

WASHTENAW COUNTY ROAD COMMISSION
Bi-Monthly Meeting of the Board of County Road Commissioners

December 4, 2018 – 1:00 p.m.

Washtenaw County Road Commission Boardroom ♦ 555 N. Zeeb Road ♦ Ann Arbor, Michigan 48103

AGENDA

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

II. APPROVAL OF AGENDA

III. PUBLIC HEARING – Road Commission 2019 Budget

IV. ACCEPTANCE OF MINUTES (Action)..... Page 1-13
A. Board Meeting Minutes of November 20, 2018
B. Working Session Minutes of November 20, 2018

V. PUBLIC COMMENT

This is the time set aside on the agenda to receive comments from the public. This is not intended to be a period for dialogue. Each person will be allotted (3) minutes to address the Board.

- A. Public Comment
B. Written Communications **Page 14-25**

VI. NEW BUSINESS

- A. Consent Agenda Page 26-58**
1. Road Commission – 2018 Final Budget Amendments
2. Payroll & Bills for November 14, 2018

B. Action Items

1. Road Commission 2019 Annual Budget

VII. REPORTS Page 59-67

- A. County Commissioner Report
B. Road Commissioners Report
C. Managing Director Report
1. Staff Report of 11-12 to 11-25-18
2. Michigan Transportation Fund Receipts

VIII. ADJOURNMENT

WASHTENAW COUNTY BOARD OF ROAD COMMISSIONERS

555 North Zeeb Road, Ann Arbor, MI 48103

Minutes of November 20, 2018

Board Present: Road Commissioners Douglas Fuller, Barbara Fuller, Rodrick Green

Staff Present: S. Siddall, J. Harmon, M. MacDonell, D. Ackerman, C. Ryan, B. Schlack,
E. Kizer

Others Present: R. Jamnick

The meeting was called to order at 1:00 p.m. by Douglas E. Fuller, Chair. The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

RC18-362 R. Green moved, B. Fuller seconded to approve the agenda as presented.
Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

ACCEPTANCE OF THE MINUTES

RC18-363 B. Fuller moved, R. Green seconded, the Board hereby approves the Board Meeting Minutes of November 6, 2018 as presented. Voice Vote: YEAS: 3 NAYS: 0
ABSENT: 0 ABSTAIN: 0 Motion Carried.

WRITTEN COMMUNICATIONS

ISSUED: November 15, 2018
WHERE: Ellsworth Road between Oak Valley Drive and Plaza Drive
TOWNSHIP: Pittsfield
WHY: Permit work – sanitary sewer repairs
WHEN: Friday, November 16th
CONTACT: Craig Lyon, Utilities Department Director

ISSUED: November 15, 2018
WHERE: Moon Road between Willis Road and Bemis Road
TOWNSHIP: York
WHY: Shoulder work
WHEN: Wednesday, November 14th
CONTACT: Mike Bernbeck, Project Manager

RECEIVED: November 7, 2018
FROM: County Road Association Self-Insurance Fund (CRASIF)
WHY: WCRC listed on the CRASIF Risk Control Honor Roll for 2018

ISSUED: November 7, 2018
WHERE: Sager Road between Klinger Road and Fletcher Road
TOWNSHIP: Lima
WHY: Guardrail Installation
WHEN: Wednesday, November 7, 2018
CONTACT: Brent Schlack, Assistant Director of Engineering

ISSUED: November 7, 2018
WHERE: Moon Road between Willis Road and Bemis Road
TOWNSHIP: York
WHY: Road resurfacing – Moon Road closed
WHEN: Thursday, November 8th
CONTACT: Mike Bernbeck, Project Manager

ISSUED: November 6, 2018
WHERE: Eastbound M-14 Barton Drive Exit Ramp and the Eastbound M-14 Barton Drive Entrance Ramp
TOWNSHIP: Ann Arbor
WHY: Guardrail Maintenance – ramps closed
WHEN: Wednesday, November 7th
CONTACT: Adam Lape, Superintendent of Maintenance

RECEIVED: November 5, 2018
FROM: Myra Larson
WHY: Correspondence thanking the Road Commission for the road improvements on East Huron River Drive and requesting the bike path be kept clear

CONSENT AGENDA

The items approved on the Consent Agenda are as follows:

RC18-364 B. Fuller moved, R. Green seconded the approval of the Consent Agenda for November 20, 2018 as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Chelsea Hometown Holiday Light Parade – Road Closure

RC18-365 B. Fuller moved, R. Green seconded that upon the recommendation of the County Highway Engineer/Managing Director, and the concurrence of the Director of Engineering, the Board approves the temporary closure of the following road on Saturday, December 1, 2018, for the Annual Chelsea Holiday Light Parade:

- Old US-12 from M-52 to Old Manchester Road - 5:45 p.m. to 7:45 p.m.

Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Dynamic Speed Display (DSD) Sign Policy

RC18-366 B. Fuller moved, R. Green seconded that upon the recommendation of the Director of Engineering and the concurrence of the Managing Director/County Highway Engineer, the Board hereby adopts the “Dynamic Speed Display Sign Policy” to provide guidance on the usage of the Dynamic Speed Display (DSD) Signs on roads that are under the jurisdiction of the Washtenaw County Road Commission. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Sharon Valley Road Bridge – Construction Engineering Inspection – Amendment 1

RC18-367 B. Fuller moved, R. Green seconded that upon the recommendation of the Director of Engineering and the concurrence of the Managing Director / County Highway Engineer, the Board hereby authorizes the Managing Director / County Highway Engineer, to amend the Wade Trim Associates Purchase Order for construction engineering inspection services for the Sharon Valley Road Bridge over the River Raisin in Section 31 of Sharon Township, increasing the total by \$87,977. The revised not to exceed Purchase Order amount for the project will be \$163,585. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

State Road Improvements – Transportation Economic Development Fund – Category A Grant Application

RC18-368 B. Fuller moved, R. Green seconded

WHEREAS, this Board acknowledges that State Road between US-12 (Michigan Avenue) and Ellsworth Road, located in Pittsfield Township, is a public road under the jurisdiction of the Washtenaw County Road Commission and as such all current and future maintenance of State Road is the responsibility of the Washtenaw County Road Commission; and

WHEREAS, this Board recognizes that State Road is a designated all-season road and is a vital component of the commercial network which provides access to US-12 and I-94; and

