

WASHTENAW COUNTY BOARD OF ROAD COMMISSIONERS
555 North Zeeb Road, Ann Arbor, MI 48103
Minutes of February 21, 2017

Board Present: Road Commissioners Douglas Fuller, Barbara Fuller, William McFarlane

Staff Present: R. Townsend, S. Siddall, J. Harmon, M. MacDonell, B. Schlack, C. Ryan

Others Present: B. Stein, R. Jamnick, M. Hannon, D. Hannon, R. Raab, W. Tobler, P. Spark,
D. Chernin

The meeting was called to order at 1:00 p.m. by Douglas E. Fuller, Chair. The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

RC17-052 B. Fuller moved, McFarlane seconded to approve the agenda as presented.
Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

ACCEPTANCE OF THE MINUTES

RC17-053 B. Fuller moved, McFarlane seconded, the Board hereby approves the Board Meeting Minutes of February 7, 2017 as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

CITIZEN PARTICIPATION

Bemis Road Bridge Closure

Mr. Ronald Raab addressed the Board regarding the Bemis Road Bridge closure. Mr. Raab stated that the Bridgewater Township Supervisor informed him that the price of this bridge project has increased to \$280,000 and has been turned over as a Washtenaw County Water Resources Commission (WCWRC) project. Mr. Raab asked why the WCWRC is involved in this project and what is the reason for the cost increase.

Eminent Domain Process – Hasenclever Farms Subdivision

Mr. Mark Hannon addressed the Board asking for clarification on the eminent domain process regarding how his property could be taken to support the Hasenclever Farms Subdivision, a planned development with 8-Mile Road access. The developer has approached Lyon Township requesting to remove the 8-Mile Road access.

Natural Beauty Road – Parkridge Drive

Mr. David Chernin addressed the Board stating that he is in favor of Parkridge Road being designated a Natural Beauty Road.

WRITTEN COMMUNICATIONS

- A. Issued on February 15, 2017. A Media Advisory was issued by Matt MacDonell, Assistant Director of Engineering, regarding Seasonal Weight Restrictions imposed effective Friday, February 17, 2017 @ 6:00 a.m. A copy of this advisory was provided to the Board for review.
- B. Issued on February 13, 2017. A Media Advisory was issued by Ken Harris, Assistant Superintendent of Maintenance, regarding the closure of Joy Road in Webster Township between Zeeb Road and Potts Drive on Tuesday, February 4, 2017 for an emergency culvert replacement project. A copy of this advisory was provided to the Board for review.
- C. Issued on February 9, 2017. A Media Advisory was issued by Adam Lape, Assistant Superintendent of Maintenance, regarding the closure of Currie Road between Seven Mile Road and 8 Mile Road in Salem Township on Friday, February 10, 2017 for a culvert replacement. A copy of this advisory was provided to the Board for review.
- D. Issued on February 8, 2017. A Media Advisory was issued by Kelly Jones, Senior Project Manager, regarding imposed weight restrictions on the Dixboro Road over Walker Drain structure in Salem Township effective Wednesday, February 8, 2017. A copy of this advisory was provided to the Board for review.
- E. Issued on February 8, 2017. A Media Advisory was issued by Kelly Jones, Senior Project Manager, regarding the closure of Hogan Road over Tributary to River Raisin, between M-52 and Wallace Road in Bridgewater Township effective Friday, February 10, 2017 due to structural deterioration. A copy of this advisory was provided to the Board for review.
- F. Issued on February 8, 2017. A Media Advisory was issued by Kelly Jones, Senior Project Manager, regarding imposed weight restrictions on Clinton Road over Gadd Drain between Hoelzer Road and Fisk Road in Bridgewater Township and Platt Road Olds Drain in York Township between Begole Road and Stony Creek Road. A copy of this advisory was provided to the Board for review.
- G. Issued on February 7, 2017. A Media Advisory was issued by Ken Harris, Assistant Superintendent of Maintenance, regarding the re-opening of Warren Road between Nixon Road and Earhart Road in Ann Arbor Township after replacing a failed culvert. A copy of this advisory was provided to the Board for review.

