clerk:  
The within account has been carefully checked and audited. You are hereby directed to draw your warrant upon the County Treasurer for the above amount payable from the County Road Fund.

\_\_\_\_\_  
CONTROLLER

\_\_\_\_\_  
CHAIRMAN

The above account approved by:

\_\_\_\_\_  
MEMBER

\_\_\_\_\_  
MANAGING - DIRECTOR & DEPUTY CLERK OF BOARD

\_\_\_\_\_  
BOARD OF COUNTY ROAD COMMISSIONERS

Date 04/18/2017  
Time 07:49:33

Washtenaw County Road Commission  
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----- Check -----		----- Vendor -----		Check
Number	Date	Number	Name	Amount
73749	04/19/2017	ZEPMAN	ACUITY SPECIALTY PRODUCTS	262.59
73750	04/19/2017	AGGIND	AGGREGATE INDUSTRIES, MGMT INC	35,115.14
73751	04/19/2017	AIRGAS	AIRGAS USA, LLC	66.00
73752	04/19/2017	AISCON	AIS CONSTRUCTION EQUIPMENT	599.14
73753	04/19/2017	ALLIAN	ALLIANCE EQUIPMENT CO INC	79.35
73754	04/19/2017	ALRSTE	ALRO STEEL CORP	267.13
73755	04/19/2017	ALTNUE	ALTEC NUECO	276.87
73756	04/19/2017	AMYTRE	AMY TREMPER	425.00
73757	04/19/2017	ANGBOR	ANGELA BORREGO	144.00
73758	04/19/2017	AAWELD	ANN ARBOR WELDING SUPPLY	856.47
73759	04/19/2017	APWAMP	APWA, MICHIGAN CHAPTER - MPSI	1,390.00
73760	04/19/2017	ARRUNI	ARROW UNIFORM	496.24
73761	04/19/2017	ASPMAT	ASPHALT MATERIALS INC	19,043.56
73762	04/19/2017	AT&TMO	AT&T MOBILITY	84.00
73763	04/19/2017	BWDIST	B & W DISTRIBUTING	50.00
73764	04/19/2017	BEARES	BEAVER RESEARCH COMPANY	1,786.05
73765	04/19/2017	BOXCAR	BOXCAR STUDIO	840.00
73766	04/19/2017	CARGAB	CARRIER & GABLE INC	40,705.60
73767	04/19/2017	CDWG00	CDW-G	440.64
73768	04/19/2017	CHELUM	CHELSEA LUMBER COMPANY	87.68
73769	04/19/2017	CITCHE	CITY OF CHELSEA	318.95
73770	04/19/2017	COMCAS	COMCAST	552.21
73771	04/19/2017	CONMCK	CONLIN, MCKENNEY & PHILBRICK	15,302.08
73772	04/19/2017	CONENG	CONSUMERS ENERGY	160.77
73773	04/19/2017	COUCUT	COUGAR SALES & RENTAL INC	153.72
73774	04/19/2017	COUROA	COUNTY ROAD ASSOC OF MICHIGAN	10,764.06
73775	04/19/2017	CRUISI	CRUISERS, INC	276.65
73776	04/19/2017	CSIGEO	CSI GEOTURF	375.00
73777	04/19/2017	CUMMIC	CUMMINS BRIDGEWAY LLC	1,351.89
73778	04/19/2017	DALZIC	DALTON AND ZICK BUILDERS	100.00
73779	04/19/2017	DELMAR	DELL MARKETING LP	9,526.01
73780	04/19/2017	DETED2	DETROIT EDISON	9,806.41
73781	04/19/2017	DTEENE	DTE ENERGY	7,804.21
73782	04/19/2017	DTENER	DTE ENERGY	700.00
73783	04/19/2017	EMEHEA	EMERGENT HEALTH PARTNERS	892.50
73784	04/19/2017	ENZCLE	ENZO'S CLEANING SOLUTIONS	135.00
73785	04/19/2017	ERICHA	ERIC CHAFFEE	30.00
73786	04/19/2017	FASTEN	FASTENAL COMPANY	136.95
73787	04/19/2017	FISTHO	FISHBECK THOMPSON CARR & HUBER	8,806.50
73788	04/19/2017	FLEPRI	FLEET PRIDE	968.62
73789	04/19/2017	GOVBUS	GOVERNOR BUSINESS SOLUTIONS	845.00
73790	04/19/2017	GRAING	GRAINGER INC	399.69
73791	04/19/2017	GROUPO	GROUP 31 SUPPLY	830.95
73792	04/19/2017	HEAEQU	HEALTH EQUITY	3,243.93
73793	04/19/2017	JACTRU	JACKSON TRUCK SERVICE INC	1,945.22
73794	04/19/2017	JAMTEC	JAMAR TECHNOLOGIES INC	2,771.00
73795	04/19/2017	JAMHAR	JAMES HARMON	48.50
73796	04/19/2017	JASCLO	JASON CLOUSE	80.00
73797	04/19/2017	JASKNI	JASON KNIGHT	12.50



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Number	Date	Number	Name	Amount
73798	04/19/2017	KBKLAN	KBK LANDSCAPING	21,600.00
73799	04/19/2017	KENSTE	KENNETH STEGENGA	1,050.00
73800	04/19/2017	KEVTRE	KEVIN TREMPER	425.00
73801	04/19/2017	LOWES0	LOWES	835.16
73802	04/19/2017	MADELE	MADISON ELECTRIC CO	3,213.82
73803	04/19/2017	MCNMCK	MCNAUGHTON-MCKAY ELECTRIC	32.16
73804	04/19/2017	MDITRA	MDI TRAFFIC CONTROL	1,903.74
73805	04/19/2017	MENINC	MENARD INC	270.60
73806	04/19/2017	MICCAT	MICHIGAN CAT	2,110.39
73807	04/19/2017	MCRCS2	MICHIGAN COUNTY RD COMMISSION	527,185.58
73808	04/19/2017	NAPAUT	NAPA AUTOPARTS	415.23
73809	04/19/2017	NAPLAW	NAPOLEON LAWN & LEISURE INC.	1,273.39
73810	04/19/2017	NICVAN	NICOLE PETERSON	20.00
73811	04/19/2017	OCCHEA	OCCUPATIONAL HEALTH CENTERS OF	678.00
73812	04/19/2017	OFFDEP	OFFICE DEPOT INC	49.90
73813	04/19/2017	OPTSUP	OPTICAL SUPPLY INC	134.67
73814	04/19/2017	ORCHIL	ORCHARD HILTZ & MCCLIMENT INC	52,106.04
73815	04/19/2017	OSBASS	OSBURN ASSOCIATES INC	6,908.70
73816	04/19/2017	OSCLAR	OSCAR W LARSON COMPANY	3,564.87
73817	04/19/2017	PARDAD	PART D ADVISORS, INC.	1,766.22
73818	04/19/2017	PENTOO	PENNSYLVANIA TOOL	976.42
73819	04/19/2017	PITCHA	PITTSFIELD CHARTER TOWNSHIP	315.43
73820	04/19/2017	PRECOM	PRECISION COMPUTER SOLUTIONS	5,885.00
73821	04/19/2017	PRITEC	PRINT-TECH INC	170.36
73822	04/19/2017	QUAFIR	QUALITY FIRST AID	125.34
73823	04/19/2017	RANSCH	RANDY SCHNEIDER	60.00
73824	04/19/2017	RECYCL	RECYCLE ANN ARBOR	740.00
73825	04/19/2017	REPSEB	REPUBLIC SERVICES #241	90.00
73826	04/19/2017	RHISEE	RHINO SEED & LANDSCAPE SUPPLY	1,220.00
73827	04/19/2017	RICOH0	RICOH USA, INC	113.65
73828	04/19/2017	ROAFRE	ROARK FREEMAN	19.00
73829	04/19/2017	SAFAUT	SAFELITE AUTO GLASS	310.00
73830	04/19/2017	SEISER	SEI SERVICE EXPRESS	2,724.00
73831	04/19/2017	SMISER	SMITH'S SERVICE INC	455.00
73832	04/19/2017	SPABAR	SPARTAN BARRICADING &	1,904.10
73833	04/19/2017	STJOES	ST JOSEPH MERCY	41.25
73834	04/19/2017	STAHAR	STADIUM HARDWARE	6.20
73835	04/19/2017	STAINS	STANDARD INSURANCE COMPANY	36,840.32
73836	04/19/2017	MDEQ00	STATE OF MICHIGAN	500.00
73837	04/19/2017	SUBCHE	SUBURBAN CHEVROLET	204.65
73838	04/19/2017	TETTEC	TETRA TECH, INC.	2,761.48
73839	04/19/2017	TIMFEH	TIMOTHY FEHRLE	19.00
73840	04/19/2017	TOMFOR	TOM FORNER	60.00
73841	04/19/2017	TRASUP	TRACTOR SUPPLY CO	35.96
73842	04/19/2017	TRETIR	TREDROC TIRE	846.00
73843	04/19/2017	TRITRU	TRI-COUNTY INTERNATIONAL	60.12
73844	04/19/2017	TRUTRA	TRUCK & TRAILER - BOYNE FALLS	2,106.28
73845	04/19/2017	TRUSPE	TRUCK & TRAILER SPECIALTIES	99.09
73846	04/19/2017	UPS000	UPS	3.86

