

WASHTENAW COUNTY BOARD OF ROAD COMMISSIONERS
555 North Zeeb Road, Ann Arbor, MI 48103
Minutes of April 20, 2016

Board Present: Road Commissioners Douglas Fuller, Barbara Fuller, William McFarlane

Staff Present: R. Townsend, J. Harmon, S. Siddall, C. Ryan

Others Present: G. Lobdell, J. Vivirski, T. Wagner, W. Bogen, C. Bogen, B. Baloch,
V. Kiningham, L. VanZomeran, D. Rose, A. Schwimmer, J. Laudmaran,
M. Toaz

The meeting was called to order at 1:00 p.m. by Douglas E. Fuller, Chair. The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

RC16-160 B. Fuller moved, McFarlane seconded to approve the agenda as presented.
Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

ACCEPTANCE OF THE MINUTES

RC16-161 B. Fuller moved, McFarlane seconded, the Board hereby accepts the Board Meeting Minutes of April 5, 2016 as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

CITIZEN PARTICIPATION

Willis Road Project – Lincoln Consolidated Schools

Reverend Daniel Rose addressed the board in opposition of the Willis Road project at Lincoln Consolidated Schools due to safety concerns. Reverend Rose asked for consideration of installing a 4-way stop sign or a stop light at the High School exit that would be time activated.

Terri Wagner addressed the Board also in opposition of the Willis Road project. Ms. Wagner provided a traffic count that was taken at the entrance/exit of Lincoln Consolidated Schools.

Laura Vanzomeran addressed the Board in opposition of the Willis Road project and stated that she obtained car crash information from the Michigan State Police.

Lone Oak SAD

Audrey Schwimmer addressed the Board regarding the Lone Oak SAD and stated that she obtained a quote directly from Cadillac Asphalt quoting the same price as last year contrary to what they were told at the Lone Oak SAD information meeting. Ms. Schwimmer stated most residents in the Lone Oak subdivision cannot afford a 33% increase for public roads.

Matt Toza, Lone Oak Trustee, addressed the Board regarding concerns of increased cost estimates for the Lone Oak SAD.

Joyce Vivirski addressed the Board stating that the residents of the Lone Oak subdivision are asking that the Road Commission honor the original per household SAD estimate of \$5,900.

Bandera & Shevchenico Roads

William Bogen addressed the Board regarding drainage issues that need to be addressed on Bandera & Shevchenico Roads in addition to the roads needing grading & gravel.

Liberty Hills Road Improvement Plan

Cynthia Bogen addressed the Board regarding drainage concerns with the Liberty Hills Road Improvements. Ms. Bogen asked if the Road Commission signs off on road designs that go through the Township.

Washtenaw County Roadside Trash Pickup

Vicki Kiningham addressed the Board regarding roadside trash in Washtenaw County. Ms. Kiningham suggested that Washtenaw County adopt a zero tolerance for roadside trash. Ms. Kiningham stated that effective communication between WCRC, Adopt-a-Road Program and the Sheriff's Office can go a long way in improving trash removal within Washtenaw County.

Wylie Road

Beth Balogh addressed the Board regarding increased traffic and dust on Wylie Road. Ms. Balogh offered the suggestions of paving Wylie Road, monitor traffic speeds to reduce dust, enforce restrictions on large trucks and dust proofing.

Bunton Road

Jack Laudmaran addressed the Board regarding a sink hole being created at the culvert at his property. Mr. Laudmaran stated he has concerns of blacktop that was applied on top of the culvert could wash into the culvert causing blockage and potential contamination. Staff will bring this to the Board for discussion at the next Board Meeting on May 3, 2016.

WRITTEN COMMUNICATIONS

- A. Received on April 14, 2016. An email correspondence was received from Suzanne Kapica regarding concerns with the Willis Road project near Lincoln Consolidated Schools. A response was issued by Commissioner Douglas Fuller on April 15, 2016. Copies of these correspondences were provided to the Board for review.
- B. Issued on April 13, 2016. A Press Release was issued by MDOT regarding awarding a state transportation economic development grant of \$507,500 for road improvements on Goss Road and Woodbridge Drive in the Toyota Technical Center. A copy of this Press Release was provided to the Board for review.
- C. Issued on April 11, 2016. An email update was provided by Matt MacDonell, Assistant Director of Engineering regarding additional questions from the Hearing of Objections for the Lone Oak SAD project. A copy of this correspondence was provided to the Board for review.
- D. Received on April 9, 2016. An email correspondence was received from Brian regarding the poor condition of Ridge Road between Mooreville Road and Hack Road. A copy of this correspondence was provided to the Board for review.
- E. Received on April 8, 2016. A correspondence was received from Steven Richardson regarding objection to the Lone Oak Subdivision SAD. A copy of this correspondence was provided to the Board for review.
- F. Received on April 5, 2016. An email correspondence was received from Lewis Kempf regarding the County Wide Millage and road repairs on Nollar Road and Joy Road. An email response was also issued from Roy Townsend. Copies of both correspondences were provided to the Board for review.
- G. Received on April 4, 2016. A correspondence was received from Mandy Grewal, Pittsfield Township Supervisor, regarding an invitation to the Pittsfield Township's Sustainability Conference. A copy of this correspondence was provided to the Board for review.