CONSENT AGENDA

The items approved on the Consent Agenda are as follows:

- RC17-054 B. Fuller moved, McFarlane seconded the approval of the Consent Agenda for February 7, 2021 as presented with noted changes to item #11. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Automotive Battery Bid Extension

RC17-055 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves the option of extending the bid for automotive batteries as submitted by Complete Battery Source, 1070 East Michigan Avenue, Ypsilanti, Michigan 48198 for the period of April 1, 2017 through March 31, 2018. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Automotive Filter Bid Extension

RC17-056 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves the option of extending the bid for automotive filters as submitted by FleetPride Inc., 2333 East High Street, Jackson, MI 49203 for the period of April 1, 2017 through March 31, 2018. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Gasoline and Diesel Fuel Bid Extension

RC17-057 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves the option of extending the bid for gasoline and diesel fuels as submitted by Lenawee Fuels Inc., 4070 Allen Road, Tecumseh, Michigan 49286 for the period of April 1, 2017 through March 31, 2018. It is understood that the Detroit Market Area Oil Price Information Service (“OPIS”) daily rack contract average will be the basis of pricing. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Grader and Underbody Scraper Blades

RC17-058 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves the option of extending the bid for grader and underbody scraper blades as submitted by Truck & Trailer Specialties, 00399 US 131 N., P.O. Box 473, Boyne Falls, Michigan 49713 for the period through August 1, 2017. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Hydraulic Hose & Fittings Bid Extension

RC17-059 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves the option of extending the bid for hydraulic hose and fittings as submitted by FleetPride Inc., 2333 East High Street, Jackson, MI 49203 for the period of April 1, 2017 through March 31, 2018. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Lubricating Oils Bid Extension

RC17-060 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves the option of extending the bid for lubricating oils as submitted by Foster Blue Water Oil, LLC., 1694 Marquette Avenue, Bay City, Michigan 48707 for the period of April 1, 2017 through March 31, 2018. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Nuts and Bolts Bid Extension

RC17-061 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves the option of extending the bid for nuts and bolts as submitted by Elkay Fastening Systems, 1804 Reed Avenue, Kalamazoo, Michigan 49001 for the period of April 1, 2017 through March 31, 2018. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Ann Arbor Township Agreement – Warren Road Culvert Replacement

RC17-062 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the County Highway Engineer and Managing Director, the Board hereby approves and authorizes the Managing Director and Chair to sign the cost sharing agreement between the Washtenaw County Road Commission and Ann Arbor Township for the replacement of the Warren Road culvert at the tributary to Fleming Creek (WCRC Culvert No. C0901007) located approximately 2,650 feet east of Earhart Road in Sections 1 & 12 of Ann Arbor Township. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Engineering Design Services – Sharon Valley Road Bridge

RC17-063 B. Fuller moved, McFarlane seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby authorizes the Managing Director to sign a purchase order request with Hubbell, Roth & Clark, Inc. for design services related to the Sharon Valley Road over River Raisin in Section 31 of Sharon Township. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Engineering Design Services – Austin Road and McCollum Road Bridges

RC17-064 B. Fuller moved, McFarlane seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby authorizes the Managing Director to sign a purchase order request with RS Engineering for design services related to the Austin Road over the River Raisin in Section 1 of Manchester Township and McCollum Road over the Saline River in Section 14 of Bridgewater Township. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Engineering Design Services – Henzie Road Culvert

RC17-065 B. Fuller moved, McFarlane seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby authorizes the Managing Director to sign a purchase order request with Fishbeck, Thompson, Carr & Huber, Inc. for design services related to the structure at Henzie Road over Iron Creek in Section 27 of Manchester Township. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Mast Arm Traffic Signals on Jackson Road, Earhart Road, and Carpenter Road

RC17-066 B. Fuller moved McFarlane seconded that upon the recommendation of the County Highway Engineer, and the concurrence of the Managing Director, the Board hereby approves the final plans, specifications, and estimate at \$938,146.07 for Mast Arm Traffic Signals on Jackson Road, Earhart Road, and Carpenter Road project and authorizes the County Highway Engineer to sign the title sheet. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Dexter Ann Arbor Run

RC17-067 B. Fuller moved, McFarlane seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board approves the closure of the following roads on Sunday, June 4, 2017 for the annual Dexter-Ann Arbor Run:

- Baker Road from Dan Hoey Road to Shield Road - 8:15 a.m. to 8:35 a.m.
- Shield Road from Baker Road to Parker Road – 8:25 a.m. to 8:40 a.m.
- Parker Road from Shield Road to Dexter-Chelsea Road – 8:30 a.m. to 8:45 a.m.
- Dexter-Chelsea Road from Parker Road to Dexter-Pinckney Road – 8:35 a.m. to 8:50 a.m.