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Number	Date	Number	Name	Amount
73847	04/19/2017	VERWIR	VERIZON WIRELESS	2,901.03
73848	04/19/2017	VILMAN	VILLAGE OF MANCHESTER	48.44
Report Total				868,539.23



**WASHTENAW COUNTY ROAD COMMISSION**

# **2017 First Quarter Budget Review**

**2017 BUDGET QUARTERLY ANALYSIS (04/18/17)**

The following is an analysis of the 2017 Budget through the first quarter.

**REVENUE**

**Michigan Transportation Fund**

The Michigan Transportation Fund (MTF) anticipated revenue for 2017 was initially projected as an increase of 25% due to the road funding bill that was passed in 2015. Due to timing issues, which are typical for the first quarter budget review, we have not received the MTF check for March. Therefore only two months of MTF revenues are acknowledged which are approximately as budgeted.

		<b>2017</b>	
<b>Budget</b>		<b>YTD</b>	<b>Percentage Rcvd</b>
\$22,900,000	\$	1,988,756	9%

**Federal/State Funds**

As typical for the first quarter, Federal/State revenues have been limited due to seasonal delays. The majority of the Federal/State receipts were for work on 2016 preventative maintenance, Plymouth signal interconnect as well as other carryover projects.

		<b>2017</b>	
<b>Budget</b>		<b>YTD</b>	<b>Percentage Rcvd</b>
\$10,578,000	\$	454,790	4%

**State Trunkline Maintenance**

The State Trunkline Maintenance revenues reflect actual expenditures, and are approximately \$260,000 lower than last year.

		<b>2017</b>	
<b>Budget</b>		<b>YTD</b>	<b>Percentage Rcvd</b>
\$ 2,370,000	\$	1,004,536	42%



Township Contributions

Initial reimbursements have been received for the Ypsilanti Township Subdivision Bonds. The first round of culvert invoices was submitted and payments received.

Budget Category	Budget	2017	
		YTD	Percentage Rcvd
Township Matching/Drainage	\$ 1,435,000	\$ 25,000	2%
Scio SAD	300,000	0	0%
Traffic Calming	0	6,233	
Ypsilanti bond reimbursement	678,000	39,125	6%
Scio DDA concrete preventative	80,000	0	0%
Ann Arbor Tech Park	20,000	0	0%
Culvert replacements	750,000	205,000	27%
Textile: Hines Dr. - Platt	180,000	0	0%
Carpenter @ Carpenter Place	85,000	0	0%
	<b>\$ 3,528,000</b>	<b>\$ 275,358</b>	

Other Contributions

There was minimum activity in this category during the first quarter.

Budget Category	Budget	2017	
		YTD	Percentage Rcvd
County Millage Overlay/Seal	\$3,500,000	\$ (12,437)	0%
Jackson Signal Impr	600,000	0	0%
Dixboro Trail	595,000	0	0%
Miscellaneous	275,000	1,954	1%
	<b>\$4,970,000</b>	<b>\$ (10,484)</b>	

Miscellaneous Income

Permit/Subdivision activity is higher than budgeted levels in the first quarter. The Other income primarily represents sundry receipts for inspections.

Budget Category	Budget	2017	
		YTD	Percentage Rcvd
Interest Income	\$ 30,000	0	0%
Gain/loss on sale	150,000	0	0%
Land Sales/Leases	5,078,000	851,779	17%
Permit/Subdivisions	300,000	162,647	54%
Special Assessment bonds	511,000	2,671	1%
Other	30,000	36,899	123%
	<b>\$6,099,000</b>	<b>\$ 1,053,996</b>	<b>17%</b>

## EXPENDITURES

### Operations

Salt expenditures were lower than budgeted through the first quarter. Fuel costs are lower than budgeted and will be monitored closely as the price per gallon continues to be volatile. Contractual Services are lower than the previous year due to less brush work throughout the county.



Dept. 102 - 118 Operations

All Yards, the Shop, & Building and Grounds comprise the Operation Department Activities