WHEREAS, this Board recognizes that several businesses that utilize State Road intend to invest into existing or new facilities to create or retain jobs in high technology research industries; and

WHEREAS, this Board acknowledges that State Road will need to be resurface between US-12 and Ellsworth Road to accommodate the commercial and passenger vehicle traffic generated by these facilities and preserve the designated all-season status of the roadway; and

WHEREAS, if State Road is not resurfaced and the all-season designated status is revoked, the road will be subject to seasonal weight restrictions and create economic hardship to commercial and industrial companies during these time periods; and

WHEREAS, this Board recognizes the importance of providing a reasonably safe and efficient road network that will accommodate existing and future traffic; and

WHEREAS, the proposed improvements to State Road are a solution to accommodate the commercial and passenger vehicle traffic generated by the commercial developments; and

THEREFORE, BE IT RESOLVED that this Board approves the submittal of a Michigan Transportation Economic Development Fund - Category A grant application for the proposed State Road Improvements project with the understanding that the local match for the project will be provided by the Washtenaw County Road Commission.

Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2019 Snow and Ice Control Abrasives Bid

RC18-369 B. Fuller moved, R. Green seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board accepts the low bid and second low bid for delivery prices for 2019 requirements of abrasives as submitted by Aggregate Industries, Inc., 822 Schuster, Kalamazoo, MI 49001, and Sunrise Aggregates, 2100 Swan Road, Dansville, MI 48819. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2019 Mineral Well Brine Bid

RC18-370 B. Fuller moved, R. Green seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board accepts the bid for 2019 requirements of mineral well brine as submitted by Chloride Solutions, LLC, 672 North M-52, Webberville, MI 48892. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2019 Overband Crack Filling Bid

RC18-371 B. Fuller moved, R. Green seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board accepts the bid for the 2019 crack sealants and equipment rental bid as submitted by National Highway Maintenance Systems, PO Box 5315, Akron, OH 44334. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2019 Corrugated Steel Pipe & Bands Bid

RC18-372 B. Fuller moved, R. Green seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board accepts the low bid for 2019 requirements of aluminum coated corrugated steel pipe and connecting bands as submitted by Cadillac Culvert, Inc., 5305 Highway M-115, Cadillac, MI, 49601. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2019 22A Gravel Bid

RC18-373 B. Fuller moved, R. Green seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board accepts the bid for 2019 requirements of 22a gravel delivered as submitted by Stoneco, 15203 S. Telegraph Road, Monroe, MI 48161. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2019 Limestone Products Bid

RC18-374 B. Fuller moved, R. Green seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board accepts the low bid and second low bid for delivery prices for 2019 requirements of various gradations of limestone as submitted by Aggregate Industries, 822 Schuster Avenue, Kalamazoo, MI 49001, Farmer Underwood Trucking 7401 Rawsonville Road, Belleville, MI 48111, and Stoneco, 15203 S. Telegraph Road, Monroe, MI 48161. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Payroll & Bills for November 14, 2018

RC18-375 B. Fuller moved, R. Green seconded the Board hereby approves Voucher 10324 totaling \$283,714.58 for payroll of November 14, 2018, and Voucher 10325 totaling \$1,510,767.57 in payment of bills for November 14, 2018. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

REPORTS

COUNTY COMMISSIONER REPORT

Ruth Anne Jamnick thanked Emily for working through questions regarding West Willow Subdivision.

ROAD COMMISSIONER REPORTS

Commissioner Barb Fuller

Commissioner Barb Fuller attended the following meetings:

11/8 WCRC Pancake Breakfast

11/20 Parks and Recreation Meeting

Commissioner Doug Fuller

Commissioner Doug Fuller commented that he liked the new layout at the Farm Council Grounds for the 2018 Pancake Breakfast. Commissioner Fuller thanked staff for their efforts in coordinating the Paint a Plow program with area schools.

Commissioner Rod Green

Commissioner Rod Green attended the Roads Subcommittee Meeting on November 1st where he was appointed Chair of this committee. Commissioner Green also attended the SE Council Meeting on Monday, November 5th along with Commissioner Doug Fuller and Sheryl Siddall, Managing Director.

MANAGING DIRECTOR'S REPORT

TPOAM Labor Contract

Sheryl Siddall reported that a tentative labor agreement has been reached with the TPOAM. This will be brought to the Board as soon as this labor contract has been ratified.

Abandonment of Scully Road

Sheryl Siddall reported that we received the abandonment petition to abandon Scully Road. Staff will schedule a Public Hearing with the required 30-days' notice to move forward with this abandonment.

West Willow Neighborhood

Sheryl Siddall reported that staff met with the West Willow neighborhood representative and a township trustee along with MDOT staff. The consensus was to establish a roads group within this neighborhood to represent the West Willow neighborhood.

Textile Road/Woodland Drive Intersection

Staff presented plans at the Saline City Council Working Session for the Textile Road/Woodland Drive intersection project. Staff was seeking general support for this project with the City of Saline contributing in the funding of this project. Construction would likely occur in 2020.

Jim Harmon, Director of Operations

- Mr. Harmon reported that the Operations Department is utilizing an online bidding process called “Bid Express”.
- Paint A Plow project – Jim Harmon thanked Emily Kizer, Communications Manager and Lisa Jones, Customer Service Rep, for their effort in coordinating this project.
- Mr. Harmon reported that Emily Kizer has registered the Road Commission to participate in several community holiday parades.
- There are three mechanic vacancies we are actively recruiting for.
- Jim Harmon provided a project update sheet for the remaining projects for this construction season.

Matt MacDonell, Director of Engineering

- Crews are working on site at the Sharon Valley Road bridge project.
- Engineering staff is working towards closing out a good majority of 2018 projects and preparing for 2019 projects.
- Mr. MacDonell stated that there is \$2 million dollars that will be invested in road paving projects in 2019.

Dan Ackerman, Director of Finance & IT

Finance Report

- The Finance Department has been working on the budget.
- Tracy Balkwell is back at work after maternity leave.
- Auditors will be on site late January/early February 2019

IT Report

The Laptops have been ordered for the foremen.