- Dexter-Pinckney Road from Dexter-Chelsea Road to the Dexter Village Limit 8:35 a.m. to 8:55 a.m.
- Huron River Drive from Mast Road to Zeeb Road – 8:30 a.m. to 9:15 a.m.
- Huron River Drive from Zeeb Road to Wagner Road – 8:55 a.m. to 10:35 a.m.
- Huron River Drive from Wagner Road to Maple Road – 8:00 a.m. to 11:05 a.m.
- Huron River Drive from Maple Road to Ann Arbor City Limit – 7:50 a.m. to 11:05 a.m. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Life Insurance and Death Benefit Policy

RC17-068 B. Fuller moved, McFarlane seconded that upon the recommendation of the Human Resources Manager, and with the concurrence of the Managing Director, the Board hereby approves the attached Life Insurance and Death Benefit Policy. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Payroll & Bills for February 8, 2017

RC17-069 B. Fuller moved, McFarlane seconded the Board hereby approves Voucher 10232 totaling \$316,189.16 for payroll of February 8, 2017, and Voucher 10233 totaling \$2,930,319.41 in payment of bills for February 8, 2017. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

ACTION ITEMS

Natural Beauty Road Petition – Parkridge Drive

Brent Schlack, Assistant Director of Engineering, provided a review of the Public Hearing for the designation of Parkridge Drive as a Natural Beauty Road. Mr. Schlack stated there was apprehension of this road being designated as a natural beauty road due to the potential of a Special Assessment District (SAD). Commissioner Bill McFarlane stated that he drove down Parkridge Drive but did not feel it met the criteria of a natural beauty road. Commissioner McFarlane stated that he feels there should be more undeveloped property to qualify as a Natural Beauty Road with few homes being seen from the road.

RC17-070 B. Fuller moved, McFarlane seconded

WHEREAS, this Board has received a petition from twenty-five (25) or more property owners of the Township of Scio, Washtenaw County, Michigan, praying for the Natural Beauty Road designation of Parkridge Drive between 2671 Parkridge Drive, Ann Arbor, MI 48103 and 3034 Parkridge Drive, Ann Arbor, MI 48103, a distance of approximately 0.8 miles in Section 13 of Scio Township.

WHEREAS, a public hearing was held at the Washtenaw County Road Commission Board Room on the 28th day of January, 2017, to determine the advisability of designating the above described local road as a Natural Beauty Road pursuant to Act 451 of the Public Acts of 1994, and

WHEREAS, although Parkridge Drive meets some of the criteria defining a Natural Beauty Road, the character of the natural vegetation and features within and associated with the road right-of-way is typical of many similar roads in this portion of Washtenaw County, and

WHEREAS, the Washtenaw County Road Commission does not anticipate any changes in its current maintenance practices that would adversely impact the natural character of Parkridge Drive regardless of whether the road was designated as a Natural Beauty Road, and

WHEREAS, Parkridge Drive as above described, is under the jurisdiction of the Washtenaw County Road Commission as recorded in Washtenaw County records.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Road Commissioners of the County of Washtenaw, that the petition requesting Natural Beauty Road designation of Parkridge Drive as above described, is hereby denied in accordance with the provisions, rules and regulations enacted by Act 451 of Public Acts of 1994.

YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

CRA Amendments to Constitution and Bylaws – Proposed Amendment #1

RC17-071 B. Fuller moved, McFarlane seconded the Board hereby approves/disapproves the CRA proposed Amendment #1 to acknowledge the addition of a standing S.A.M. Committee with the focus of review and comment on questions and policies specifically related to operations and maintenance issues encountered by the county road agencies. (Article V, Section 13). Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

CRA Amendments to Constitution and Bylaws – Proposed Amendment #2

RC17-072 B. Fuller moved, McFarlane seconded the Board hereby approves/disapproves the CRA proposed Amendment #2 acknowledging the membership of associate members that wish to further the objectives and purposes of the association and who is otherwise ineligible for membership under Section 1 of Article III. (Article II, Section 3). Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

CRA Board of Directors Ballot

RC17-073 D. Fuller moved, B. Fuller seconded the Board hereby votes for John M. Hunt, Huron County to serve on the CRA Board of Directors for a three-year term that begins April 1, 2017. Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

License and Operations & Maintenance Agreement – American Center for Mobility

Commissioner McFarlane feels this is a good opportunity to further develop this area. Commissioner Doug Fuller was pleased when he reviewed the entire agreement that his concerns were addressed. Commissioner Doug Fuller also stated this agreement has been reviewed in extensive detail by Road Commission staff and legal counsel.

RC17-074 B. Fuller moved, McFarlane seconded that upon the recommendation of the County Highway Engineer and concurrence of the Managing Director, the Board hereby approves and authorizes the Chair to sign the License and Operations & Maintenance Agreement between the Washtenaw County Road Commission and the American Center for Mobility in connection with the construction, maintenance and operation of an automated vehicle testing facility in portions of the Wiard Road and Airport Drive rights-of-way in Sections 11 and 12 of Ypsilanti Township. Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Memorandum of Understanding – Willow Run Arsenal of Democracy/American Center for Mobility

RC17-075 B. Fuller moved, McFarlane seconded that upon the recommendation of the County Highway Engineer and concurrence of the Managing Director, the Board hereby approves and authorizes the Chair to sign the Memorandum of Understanding between the Washtenaw County Road Commission, the Michigan Department of Transportation and the Willow Run Arsenal for Democracy Landholdings Limited Partnership to ensure that all parties will work cooperatively to determine the best course of action for the automated vehicle testing facility should the American Center for Mobility cease to exist or operate in portions of the Wiard Road and Airport Drive rights-of-way in Sections 11 and 12 of Ypsilanti Township. Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

REPORTS

ROAD COMMISSIONER REPORTS

Commissioner Bill McFarlane

No report.

Commissioner Barb Fuller

Commissioner Barb Fuller attended the following meetings:

- February 8th – Southwest Washtenaw Council of Governments (SWWCOG) Meeting
- February 10th – Northeast Service Center Post Bid Interview
- February 17th – Meeting on Jennings Road with County Commissioners Conan Smith, Michelle Deatruck, and Gregory Dill, as well as Roy Townsend, Road Commission Managing Director and Robert Tetens, Parks and Recreation Director
- February 18th – Dexter Forum

Commissioner Doug Fuller

Commissioner Doug Fuller reported that he met with the Manchester Township Supervisor. Commissioner Doug Fuller also attended a MCRCSIP meeting last week. A new MCRCSIP Sub Committee will be formed to address risk management legislation.

MANAGING DIRECTOR'S REPORT

STAFF REPORT – 1-30-17 to 2-12-17

Sheryl Siddall, Director of Engineering – Engineering Report

- A Preconstruction Meeting was held for the Clinton Road project and Sign Improvements on Scio Church Road.
- A Preconstruction Meeting was held for the Ridge Road Bridge Replacement project.
- Engineering staff is busy getting bids out for several upcoming projects and culvert replacements.

Jim Harmon, Director of Operations – Operations Report

- The Warren Road Culvert between Nixon Road and Earhart Road was completed and the road was reopened to the public.
- Another culvert replacement on Warren Road will take place Monday of next week taking approximately two days to complete.
- Homeland Security Task Force – Mark Breckenridge, Director for this task force will be retiring effective March 17th. Jim Harmon will be serving on an interim basis as Chair of this committee until a replacement is found for Mr. Breckenridge.

ADJOURNMENT

RC17-076 McFarlane moved, B. Fuller seconded to adjourn the February 7, 2017 meeting at 1:50 p.m. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0
Motion Carried.

Douglas E. Fuller, Chair

Roy D. Townsend, Deputy Clerk

Minutes Approved: _____