

**WASHTENAW COUNTY BOARD OF ROAD COMMISSIONERS**  
555 North Zeeb Road, Ann Arbor, MI 48103  
*Minutes of October 3, 2017*

Board Present: Road Commissioners Douglas Fuller, Barbara Fuller, William McFarlane

Staff Present: R. Townsend, S. Siddall, J. Harmon, M. MacDonell, C. Brochue,  
M. McCulloch, C. Ryan

Others Present: R. Jamnick, R. Radtke, D. Shazzard, D. Troyka, Legal Counsel

The meeting was called to order at 1:00 p.m. by Douglas E. Fuller, Chair. The Pledge of Allegiance was recited.

**APPROVAL OF AGENDA**

RC17-357 B. Fuller moved, McFarlane seconded to approve the agenda as presented.  
Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**ACCEPTANCE OF THE MINUTES**

RC17-358 B. Fuller moved, McFarlane seconded the Board hereby approves the Board Meeting Minutes of September 19, 2017 as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

RC17-359 B. Fuller moved, McFarlane seconded the Board hereby approves the Board Working Session Minutes of September 19, 2017 as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**CITIZEN PARTICIPATION**

**N. Harris Road/Cross Street Roundabout**

Mr. Donald Hazzard addressed the Board regarding the N. Harris Road/Cross Street Roundabout. Mr. Hazzard stated that he has spoken to Brenda Stumbo who indicated to him that she was against this roundabout. Mr. Hazzard feels this roundabout will be unsafe and the crosswalks are too close to the roundabout to be safe.

**Walsh Road - Drainage**

Mr. Roy Radtke addressed the Board regarding the crown in the middle of Walsh Road which is causing water to drain off the road into his yard.

**WRITTEN COMMUNICATIONS**

- A. Issued on September 27, 2017. A Media Advisory was issued by Elena Yadykina, Civil Engineering, regarding the installation of new traffic signals on Jackson Road at Parkland Plaza and at Auto Mall Drive that will become active on Thursday, September 28<sup>th</sup>. A copy of this advisory was provided to the Board for review.
- B. Received on September 26, 2017. An invitation announcement was received for the opening celebration of the Matthaei Botanical Gardens Trail to be held on Saturday, October 14<sup>th</sup> at 9:30 a.m. at the Matthaei Botanical Gardens at 1800 N. Dixboro Road, Ann Arbor. A copy of this invitation was provided to the Board for review.
- C. Received on September 22, 2017. A correspondence was received from Peter F. Westerman, regarding the Waiver of Roadway Width Minimums for Parkridge Drive. A copy of this correspondence was provided to the Board for review.
- D. Issued on September 20, 2017. A Media Advisory was issued by Matt MacDonell, Assistant Director of Engineering, regarding the reopening of Geddes Road between LeForge Road and Prospect Road in Superior Township on Wednesday, September 20, 2017. A copy of this advisory was provided to the Board for review.
- E. Issued on September 20, 2017. A Media Advisory was issued by Matt MacDonell, Assistant Director of Engineering, regarding the closure of eastbound Dexter-Chelsea Road from the City of Chelsea to Fletcher Road on Wednesday, September 20<sup>th</sup> to install a gas main servicing the City of Chelsea. A copy of this advisory was provided to the Board for review.

**CONSENT AGENDA**

The items approved on the Consent Agenda are as follows:

- RC17-360 B. Fuller moved, McFarlane seconded the approval of the Consent Agenda for October 3, 2017 as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**DTE Street Lighting Agreement – Wiard Road and Airport Drive**

- RC17-361 B. Fuller moved, McFarlane seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board authorizes the Managing Director to sign the DTE Purchase Agreement for street lights for the Wiard Road and Airport Drive roundabout in Ypsilanti Township. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Limestone and Abrasives Bid Extension**