ADJOURNMENT

RC18-376 R. Green moved, B. Fuller seconded to adjourn the November 20, 2018 meeting at 1:40 p.m. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Douglas E. Fuller, Chair

Sheryl Soderholm Siddall, Deputy Clerk

Minutes Approved: _____

DRAFT

**WASHTENAW COUNTY BOARD OF ROAD COMMISSIONERS
WORKING SESSION MINUTES OF
November 20, 2018**

Present: Road Commissioners Douglas E. Fuller, Barbara Fuller, Rodrick Green

Staff Present: S. Siddall, J. Harmon, D. Ackerman, M. MacDonell, C. Ryan, B. Schlack,
M. Livsey

Others Present: R. Jammick

2018 YEAR END BUDGET

Michigan Transportation Fund Receipts

It is anticipated that the annual MTF receipts will be \$26,000,000. Dan Ackerman explained that the MTF can fluctuate quite a bit.

Federal/State Funds

Federal/State revenues will be lower than anticipated because of various carryover projects. This category also includes the \$3,300,000 PA 207 funds that will be spent in 2019.

State Trunkline Maintenance

The revenues received for the State Trunkline contract are anticipated to be lower than budgeted.

Township Contributions

Township contributions are lower than budgeted due to lower costs for township matching and culvert replacement project.

Other Contributions

Other contributions are lower than budgeted due to the carryover into 2019 of the Huron River Trail – B2B, Huron Waterloo Trail and Chelsea Path.

Miscellaneous Income

The Other Category includes revenues from various equipment auctions. The overall revenues were higher due to an increase in permit/subdivision activities.

EXPENDITURES

Operations

Overall anticipated expenditures are higher than budgeted due primarily to higher overtime costs as well as other material costs. Limestone costs were higher due to additional work on the gravel roads.

Non-Departmental

Liability Insurance costs are lower than budgeted due to a refund. Health insurance costs were lower than budgeted due to positive trends in 2018.

Debt Service

All expenditures are anticipated to be as budgeted in this category. The two installment purchases from 2013 were paid off in 2018. There were two new installment purchases in 2018.

Reimbursable Road Projects, Capital Improvements and State Trunkline Expenditures

Contractual Services are below budget levels due to carryover of various federal aid projects. Traffic control supplies are lower due to a carryover of a project into 2019.

DEPARTMENTAL EXPENDITURES

Dan Ackerman provided a review of Departmental Expenditures.

The 2018 Projected Fund Balance is \$14,847,000

2019 PRELIMINARY BUDGET

Michigan Transportation Fund

The Road Commission is anticipating a small increase to MTF revenues in 2019. This will be monitored closely through the year.

Federal Aid Projects

Matt MacDonell, Director of Engineering, provided a review of the 2019 Federal Aid Projects. The significant projects are Huron River Trail – B2B, Huron Waterloo Trail, Phase 1b, and Carpenter Road, Ellsworth – Packard. The timing of the construction could have significant impacts on Federal/State Revenues as well as the local match if the projected level of completion varies from the actual level by year-end.

Non-Federal Aid Projects - Engineering

Matt MacDonell, Director of Engineering, provided a review of the Engineering non-federal aid projects.

Non-Federal Aid Projects - Operations

Jim Harmon, Director of Operations, provided a review of the Operations non-federal aid projects.

State Trunkline Maintenance

The State Trunkline Maintenance budget reflects the FY-2019 contract budget authorized by the Michigan Department of Transportation (MDOT). There is also a transportation work authorization (TWA) for costs on the Chelsea Non-motorized path.

Township Contributions

Township contributions are anticipated to increase in 2019. The Matching Project is the same as in 2018 due to the addition of a portion of the PA 207 funds. Additional contributions are expected from Ypsilanti Township for bond reimbursement as well as Salem Township for Chubb Road. Also included are contributions from townships for various culvert projects.

Other Contributions

Other contributions are anticipated to increase in 2019. A County Wide Millage was approved by voters in 2016 and \$3,500,000 of work is anticipated to be completed in 2019. Contributions are anticipated from Washtenaw County Parks for the Huron River Trail – border to border, as well as the Huron Waterloo Trail and the Chelsea Path.

Miscellaneous Income

Interest Income is projected to be at 2018 levels in 2019. Permit/Subdivision activities are expected to be lower than 2018 levels. An installment purchase agreement for 4 heavy trucks is anticipated.

DEPARTMENTAL EXPENDITURES

Dan Ackerman provided a review of the departmental budgets.

The projected 2019 Fund Balance is \$10,833,000.

Equipment Update

Jim Harmon, Director of Operations, provided a review of the staff vacancies in the Operations Department.

Jim Harmon also provided a review of WCRC equipment. Mr. Harmon stated that there is consideration on how long we should keep depreciating equipment.

The current overdue equipment cost is \$13,890,000.

There are 57 Heavy Trucks. The replacement schedule is 180 months or 100,000 miles. The average age for a heavy truck is 119 months. There are 26 heavy trucks overdue for replacement at \$278,000/each. The overdue replacement cost is \$7,228,000. The average age of heavy trucks is increasing.

There are 11 Graders. The replacement schedule is 144 months or 12,000 hours. The overdue replacement is cost is \$562,000.

There are 7 Loaders. The replacement schedule is 180 months or 9,000 hours. The overdue replacement cost is \$855,000.

There are eight 1-ton trucks. The replacement schedule is 96 months or 100,000 miles. The overdue replacement cost is \$180,000.

The Road Commission deploys 6 Aerial Lift Trucks. The average age is 125 months. A new signal truck will be delivered in the spring of 2019. There are three trucks due for replacement at a total cost of \$675,000.

The Road Commission presently owns 6 wood chippers. The replacement schedule is 120 month or 2,000 hours. All wood chippers are overdue for replacement. The cost for 8 wood chippers is \$440,000.

There are 56 pickup trucks. The replacement schedule is 120 months or 100,000 miles. The average age is 80 months and average mileage is 98,056. There are 27 pickup trucks that are overdue for replacement at total cost of \$750,000.

The proposed FY19 equipment budget is \$1,900,000.

- \$224,133 carryover from FY18 for the new signal truck
- \$1,112,854 for the 4 heavy trucks approved October 16, 2018
- \$563,013 remains for road equipment purchases

The proposed FY19 Purchase Authorization is \$563,013 with \$2,326,000 for additional consideration if the budget allows.