		2016		2017	PERCENTAGE
Account	Description	YTD	BUDGET	YTD	USED
703 -712	REGULAR WAGES	\$ 1,047,772	\$ 4,476,620	\$ 1,080,626	24.14%
703 -712	OVERTIME WAGES	248,061	635,000	201,965	31.81%
724	FRINGE	0	0	0	
727	POSTAGE	0	0	0	
728	OFFICE SUPPLIES	262	2,000	827	41.33%
729	ENGINEERING SUPPLIES	0	0	0	
730 & 861.XX	TRAINING	1,960	14,000	6,507	46.48%
731	JANITOR SUPPLIES	3,188	16,000	3,454	21.59%
732	TRAFFIC CONTROL SUPPLIES	0	16,000	0	0.00%
733	WELDING SUPPLIES	2,415	14,000	1,482	10.58%
734	EMPLOYEE SAFETY SUPPLIES	4,657	18,000	4,110	22.84%
735	MISCELLANEOUS SUPPLIES	19,379	87,000	21,646	24.88%
740 001	EQUIPMENT PARTS EXPENSE	37,925	140,000	28,878	20.63%
740 003	DIESEL FUEL EXPENSE	94,052	500,000	104,892	20.98%
740 004	UNLEADED FUEL EXPENSE	18,027	150,000	23,772	15.85%
740 005	ANTIFREEZE	0	0	1,300	
740 006	MOTOR OIL/LUBRICANTS	7,106	35,000	10,166	29.05%
740 007	TIRES & TIRE ACCESSORIES	15,578	95,000	10,788	11.36%
740 008	BLADES	20,311	100,000	14,696	14.70%
761	GRAVEL	9,907	55,000	7,977	14.50%
762	COLD PATCH	10,347	100,000	10,449	10.45%
763	SAND	11,569	60,000	10,344	17.24%
764	SALT	496,696	794,000	338,954	42.69%
765	ASPHALT	0	54,000	0	0.00%
766	BRINE	2,773	76,000	1,642	2.16%
767	CULVERT	74	5,000	1,034	20.68%
768	SIGNS	0	0	0	
769	GUARDRAIL	1,359	7,000	1,350	19.29%
770	POSTS	0	0	0	
771	LIMESTONE	128,157	250,000	117,601	47.04%
773	MISC SLAG/STONE	9,703	20,000	19,805	99.02%
774	DRAINAGE ITEMS/CEMENT	398	15,000	248	1.65%
790	SMALL ROAD TOOLS	7,058	20,000	2,615	13.08%
791 074	INVENTORY ADJ:EQP REPAIR PARTS	0	32,000	543	1.70%
791 076	INVENTORY ADJ: ROAD MATERIALS	0	13,000	0	0.00%
801	CONTRACTUAL SERVICES	114,280	379,000	14,127	3.73%
806	LAUNDRY SERVICES	1,194	5,000	1,418	28.37%
807	DATA PROCESSING	3,574	10,000	4,361	43.61%
851	COMMUNICATIONS: CELL PHONE/TELEPN	6,541	35,000	7,520	21.49%
852	COMMUNICATIONS: RADIO	5,720	12,000	0	0.00%
853	COMMUNICATIONS: ANSWERING SERVICE	1,072	4,000	2,393	59.81%
874 001	ADVERTISING	0	1,000	0	0.00%
874 002	PRINTING EXPENSE	0	1,000	0	0.00%
875 000	INSURANCE: PROPERTY EQP PHYS DAMAGE	0	0	(9,101)	
882 000	INSURANCE: LIABILITY	0	1,000	0	0.00%
890	CLAIMS PAID	0	0	0	
921	UTILITIES: ELECTRIC SERVICE	21,530	100,000	24,355	24.35%
922	UTILITIES: HEAT/GAS/FUEL	30,115	80,000	35,130	43.91%
923	UTILITIES: WATER & SEWER	4,181	17,000	4,755	27.97%
931	REPAIRS/MAINT: BUILDINGS	19,398	95,000	14,016	14.75%
932	REPAIRS/MAINT: YARD & STORAGE	20,560	60,000	7,448	12.41%
933	REPAIRS/MAINT: SHOP EQUIPMENT	2,496	21,000	1,791	8.53%
934	REPAIRS/MAINT: OFFICE EQUIPMENT	578	4,000	890	22.26%
938	REPAIRS/MAINT: NON-RD EQP	44,242	125,000	9,105	7.28%
939	REPAIRS/MAINT: ROAD EQUIPMENT	89,626	325,000	57,566	17.71%
941	EQUIPMENT RENTAL	1,499,164	4,800,000	1,394,980	29.06%
669	EQUIPMENT RENTAL CREDIT	(1,499,164)	(4,800,000)	(1,394,980)	29.06%
944	U.S.T. REGISTRATION FEE	0	3,000	0	0.00%
946	U.S.T. EXPENSE: CORRECTIVE ACTS	750	6,000	750	12.50%
956	SAFETY EXPENSES	0	1,000	0	0.00%
968 002	DEPRECIATION: BUILDINGS	44,009	185,000	44,402	24.00%
968 003	DEPRECIATION: ROAD EQUIPMENT	0	1,100,000	0	0.00%
968 004	DEPRECIATION: SHOP EQUIPMENT	3,292	12,000	4,407	36.73%
968 006	DEPRECIATION: YARD & STORAGE	36,894	160,000	36,202	22.63%
690 XXX	DEPRECIATION CREDIT	(84,196)	(1,457,000)	(85,011)	5.83%
	<b>TOTAL</b>	<b>\$ 2,564,589</b>	<b>\$ 9,084,620</b>	<b>\$ 2,204,197</b>	<b>24.16%</b>



Administration

The overall expenditures in this department are approximately on budget in the first quarter.

Dept. 216 - 228 Administrative					
Commissioners, Executive, Finance, Human Resources, Information Systems, and Legal Departments					
Account	Description	2016	Budget	2017	Percentage
		YTD		YTD	Used
703 001-712	REGULAR WAGES	\$ 184,909	\$ 800,000	\$ 193,595	24.20%
703 001-712	OVERTIME WAGES	0	15,000	177	1.18%
724	FRINGE	0	6,000	0	0.00%
727	POSTAGE	0	1,000	0	0.00%
728	OFFICE SUPPLIES	331	5,000	346	6.91%
729	ENGINEERING SUPPLIES	0	1,000	0	0.00%
730 & 861.xx	TRAINING	6,242	20,000	1,619	8.09%
734	EMPLOYEE SAFETY SUPPLIES	0	0	0	
740 004	UNLEADED FUEL EXPENSE	0	0	0	
735	MISCELLANEOUS SUPPLIES	0	1,000	175	17.50%
801	CONTRACTUAL SERVICES	0	20,000	0	0.00%
803	LEGAL SERVICES	4,439	120,000	5,148	4.29%
804	AUDIT SERVICES	34,500	41,000	32,500	79.27%
807 0	DATA PROCESSING	2,838	37,000	27,537	74.42%
807 001	ANNUAL SOFTWARE MAINT.FEE-PCSI	16,066	17,000	16,066	94.51%
807 002	PCSI PROGRAMMING SUPPORT	0	3,500	755	21.58%
811	BANK FEES	0	300	0	0.00%
816	CREDIT CARD FEES	236	3,000	206	6.85%
851	COMMUNICATIONS: CELL PHONES	904	5,000	1,667	33.34%
874 001	ADVERTISING	422	4,000	524	13.10%
874 002	PRINTING EXPENSE	0	1,000	899	89.89%
875	INSURANCE: PROP & EQP PHYS DAM	0	1,000	0	0.00%
882	INSURANCE: LIABILITY	0	0	0	
934	REPAIRS/MAINT: OFFICE EQUIPMENT	1,048	3,000	844	28.13%
939	REPAIRS/MAINT: ROAD EQUIPMENT	0	100	0	0.00%
941	EQUIPMENT RENTAL	766	1,000	962	96.18%
669	EQUIPMENT RENTAL CREDIT	(766)	(1,000)	(962)	96.18%
956	SAFETY EXPENSE	0	250	0	0.00%
968 002	DEPRECIATION: ADMIN BUILDING	14,670	59,000	14,801	25.09%
968 007	DEPRECIATION: OFFICE EQP/FURNITURE	12,253	49,000	13,440	27.43%
690 XXX	DEPRECIATION CREDIT	(26,923)	(108,000)	(28,241)	26.15%
	<b>TOTAL</b>	<b>\$ 251,935</b>	<b>\$ 1,105,150</b>	<b>\$ 282,057</b>	<b>25.52%</b>



## Engineering

The overall expenditures for this department are slightly lower than budgeted.