CONSENT AGENDA

The items approved on the Consent Agenda are as follows:

- RC16-162 B. Fuller moved, McFarlane seconded the approval of the Consent Agenda for April 20, 2016 as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Dexter Ann Arbor Run

RC16-163 B. Fuller moved, McFarlane seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves the closure of the following roads on Sunday, June 5, 2016 for the annual Dexter-Ann Arbor Run:

- Baker Road from Dan Hoey Road to Shield Road - 8:15 a.m. to 8:35 a.m.
- Shield Road from Baker Road to Parker Road – 8:25 a.m. to 8:40 a.m.
- Parker Road from Shield Road to Dexter-Chelsea Road – 8:30 a.m. to 8:45 a.m.
- Dexter-Chelsea Road from Parker Road to Dexter-Pinckney Road – 8:35 a.m. to 8:50 a.m.
- Dexter-Pinckney Road from Dexter-Chelsea Road to the Dexter Village Limit – 8:35 a.m. to 8:55 a.m.
- Huron River Drive from Mast Road to Zeeb Road – 8:30 a.m. to 9:15 a.m.
- Huron River Drive from Zeeb Road to Wagner Road – 8:55 a.m. to 10:35 a.m.
- Huron River Drive from Wagner Road to Maple Road – 8:00 a.m. to 11:05 a.m.
- Huron River Drive from Maple Road to Ann Arbor City Limit – 7:50 a.m. to 11:05 a.m.

Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Ann Arbor Velo Club Bike Race

RC16-164 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Engineering and the concurrence of the Managing Director/County Highway Engineer, the Board hereby approves the closure of the following roads from 8:00 a.m. – 1:30 p.m. on the following Sundays, May 1st, 8th, 15th, 22nd & 29th of 2016 for the Ann Arbor Velo Club bike race training series:

- Highland Drive from Varsity Drive to Varsity Drive.
- Varsity Drive from Highland Drive to Highland Drive.

Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2016 Augusta Township Agreement

RC16-165 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the 2016 Augusta Township Agreement with the Township's estimated share being \$15,979.95. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2016 Bridgewater Township Agreement

RC16-166 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the 2016 Bridgewater Township Agreement with the Township's estimated share being \$14,058.70. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2016 Lima Township Agreement

RC16-167 B. Fuller moved, McFarlane that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the 2016 Lima Township Agreement with the Township's share being \$8,755.43. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2016 Manchester Township Agreement

RC16-168 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the 2016 Manchester Township Agreement with the Township's estimated share being \$30,146.25. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 10 ABSTAIN: 0 Motion Carried.

2016 Saline Township Agreement

RC16-169 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the 2016 Saline Township Agreement with the Township's estimated share being \$17,664.75. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2016 Sharon Township Second Agreement

RC16-170 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the 2016 Sharon Township Second Agreement with the Township's estimated share being \$2,896.00. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2016 Local Subdivision Road Tree Removal Project – Ypsilanti Township

RC16-171 B. Fuller moved, McFarlane that upon the recommendation of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the 2016 Ypsilanti Township Agreement with the both Road Commission and Township’s estimated share being \$10,000.00. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

TAP Grant Application – Border to Border and Iron Belle Trail: Segment D2, Phase 1

RC16-172 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Engineering and concurrence of the Managing Director, the Board hereby authorizes the Managing Director to sign the Transportation Alternatives Program grant application for the Border-to-Border and Iron Belle Trail project in cooperation with the Washtenaw County Parks & Recreation Commission. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

TAP Grant Application – Platt Road Greenway, Phase 2

RC16-173 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Engineering and concurrence of the Managing Director, the Board hereby authorizes the Managing Director to sign the Transportation Alternatives Program grant application for the Platt Road Greenway, Phase 2 project in cooperation with Pittsfield Charter Township. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Road Name Clarification – Blakeway Street, Ann Arbor Township

RC16-174 B. Fuller moved, McFarlane seconded

WHEREAS, it is the desire of this Board and the intent of this resolution to eliminate such inconsistencies in road names,

NOW THEREFORE, BE IT RESOLVED that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves the segment of “Blakeway Street” as the official road name from Huron River Drive to a point 0.45 miles southerly thereof within Section 35 of Ann Arbor Township.

Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Road Name Clarification – Shoreview Drive, Ann Arbor Township

RC16-175 B. Fuller moved, McFarlane seconded

WHEREAS, it is the desire of this Board and the intent of this resolution to eliminate such inconsistencies in road names,

NOW THEREFORE, BE IT RESOLVED that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves the segment of “Shoreview Drive” as the official road name from Lowery Road to a point 1,932 feet northerly thereof within Section 8 of Sylvan Township.

Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Road Name Clarification – Clark Lake Road, Lyndon Township

RC16-176 B. Fuller moved, McFarlane seconded

WHEREAS, it is the desire of this Board and the intent of this resolution to eliminate such inconsistencies in road names,

NOW THEREFORE, BE IT RESOLVED that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves the segment of “Clark Lake Road” as the official road name from Waterloo Road to a point 0.44 miles northerly thereof within Sections 34 and 35 of Lyndon Township.

Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Payroll & Bills for April 6, 2016

RC16-177 B. Fuller moved, McFarlane seconded the Board hereby approves Voucher 10188 totaling \$264,815.29 for payroll of April 6, 2016, and Voucher 10189 totaling \$820,907.91 in payment of bills for April 6, 2016. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

ACTION ITEMS**2015 Financial Report – Plante & Moran Presentation**

RC16-178 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Finance, and the concurrence of the Managing Director, the Board hereby accepts and files the 2015 Financial Report, as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Final Order of Determination – Lone Oak (Lodi Township)

RC16-179 McFarlane moved, B. Fuller seconded to open the floor for discussion.

Commissioner McFarlane asked for an explanation on a second petition. Sheryl Siddall, Director of Engineering, explained that the citizens have 10 days to file a counter petition to stop the SAD process. Matt MacDonell, Assistant Director of Engineering stated that under Public Act 246, another public hearing would be held to discuss the counter petition and the Board of Road Commissioners makes final determination to go forward or halt the SAD process. Mr. MacDonell explained that the culverts in this subdivision are nearing the end of their service life and there is a concern of investment on the roads with a failure of a culvert. Mr. MacDonell explained that the cost of the culvert replacement was made after the initial SAD quote. Roy Townsend, Managing Director, clarified that if this project moves forward, it would be bid out to a contractor which would be the actual cost. Ms. Audrey Schwimmer stated that the changes in costs for this SAD are understood and citizens are not opposed to improving the culverts. Ms. Schwimmer stated that the concern is the increase in the paving cost quote.

WHEREAS, this Washtenaw County Board of County Road Commissioners did, on March 1, 2016, pursuant to the provisions of Act 246 of Public Acts of 1931, as amended, make and issue a first order of determination that the Lone Oak improvements are necessary for the benefit of the public and for the benefit of the public welfare and convenience; and

WHEREAS, in and by said first order of determination this Board did resolve that a hearing be held at the Lodi Township Hall, Ann Arbor, Michigan, on April 6, 2016, 7 p.m. Eastern Standard Time, said hearing to be held by a Hearing Examiner duly appointed by this Board, for the purpose of hearing objections, if any, to the proposed improvements, and that notice of said hearing to be given in accordance with the statutes in such case made and provided; and

WHEREAS, notice of said hearing was given in accordance with the statutes in such case and made and provided; and

WHEREAS, in accordance with the provisions of said Act 246, the Hearing Examiner did hold a hearing at the time and place appointed by this Board for the purpose of hearing such objections, and did hear all persons who wished to be heard on the matter of said improvements; and

WHEREAS, findings of fact and proposed determinations have been submitted by this Boards duly appointed Hearing Examiner;

NOW, THEREFORE, IT IS ORDERED AND DETERMINED that this Board does hereby accept the findings of fact and proposed determinations made by the Hearing Examiner and does hereby order and determine that said improvements are necessary for the benefit of the public welfare and convenience.

IT IS FURTHER ORDERED AND DETERMINED that the final specifications heretofore filed with this Board, a copy of which is attached hereto, be adopted and that said improvements shall be made according to said final specifications.