ADJOURNMENT

B. Fuller moved, R. Green seconded to adjourn the November 20, 2018 Working Session at 11:39 a.m.
Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Douglas E. Fuller, Chair
Washtenaw County Board of Road Commissioners

Barb Fuller, Vice-Chair
Washtenaw County board of Road Commissioners

DRAFT

COMMISSIONERS
DOUGLAS E. FULLER
CHAIR
BARBARA RYAN FULLER
VICE-CHAIR
RODRICK K. GREEN
MEMBER

**WASHTENAW COUNTY
BOARD OF COUNTY ROAD COMMISSIONERS**

555 NORTH ZEEB ROAD
ANN ARBOR, MICHIGAN 48103
WWW.WCROADS.ORG
TELEPHONE (734) 761-1500
FAX (734) 761-3737

SHERYL SODERHOLM SIDDALL, P.E.
MANAGING DIRECTOR
COUNTY HIGHWAY ENGINEER
MATTHEW F. MACDONELL, P.E.
DIRECTOR OF ENGINEERING
JAMES D. HARMON, P.E.
DIRECTOR OF OPERATIONS
DANIEL D. ACKERMAN
DIRECTOR OF FINANCE & IT

TO: Washtenaw County Board of Road Commissioners
FROM: Sheryl Soderholm Siddall, Managing Director
DATE: December 4, 2018
SUBJECT: **Written Communications for December 4, 2018 Board Meeting**

WRITTEN COMMUNICATIONS

ISSUED: November 29, 2018
WHERE: Textile Road between State Road and Michigan Avenue (US-12)
TOWNSHIP: Pittsfield
WHY: Project partially completed
WHEN: Wednesday, November 28, 2018
CONTACT: Mark McCulloch, Sr. Project Manager

RECEIVED: November 29, 2018
FROM: Michigan Department of Transportation (MDOT)
WHY: MDOT Local Bridge Advisory Board approval of bridges for the Local Bridge Program
CONTACT: Aaron Berkholz, Sr. Project Manager

ISSUED: November 28, 2018
WHERE: Saline-Milan Road Bridge over the Koch Warner Drain on Saline-Milan Road near border of City of Saline
TOWNSHIP: York
WHY: Project Announcement for Bridge replacement
WHEN: Summer and Fall of 2019
CONTACT: Aaron Berkholz, Sr. Project Manager

ISSUED: November 21, 2018
WHERE: Ellsworth Road between Carpenter Road and Golfside Road
TOWNSHIP: Pittsfield
WHY: Corrective work
WHEN: Tuesday, November 27th
CONTACT: Aaron Berkholz, Sr. Project Manager



Washtenaw County Road Commission
555 N. Zeeb Road
Ann Arbor, Michigan 48103

ADVISORY – ROAD PARTIALLY REOPENED

- WHEN:** Wednesday, November 28, 2018
- WHERE:** Textile Road between State Road and Michigan Avenue (US-12) in Pittsfield Township
- WHY:** Project partially completed
- BACKGROUND:** As of Wednesday, November 28, 2018, the Washtenaw County Road Commission (WCRC) and its contractor substantially completed Textile Road from State Rd to Campbell Rd and Platt Rd to Michigan Av (US-12). These segments are now open to all traffic. The section of Textile Road between Campbell Rd and Platt Rd remains closed to through traffic and will be closed throughout the winter.
- Due to the early onset of colder weather and the impacts of the labor dispute between the Michigan Transportation and Infrastructure Association and the Operating Engineer's Local 324, WCRC will not complete the entire Textile Road Paving Project this year. WCRC and its contractor will return in the spring to complete the road project and build the Textile-Platt Greenway. WCRC now expects the project to be completed in the summer of 2019.
- CONTACT:** If you have any questions concerning this work, please contact Mark McCulloch, (734) 327-6679, or via email at mccullochm@wcroads.org
- ISSUE DATE:** 11/29/18

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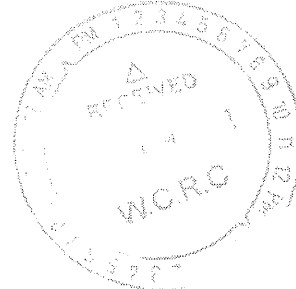


STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

RICK SNYDER
GOVERNOR

MARK A. VAN PORT FLEET
DIRECTOR

November 12, 2018



Ms. Kelly R. Jones, Bridge Project Manager
Washtenaw County
555 N. Zebb Road
Ann Arbor, Michigan 48103

Dear Ms. Jones:

The Michigan Department of Transportation (MDOT) is pleased to inform you that the Local Bridge Advisory Board has approved the recommendation by your Region Bridge Council (RBC) to select the following bridge(s) for inclusion in the Local Bridge Program. Each Regional Bridge Council has created a 3-year bridge plan and the bridges selected from the 2018 call for applications are scheduled for funding during the 2021 fiscal year (except as noted below). Unless arrangements have been made with your RBC, a project will not be allowed to be let to contract before its scheduled funding year.

**Structure #10971, Bridge Road over Huron River
Application Estimate: \$215,000 Selected for PM-Multiple**

The following conditions will apply to these projects:

- The federal and state share will be 95 percent of the eligible project costs;
- These funds are to be used for eligible bridge and approach construction costs only;
- State and federal participation in approach construction is limited to work within limits defined by "touchdown" points to the existing approach grade. Exact limits will be determined on a project by project basis; and
- Costs for preliminary engineering, construction engineering, and right of way acquisition are not eligible for federal or state aid under the Local Bridge Program.

The plans and specifications for these projects must be developed using the English system and the most current edition of the Michigan Department of Transportation Standard Specifications for Construction.

To help minimize major changes at the preliminary plan stage, a Type, Size and Location (TS&L) study must be submitted to the Local Agency Programs Unit in the Design Services Division for review prior to the preliminary plan submittal. Please see the requirements for the TS&L submittal on MDOT's website at <http://www.michigan.gov/mdot>, Doing Business, Local Agency Program, Bridge Program, Design, Type, Size & Location Procedures. **Type, Size and Location (TS&L) study plans should be submitted 9 to 12 months prior to anticipated letting date.**

As of October 1, 2009, the Local Bridge Program implemented the "20% Rule." If at the time of the grade inspection, the construction estimate exceeds the application estimate by more than twenty percent (20%), the Region Bridge Council (RBC) will need to decide if the project will be capped at the application

Ms. Kelly R. Jones
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November 12, 2018

estimate plus twenty percent, if it will be allowed to proceed as is, or if the project will be postponed. Please make every effort to limit construction work to stay reasonably close to the application estimate.