Dept. 314 - 328 - Engineering						
This department is comprised of Permits, Project Development, Construction and Traffic & Safety						
Account	Description	2016		2017		PERCENTAGE
		YTD	BUDGE	YTD	USED	
772	SIGNAL PARTS	3,927	50,000	34,814		69.63%
730 & 861.xx	TRAINING	5,569	13,000	8,015		61.65%
801	CONTRACTUAL SERVICES	69,122	135,000	78,471		58.13%
732	TRAFFIC CONTROL SUPPLIES	3,614	50,000	18,836		37.67%
770	POSTS	8,823	30,000	9,091		30.30%
729	ENGINEERING SUPPLIES	734	18,000	4,985		27.70%
968 005	DEPRECIATION: ENGINEERING EQP	4,000	15,000	3,824		25.49%
690	DEPRECIATION CREDIT	(4,000)	(15,000)	(3,824)		25.49%
703 - 712	REGULAR WAGES	\$ 448,376	\$ 1,840,000	\$ 409,433		22.25%
941	EQUIPMENT RENTAL	63,043	350,000	72,054		20.59%
669	EQUIPMENT RENTAL CREDIT	(63,043)	(350,000)	(72,054)		20.59%
768	SIGNS	31,082	141,000	25,978		18.42%
921	UTILITIES: SIGNAL ENERGY	17,001	110,000	19,455		17.69%
934	REPAIRS/MAINT: OFFICE EQUIPMENT	1,207	6,000	1,034		17.23%
851	COMM:CELL PHONES/SIGNALS	3,667	20,000	3,183		15.91%
703 - 712	OVERTIME WAGES	12,507	160,000	10,986		6.87%
734	EMPLOYEE SAFETY SUPPLIES	1,747	3,500	210		6.01%
735	MISCELLANEOUS SUPPLIES	0	1,000	59		5.87%
728	OFFICE SUPPLIES	716	10,000	16		0.16%
724	FRINGES	0	10,000	0		0.00%
802 005	PLANNING	0	5,000	0		0.00%
807	DATA PROCESSING	23,451	28,000	0		0.00%
874 001	ADVERTISING	0	1,000	0		0.00%
874 002	PRINTING EXPENSE	450	6,000	0		0.00%
938	REPAIRS/MAINT: NON-RD EQP	0	5,000	0		0.00%
939	REPAIRS/MAINT: ROAD EQUIPMENT	0	2,000	0		0.00%
944	STORM WATER PERMITS	0	75,000	0		0.00%
791 076	INVENTORY ADJ: ROAD MATERIALS	3,759	25,000	(159)		-0.64%
740 001	EQUIPMENT PARTS EXPENSE	0	0	0		
740 004	UNLEADED FUEL EXPENSE	0	0	0		
774	DRAINAGE ITEMS/CEMENT	0	0	0		
790	SMALL ROAD TOOLS	0	0	0		
802 002	ENGRG SERVICES: ROW	0	0	60		
802 003	ENGRG SERVICES: DESIGN	0	0	0		
802 004	TESTING	637	0	0		
961	PROPERTY TAXES	0	0	0		
	<b>TOTAL</b>	<b>\$ 636,389</b>	<b>\$ 2,744,500</b>	<b>\$ 624,467</b>		<b>22.75%</b>

Non-departmental

The Road Commission budgeted \$500,000 towards the annual required contribution to fund the post employment trust. The annual liability insurance premium will not be paid until the second quarter.

Dept. 550 - Non-Departmental						
This department represents employee benefits as well as membership fees and liability insurance that is applicable to the organization as a whole.						
Account	Description	2016 YTD	BUDGE	2017 YTD	PERCENTAGE USED	
715	SOCIAL SECURITY/MEDICARE	\$ 135,663	\$ 644,000	\$ 133,068	20.66%	
716	MEDICAL INSURANCE	2,150,493	3,850,000	3,006,627	78.09%	
717	LIFE INSURANCE	30,981	130,000	(50)	-0.04%	
718	RETIREMENT	283,080	2,307,000	334,944	14.52%	
719	WORKERS COMPENSATION	89,479	350,000	74,069	21.16%	
720	UNEMPLOYMENT	0	10,000	0	0.00%	
721	EMPLOYEE DRUG TESTING	911	8,000	1,070	13.38%	
727	POSTAGE	3,481	10,000	3,406	34.06%	
728	OFFICE SUPPLIES	653	5,000	1,237	24.74%	
730 & 861.XX	ASSOCIATION FEES	12,546	59,000	796	1.35%	
734	EMPLOYEE SAFETY SUPPLIES	586	10,000	689	6.89%	
735	MISCELLANEOUS SUPPLIES	(129)	2,000	52	2.58%	
790	SMALL ROAD TOOLS	0	1,000	0	0.00%	
805	HEALTH SERVICES	1,032	6,000	353	5.88%	
851	COMMUNICATIONS:	0	1,000	0	0.00%	
874 001	ADVERTISING	0	0	0		
874 002	PRINTING EXPENSE	606	2,000	0	0.00%	
875	INSURANCE: PROP & EQP PHYS DAM	0	91,000	0	0.00%	
878	INSURANCE: FLEET LIABILITY/MCC	0	54,000	0	0.00%	
881	INSURANCE: ERRORS & OMISSIONS	0	55,000	0	0.00%	
882	INSURANCE: LIABILITY	642	325,000	(500)	-0.15%	
890	CLAIMS PAID	0	6,000	2,000	33.33%	
	<b>TOTAL</b>	<b>\$ 2,710,023</b>	<b>\$ 7,926,000</b>	<b>\$ 3,557,760</b>	<b>44.89%</b>	



## Debt Service

The initial Ypsilanti bond payment was made during this timeframe. In addition the first and second quarterly as well as monthly installment purchase payments were made.

Dept. 660 - Debt Service						
This department represents all of the current portion of long term debt obligations.						
Account	Description	2016		2017		PERCENTAGE
		YTD	BUDGE	YTD	USED	
991 003	DEBT SERV PRINC:YPSI NOTES	0	\$ 600,000	0		0%
991 006	INSTALL PURCH PRI: 2013 GRADERS	60,000.00	120,000	60,000		50%
991 007	INSTALL PURCH PRI: 2013 HVY TRUCKS	71,703.59	148,000	73,348		50%
991 008	INSTALL PURCH PRI: 2015 1st qtr HVY TRUCKS	53,333.32	160,000	53,333		33%
991 009	INSTALL PURCH PRI: 2015 4th qtr HVY TRUCKS	10,885.60	167,000	55,439		33%
991.010	INSTALL PURCH PRI: 2016 HVY TRUCKS	0	154,000	45,452		30%
995 001	DEBT SERV INTEREST: SIB LOAN	0	0	0		
995 003	DEBT SER INT: YPSI NOTES	45,125.00	78,000	39,125		50%
995 006	INSTALL PURCH INT: 2013 GRADERS	2,592.78	2,100	1,365		65%
995 007	INSTALL PURCH INT: 2013 HVY TRUCKS	4,986.01	5,500	3,341		61%
995 008	INSTALL PURCH INT: 2015 1st qtr HVY TRUCKS	5,101.06	11,000	3,903		35%
995 009	INSTALL PURCH INT: 2015 4th qtr HVY TRUCKS	4,066.23	12,000	4,368		36%
995 010	INSTALL PURCH INT: 2016 HVY TRUCKS	0	15,000	1,186		8%
	<b>TOTAL</b>	<b>\$ 257,794</b>	<b>\$1,472,600</b>	<b>\$ 340,862</b>		<b>23.15%</b>

**Reimbursable Road Projects, Capital Improvements and State Trunkline Expenditures**

Most of the expenditures in this department will take place during the construction season.

