

WASHTENAW COUNTY BOARD OF ROAD COMMISSIONERS
555 North Zeeb Road, Ann Arbor, MI 48103
Minutes of February 7, 2017

Board Present: Road Commissioners Douglas Fuller, Barbara Fuller, William McFarlane

Staff Present: R. Townsend, S. Siddall, J. Harmon, C. Brochure, C. Ryan

Others Present: B. Stein, R. Jamnick, K. Van Buren, B. Palkoski, B. Tobler, A. Farner

The meeting was called to order at 1:00 p.m. by Douglas E. Fuller, Chair. The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

RC17-024 B. Fuller moved, McFarlane seconded to approve the agenda as presented.
Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

ACCEPTANCE OF THE MINUTES

RC17-025 B. Fuller moved, McFarlane seconded, the Board hereby approves the Board Meeting Minutes of January 17, 2017 as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

RC17-026 B. Fuller moved, McFarlane seconded, the Board hereby approves the Board Working Session Minutes for January 17, 2017 as presented with noted corrections. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

CITIZEN PARTICIPATION

Barbara Palkoski – Jennings Road Condition

Ms. Palkoski addressed the Board regarding road maintenance on Jennings Road stating that Independence Lake Park located on Jennings Road is the Largest County Park in Washtenaw County generating increased traffic volumes on Jennings Road. Ms. Palkoski stated that there is also a nature preserve being established on Jennings Road which will bring more traffic. Ms. Palkoski asked why there is not a regular road maintenance schedule for Jennings Road and emphasized that something needs to be done to better maintain Jennings Road for the citizens that live on this road and due to the increased traffic volumes generated from the Park and Nature Preserve.

Kathy Van Buren – Weber Road Bridge Closure

Ms. Van Buren stated that she has attended several Board Meetings regarding the Weber Road Bridge Closure. Ms. Van Buren stated that the detour signs at this location have not been replaced. Ms. Van Buren was also requesting the barriers for the bridge closure be replaced with reflective barriers to make them more visible at the bottom of the hill. Ms. Van Buren spoke with Jan Godek, Lodi Township Supervisor, who stated that the township approved their 50% of the funding within 30 days of the closure and Lodi Township was waiting for proposed costs from the Road Commission. Ms. Van Buren stated that they would like the Weber Road Bridge reopened before the next school year begins and are waiting for a construction time line from the Road Commission.

WRITTEN COMMUNICATIONS

- A. Issued on January 31, 2017. A Media Advisory was issued by Matt MacDonell, Assistant Director of Engineering, regarding the temporary suspension of the Seasonal Weight Restrictions effective 6 a.m. on Thursday, February 2, 2017. A copy of this advisory was provided to the Board for review.
- B. Issued on January 17, 2017. A Media Advisor was issued by Matt MacDonell, Assistant Director of Engineering, regarding Seasonal Weight Restrictions Imposed effective Thursday, January 19, 2017 until further notice. A copy of this advisory was provided to the Board for review.

CONSENT AGENDA

The items approved on the Consent Agenda are as follows:

- RC17-027 B. Fuller moved, McFarlane seconded the approval of the Consent Agenda for February 7, 2017 as presented with noted changes to item #11. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Ann Arbor Township Agreement – Warren Road Culvert Replacement

- RC17-028 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the County Highway Engineer and Managing Director, the Board hereby approves and authorizes the Managing Director and Chair to sign the cost sharing agreement between the Washtenaw County Road Commission and Ann Arbor Township for the replacement of the Warren Road culvert at the tributary to Fleming Creek (WCRC Culvert No. C0902001) located approximately 2,380 feet east of Nixon Road in Sections 2 & 11 of Ann Arbor Township. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2017 Local Matching Program

RC17-029 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves the 2017 Local Matching Program. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Liquid Asphalt Materials - Bids

RC17-030 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board accepts bid for 2017 requirements of liquid asphaltic materials from Asphalt Materials, Inc., 940 N. Wynn Road, Oregon, OH 43616. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Season's Requirements for 3/8 x #4 Blast Furnace Slag

RC17-031 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board accepts the low and second low bids for 2017 requirements of 3/8 x #4 blast furnace slag as submitted by Osburn Industries, 5850 Pardee Road, Taylor, Michigan, 48180; Edw. C. Levy Co., 8800 Dix Avenue, Detroit, Michigan, 48209; and Farmer & Underwood Trucking, 7401 Rawsonville Road, Belleville, Michigan 48111. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Capital Equipment Purchase – Pickup Trucks

RC17-032 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director and Director of Engineering, the Board hereby approves the purchase from Todd Wenzel Buick GMC of Westland of three (3) new 2017 GMC Sierra pickup trucks for the total purchase price of \$81,215.05 through the State of Michigan MIDEal Purchasing Program. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Capital Equipment Purchase – Wheel Loader

RC17-033 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves the purchase from Michigan CAT of a new 2017 Caterpillar 950M HL Wheel Loader for the net cost after trade-in of \$239,679.00 through the State of Michigan MIDEal Purchasing Program. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Capital Equipment Purchase – Motor Grader

