

**WASHTENAW COUNTY BOARD OF ROAD COMMISSIONERS**  
555 North Zeeb Road, Ann Arbor, MI 48103  
*Minutes of February 16, 2016*

Board Present: Road Commissioners Douglas Fuller, Barbara Fuller, William McFarlane

Staff Present: R. Townsend, J. Harmon, S. Siddall, C. Ryan

Others Present: G. Lobdell, C. Bogan, T. Keen

The meeting was called to order at 1:00 p.m. by Douglas E. Fuller, Chair. The Pledge of Allegiance was recited.

**APPROVAL OF AGENDA**

RC16-067 B. Fuller moved, McFarlane seconded to approve the agenda as presented.  
Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**ACCEPTANCE OF THE MINUTES**

RC16-068 McFarlane moved, B. Fuller seconded, the Board hereby accepts the Board Meeting Minutes of February 1, 2016 as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 3 ABSTAIN: 0 Motion Carried.

**PUBLIC COMMENT**

Ms. Cynthia Bogan addressed the Board regarding the proposed 6” gravel lift on Liberty Road. Ms. Bogan stated that they have concerns about drainage and flooding towards their home with this proposed gravel buildup of Liberty Road. Ms. Bogan is asking that the Road Commission consider carefully the drainage situation with this proposed road project.

**WRITTEN COMMUNICATIONS**

- A. Issued on February 11, 2016. A Public Meeting Notice was issued by Kelly Jones, Senior Project Manager, regarding the upcoming McGregor Road bridge replacement project, to be held on Monday, February 29<sup>th</sup> at 6:00 p.m. at the Portage Yacht Club in Pinckney, MI. A copy of this notice was provided to the Board for review.
- B. Received on February 9, 2016. An email correspondence was received from Enrique Rodriguez thanking the road crews for the excellent job in clearing U.S. 23 from snow and ice. A copy of this correspondence was provided to the Board for review.

- C. Received on February 5, 2016. A correspondence was received from Jeff Jenks, SEMCOG Chairperson, thanking Commissioner Douglas Fuller for his commitment in serving on the Access to Core Services Task Force. A copy of this correspondence was provided to the Board for review.
- D. Received on January 31, 2016. A correspondence was received from Lewis Kempt, regarding concerns over the condition of Nollar Road from Joy Road to Territorial Road. A copy of this correspondence was provided to the Board for review.

## **CONSENT AGENDA**

The items approved on the Consent Agenda are as follows:

- RC16-069 B. Fuller moved, McFarlane seconded the approval of the Consent Agenda for February 16, 2016 as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

### **Textile Road 3200 Ft. West of State Road Mid-Block Crossing Traffic Control Agreement**

- RC16-070 B. Fuller moved, McFarlane seconded that upon the recommendation of the County Highway Engineer, and the concurrence of the Managing Director, the Board hereby approves and authorizes the Managing Director to sign the Traffic Control Agreement No. 1 with Pittsfield Township, for the maintenance and operational costs of the rectangular rapid flashing beacon assembly, cross walk pavement markings and all signage for the mid-block crossing on Textile Road 3200 feet West of State Road. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

### **Oak Valley Drive @ Silver Springs Drive Mid-Block Crossing Traffic Control Agreement**

- RC16-071 B. Fuller moved, McFarlane seconded that upon the recommendation of the County Highway Engineer, and the concurrence of the Managing Director, the Board hereby approves and authorizes the Managing Director to sign the Traffic Control Agreement No. 1 with Pittsfield Township, for the maintenance and operational costs of the rectangular rapid flashing beacon assembly, cross walk pavement markings and all signage for the mid-block crossing on Oak Valley Drive at Silver Spring Drive. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Road Name Clarification – Island Lake Road, Scio and Webster Township**

RC16-072 B. Fuller moved, McFarlane seconded

WHEREAS, it is the desire of this Board and the intent of this resolution to eliminate such inconsistencies in road names.

NOW THEREFORE, BE IT RESOLVED that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves the segment of “Island Lake Road” as the official road name from the border with the City of Dexter to a point 0.10 miles westerly thereof within Section 6 of Scio Township and from the Scio Township border to a point 0.28 miles westerly thereof within Section 31 of Webster Township.

Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Traffic Control Order # PR81-61-15**

RC16-073 B. Fuller moved, McFarlane seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board approves Traffic Control Order No. P R 81-61-15 issued by the State of Michigan, rescinding Traffic Control Order No. P 81-356-64, which established no parking at any time within the right-of-way on either side of North Territorial Road between points which one respectively one thousand (1000) feet and two thousand three hundred (2300) feet easterly of Dexter-Pinckney Road in Section 13, Dexter Township. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Traffic Control Order # PR81-65-15**

RC16-074 B Fuller moved, McFarlane seconded : that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board approves Traffic Control Order No. P R 81-65-15 issued by the State of Michigan, rescinding Traffic Control Order No. P 81-15-90, which established no stopping, standing or parking at any time within the right-of-way of Textile Road between US-12 (Michigan Avenue) and a point six hundred (600) feet easterly thereof in Section 23, Pittsfield Township. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Elimination of Redundant Policy – Vehicle Assignment**

RC16-075 B. Fuller moved, McFarlane seconded that upon the recommendation of the Human Resources Manager, and with the concurrence of the Managing Director, the Board hereby approves the eradication of the redundant policy for Vehicle Assignment. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Vehicle Use Policy**

RC16-076 B. Fuller moved, McFarlane seconded that upon the recommendation of the Human Resources Manager, and with the concurrence of the Managing Director, the Board hereby approves the attached Vehicle Use Policy. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Liquid Asphaltic Materials – Bids**

RC16-077 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board accepts the low bid for 2016 requirements of Liquid Asphaltic Materials from Asphalt Materials, Inc., 940 N. Wynn Road, Oregon, OH 43616. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Bituminous Patching Material – Bids**

RC16-078 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board accepts the bid for 2016 requirements of Bituminous Patching Material from Cadillac Asphalt, 2575 Haggerty Road, Canton, Michigan, 48188. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**3/8" x No. 4 Blast Furnace Slag – Bids**

RC16-079 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board accepts the low bid for 2016 requirements of 3/8 x #4 blast furnace slag as submitted by Osburn Industries, 5850 Pardee Road, Taylor, Michigan, 48180. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Debt Service – SAD Bond Issue**

RC16-080 B. Fuller moved, McFarlane seconded the Board hereby approves Voucher 362-201601 totaling \$395,550.83 for Debt Service SAD Bond Issues. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Payroll & Bills for February 10, 2016**

RC16-081 B. Fuller moved, McFarlane seconded the Board hereby approves Voucher 10180 totaling \$259,852.86 for payroll of February 10, 2016, and Voucher 10181 totaling \$886,564.57 in payment of bills for February 10, 2016. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

## **REPORTS**

### **Road Commissioner's Report**

Commissioner Barb Fuller attended the Parks and Recreation meeting on February 9<sup>th</sup> along with Roy Townsend, Managing Director and Sheryl Siddall, Director of Engineering. Commissioner Barb Fuller attended the County Board of Commissioners Road Sub-Committee meeting on February 11<sup>th</sup>.

Commissioner Bill McFarlane attended meetings in Salem Township and also attended the County Board of Commissioners Road Sub Committee Meeting on February 11<sup>th</sup>.

Commissioner Douglas Fuller and Roy Townsend met with Pittsfield Township and Congresswoman Dingell on how to improve surface transportation in Pittsfield Township. Commissioner Doug Fuller also met with Carmine Palombo, Deputy Executive Director of SEMCOG regarding State Road improvements. Commissioner Doug Fuller will be attending the MCRCSIP Quarterly Meeting in Grand Rapids February 18<sup>th</sup> and 19<sup>th</sup>.

## **MANAGING DIRECTOR'S REPORT**

### **STAFF REPORT OF 1-25-16 to 2-7-16**

#### **Operations Report – Jim Harmon Director of Operations**

- Salt Update – 60% of our seasonal salt has been consumed. Based on a 20yr. average at this point of the year is very good with a more mild winter. Mr. Harmon stated that we have satisfied the minimum order for in-season salt
- The 2016 township annual meetings are being scheduled

#### **Engineering Report – Sheryl Siddall, Director of Engineering**

- Wiard Road Bridge – scheduled for March letting.
- Willis Road in front of Lincoln Consolidate Schools – scheduled for April letting
- County Wide Guard Rail & County wide Back Plate project – scheduled for April letting
- PA 283 – will be out for bid in early March

#### **Manchester Culverts – Update**

Roy Townsend has talked with the Manchester Township Supervisor who will talk to his township board regarding the Van Tuyle Road culvert and the Henzie Road culvert. The Road Commission will provide a draft township agreement for the replacement of these two culverts.

**Bunton Road Culvert – Update**

Mr. Townsend reported that the Road Commission received a petition from the Drain Commission which will keep this project moving forward. There has also been discussion with Augusta Township. Mr. Townsend explained this would be a three party split project; WCRC will pay 33%, the Washtenaw County Board will pay 33%, the township will pay 33% and the railroad will pay 1%. This project will most likely be a spring of 2017 project. The culvert will be reopening to the public with the installation of steel plates later this spring.

**Road Funding Initiatives - Update**

Roy Townsend, Managing Director, stated that staff will come to the Board at the next Board Meeting on March 1<sup>st</sup> for approval of the Road Funding Initiative.

**ADJOURNMENT**

RC16-082 McFarlane moved, B. Fuller seconded to adjourn the February 16, 2016 meeting at 1:38 p.m. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

\_\_\_\_\_  
Douglas E. Fuller, Chair

\_\_\_\_\_  
Roy D. Townsend, Deputy Clerk

Minutes Approved: \_\_\_\_\_