Dept. 770 - Reimbursable Road Projects, Capital Improvements and State Trunkline Expenditures					
This Budget Category includes all contractual obligations for construction and heavy maintenance projects on primary and local roads. Also included are state trunkline, permit activities, township agreement work and capital purchases.					
This does not include labor and equipment which are included in other Department budgets.					
Account	Description	2016 YTD	BUDGE	2017 YTD	PERCENTAGE USED
727	POSTAGE	\$ 19	\$ 1,000	\$ 95	9.48%
729	ENGINEERING SUPPLIES	14	2,000	0	0.00%
730 & 861.xx	TRAINING	0	0	400	
732	TRAFFIC CONTROL SUPPLIES	0	75,000	4,178	5.57%
734	EMPLOYEE SAFETY SUPPLIES	541	0	0	
735	MISCELLANEOUS SUPPLIES	0	1,000	0	0.00%
740 001	EQUIPMENT PARTS EXPENSE	0	0	0	
761	GRAVEL	110	50,000	132	0.26%
762	COLD PATCH	5,871	30,000	6,215	20.72%
763	SAND	1,699	20,000	2,384	11.92%
764	SALT	280,748	500,000	173,858	34.77%
765	ASPHALT	0	276,000	0	0.00%
766	BRINE	3,662	564,000	2,808	0.50%
767	CULVERT	1,461	25,550	11,932	46.70%
768	SIGNS	325	5,000	755	15.09%
769	GUARDRAIL	14,927	150,000	13,596	9.06%
770	POSTS	145	3,574	464	12.99%
771	LIMESTONE	762	1,015,000	8,821	0.87%
772	SIGNAL PARTS	971	2,000	380	19.00%
773	MISC SLAG/STONE	403	30,000	2,057	6.86%
774	DRAINAGE ITEMS/CEMENT	0	5,000	77	1.54%
790	SMALL ROAD TOOLS	1,807	5,000	0	0.00%
801	CONTRACTUAL SERVICES	135,280	17,952,000	455,057	2.54%
802 001	ENGRG SERVICES: CONSTR ENGRG	3,831	1,143,000		1.38%
802 002	ENGRG SERVICES: ROW	9,004	25,000		0.50%
802 003	ENGRG SERVICES: DESIGN	174,303	776,000		11.58%
802 004	ENGRG SERVICES: TESTING	314	157,000	1,224	0.78%
802 005	PLANNING	0	0	0	
803	LEGAL SERVICES	2,363	50,000	10,297	20.59%
807	DATA PROCESSING	0	0	0	
851	COMMUNICATIONS: CELL PHONE/TEL	0	350	0	0.00%
874 001	ADVERTISING	503	2,000	0	0.00%
874 002	PRINTING EXPENSE	0	500	0	0.00%
882	INSURANCE: LIABILITY	0	65,000	0	0.00%
890	CLAIMS PAID	0	500	0	0.00%
921	UTILITIES: SIGNAL ENERGY	201	12,420	1,862	14.99%
938	REPAIRS/MAINT: NON-RD EQP	0	0	0	
939	EQUIPMENT REPAIRS	0	0	0	
941 003	EQUIPMENT RENTAL - NONROAD	0	9,000	9,135	101.49%
944	U.S.T. REGISTRATION FEE	0	500	0	0.00%
960	COUNTY DRAIN ASSESSMENT	1,510	100,000	0	0.00%
971	CAPITAL OUTLAY: LAND	0	0	6,701	
974	CAPITAL OUTLAY: LAND IMPRVMTS	0	0	0	
975	CAPITAL OUTLAY: BUILDINGS	0	6,000,000	16,596	0.28%
976	CAPITAL OUTLAY: ROAD EQUIPMENT	194,192	1,848,000	1,223,268	66.19%
977	CAPITAL OUTLAY: SHOP EQUIPMENT	39,546	70,000	2,437	3.48%
978	CAPITAL OUTLAY: ENGRG EQUIPMENT	31,035	0	0	
979	CAPITAL OUTLAY: YARD & STORAGE EQP	4,425	0	0	
980	CAPITAL OUTLAY: OFFICE EQ/FURN	26,227	80,000	10,954	13.69%
	<b>TOTAL</b>	<b>\$ 936,200</b>	<b>\$ 31,051,394</b>	<b>\$ 2,072,340</b>	<b>6.67%</b>

Ackerman, Dan:  
100k Textile  
233 Shield  
126 Ridge  
64k Super Bridge



## **RECOMMENDED BUDGET AMENDMENTS**

Based on the first quarter analysis, the following Budget Amendments have been prepared.

### **1. Adjustments to various federal aid projects.**

See page 13 for a detail breakdown.

### **2. Adjustments to various non-federal aid projects.**

See page 14 for a detail breakdown

### **3. Winter adjustments**

#### **Operations Department**

Due to the nature of the winter storms less salt was used than budgeted. Therefore a decrease of \$200,000 is needed for the salt budget in the Operations Department.

The Road Commission increased use of new abrasive material on gravel roads and on paved roads during colder temperatures. Therefore Misc Slag/Stone should be increased by \$10,000.

#### **Reimbursable Road Projects, Capital Outlay and State Trunkline Department**

Similar to salt consumption on the county roads, the salt budget for the state trunkline in the Reimbursable Road Project Department experienced a lower rate of burn than budgeted. Therefore, the salt budget should be decreased by \$200,000.

### **4. Other Capital Outlay carryover; (\$24,000) Buildings, (\$310,000) Road Equipment and (\$32,000) Office Equipment.**

Capital Outlay: Buildings expenditures of \$24,000 were budgeted for in 2016 but not received and need to be carried over into 2017.

Capital Outlay: Office Equipment expenditures of \$32,000 were budgeted for in 2016 but not spent and need to be carried over into 2017.

Capital Outlay: Road Equipment of \$310,000 were budgeted for in 2016 but not spent and need to be carried over into 2017.

## **5. Replacement of capital equipment**

The budget needs to be increased to reflect the recently approved purchase of 4 new trucks. Therefore, the Capital Outlay: Road Equipment needs to be increased by \$1,079,092 and Land Sales/Leases should be increased by \$869,504.

## **6. Various adjustments**

The installment purchase for the Northeast Service Center was finalized. The budget numbers should be adjusted to reflect to financing amount. Therefore, the Land Sales/Leases should be increased by \$1,500,000 and the Capital Outlay: Buildings should be increased by \$1,500,000. The initial interest payment will be made in October of 2017 and the Debt Service Department should be increased by \$54,000.00.

Capital Outlay: Buildings; the cost for a new generator in Manchester increased as the Board awarded the contract to the second low bidder, at a higher cost. This will be partially offset by homeland security funds received from Washtenaw County. Therefore, the Capital Outlay: Buildings needs to be increased by \$56,000 and Other Contributions needs to be increased by \$32,000.

Some of the invoices related to the 2016 county wide bridge inspections were not processed until 2017. Therefore, the Engineering Department Contractual Services needs to be increased by \$57,000.

## **7. Post Working Session proposed adjustments**

- Increase the 2017 Primary Sealcoat program by \$300,000. Therefore the Asphalt line item should be increased by the material costs of \$200,000.
- Add the Geddes Road, LeForge to Prospect project. The Contractual Services line item should be increased by \$350,000.
- Formally budget the Road Commission's Act 51 required Non-Motorized expenditure of approximately \$100,000. The Contractual Services line item should be increased by \$50,000.
- Increase the 2017 Countywide Primary Limestone by \$140,000. Therefore, the Limestone line item should be increased by \$93,000.00

## BUDGET REVISIONS (000'S)

	2017 BUDGET	PROPOSED REVISIONS	RECOMMENDED BUDGET
<b>REVENUES</b>			
Mich. Transportation Fund	22,900		22,900
Federal/State Funds	10,578	8	10,586
Trunkline Maintenance	2,370		2,370
Township Contribution	3,528	1,092	4,620
Other Contribution	4,970	72	5,042
Miscellaneous Inc.	6,099	1,692	7,791
	<b>50,445</b>	<b>2,864</b>	<b>53,309</b>
<b>TOTAL</b>			
<b>EXPENDITURES</b>			
Administration	1,105		1,105
Operations	9,085	(190)	8,895
Engineering	2,935	57	2,992
Nondepartmental	7,926		7,926
Debt Service	1,473	54	1,527
Total expenditures b/f project expenditures	22,524	(79)	22,445
Project expenditures:			
Reimb Road, C/O and STL	31,051	3,803	34,854
	31,051	3,803	34,854
<b>TOTAL EXPENSES</b>	<b>53,575</b>	<b>3,724</b>	<b>57,299</b>
<b>REVENUES Over/(Under) EXP</b>	<b>(3,130)</b>	<b>(860)</b>	<b>(3,990)</b>
2016 Fund Balance (Audited)	12,392		12,392
2017 Fund Balance (projected)	9,262		8,402 *

\* \$1,600,000 is Nonspendable assets/prepaid expenses.