RC17-034 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves the purchase from Michigan Caterpillar of one new 2017 Caterpillar 12M3 AWD motor grader for the net cost after trade-in of \$210,459.00 through the State of Michigan MIDEal Purchasing Program. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Professional Architecture/Engineering Services – Northeast Service Center

RC17-035 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby authorizes the Managing Director to sign a purchase order and agreement with Hobbs + Black Architects to perform professional A/E services for the Northeast Service Center at a cost not to exceed \$172,000. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Dixboro Shared Use Trail – MDOT Contract No. 17-5000

RC17-036 B. Fuller moved, McFarlane seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the MDOT Contract No. 17-5000 for the Dixboro Shared Use Trail project located in Ann Arbor Township. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Dixboro Shared Use Trail – Construction Engineering

RC17-037 B. Fuller moved, McFarlane seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby authorizes the Managing Director to sign a Purchase Order to OHM Advisors for the Construction Engineering of the Dixboro Shared Use Trail project located in Ann Arbor Township, at a cost not to exceed \$272,400. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Abandonment Request – Unimproved Portions of Collegewood, Maulbetsch and Roosevelt, Fairview Heights No. 1 Ypsilanti Township

RC17-038 B. Fuller moved, McFarlane seconded

WHEREAS, this Board has received a petition from seven (7) freeholders of the Township of Ypsilanti, Washtenaw County, Michigan praying for the absolute abandonment and discontinuance of the unimproved portions of Collegewood Drive, Maulbetsch Avenue and Roosevelt Boulevard, between Hewitt Road and Washtenaw Avenue, dedicated in Fairview Heights Number One, located in Section 6 of Ypsilanti Township, Washtenaw County, Michigan, depicted in Attachment “A” and more particularly described as:

All that part of said Collegewood Drive lying adjacent to and Southerly of Lots 309 through 317 inclusive except for the East 27 feet for Hewitt Road (1/2 = 60 feet wide) (platted as Hewett Road)

ALSO

All that part of Roosevelt Boulevard (80 feet wide) lying adjacent to and Northerly of lots 298 through 305 inclusive except for the East 27 feet for said Hewitt Road

ALSO

All that part of said Maulbetsch Avenue lying west of lot 305 and East of the East right of way line of Maulbetsch Avenue adjacent to Lot 317 extended south to the West property line of Lot 305.

WHEREAS, it appears from viewing the premises and hearing the petitioners reasons, that it is in the best interest of the public that the said Public Right of Way of the aforementioned portions of Collegewood Drive, Maulbetsch Avenue and Roosevelt Boulevard, as proposed, be absolutely abandoned.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Road Commissioners of the County of Washtenaw, that the above described portion of Public Right of Way of Collegewood Drive, Maulbetsch Avenue and Roosevelt Boulevard , being under the jurisdiction of the Washtenaw County Road Commission is hereby absolutely abandoned and discontinued as Public Right of Way, excepting and reserving easements for drainage and public utilities of record and/or use, as now occupying said right of way.

BE IT FURTHER RESOLVED that this notice of determination be given by the Clerk to the proper authorities of the Township of Ypsilanti and to the Register of Deeds of Washtenaw County, and the State Department of Transportation.

Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Pittsfield Township Agreement – Cloverlane Drive Traffic Calming Project

RC17-039 B. Fuller moved, McFarlane seconded that upon the final approval from the Pittsfield Township Board with the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the Pittsfield Township agreement for the design and administration of the construction of five (5) speed humps on Cloverlane Drive between Michigan Avenue and Hunt Club Drive at the estimated cost of \$33,315.00. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Pittsfield Township Agreement – Cole Boulevard Traffic Calming Project

RC17-040 B. Fuller moved, McFarlane seconded that upon the final approval from the Pittsfield Township Board with the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the Pittsfield Township agreement for the design and administration of the construction of three (3) speed humps on Cole Boulevard between Golfside Road and Hillside Drive and one (1) speed hump on Hillside Drive just south of Cole Boulevard at the estimated cost of \$29,405.00. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Pittsfield Township Agreement – Crystal Drive Traffic Calming Project

RC17-041 B. Fuller moved, McFarlane seconded that upon the final approval from the Pittsfield Township Board with the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the Pittsfield Township agreement for the design and administration of the construction of three (3) speed humps on Crystal Drive between Packard Road and Central Boulevard at the estimated cost of \$22,482.00. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Pittsfield Township Agreement – Carpenter Road Traffic Signal

RC17-042 B. Fuller moved, McFarlane seconded that upon the final approval from the Pittsfield Township Board with the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the Pittsfield Township agreement for the design and administration of the construction of a traffic signal on Carpenter Road approximately 2250 feet south of Packard Road at the estimated cost of \$78,210.00. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Road Name Clarification – Pheasant Ridge Lane, York Township

RC17-043 B. Fuller moved, McFarlane seconded

WHEREAS, it is the desire of this Board and the intent of this resolution to eliminate inconsistencies in road names,

NOW THEREFORE, BE IT RESOLVED that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves the segment of “Pheasant Ridge Lane” as the official road name from Warner Road to Fieldstone Lane within Section 10 of York Township.

Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Traffic Signal Equipment Purchase – Carpenter Road and Center Valley Drive

RC17-044 B. Fuller moved McFarlane seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby authorizes the Managing Director to sign the purchase order for the purchase of traffic signal detection equipment at a cost of \$16,551.00 from GRIDSMART Technologies, Inc., 10545 Hardin Valley Rd, Knoxville, TN 37932 to be utilized at the intersection of Carpenter Road and Center Valley Drive. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Traffic Signal Equipment Purchase – Ann Arbor-Saline Road and Oak Valley Drive

RC17-045 B. Fuller moved, McFarlane seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby authorizes the Managing Director to sign the purchase order for the purchase of traffic signal detection equipment at a cost of \$35,233.40 through the State of Michigan MIDEal Purchasing Program to be utilized at the intersection of Ann Arbor-Saline Road and Oak Valley Drive. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Payroll & Bills for January 25, 2017

RC17-046 B. Fuller moved, McFarlane seconded the Board hereby approves Voucher 10230 totaling \$307,881.67 for payroll of January 25, 2017, and Voucher 10231 totaling \$2,082,923.09 in payment of bills for January 25, 2017. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

ACTION ITEMS**CRA Amendments to Constitution and Bylaws – Proposed Amendment #1**

RC17-047 B. Fuller moved, McFarlane seconded the Board hereby approves the CRA proposed Amendment #1 to remove Bay County Road Commission from the Blue Water Highway Council and its addition to the East Central Council and Bay County Road Commission to also be removed from Association of Southern Michigan County Road Agencies and added to Northern Michigan Association of Road Commissions. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

CRA Amendments to Constitution and Bylaws – Proposed Amendment #2

RC17-048 B. Fuller moved, McFarlane seconded the Board hereby approves the CRA proposed Amendment #2 acknowledging the updated Vision and Mission for the Association, which includes right-of-way language. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

CRA Amendments to Constitution and Bylaws – Proposed Amendment #3

RC17-049 B. Fuller moved, McFarlane seconded the Board hereby approves the CRA proposed Amendment #3 acknowledging the addition of a standing Education Committee with the focus of developing comprehensive, curated educational program. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

CRA Amendments to Constitution and Bylaws – Proposed Amendment #4

RC17-050 B. Fuller moved, McFarlane seconded the Board hereby approves the CRA proposed Amendment #4 the change of the Association fiscal year beginning date to reflect October 1 of each year. Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

REPORTS**COUNTY COMMISSIONER'S REPORT**

County Commissioner Ruth Ann Jamnick stated that she is aware of Kathy Van Buren's concerns regarding the Weber Road Bridge closure and Barbara Palkoski's concerns regarding Jennings Road maintenance.

ROAD COMMISSIONER REPORTS

Commissioner Bill McFarlane

Commissioner Bill McFarlane attended the bid opening for the NE Service Center. Commissioner McFarlane as well as Commissioner Doug Fuller and Roy Townsend, Managing Director, attended the Southeast Council Meeting at the Lenawee County Road Commission on Monday, February 6th.

Commissioner Barb Fuller

Commissioner Barb Fuller attended the Sharon Township Broadband meeting. Commissioner Fuller expressed the great concern from residents and schools on the west side of the county regarding lack of broadband connectivity and throughout areas of the State of Michigan. County Commissioner Ruth Ann Jannick will assist in getting this topic on the Agenda for the Economic Development Coordinating Committee (EDCC).

Commissioner Doug Fuller

Commissioner Doug Fuller provided a review of topics discussed at the Southeast Council Meeting held at the Lenawee County Road Commission on Monday, February 6th.

MANAGING DIRECTOR'S REPORT

STAFF REPORT – 1-9-17 to 1-29-17

Sheryl Siddall, Director of Engineering – Engineering Report

- There are three projects in the MDOT letting – the bridges on Huron River Drive near Chalmers Road and Superior Road, the Geddes Road culvert replacement and the Dixboro Trail.
- Preconstruction meetings will be held for work on Clinton Road and Scio Church Road and for the Ridge Road Bridge.
- Final plans will be submitted for a variety of projects including the Jackson Road repairs.

Jim Harmon, Director of Operations – Operations Report

- The Road Commission produced 390 tons of cold patch this morning.

Warren Road Culvert Update

Mr. Harmon reported that Warren Road was closed due to a failing culvert. The Road Commission entered into a 50/50 cost sharing agreement with Ann Arbor Township. Mr. Harmon reported that the Operations crew completed the installation of this culvert this morning and the road is reopened to the traveling public.

Michigan Transportation Fund Receipts (MTF)

Roy Townsend, Managing Director, reported that the December MTF was up due to some people registering vehicles early to save on the registration increase that went into effect 2017. The MTF was up 15% and closed out nearly 3% higher for the year.

ADJOURNMENT

RC17-051 B. Fuller moved, McFarlane seconded to adjourn the February 7, 2017 meeting at 2:06 p.m. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0
Motion Carried.

Douglas E. Fuller, Chair

Roy D. Townsend, Deputy Clerk

Minutes Approved: _____