RC17-362 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves the option of extending the bid for limestone and abrasives as submitted by Aggregate Industries, 822 Schuster, Kalamazoo, Michigan 49001 for 2018. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Overband Crack Filling Bid Extension**

RC17-363 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves the option of extending the bid for overband crack filling as submitted by National Highway Maintenance System Ltd., LLC, PO Box 5315, Akron, Ohio 44334 for 2018. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Corrugated Steel Pipe Extension**

RC17-364 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves the option of extending the bid for corrugated steel pipe as submitted by Cadillac Culvert, 1305 M-15, Cadillac, Michigan 49601 for 2018. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**2017-2018 Winter Maintenance Guidelines**

RC17-365 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves the 2017-2018 Winter Maintenance Guidelines. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Ridge Road Improvements, York Township – Funding Authorization**

RC17-366 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves funding in the amount of \$430,000 for the proposed Ridge Road Improvements in York Township in 2017. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Payroll & Bills for September 20, 2017**

RC17-367 B. Fuller moved, McFarlane seconded the Board hereby approves Voucher 10264 totaling \$272,434.72 for payroll of September 20, 2017, and Voucher 10265 totaling \$928,436.03 in payment of bills for September 20, 2017. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**REPORTS****County Commissioner's Report**

No report.

**ROAD COMMISSIONER REPORTS****Commissioner Bill McFarlane**

Commissioner Bill McFarlane and Roy Townsend, Managing Director, met with the Portage Lake Sewer Authority.

Commissioner McFarlane will be attending the County Road Funding Sub-Committee Meeting this Thursday at 8:00 a.m.

**Commissioner Barb Fuller**

No report.

**Commissioner Doug Fuller**

Commissioner Doug Fuller reported that Berrien County has voted to take over the Berrien County Road Commission.

Commissioner Fuller attended the SEMCOG Winter Maintenance Meeting on Wednesday, September 27th in which Jim Harmon, Director of Operations, provided an excellent presentation. The WCRC has a piece of road equipment on display at this meeting.

**MANAGING DIRECTOR'S REPORT****STAFF REPORT – 9-11 to 9-24-17****Jim Harmon, Director of Operations**

- Limestone Resurfacing Projects are ongoing; 10.61 miles were identified for resurfacing this year.
- Millage Projects – the two remaining resurfacing millage projects for this year are Shield Road and East Shore Drive.

**NE Service Center Update**

- The large underground storage tank for water has been installed.
- Most of the concrete paving is complete.
- Began taking delivery of season supply of salt.
- Mike Bernbeck indicated that the landscaper will begin delivering trees at the NE Service Center.
- The garage has been enclosed with all wall panels.
- A lot of inside work is beginning.
- Utilities are not hooked up yet.

**Sheryl Siddall, Director of Engineering**

- Geddes Road culvert is now open.
- The Earhart and Whitehall traffic signal is operational. The Parkland Plaza lights are operational as well as the pedestrian signal at Carpenter Road and Carpenter Place.
- The Shield Road Bridge is close to completion.
- Staff is working with Ann Arbor Township and Tech Park on paving.
- Resurfacing work is starting on Austin Road and will be starting on Freer Road, in addition to Eight Mile Road
- The Jackson Road concrete repairs will be completed later this month.

**EXECUTIVE SESSION**

RC17-368 B. Fuller moved, McFarlane seconded to enter into Executive Session at approximately 1:34 p.m. to discuss the Baker Road Right of Way Acquisitions and a legal update on pending litigation. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

RC17-369 B. Fuller moved, McFarlane seconded to exit Executive Session at approximately 2:42 p.m. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**ADJOURNMENT**

RC17-370 McFarlane moved, B. Fuller seconded to adjourn the October 3, 2017 meeting at 2:43 p.m. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

DRAFT

\_\_\_\_\_  
Douglas E. Fuller, Chair

\_\_\_\_\_  
Roy D. Townsend, Deputy Clerk

Minutes Approved: \_\_\_\_\_