**2017 FEDERAL/STATE AID PROJECTS**

Estimated Costs (000's)

		Federal/State Grants			Contributions from others			Road Commission expenditures			Total
		Construction	Contract Services	WCRC Staff	Construction	Contract Services	WCRC Staff	Match	Contract Services	Staff	
<b>PRIMARY ROADS</b>											
Ann Arbor Tech Park	[3]	400			750			75	25	100	1350
Austin Road Bridge	[2]									30	30
Baker Road Intersection S	[2]					40	10		90	30	170
Carpenter Road; Judd - Textile	[3]	500						125	10	120	755
Cavanaugh Lake Road Culvert	[2]								100	20	120
Clinton: Village Limits - Austin Rd	[3]	143						16		32	191
Countywide guardrail	[3]	230						25	25	39	319
Dixboro Trail	[3]	2174			300	270	25				2769
Eight Mile	[3]	300						75	38	37	450
Geddes Road Culvert	[3]	329						36	10	82	457
Harris; Michigan Ave. - Holmes	[2]	0	160			40	10	0	0	0	210
Huron River Drive Border to Border	[2]									10	10
Huron River Drive Bridge	[3]	190						10		30	230
Huron Waterloo Trail, Ph 1	[2]									10	10
Jackson Road Concrete Repairs	[3]	508			127			0	25	51	711
Jackson Road pavement marking	[3]	92						10		20	122
McCollum Road Bridge	[2]									17	17
Plymouth: US 23 - Cherry Hill	[3]	275	25					0		25	325
											2016 Carryover
Pavement Pres STL	[3]	214						54	27	10	305
Pavement Preservation Cat. D	[3]	102						25	13	10	150
Pavement Pres STU	[3]	582						145	80	10	817
Pavement Crack Sealing	[3]	587						145	83	10	825
Rawsonville Road; Talladay - Judd	[3]	200						20			220
Rawsonville: Willow to Talladay	[3]	125								5	130
Ridge Road Bridge	[3]	1045						55	35	130	1265
Scio Church @ Wagner	[3]	705						105			810
Scio Church Signs	[3]	61						7		14	82
Sharon Valley Road Bridge	[2]								61	30	91
Shield Road Bridge	[3]	1235						65	35	160	1495
Superior Road Bridge	[3]	404						21	14	50	489
Textile: Hines Drive - Platt Road	[2]					380	40		0	0	420
<b>SUBTOTAL</b>		<b>10401</b>	<b>185</b>	<b>0</b>	<b>1177</b>	<b>730</b>	<b>85</b>	<b>1014</b>	<b>671</b>	<b>1082</b>	<b>15345</b>
<b>LOCAL ROADS</b>											
											0
											0
<b>SUBTOTAL</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL</b>		<b>10401</b>	<b>185</b>	<b>0</b>	<b>1177</b>	<b>730</b>	<b>85</b>	<b>1014</b>	<b>671</b>	<b>1082</b>	<b>15345</b>

- [1] Planning
- [2] Design and ROW Acquisition Only
- [3] Construction

Note: Numbers that are bold represent a new or changed amount.

Date: 13-Apr-17



**2017 NON FEDERAL/STATE AID PROJECTS**

Estimated Costs (000's)

	Contributions from others			Road Commission expenditures			Total
	Construction	Contract Services	WCRC Staff	Match	Contract Services	Staff	
<b>PRIMARY ROADS</b>							
Minor Projects							50
Guardrail							0
	0	0	0	0	0	50	50
<b>ROAD PROJECTS</b>							
Carpenter @ Carp Place	70	5	10				85
Earhart @ Whitehall	250	10	15				275
Geddes Rd, Lefore-Prospect					350		350
Jackson Signal Improvements	500		100	0			600
Jackson @ Zeeb					100	10	110
Liberty @ Scio Ridge	30		10			10	50
Non-motorized projects					50	50	100
US 12/Wiard & Airport					25	50	75
	530	0	110	0	175	120	935
<b>OTHER</b>							
Overlay Program					-	-	0
County Millage Overlay	1945		60	295			2300
County Millage Sealcoat		550	275				825
County Millage Limestone		340	330				670
Limestone/Gravel					133	67	200
Pavement Marking					225	11	236
Sealcoat/Crack Sealing					400	200	600
	1945	890	665	295	759	277	4831
<b>BRIDGES/CULVERTS</b>							
Emergency culverts					-	0	0
Pleasant Lake					50	50	100
Pontiac Trail @ Walker Drain					18	12	30
Scio Church					150	50	200
	0	0	0	0	218	112	330
<b>PRIMARY ROAD TOTAL</b>	<b>2475</b>	<b>890</b>	<b>775</b>	<b>295</b>	<b>1152</b>	<b>559</b>	<b>6146</b>
<b>LOCAL ROADS</b>							
<b>BRIDGES/CULVERTS</b>							
Bemis					125		125
Bethel Church	75		0		50	25	150
Bunton					85		85
Cherry Hill	66		34			100	200
Chubb	17		8			25	50
Henzie	80		45			125	250
Currie: N. of Five Mile	66		34			100	200
Currie: Btwn 5 & 6 Mile	50		25			75	150
Warren Road @ Nixon		10	15		10	15	50
Warren Road, E of Earhart		10	15		10	15	50
Weber	200		50			250	500
Emergency culverts					0	0	0
	554	20	226	0	280	730	1810
<b>OTHER</b>							
Scio SAD	300						300
Various SADs	0		0				0
Traffic Calming		200	65				265
Sealcoat					0	0	0
Township Matching Drainage		50	150		50	150	400
Township Matching Program		309	926		255	473	1963
Pavement Marking					41	2	43
	300	559	1141	0	346	625	2971
<b>LOCAL ROAD TOTAL</b>	<b>854</b>	<b>579</b>	<b>1367</b>	<b>0</b>	<b>626</b>	<b>1355</b>	<b>4781</b>
<b>PRIMARY &amp; LOCAL TOTAL</b>	<b>3329</b>	<b>1469</b>	<b>2142</b>	<b>295</b>	<b>1,778</b>	<b>1,914</b>	<b>10927</b>

Note:

Numbers that are bold represent a new or changed amount.  
[2] Preliminary Engineering Only

Date: 27-Apr-17

# WASHTENAW COUNTY ROAD COMMISSION

**TO:** Washtenaw County Board of Road Commissioners

**FROM:** Roy D. Townsend, P.E.  
Managing Director

**SUBJECT:** Staff Report – 4-10-17 to 4-23-17

**DATE:** May 2, 2017

## TOWNSHIP REPORT

### OPERATIONS REPORT

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#### A. Maintenance

Scraping of gravel roads and patching of paved roads was performed throughout the county. In addition the following maintenance activities were performed in individual townships:

#### ANN ARBOR TOWNSHIP

- Drainage – Bellgrade Notch
- Limestone Patch – Earhart Road, Ford Road

#### AUGUSTA TOWNSHIP

- Boom Mow – Arkona Road, Bolla Road, Bunton Road, Gooding Road, Hitchingham Road, Judd Road, McCrone Road, McKean Road, Pitman Road, Talladay Road, Tuttle Hill Road, Whittaker Road
- Gravel Patch – Neblo Road: 10 tons
- Limestone Patch – Bunton Road, Butler Road, Judd Road, Liss Road, Neblo Road, Oak Road, Sikorski Road, Talladay Road, Torrey Road, Tuttle Hill Road: 154 tons
- Repair Washout – McKean Road

#### BRIDGEWATER TOWNSHIP

- Drainage – McCollum Road, Willow Road
- Gravel Patch – Arkona Road, Burmeister Road, Hack Road, Neblo Road, Sheridan Road, Willow Road: 6 tons
- Limestone Patch – Burmeister Road: 5 tons

#### DEXTER TOWNSHIP

- Gravel Patch – Dexter Townhall Road: 12 tons
- Limestone Patch – Island Lake Road, Lima Center Road,: 12 tons

#### FREEDOM TOWNSHIP

- Culvert Replacement – Lima Center Road
- Fallen Trees – Fletcher Road
- Gravel Patch – Bethel Church Road, Ellsworth Road, Hieber Road, Lima Center Road, Waters Road: 28 tons
- Limestone Patch – Hieber Road, Lima Center Road, Parker Road: 14 tons