The project selected for funding, listed on page 1 of this document, was based on the scope of work listed in the submitted application. The Local Bridge Advisory Board set policy that a change in scope of a project will require the local agency to make a choice. First, they may proceed with the changed scope and have the funding amount capped at twenty percent (20%) over the application estimate or second, they may reapply for the project with the updated scope during a subsequent call of applications. Please be aware of this policy as the plans progress.

The National Environmental Policy Act (NEPA) requires impacts to threatened and endangered species be avoided and/or mitigated. One classification of species that may affect bridge projects is federal and/or state protected mussels. As part of your NEPA review, you will need to work with the United States Fish & Wildlife Service (US FWS) and the Michigan Department of Environmental Quality (MDEQ) to determine if your bridge project could impact protected mussels. If protected mussels may be affected by your bridge project, a mussel survey may be required. There are time restrictions for when a survey can be performed and the time to avoid / mitigate impacts to mussels can be lengthy. It is highly recommended that you begin the NEPA review process early to avoid potential delays to your project.

Please complete the Program Application for Bridge Projects, Form Number 0258, and submit with the preliminary plans to:

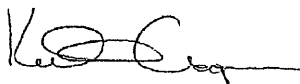
Keith Cooper
Michigan Department of Transportation
Local Agency Program, Mail Stop B250
425 W. Ottawa Street
Lansing, Michigan 48933

The form can be found on MDOT's website at: <http://www.michigan.gov/mdot>, Doing Business, Local Agency Program, Bridge Program, Forms, 0258 – Program Application for Bridge Projects.

Refer to Local Agency Programs Project Planning Guide for plan completion and bid letting timetable. The Planning Guide can be found on MDOT's website at <http://www.michigan.gov/mdot>, Doing Business, Local Agency Program, FY 2018 Project Planning Guide.

If you have any questions or, for any reason, you decide not to participate in this program, please contact me at 517-373-2346 or CooperK@michigan.gov, as soon as possible.

Sincerely,



Keith Cooper, P.E.
Bridge Program Manager
Local Agency Programs



STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

RICK SNYDER
GOVERNOR

MARK A. VAN PORT FLEET
DIRECTOR

November 12, 2018

Ms. Kelly R. Jones, Bridge Project Manager
Washtenaw County
555 N. Zebb Road
Ann Arbor, Michigan 48103

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Structure #10996, Mast Road over Huron River
Application Estimate: \$184,000 Selected for PM-Multiple

The following conditions will apply to these projects:

- The federal and state share will be 95 percent of the eligible project costs;
- These funds are to be used for eligible bridge and approach construction costs only;
- State and federal participation in approach construction is limited to work within limits defined by "touchdown" points to the existing approach grade. Exact limits will be determined on a project by project basis; and
- Costs for preliminary engineering, construction engineering, and right of way acquisition are not eligible for federal or state aid under the Local Bridge Program.

The plans and specifications for these projects must be developed using the English system and the most current edition of the Michigan Department of Transportation Standard Specifications for Construction.

To help minimize major changes at the preliminary plan stage, a Type, Size and Location (TS&L) study must be submitted to the Local Agency Programs Unit in the Design Services Division for review prior to the preliminary plan submittal. Please see the requirements for the TS&L submittal on MDOT's website at <http://www.michigan.gov/mdot>, Doing Business, Local Agency Program, Bridge Program, Design, Type, Size & Location Procedures. **Type, Size and Location (TS&L) study plans should be submitted 9 to 12 months prior to anticipated letting date.**

As of October 1, 2009, the Local Bridge Program implemented the "20% Rule." If at the time of the grade inspection, the construction estimate exceeds the application estimate by more than twenty percent (20%), the Region Bridge Council (RBC) will need to decide if the project will be capped at the application

Ms. Kelly R. Jones
Page 2
November 12, 2018

estimate plus twenty percent, if it will be allowed to proceed as is, or if the project will be postponed. Please make every effort to limit construction work to stay reasonably close to the application estimate.

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The National Environmental Policy Act (NEPA) requires impacts to threatened and endangered species be avoided and/or mitigated. One classification of species that may affect bridge projects is federal and/or state protected mussels. As part of your NEPA review, you will need to work with the United States Fish & Wildlife Service (US FWS) and the Michigan Department of Environmental Quality (MDEQ) to determine if your bridge project could impact protected mussels. If protected mussels may be affected by your bridge project, a mussel survey may be required. There are time restrictions for when a survey can be performed and the time to avoid / mitigate impacts to mussels can be lengthy. It is highly recommended that you begin the NEPA review process early to avoid potential delays to your project.

Please complete the Program Application for Bridge Projects, Form Number 0258, and submit with the preliminary plans to:


Keith Cooper
Michigan Department of Transportation
Local Agency Program, Mail Stop B250
425 W. Ottawa Street
Lansing, Michigan 48933

The form can be found on MDOT's website at: <http://www.michigan.gov/mdot>, Doing Business, Local Agency Program, Bridge Program, Forms, 0258 – Program Application for Bridge Projects.

Refer to Local Agency Programs Project Planning Guide for plan completion and bid letting timetable. The Planning Guide can be found on MDOT's website at <http://www.michigan.gov/mdot>, Doing Business, Local Agency Program, FY 2018 Project Planning Guide.

If you have any questions or, for any reason, you decide not to participate in this program, please contact me at 517-373-2346 or CooperK@michigan.gov, as soon as possible.

Sincerely,



Keith Cooper, P.E.
Bridge Program Manager
Local Agency Programs



STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

RICK SNYDER
GOVERNOR

MARK A. VAN PORT FLEET
DIRECTOR

November 12, 2018

Ms. Kelly R. Jones, Bridge Project Manager
Washtenaw County
555 N. Zebb Road
Ann Arbor, Michigan 48103

Dear Ms. Jones:

The Michigan Department of Transportation (MDOT) is pleased to inform you that the Local Bridge Advisory Board has approved the recommendation by your Region Bridge Council (RBC) to select the following bridge(s) for inclusion in the Local Bridge Program. Each Regional Bridge Council has created a 3-year bridge plan and the bridges selected from the 2018 call for applications are scheduled for funding during the 2021 fiscal year (except as noted below). Unless arrangements have been made with your RBC, a project will not be allowed to be let to contract before its scheduled funding year.

