

WASHTENAW COUNTY BOARD OF ROAD COMMISSIONERS

555 North Zeeb Road, Ann Arbor, MI 48103

Minutes of December 4, 2018

Board Present: Road Commissioners Douglas Fuller, Barbara Fuller, Rodrick Green

Staff Present: S. Siddall, J. Harmon, M. MacDonell, D. Ackerman, C. Ryan

Others Present: R. Jamnick, J. Stanowski, J. Peters, M. Brousseau, L. Moutinho, D. Rhoads

The meeting was called to order at 1:00 p.m. by Douglas E. Fuller, Chair. The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

RC18-377 R. Green moved, B. Fuller seconded to approve the agenda as presented.
Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

PUBLIC HEARING – Road Commission 2019 Budget

Commissioner Doug Fuller declared the Public Hearing open.

No public comments were received.

Commissioner Doug Fuller closed the public hearing.

ACCEPTANCE OF THE MINUTES

RC18-378 B. Fuller moved, R. Green seconded, the Board hereby approves the Board Meeting Minutes of November 20, 2018 as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

RC18-379 R. Green moved, B. Fuller seconded, the Board hereby approves the Board Working Session Minutes of November 20, 2018 as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

PUBLIC COMMENT

Tree Removal

Ms. Mercedes Brousseau addressed the Board requesting that a very large tree be removed by the Washtenaw County Road Commission at her property located at 6371 North Maple Road in Saline. She stated this tree is within the Road Commission's road right-of-way. Ms. Brousseau stated that she has also spoken to the District Forman regarding this tree. Ms. Brousseau requested verification be sent to her that she spoke to the Board regarding this matter.

Saline-Milan Road Bridge Replacement – waterflow

Mr. John Stanowski addressed the Board thanking the Road Commission for the very nice job paving Moon Road from Bemis Road to Willis Road. Mr. Stanowski was speaking on behalf of the Saline River Preserve regarding the Saline-Milan Road bridge replacement. Mr. Stanowski expressed concern of the waterflow across Saline-Milan Road and into the preserve. Mr. Stanowski asked if the Road Commission could put in a culvert to help divert water flow over Saline-Milan Road when this bridge is replaced.

WRITTEN COMMUNICATIONS

Sheryl Siddall, Managing Director, provided a review of the MDOT Local Bridge Advisory Board approval of bridges for the 2021 Local Bridge Program.

ISSUED: November 29, 2018
WHERE: Textile Road between State Road and Michigan Avenue (US-12)
TOWNSHIP: Pittsfield
WHY: Project partially completed
WHEN: Wednesday, November 28, 2018
CONTACT: Mark McCulloch, Sr. Project Manager

RECEIVED: November 29, 2018
FROM: Michigan Department of Transportation (MDOT)
WHY: MDOT Local Bridge Advisory Board approval of bridges for the 2021 Local Bridge Program
CONTACT: Aaron Berkholz, Sr. Project Manager

ISSUED: November 28, 2018
WHERE: Saline-Milan Road Bridge over the Koch Warner Drain on Saline-Milan Road near border of City of Saline
TOWNSHIP: York
WHY: Project announcement for Bridge replacement
WHEN: Summer and Fall of 2019
CONTACT: Aaron Berkholz, Sr. Project Manager

ISSUED: November 21, 2018
WHERE: Ellsworth Road between Carpenter Road and Golfside Road
TOWNSHIP: Pittsfield
WHY: Corrective work
WHEN: Tuesday, November 27th
CONTACT: Aaron Berkholz, Sr. Project Manager

CONSENT AGENDA

The items approved on the Consent Agenda are as follows:

RC18-380 B. Fuller moved, R. Green seconded the approval of the Consent Agenda for December 4, 2018 as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Road Commission – 2018 Final Budget Amendments

RC18-381 B. Fuller moved, R. Green seconded that upon the recommendation of the Director of Finance and the concurrence of the Managing Director, the Board hereby approves the 2018 year-end budget as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Payroll & Bills for November 28, 2018

RC18-382 B. Fuller moved, R. Green seconded the Board hereby approves Voucher 10326 totaling \$313,483.93 for payroll of November 14, 2018, and Voucher 10327 totaling \$914,447.91 in payment of bills for November 14, 2018. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

ACTION ITEM

Road Commission 2019 Annual Budget

RC18-383 B. Fuller moved, R. Green seconded that upon the recommendation of the Director of Finance and the concurrence of the Managing Director, the Board hereby approves the Road Commission 2019 Annual Budget as presented. It is understood that the proposed 2019 budget supports 134 full-time equivalent positions. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

REPORTS

COUNTY COMMISSIONER REPORT

No report.

ROAD COMMISSIONER REPORTS

Commissioner Barb Fuller

No report.

Commissioner Rod Green

No report.

Commissioner Doug Fuller

Commissioner Doug Fuller provided the Board a copy of House Bill No. 5945 that has been introduced by State Representative Donna Lasinski regarding agricultural trucking restrictions. Commissioner Fuller will contact State Representative Lasinski for clarification of House Bill No. 5945.

Commissioner Doug Fuller asked for a map of where County Parks is planning on developing trails within Washtenaw County.

Commissioner Fuller reported that there will be a ribbon cutting ceremony this coming Saturday for the Huron Waterloo Path Initiative at Werkner Road and M-52.

MANAGING DIRECTOR'S REPORT

Sheryl Siddall, Managing Director, reported that the TPOAM held a meeting last week and voted to not approve the tentative agreement. Sheryl will keep the Board advised of any updates from TPOAM.

LITIGATION UPDATE

Sheryl Siddall provided an update of legal cases with the Road Commission.

NE Service Center (FOIA Violation), Textile Road (condemnation case), Americans with Disability Act (City of Chelsea and AA Center for Independent Living), Dell Road (road defect).

OPERATIONS REPORT

Jim Harmon, Director of Operations

- Winter maintenance expenditures have been normal for the start of the season, but expected to be moderate for the remainder of the fiscal year

ENGINEERING REPORT

Matt MacDonell, Director of Engineering

- Matt introduced Nate Murphy as the new WCRC Bridge Engineer.
- Matt provided an update on the progress on the Sharon Valley Road bridge project.
- The Engineering Department staff is working on preparing contract documents (plans and specifications) for the 2019 road and bridge projects.

FINANCE & IT REPORT

Dan Ackerman, Director of Finance & IT

Finance Report

- Dan Ackerman thanked the board for approving the 2019 budget. This will allow our organization to continue to conduct business starting on January 1st.
- The 2017 state trunkline audit has started. Staff set up a SharePoint site to enable the Road Commission and the State of Michigan to more efficiently exchange information.

- The Finance Department is working on all year-end activities. This includes cutting off new purchases on December 9th. This will allow all invoices to be received and paid in a timely manner. The annual financial audit is one of the earliest in the state and will take place in late January or early February.
- Staff is also preparing all remaining invoices for 2018 work.

IT Report

- We are waiting on monitors that are on backorder. Once received, we can finish the rollout of laptops for the Engineering Department. This is all related to the SAW Grant.
- We are waiting on laptops for the foremen. Once received, we will provide training for all the foremen. This is related to the SAW grant.
- The IT Department is working on refining the onboarding process for new hires. The goal is to have a new employee's technology needs ready on their first day.

ADJOURNMENT

RC18-384 R. Green moved, B. Fuller seconded to adjourn the December 4, 2018 meeting at 2:15 p.m. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Thomas E. Fuller, Chair

Sheryl Soderholm Siddall, Deputy Clerk

Minutes Approved: _____