**LIMA TOWNSHIP**

- Cleaned Culvert – Jerusalem Road
- Extended Culvert – Trinkle Road
- Limestone Patch – Dancer Road, Fletcher Road, Gross Road, Liberty Road: 74 tons
- Roadside Trash Removal – Jackson Road

**LODI TOWNSHIP**

- Cleaned Pipes – Bethel Church Road, Ellsworth Road
- Culvert Replacement – Ellsworth Road, Weber Road
- Cut Trees – Weber Road
- Ditching – Weber Road
- Gravel Patch – Alber Road, Bethel Church Road: 30 tons
- Limestone Patch – Diuble Road, Textile Road: 55 tons
- Seed and Straw – Ellsworth Road

**LYNDON TOWNSHIP**

- Cleaned Pipes – Beeman Road, Roepke Road
- Gravel Patch – Cassidy Road, Island Lake Road, Joslin Drive, Joslin Lake Road, Lingane Road, Mester Road: 113 tons
- Grind Stump – Beeman Road
- Limestone Patch – Roepke Road

**MANCHESTER TOWNSHIP**

- Fallen Tree – Ayres Road, Noggles Road
- Gravel Patch – Kuhl Road, Mahrle Road, Mulvaney Road, Noggles Road, Sharon Hollow Road, Tracey Road, Wellwood Road, Wolff Road: 87 tons

**NORTHFIELD TOWNSHIP**

- Cleaned Pipes – Seven Mile Road
- Limestone Patch – Butternut Drive, Earhart Road, Five Mile Road, Garfield Drive, Hellner Road, Kearney Road, Lakeview Drive, Lincoln Drive, Maple Road, Nollar Road, Rushton Road, Six Mile Road, Spencer Road, Sutton Road: 281 tons

**PITTSFIELD TOWNSHIP**

- Brush Removal – Waters Road
- Drainage and Backslopes – Waterways Drive
- Fallen Trees – Merritt Road, Morgan Road, Payeur Road, Textile Road, Thomas Road, Warren Road
- Find Gas Line – State Road
- Adopt - A – Road – Lohr Road, State Road
- Road Reconstruction – State Road
- Roadside Trash Removal – Lohr Road

**SALEM TOWNSHIP**

- Limestone Patch – Brookville Road, Chubb Road, Five Mile Road, Napier Road, Salem Road: 131 tons
- Remove Trash Removal – Gotfredson Road

**SALINE TOWNSHIP**

- Limestone Patch – Dell Road, Feldkamp Road, Grass Road, Klager Road, Marion Road, Schill Road: 100 tons

**SCIO TOWNSHIP**

- Cut Trees – Huron River Drive
- Fallen Trees – Miller Road
- Gravel Patch – Craig Road, Laurentide Drive, Parkridge Drive
- Limestone Patch – Liberty Road, Park Road, Strieter Road: 15 tons
- Repair Washout – Tubbs Road

**SHARON TOWNSHIP**

- Cleaned Culvert – Struthers Road
- Drainage – Struthers Road
- Fallen Trees – Grass Lake Road
- Gravel Patch – Bethel Church Road, Sharon Valley Road, Walker Road: 13 tons
- Limestone Patch – Sharon Valley Road, Walker Road: 10 tons
- Roadside Trash Removal – Easudes Road, Grass Lake Road

**SUPERIOR TOWNSHIP**

- Adopt – A – Road – Superior Road
- Drainage – Leforge Road
- Guardrail Repair – Dixboro Road, MacArthur Boulevard
- Limestone Patch – Cherry Hill Road, Gale Road, Vreeland Road: 46 tons

**SYLVAN TOWNSHIP**

- Gravel Patch – Loveland Road: 22 tons
- Repaired Crossroad Culvert – Hoppe Road

**WEBSTER TOWNSHIP**

- Gravel Patch – Scully Road: 15 tons
- Limestone Patch – Barker Road, Donovan Road, Farrell Road, Jennings Road, Joy Road, Merrill Road, Northfield Church Road, Scully Road, Walsh Road, Webster Church Road: 120 tons

**YORK TOWNSHIP**

- Boom Mow – Arkona Road, Begole Road, Bishop Road, Crane Road, Day Road, Fosdick Road, Hack Road, Jewell Road, Judd Road, Maple Road, Milkey Road, Moon Road, Petersburg Road, Samer Road, Sanford Road, Warner Road, Willow Road, Wright Road
- Cleaned Drain – Dennison Road
- Fallen Tree – Fosdick Road
- Limestone Patch - Arkona Road, Bishop Road, Crane Road, Hack Road, Judd Road, Maple Road, Milkey Road, Samer Road, Willow Road, Wright Road: 120 tons

**YPSILANTI TOWNSHIP**

- Boom Mow – Bemis Road
- Brush Removal – McCartney Service Drive, Rue Willette Boulevard
- Cleaned Drains – Carriage Way, Chevrolet Avenue, Dorothy Street, Fairhills Drive, Harry Street, Hillcrest Boulevard, Kirk Avenue, Lakeview Avenue, Mansfield Street, Nash Avenue
- Cut Brush – Lakeview Avenue
- Drainage – Ford Boulevard, Huron Road, Michael Drive
- Fallen Trees – Bemis Road, Tuttle Hill Road, Martz Road
- Grind Stump – Bemis Road, New Meadow Drive, Stony Creek Road
- Guardrail Repair – Clark Road
- Limestone Patch – Bemis Road, Ellis Road, Munger Road: 32 tons
- Repair Fence – Wiard Road
- Repair Lawn – Merritt Road, Skyway Drive
- Roadside Trash Removal – Bemis Road, Clark Service Drive, Coolidge Avenue, Ellis Road, Ford Boulevard, Gault Service Drive, Hewitt Road, Holmes Road, Jay Avenue, McKean Road, Merritt Road, Morgan Road, Russell Street, State Street, Tuttle Hill Road, Wendell Avenue

**STATE TRUNKLINE**

- Patrol Patching – I-94, US-12, US-23

**SHOP REPORT**

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Note: Prepped HE saw trailer #85

**Shop Repairs**

- Tires Repaired – 2
- New Tire Installation – 7 tires
- Vehicles Serviced – 2
- Vehicles Serviced by Suburban Chevrolet – 3
- Work Orders Completed – 19

**Equipment Repair**

- Truck 353 – Replaced the exhaust manifold gaskets
- Truck 360 – Replaced broken brine spray bar
- Truck 364 – Reinforced scraper cylinder brackets
- Truck 373 – Replaced the midship bearing
- Truck 383 – Prepped for brine season
- Gradall 800 – Replaced the head gasket on the lower engine, repaired exhaust leaks, changed slack adjuster

**BUILDING & GROUNDS REPORT**

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Yard One

- Recycled paper, metal and tires
- Janitorial maintenance
- Repaired lights
- Installed a new boiler pump
- Yard mowing and clean-up
- Installed a new office doro lock
- Fuel system maintenance

Yard Two

- Mow lawn
- Fuel system maintenance
- Installed new garage door spring

Yard Three

- Retrofit garage lights to LED

Yard Four

- Prep and paint garage
- Fuel system maintenance

Brine Well

- Flushed well
- Greased
- Installed new water plumbing

**PERMITS – FIRST QUARTER REPORT 2017**

2017 YTD as of March 31st		FY2016 Totals
<b>Right-of-Way Permit Applications =</b>	<b>224</b>	<b>1,044</b>

<b>Right-of-Way Permits Issued =</b>	<b>213</b>	<b>917</b>
Residential Permits	73	328
Commercial Permits	13	89
Utility Permits	110	403
Miscellaneous Permits	17	97

<b>Transportation Permits Issued =</b>	<b>536</b>	<b>1,785</b>
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<b>Permit Staff Review &amp; Inspection Charges =</b>	<b>\$ 38,802</b>	<b>\$ 272,636</b>
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<b>Permits Application Fees Collected =</b>	<b>\$ 85,432</b>	<b>\$ 254,915</b>
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## **FINANCE REPORT**

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### **FEDERAL AID**

- Federal aid information and final accountings were processed.