IT IS FURTHER ORDERED AND DETERMINED that Lots 1-63 of Lone Oak Subdivision and parcel M-13-05-300-005, M-13-05-300-007, M-13-05-300-013, and M-13-25-100-014, being a part of Section 5, Lodi Township, Washtenaw County, Michigan, shall be liable for the total assessment for benefits on account of said paving improvements.

All such parcels of land shall be, and hereby are declared to constitute *Special Assessment District No. 12* for the purpose of making said improvements.

IT IS FURTHER ORDERED AND DETERMINED that said improvements shall be paid for by special assessment as provided by the statutes in such case made and provided, and that said total special assessment shall be divided into 10 (ten) annual installments.

IT IS FURTHER ORDERED AND DETERMINED that pending this order of determination becoming final, a special assessment roll apportioning the percent of benefits to be paid by the respective owners of parcels of land in said Special Assessment District be prepared, and that the unpaid balance of said special assessment roll shall bear interest from and after August 1, 2016, at the rate not to exceed one percent (1%) per annum above the average rate of interest borne by the bonds issued by or on behalf of the Commissioners, said interest to be payable annually on each installment due date; provided, however, that if bonds are not issued by or on behalf of the Commissioners in anticipation of the collection of the special assessments, then the unpaid balance of said special assessments shall bear interest at the rate of six percent (6%) per annum, said interest to be payable annually on each installment due date.

IT IS FURTHER ORDERED AND DETERMINED that a copy of this order of determination be served by first class mail on each owner of or party in interest in property to be assessed at their addresses as shown upon the last local tax assessment records, and unless a petition for reconsideration is filed as provided in Act 246 of the Public Acts of 1931, as amended, this order of determination shall become the final order of determination of this Board of County Road Commissioners ten days after mailing of copies of this order of determination.

All resolutions and parts of resolution in so far as they conflict with the provisions of this resolution be the same are here rescinded.

Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

REPORTS

County Commissioner's Report

County Commissioner Ruth Ann Jamnick thanked the Road Commission staff for their time and effort regarding the Willis Road project with Lincoln Consolidated Schools and feels a resolution for this project can be reached.

Road Commissioner's Report

Commissioner Barb Fuller attended the Manchester, Sharon and Saline Annual Township Meetings. Commissioner Fuller also attended the Parks and Recreation Meeting on April 12th. Commissioner Fuller provided a copy of a proposal from Scott Hedberg regarding the Dover Bridge Path which could also utilize the Bell Road Bridge.

Commissioner Bill McFarlane will attend the Board of Commissioners meeting tonight at 6:30 p.m. regarding the County Wide Road Millage. Commissioner McFarlane met with Commissioners from Lenawee and Hillsdale County.

Commissioner Douglas Fuller provided a review from the Commissioner's Seminar that was held April 17-19 in Sault Ste Marie, Michigan.

MANAGING DIRECTOR’S REPORT

STAFF REPORT – 3/28/16 thru 4/10/16

Operations Report – Jim Harmon, Director of Operations

- The new Chelsea fuel station is operational.
- Willow Road Bridge, Saline Township – Lenawee County Road Commission removed the old bridge deck yesterday. Delivery of the new bridge deck is expected in July/August, 2016.
- Hack Road Bridge, Saline Township – Lenawee County is on site removing the existing structure for the new aluminum box culvert. The new culvert should be installed next week.
- PA 283 paving – The first PA 283 paving project is Parker Road scheduled for the week of April 25th, followed by additional PA 283 paving projects during May and June.
- Wedging – will be starting the second week of May
- Chip Seal – will begin immediately upon completion of wedging
- Road Salt update – the winter salt usage was about 19,000 tons of salt which is well within average salt usage with a more normal winter.

Engineering Report – Sheryl Siddall, Director of Engineering

- The Wiard and McGregor Road Bridge projects are underway.
- Preconstruction Meetings – Countywide Guard Rail Program, Backplates and Willis Road reconstruction
- Paving work – Huron Street & Prospect Road – in May letting, remainder of preventative maintenance work in July letting.
- Grant awards – were received from the Office of Economic Development on both A2 Tech Park Roads and Textile Road.

ADJOURNMENT

RC16-180 McFarlane moved, B. Fuller seconded to adjourn the April 20, 2016 meeting at 2:37 p.m. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0
Motion Carried.

Douglas E. Fuller, Chair

Roy D. Townsend, Deputy Clerk

Minutes Approved: _____