Structure #11000, Dennison Road over Saline River
Application Estimate: \$1,519,000 Selected for Replacement

The following conditions will apply to these projects:

- The federal and state share will be 95 percent of the eligible project costs;
- These funds are to be used for eligible bridge and approach construction costs only;
- State and federal participation in approach construction is limited to work within limits defined by "touchdown" points to the existing approach grade. Exact limits will be determined on a project by project basis; and
- Costs for preliminary engineering, construction engineering, and right of way acquisition are not eligible for federal or state aid under the Local Bridge Program.

The plans and specifications for these projects must be developed using the English system and the most current edition of the Michigan Department of Transportation Standard Specifications for Construction.

To help minimize major changes at the preliminary plan stage, a Type, Size and Location (TS&L) study must be submitted to the Local Agency Programs Unit in the Design Services Division for review prior to the preliminary plan submittal. Please see the requirements for the TS&L submittal on MDOT's website at <http://www.michigan.gov/mdot>, Doing Business, Local Agency Program, Bridge Program, Design, Type, Size & Location Procedures. **Type, Size and Location (TS&L) study plans should be submitted 9 to 12 months prior to anticipated letting date.**

As of October 1, 2009, the Local Bridge Program implemented the "20% Rule." If at the time of the grade inspection, the construction estimate exceeds the application estimate by more than twenty percent (20%), the Region Bridge Council (RBC) will need to decide if the project will be capped at the application

Ms. Kelly R. Jones
Page 2
November 12, 2018

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Local Agency Programs



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

MARK A. VAN PORT FLEET
DIRECTOR

November 12, 2018

Ms. Kelly R. Jones, Bridge Project Manager
Washtenaw County
555 N. Zebb Road
Ann Arbor, Michigan 48103

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**Structure #10977, Geddes Road over Fowler Creek
Application Estimate: \$932,000 Selected for Replacement**

The following conditions will apply to these projects:

- The federal and state share will be 95 percent of the eligible project costs;
- These funds are to be used for eligible bridge and approach construction costs only;
- State and federal participation in approach construction is limited to work within limits defined by "touchdown" points to the existing approach grade. Exact limits will be determined on a project by project basis; and
- Costs for preliminary engineering, construction engineering, and right of way acquisition are not eligible for federal or state aid under the Local Bridge Program.

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Ms. Kelly R. Jones
Page 2
November 12, 2018

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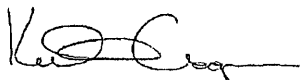
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Keith Cooper, P.E.
Bridge Program Manager
Local Agency Programs



Washtenaw County Road Commission
555 N. Zeeb Road
Ann Arbor, Michigan 48103

PROJECT ANNOUNCEMENT

Saline-Milan Road Bridge Replacement
November 28, 2018

The Washtenaw County Road Commission (WCRC) will be replacing the bridge over the Koch Warner Drain on Saline-Milan Road in York Township near the border with the City of Saline.

What will the improvement look like?

The existing bridge, built in 1957, will be replaced with a new concrete structure. In addition, WCRC will be improving the road approaches leading up to the bridge.

This \$855,000 bridge project is being funded with grant money from the Michigan Department of Transportation (MDOT) Local Bridge Program and WCRC dollars from the Michigan Transportation Fund.

When will this bridge be constructed? Bridge construction is expected to take place during the summer and fall of 2019. It will take approximately four months to complete the bridge project, weather pending. During this time, the bridge will be completely closed to traffic and signed detours will be posted

How can I get more information? WCRC will hold a public information meeting in 2019 to explain the construction process. WCRC will also post project updates online at www.wcroads.org and on its Facebook and Twitter pages. Subscribe to project and road work advisories online: www.wcroads.org/residents/subscribe-to-road-updates/

For specific questions on this project, contact Aaron Berkholz at berkholza@wcroads.org or (734) 327-6648.



Washtenaw County Road Commission
555 N. Zeeb Road
Ann Arbor, Michigan 48103

ROAD WORK ADVISORY

- WHEN:** Starting Tuesday, November 27, 2018
- WHERE:** Ellsworth Road between Carpenter Road and Golfside Road in Pittsfield Township.
- WHY:** Corrective work
- BACKGROUND:** On Tuesday, November 27, 2018, the Washtenaw County Road Commission (WCRC) will begin corrective work on Ellsworth Road between Carpenter Road and Golfside Road in Pittsfield Township.
- The road will not be closed to traffic, but delays are likely due to lane restrictions. WCRC encourages motorists, emergency services and others to use an alternate route.
- The road improvements are expected to take approximately 2 days. However, all dates are tentative and subject to change due to weather conditions.
- CONTACT:** If you have any questions concerning this work, please contact Aaron Berkholz, (734) 327-6648, or via email at berkholza@wccroads.org
- For more information about WCRC road closures visit wccroads.org/news/media-advisories.
- ISSUE DATE:** 11/21/18

###

COMMISSIONERS
DOUGLAS E. FULLER
CHAIR
BARBARA RYAN FULLER
VICE-CHAIR
RODRICK K. GREEN
MEMBER

WASHTENAW COUNTY
BOARD OF COUNTY ROAD COMMISSIONERS
555 NORTH ZEEB ROAD
ANN ARBOR, MICHIGAN 48103
WWW.WCROADS.ORG
TELEPHONE (734) 761-1500
FAX (734) 761-3737

SHERYL SODERHOLM SIDDALL, P.E.
MANAGING DIRECTOR
COUNTY HIGHWAY ENGINEER
MATTHEW F. MACDONELL, P.E.
DIRECTOR OF ENGINEERING
JAMES D. HARMON, P.E.
DIRECTOR OF OPERATIONS
DANIEL D. ACKERMAN
DIRECTOR OF FINANCE & IT

MEMO TO: Washtenaw County Board of County Road Commissioners
THROUGH: Sheryl Soderholm Siddall, P.E.
Managing Director
DATE: December 4, 2018
SUBJECT: NEW BUSINESS ITEMS FOR DECEMBER 4, 2018 BOARD MEETING

A. CONSENT ITEMS

1. Road Commission – 2018 Final Budget Amendments

Staff is requesting the Board to approve the 2018 Final Budget Adjustments. At a Board Working Session on November 20, 2018, the Board reviewed the fiscal situation of the Road Commission. Staff is recommending the adjustments to the 2018 Budget as discussed at the Working Session.