### **SAD**

- Numerous questions were answered regarding SAD payoffs.
- Various SAD payoffs were received.
- The updated debt service schedules were received.

### **BUDGET**

- The first quarter 2017 budget documents were finalized.
- Meetings were held with Department heads and staff to discuss the first quarter 2017 budget.

### **MISCELLANEOUS MONTH END ACCOUNTING**

- The January through March non-road equipment depreciation was calculated and updated to the general ledger.
- The February cash reconciliation was completed.
- The March outstanding check listing and bank reconciliation was prepared.
- All March journal entries were prepared and posted.
- The books were closed through March.
- The first quarter 941 was completed, verified and mailed.

### **STATE TRUNKLINE**

- The 2015 state trunkline audit is ongoing.

## **PA 283**

### **MISCELLANEOUS INVOICING**

- An invoice was prepared and submitted to the University of Michigan for work on the Dixboro Trail.

### **YEAR-END**

- Work continued on the 2016 Act 51 Report.
- The 2016 Financial information was presented to the Board at a working session.

### **MISCELLANEOUS**

- Staff continues working on the transition from Plan Member Services to MERS for existing and new deferred compensation accounts. This includes employee meetings and assistance with paperwork.
- The 2016 DEQ Statement of Financial Responsibility was completed and mailed.
- The first draw from the contractor for the Northeast Service Center was received and processed.

- Information was provided to Standard and Poor's bond rating agency per their request.
- Various tax documents were received, completed and mailed for finalization of the installment purchase for the Northeast Service Center.

## **HUMAN RESOURCES REPORT**

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### **Staff/Hiring Update**

- Staff is recruiting for Heavy Truck Drivers to fill a vacancy at District 2 and on State Trunkline.
- Shane Brackney resigned with a last day of April 7<sup>th</sup>
- Numerous Teamster bid transfers occurred.
  - R. Lewis to Heavy Equipment Operator on the Heavy Equipment Crew.
  - B. Trinkle to Heavy Equipment Operator at District 3.
  - D. Grau to Heavy Truck Driver at District 3
  - S. Burby to Heavy Truck Driver at District 1
  - W. Cople to Heavy Truck Driver at District 2
  - G. Gaw to Heavy Truck Driver at District 6
  - E. Chaffee was appointed Group Leader for the Sign Shop
  - M. Talsma to Sign Erector in the Sign Shop
  - M. Layher to Heavy Equipment Operator at District 2
- Staff is conducting a Veteran-Self Identification survey that was sent to all employees on April 19<sup>th</sup>

### **Miscellaneous HR**

- AFSCME's 1% increase per their CBA was effective 04/13 and Non-Union's 1% increase was effective 04/27.
- The organization participated in statewide tornado drill on April 19<sup>th</sup>
- Staff continues to review and revise HR procedures, policies, and forms.
- One AFSCME employee is off on short term disability leave (returning May 1<sup>st</sup>) and one Teamster employee is out on worker's compensation.



## INFORMATION TECHNOLOGY REPORT

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### SERVERS / NETWORK

- Exchange Server – Troubleshoot potential delivery failures.
- Active Directory – Disabled account emp transfer, created network & email account for replacement
- Performed routine maintenance and Window updates on all Servers in preparation for new server implementation
- Physical setup - new V-Host Server; installed OS 2016 Srvr, setup RAID, installed drivers, management software, Hyper-V, etc. Begun configurations w/temp hops to Exchange versioning and migration
- Updated additional Server Warranties and added to Lansweeper

### FIREWALL / BACKUPS

- Updated Firewall URL Filtering Database to PanDB from Brightcloud

### HARDWARE

- Setup and configured a test/trial laptop for staff in Engineering
- Troubleshoot / Restore 2 Kiosks at SESC
- Assistance with outside yards on tablet connections
- Review of summer intern I.T. needs
- Setup Group Leader profiles on tablets and phones

### SOFTWARE

- Installation: CoSign for MDOT signature processing; new version of FieldBook, Field Manager, and Roadsoft: Scripts for Sign Database. Updates or uninstalls of Firefox due to security flaws
- Troubleshoot / Updated: ProjectWise, CoSign, Roadsoft, Lansweeper
- Additional updates to AppRiver (email) whitelist request.
- Setup permissions & applications for new job assignment, configured profile on user's system.
- Precision: troubleshooting on Wi-Fi database entries.

### PHONES / INTERNET

- Troubleshoot Mobile One-X connection issues with change to the IPO IP address
- Troubleshoot QoS and TLS Alarms on phone system
- Contract for internet service at NESC
- Troubleshoot / Replaced cell phone for user in Engineering

**TRAINING/MEETINGS**

- Training: Agency Prf. Development
- I.T. / Engineering “ride-alongs” with three engineering staff
- Meetings – NESC Protocol; Supervisor’s Mtg; Dominant Review
- Webinars: Cyber Risks; Cisco Meraki
- Conference Call: AmeriNet, Suntel

**MISCELLANEOUS**

- Standard Operating Procedures: Purposes written for 36 I.T. Procedures; four procedures completed for the Purchasing Section and two completed for the Access Control Section
- Obtained outstanding invoices and credits for processing
- Virus / malware investigation / alerts
- Assistance with FOIA requests and website corrections
- Assisted with Website Maps project page

**MEETINGS**

- 4/10 Commissioners W. McFarlane and B. Fuller as well as R. Townsend, J. Harmon, A. Lape, and K. Wagenhauser attended the Saline Township annual meeting at the Township Hall
- 4/11 Commissioner W. McFarlane as well as R. Townsend, J. Harmon, K. Harris and T. Grubb attended the Lodi Township annual meeting at the Township Hall
- 4/17 Commissioners D. Fuller, W. McFarlane and B. Fuller as well as R. Townsend, J. Harmon, A. Lape, and M. Mastie attended the Superior Township annual meeting at the Township Hall
- 4/17 Commissioners D. Fuller, W. McFarlane and B. Fuller as well as R. Townsend, J. Harmon, A. Lape and M. Mastie attended the Ann Arbor Township annual meeting held at the Township Hall
- 4/21 Commissioners D. Fuller, W. McFarlane and B. Fuller as well as R. Townsend, J. Harmon, K. Harris and P. Schneider attended the Sylvan Township annual meeting at the Township Hall
- 4/21 The monthly Operations Department supervisors meeting was held in the Assembly Room

21-Apr-17

**MICHIGAN TRANSPORTATION FUND RECEIPTS**

MONTH	2016		2017		MONTH DIFFERENCE		YTD DIFFERENCE		This Year's Projected Total Based on YTD
	MONTHLY	YTD	MONTHLY	YTD	AMOUNT	%	AMOUNT	%	
JANUARY	1,591,866.13	1,591,866.13	1,988,755.69	1,988,755.69	396,889.56	24.93	396,889.56	24.93	
FEBRUARY	1,913,696.71	3,505,562.84	2,297,464.24	4,286,219.93	383,767.53	20.05	780,657.09	22.27	
MARCH	1,615,721.79	5,121,284.63	2,081,059.85	6,367,279.78	465,338.06	28.80	1,245,995.15	24.33	
APRIL	1,561,540.11	6,682,824.74							
MAY	1,522,959.83	8,205,784.57							
JUNE	1,627,247.55	9,833,032.12							
JULY	1,226,831.08	11,059,863.20							
AUGUST	1,625,016.14	12,684,879.34							
SEPTEMBER	1,567,480.06	14,252,359.40							
OCTOBER	1,259,258.73	15,511,618.13							
NOVEMBER	1,655,908.02	17,167,526.15							
DECEMBER	1,644,490.71	18,812,016.86							

**\$23,388,931.34**