

WASHTENAW COUNTY BOARD OF ROAD COMMISSIONERS
555 North Zeeb Road, Ann Arbor, MI 48103
Minutes of May 3, 2016

Board Present: Road Commissioners Douglas Fuller, Barbara Fuller, William McFarlane

Staff Present: R. Townsend, J. Harmon, S. Siddall, C. Ryan, J. Nixon, M. MacDonell

Others Present: B. Stein, G. Lobdell, D. Stullman

The meeting was called to order at 1:00 p.m. by Douglas E. Fuller, Chair. The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

RC16-181 B. Fuller moved, McFarlane seconded to approve the agenda as presented.
Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

ACCEPTANCE OF THE MINUTES

RC16-182 B. Fuller moved, McFarlane seconded, the Board hereby accepts the Board Meeting Minutes of April 20, 2016 as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

RC16-183 B. Fuller moved, McFarlane seconded, the Board hereby accepts the Working Session Minutes of April 20, 2016 as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

CITIZEN PARTICIPATION

Bunton Road Project

Pete Hafler, Augusta Township Supervisor, thanked the Road Commission and Board of Commissioners for their efforts in reopening Bunton Road. Mr. Hafler asked if there could be consideration of paving Willis Road between Pittman Road and Hitchingham Road. Roy Townsend responded that this will be a topic at the Working Session on May 4th.

WRITTEN COMMUNICATIONS

A. RECEIVED: April, 2016.

Willis Road Project at Lincoln Consolidated Schools.

Several communications were received from citizens regarding the Willis Road project at Lincoln Consolidate Schools. A FAQ Project Overview was also issued by Matt MacDonell, Assistant Director of Engineering on Thursday, April 28, 2016. These correspondences and responses from Commissioner Douglas Fuller and William McFarlane are provided to the Board for review.

B. RECEIVED: April, 2016.

County Wide Millage

Several letters and Resolutions of Support were received in support of the County Wide Millage. These correspondences and resolutions are provided to the Board for review.

OTHER WRITTEN COMMUNICATIONS

- A. Issued on April, 2016. A Media Advisory was issued by Kelly Jones, Senior Project Manager, regarding bridge weight restrictions on the Dennison Road Bridge over Saline River in York Township and the Sharon Valley Road Bridge over River Raisin in Sharon Township effective Thursday, April 21s. A copy of this advisory is provided to the Board for review.
- B. Issued on April 21, 2016. A correspondence was issued by Sheryl Soderholm Siddall, County Highway Engineer, to the residents of Lone Oak Subdivision providing information on a petition of reconsideration for the Lone Oak Special Assessment District No. 12. A copy of this correspondence is provided to the Board for review.
- C. Received on April 18, 2016. An email correspondence was received from Catherine Logusz, regarding the condition of Warren Road between Gotfredson and Berry Roads and the condition of Gotfredson Road between Ann Arbor Road and Ford Road.
- D. Issued on April 18, 2016. A Media Advisory was issued by Michael Bernbeck, Operations Engineer, regarding the closure of Parker Road from Scio Church Road to Jerusalem Road in Scio Township on Monday, 4/21 for road improvements. A copy of this advisory is provided to the Board for review.
- E. Received on April 15, 2016. An email correspondence was received from Keith Gilroy and a response provided by Commissioner Douglas Fuller regarding the condition of Gale Road. A copy of this correspondence is provided to the Board for review.

CONSENT AGENDA

The items approved on the Consent Agenda are as follows:

RC16-184 B. Fuller moved, McFarlane seconded the approval of the Consent Agenda for May 3, 2016 as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Salem Community Flag Day Celebration – Road Closures

RC16-185 B. Fuller moved, McFarlane seconded that upon the recommendation of the Managing Director/County Highway Engineer and the concurrence of the Director of Engineering, the Board hereby approves the closure of the following roads on Saturday, June 4, 2016, for the Annual Salem Flag Day and Event:

- Dickerson Street and Pearl Street from Six Mile Road to South Street and South Street from Pearl Street to Salem Road – 8:30 a.m. to 2:00 p.m.
- Salem Road from Six Mile Road to Five Mile Road and Six Mile Road from Leota Road to the railroad track crossing – 8:00 a.m. to 12:00 p.m.

Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2016 Ann Arbor Township Agreement

RC16-186 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the 2016 Ann Arbor Township Agreement with the Township's estimated share being \$7,706.48. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2016 Lyndon Township Agreement

RC16-187 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the 2016 Lyndon Township Agreement with the Township's estimated share being \$44,882.45. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2016 Superior Township Agreement

RC16-188 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the 2016 Superior Township Agreement with the Township's estimated share being \$14,997.15. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2016 Sylvan Township Agreement

RC16-189 B. Fuller moved, McFarlane that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the 2016 Sylvan Township Agreement with the Township's estimated share being \$61,502.10. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Sign Material Bids

RC16-190 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Engineering and the concurrence of the Managing Director, the Board hereby accepts the qualified low bid and the qualified alternate bids for the following qualified low bids and alternate bids for the 2016 Sign Materials Bids:

1. The qualified low bid for Sign Roll Material of \$14,607.75 from Osburn Associates, Inc., P.O. Box 912, Logan, OH, 43138, and the qualified alternate bid of \$15,930.00 from Dornbos Sign, Inc., P619 W. Harris, Charlotte, MI, 48813, as submitted on April 22, 2016.
2. The qualified low bid for Vertical Retroreflective Strips for Sign Supports of \$390.00 from Osburn Associates, Inc., P.O. Box 912, Logan, OH, 43138, and the qualified alternate bid of \$433.00 from Dornbos Sign, Inc., 619 W. Harris, Charlotte, MI, 48813, as submitted on April 22, 2016.
3. The qualified low bid for Prefabricated Reflectorized Signs of \$88,797.00 from Osburn Associates, Inc., P.O. Box 912, Logan, OH, 43138, and the qualified alternate bid of \$92,046.40 from Dornbos Sign, Inc., 619 W. Harris, Charlotte, MI, 48813, as submitted on April 22, 2016.
4. The qualified low bid for Aluminum Sign Blanks of \$7,211.05 from Osburn Associates, Inc., P.O. Box 912, Logan, OH, 43138, and the qualified alternate bid of \$7,465.10 from MD Solutions, 8225 Estates Pkwy, Plain City, OH, 43064, as submitted on April 22, 2016.

5. The qualified low bid for Green Baked Sign Posts of \$19,866.50 for truckload quantities from Dornbos Sign, Inc., 619 W. Harris, Charlotte, MI, 48813, and the qualified alternate bid of \$20,761.50 from Rathco Safety Supply, 6742 Lovers Ln, Portage, MI, 49002, as submitted on April 22, 2016.
6. The qualified low bid for Green Baked Sign Posts of \$7,176.00 for quantities in bundles of fifty from Dornbos Sign, Inc., 619 W. Harris, Charlotte, MI, 48813, and the qualified alternate bid of \$7,912.00 from MD Solutions, 8225 Estates Pkwy, Plain City, OH, 43064, as submitted on April 22, 2016.
7. The qualified low bid for Galvanized Delineator Sign Posts of \$1,803.00 for quantities in bundles of fifty from Dornbos Sign, Inc., 619 W. Harris, Charlotte, MI, 48813, and the qualified alternate bid of \$2,235.00 from MD Solutions, 8225 Estates Pkwy, Plain City, OH, 43064, as submitted on April 22, 2016.

Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 10 ABSTAIN: 0 Motion Carried.

Traffic Control Order (TCO) No. 2502

RC16-191 B. Fuller moved, McFarlane seconded

WHEREAS, under the provisions of Chapter VI of Act No. 300, Public Acts of Michigan of 1949, as amended (Michigan Vehicle Code), this Board is authorized to place and maintain traffic control devices and traffic control signals on any highway under its jurisdiction for the purpose of regulating, warning or guiding traffic; and

WHEREAS, Whitehall Drive located in Section 13 of Ann Arbor Township is a county road under the jurisdiction of this Board, and in the interest of public safety, it is deemed necessary to place and maintain certain traffic control devices and/or signals on said roads to regulate, warn and guide traffic.

NOW, THEREFORE, BE IT RESOLVED that U-Turns on Whitehall Drive are prohibited between 800 feet North of Plymouth Road to point 2500 feet North of Plymouth Road.

BE IT FURTHER RESOLVED that proper signs be erected to give notice of the regulation hereinbefore established; and

BE IT FURTHER RESOLVED that a certified copy hereof be filed with the County Clerk of the County of Washtenaw, Michigan.

Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Kensington Woods Road Improvement Agreement

RC16-192 B. Fuller moved, McFarlane seconded that upon the recommendation of the County Highway Engineer and concurrence of the Managing Director, the Board hereby approves and authorizes the Managing Director to sign the Road Improvement Agreement between the Washtenaw County Road Commission and Toll MI IV Limited Partnership in connection with the development of site condominiums located on Scio Church Road, Section 36 of Scio Township. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Payroll & Bills for April 20, 2016

RC16-193 B. Fuller moved, McFarlane seconded the Board hereby approves Voucher 10190 totaling \$289,989.60 for payroll of April 20, 2016, and Voucher 10191 totaling \$363,233.84 in payment of bills for April 20, 2016. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

ACTION ITEMS

Irrevocable Bank Letter of Credit Waiver – Honey Creek Site Condo

Commissioner Doug Fuller asked the Managing Director to contact Steve Mann of Miller Canfield to work out a letter of credit agreement with First Tennessee Bank working with an institution within Michigan.

Scott Betzoldt, of Midwestern Development and David Stollman of Biltmore Development addressed the Board regarding the First Tennessee Bank letter of credit for the Honey Creek Site Condo development. First Tennessee Bank is a very large bank based out of Charleston and they are asking for Board approval for a letter of credit to bring development to Michigan.

RC16-194 McFarlane moved, B. Fuller seconded to postpone the Irrevocable Bank Letter of Credit Waiver – Honey Creek Site Condo item to the next Board Meeting of May 17, 2016. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

REPORTS

Road Commissioner's Report

Commissioner Barb Fuller attended the Board of Commissioners Subcommittee Meeting on April 28, 2016.

Commissioner Bill McFarlane attended the SE Council Meeting on Monday May 2nd hosted by Hillsdale County and also attended the Board of Commissioners Subcommittee meeting on April 28th. Commissioner McFarlane reported that the Willis Road Project at Lincoln Consolidated Schools information meeting was very informative. Commissioner McFarlane thanked staff for the thorough information letter sent out to all residents and interested parties on this project.

Commissioner Doug Fuller also thanked Ypsilanti Township and the Road Commission staff for their efforts on the Willis Road project at Lincoln Consolidated Schools. Commissioner Doug Fuller also attended the SE Council Meeting with Commissioner Bill McFarlane and Roy Townsend on May 2nd.

MANAGING DIRECTOR'S REPORT

STAFF REPORT – 4/11/16 thru 4/24/16

Operations Report – Jim Harmon, Director of Operations

- Jim Harmon provided an update on various road projects.
- PA 283 work has begun – starting with Parker Road and Zeeb Road with final paving today.
- The paving contractor will be at Pontiac Trail between Warren Road and Dixboro Road next Monday for paving and two failed crossroad culverts are being replaced.
- The Chip Seal program should be complete by the 4th of July holiday and much of the PA 283 paving will be completed by the 4th of July holiday also.
- Bunton Road culvert – temporary repairs are taking place to reopen the road. The steel road plates were delivered last week and will be installed tomorrow. Cadillac Asphalt will pave over the plates. There will be 40 ton load limit signs installed. Bunton Road is scheduled to reopen by the end of this week under a 40 ton weight limit.
- Cold patch production was performed today, producing another 425 tons to sustain the Road Commission through the summer months.

Engineering Report – Sheryl Siddall, Director of Engineering

- The McGregor Road & Wiard Road bridges are ahead of schedule.
- There are three projects for the April letting – Countywide Guardrail, Willis Road and the Traffic Signal Backplate project.
- Paving for Prospect Street and Huron Street is in letting for this Friday
- Cadillac Asphalt will perform carryover paving on Old U.S. 12 from M52 to Freer Rd.
- The Ann Arbor/Saline and Textile intersection and Textile Road resurfacing and preventative maintenance are in the June letting.
- The bid opening for the Lone Oak SAD project is June 1st.

Michigan Transportation Fund Receipts (MTF)

Roy Townsend, Managing Director, reported that the March MTF check was up 8% from last year. Mr. Townsend stated that auto sales continue to drive the increase in MTF.

County Wide Millage Initiative

Roy Townsend, Managing Director, reported that the City of Saline and the City of Ann Arbor just passed a Resolution of Support for the County Wide Millage.

Lone Oak SAD – Update

Roy Townsend, Managing Director, reported that a counter-petition was received for the Lone Oak SAD project which was less than 50%. This project will be moving forward taking bids and will come back to the Board for approval. June 1st is the bid opening for this project.

ADJOURNMENT

RC16-195 McFarlane moved, B. Fuller seconded to adjourn the May 3, 2016 meeting at 1:35 p.m. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Douglas E. Fuller, Chair

Roy D. Townsend, Deputy Clerk

Minutes Approved: _____