PROPOSED MOTION: that upon the recommendation of the Director of Finance and the concurrence of the Managing Director, the Board hereby approves the 2018 year-end budget as presented.

2. Payroll & Bills for November 28, 2018

Staff is requesting the Board to approve the payment of payroll and bills for November 28, 2018.

PROPOSED MOTION: the Board hereby approves Voucher 10326 totaling \$313,483.93 for payroll of November 14, 2018, and Voucher 10327 totaling \$914,447.91 in payment of bills for November 14, 2018.

B. ACTION ITEM

1. Road Commission 2019 Annual Budget

Staff is requesting the Board to approve the 2019 Budget. At a Board Working Session on November 20, 2018, the Board reviewed the fiscal situation of the Road Commission. Staff is recommending approving the 2019 Budget as discussed at the Working Session. The proposed 2019 Budget reflects a \$4,014,000 decrease to the fund balance resulting in a projected year-end fund balance of \$10,833,000.

PROPOSED MOTION: that upon the recommendation of the Director of Finance and the concurrence of the Managing Director, the Board hereby approves the Road Commission 2019 Annual Budget as presented. It is understood that the proposed 2019 budget supports 134 full-time equivalent positions.



WASHTENAW COUNTY ROAD COMMISSION

2018 Year End Budget

2018 BUDGET ANALYSIS (11/20/18)

The following is staff's analysis of the 2018 Budget showing anticipated revenue and expenditures.

REVENUE

Michigan Transportation Fund

It is anticipated that the annual MTF receipts will be \$26,000,000.

	Actual Revenues Thru	Anticipated
Budget	10/31/2018	Revenues
\$25,500,000	\$ 18,259,863	\$ 26,000,000

Federal/State Funds

Federal/State revenues will be lower than anticipated because of various carryover projects. This category also includes the \$3,300,000 PA 207 funds that will be spent in 2019.

	Actual Revenues Thru	Anticipated
Budget	10/31/18	Revenues
\$19,741,000	\$ 13,660,541	\$ 19,211,000

State Trunkline Maintenance

The revenues received for the State Trunkline contract are anticipated to be lower than budgeted.

	Actual Revenues Thru	Anticipated
Budget	10/31/18	Revenues
\$ 3,363,000	\$ 2,810,725	\$ 3,197,000

Township Contributions

Township contributions are lower than budgeted due to lower costs for township matching and culvert replacement projects.

Budget Category	Budget	Actual Revenues Thru 10/31/18	Anticipated Revenues
Township Matching/Drainage	\$ 4,135,000	\$ 3,243,117	\$ 4,093,000
Traffic Calming	125,000	0	80,000
Ypsilanti bond reimbursement	666,000	666,250	666,000
Ann Arbor Tech Park	0	11,343	11,000
Culvert replacements	425,000	92,284	92,000
Textile: Hines Dr. - Platt	970,000	455,635	456,000
Carpenter @ Cloverlane Drive	100,000	0	0
Harris	0	0	0
	\$ 6,421,000	\$ 4,468,628	\$ 5,398,000

Other Contributions

Other contributions are lower than budgeted due to the carryover into 2019 of the Huron River Trail – B2B, Huron Waterloo Trail and Chelsea Path.

Budget Category	Budget	Actual Revenues Thru 10/31/18	Anticipated Revenues
County Millage Ovlay/Seal	\$ 3,235,000	\$ 2,830,505	\$ 3,400,000
Huron River Trail - B2B	1,787,000	0	0
Huron Waterloo Trail	1,400,000	166,910	412,000
Chelsea Path	1,400,000	0	0
Miscellaneous	518,000	367,866	368,000
	\$ 8,340,000	\$ 3,365,281	\$ 4,180,000

Miscellaneous Income

The Other Category includes revenues from various equipment auctions. The overall revenues were higher due to an increase in permit/subdivision activities.

Budget Category	Budget	Actual Revenues Thru 10/31/18	Anticipated Revenues
Interest Income	\$ 75,000	\$ 73,588	\$ 87,000
Gain/loss on sale	300,000	0	150,000
Land Sales/Leases	2,360,000	1,551,840	2,422,000
Permit/Subdivisions	300,000	534,085	554,000
Special Assessment bonds	9,000	11,620	12,000
Other	30,000	270,058	225,000
	<u>\$ 3,074,000</u>	<u>\$ 2,441,192</u>	<u>\$ 3,450,000</u>

EXPENDITURES

Operations

Overall anticipated expenditures are higher than budgeted due primarily to higher overtime costs as well as other material costs. Limestone costs were higher due to additional work on the gravel roads.

Dept. 102 - 118 Operations

All Yards, the Shop, & Building and Grounds comprise the Operation Department Activities

Account	Description	BUDGE	Actual Expenditures		2018
			10/31/2017	Anticipated Expenditures	
703 -712	REGULAR WAGES	\$ 4,551,620	\$ 3,669,094	\$ 4,536,000	
703 -712	OVERTIME WAGES	660,000	579,376	854,000	
724	FRINGE	0	0	0	
727	POSTAGE	0	0	0	
728	OFFICE SUPPLIES	2,000	1,399	2,000	
729	ENGINEERING SUPPLIES	0	0	0	
730 & 861.XX	TRAINING	14,000	17,212	20,000	
731	JANITOR SUPPLIES	17,000	15,368	18,000	
732	TRAFFIC CONTROL SUPPLIES	16,000	12,313	16,000	
733	WELDING SUPPLIES	10,000	4,835	10,000	
734	EMPLOYEE SAFETY SUPPLIES	18,000	16,713	20,000	
735	MISCELLANEOUS SUPPLIES	90,000	64,704	90,000	
740 001	EQUIPMENT PARTS EXPENSE	125,000	90,407	125,000	
740 002	DIESEL EXHAUST FLUID EXPENSE	10,000	3,880	10,000	
740 003	DIESEL FUEL EXPENSE	475,000	396,923	498,000	
740 004	UNLEADED FUEL EXPENSE	150,000	104,931	150,000	
740 005	ANTIFREEZE	8,000	4,898	8,000	
740 006	MOTOR OIL/LUBRICANTS	35,000	23,808	35,000	
740 007	TIRES & TIRE ACCESSORIES	95,000	60,304	95,000	
740 008	BLADES	100,000	67,921	100,000	
761	GRAVEL	55,000	37,438	55,000	
762	COLD PATCH	100,000	55,524	100,000	
763	SAND	60,000	36,346	60,000	
764	SALT	719,000	354,421	652,000	
765	ASPHALT	54,000	13,160	54,000	
766	BRINE	99,000	75,216	99,000	
767	CULVERT	5,000	(9,412)	6,000	
768	SIGNS	0	0	0	
769	GUARDRAIL	7,000	3,295	7,000	
770	POSTS	0	0	0	
771	LIMESTONE	300,000	272,289	352,000	
773	MISC SLAG/STONE	55,000	38,454	55,000	
774	DRAINAGE ITEMS/CEMENT	15,000	3,028	15,000	
790	SMALL ROAD TOOLS	20,000	17,871	24,000	
791 074	INVENTORY ADJ:EQP REPAIR PARTS	32,000	1,914	24,000	
791 076	INVENTORY ADJ: ROAD MATERIALS	13,000	0	31,000	
801	CONTRACTUAL SERVICES	379,000	239,395	289,000	
806	LAUNDRY SERVICES	7,000	5,099	7,000	
807	DATA PROCESSING	10,000	7,145	10,000	
851	COMMUNICATIONS: CELL PHONE/TELEPN	35,000	30,498	36,000	
852	COMMUNICATIONS: RADIO	12,000	6,090	12,000	
853	COMMUNICATIONS: ANSWERING SERVICE	10,000	10,748	13,000	
874 001	ADVERTISING	0	0	2,000	
874 002	PRINTING EXPENSE	1,000	1,050	1,000	
875 000	INSURANCE: PROPERTY EQP PHYS DAMAGE	0	(21,150)	(16,000)	
882 000	INSURANCE: LIABILITY	1,000	2,959	3,000	
890	CLAIMS PAID	0	160	0	
921	UTILITIES: ELECTRIC SERVICE	115,000	84,715	117,000	
922	UTILITIES: HEAT/GAS/FUEL	90,000	66,583	91,000	
923	UTILITIES: WATER & SEWER	22,000	13,326	22,000	
931	REPAIRS/MAINT: BUILDINGS	95,000	70,240	95,000	
932	REPAIRS/MAINT: YARD & STORAGE	60,000	75,637	94,000	
933	REPAIRS/MAINT: SHOP EQUIPMENT	21,000	11,435	21,000	
934	REPAIRS/MAINT: OFFICE EQUIPMENT	4,000	3,199	5,000	
938	REPAIRS/MAINT: NON-RD EQP	125,000	60,598	114,000	
939	REPAIRS/MAINT: ROAD EQUIPMENT	315,000	209,980	315,000	
941	EQUIPMENT RENTAL	4,800,000	4,487,648	5,986,000	
669	EQUIPMENT RENTAL CREDIT	(4,800,000)	(4,466,440)	(5,964,000)	
944	BRINEWELL REGISTRATION FEE	1,000	500	1,000	
946	REPAIR/MAINT: FUEL SYSTEM	6,000	7,531	17,000	
956	SAFETY EXPENSES	1,000	0	1,000	
968 002	DEPRECIATION: BUILDINGS	185,000	186,024	248,000	
968 003	DEPRECIATION: ROAD EQUIPMENT	1,550,000	397,186	1,697,000	
968 004	DEPRECIATION: SHOP EQUIPMENT	12,000	13,405	18,000	
968 006	DEPRECIATION: YARD & STORAGE	160,000	144,025	189,000	
968 008	DEPRECIATION: DEPLETABLE ASSETS	0	0	0	
690 XXX	DEPRECIATION CREDIT	(1,907,000)	(740,640)	(2,152,000)	
	TOTAL	\$ 9,220,620	\$ 6,940,575	\$ 9,393,000	

Administration

Overall expenditures are slightly over budget.

Dept. 216 - 228 - Administrative				
Commissioners, Executive, Finance, Human Resources, Information Systems, and Legal Departments				
Account	Description	BUDGE	Actual Expenditures	
			10/31/201	2018
			Anticipated Expenditures	
703 - 712	REGULAR WAGES	\$ 805,000	\$ 649,209	\$ 814,000
703 - 712	OVERTIME WAGES	10,000	388	10,000
724	FRINGES	6,000	33,000	35,000
727	POSTAGE	1,000	4	1,000
728	OFFICE SUPPLIES	5,000	2,911	5,000
729	ENGINEERING SUPPLIES	1,000	30	1,000
730 & 861 .xx	TRAINING	20,000	9,489	20,000
734	EMPLOYEE SAFETY SUPPLIES	0	80	0
735	MISCELLANEOUS SUPPLIES	1,000	0	1,000
740 004	UNLEADED FUEL EXPENSE	0	0	0
801	CONTRACTUAL SERVICES	210,000	215,459	258,000
803	LEGAL SERVICES	120,000	33,305	96,000
804	AUDIT SERVICES	43,050	38,000	42,000
807	DATA PROCESSING	50,000	107,573	128,000
807 001	ANNUAL SOFTWARE MAINT.FEE-PCSI	17,000	16,066	17,000
807 002	PCSI PROGRAMMING SUPPORT	6,500	12,441	15,000
811	BANK FEES	1,000	0	1,000
816	CREDIT CARD FEES	5,000	4,167	5,000
851	COMM:CELL PHONES/SIGNALS	5,000	1,734	5,000
874 001	ADVERTISING	4,000	16,988	20,000
874 002	PRINTING EXPENSE	3,000	1,121	3,000
875	INSURANCE:-PROP & EQP PHYS DAM	1,000	983	1,000
882	INSURANCE: LIABILITY	0	0	0
934	REPAIRS/MAINT: OFFICE EQUIPMENT	3,000	3,483	4,000
939	REPAIRS/MAINT: ROAD EQUIPMENT	100	0	0
941	EQUIPMENT RENTAL	1,000	2,938	4,000
669	EQUIPMENT RENTAL CREDIT	(1,000)	(2,938)	(3,000)
956	SAFETY EXPENSE	250	0	0
968 002	DEPRECIATION: ADMIN BUILDING	59,000	62,008	80,000
968 007	DEPRECIATION: OFFICE EQP/FURNITURE	49,000	47,019	52,000
690	DEPRECIATION CREDIT	(108,000)	(109,027)	(132,000)
	TOTAL	\$ 1,317,900	\$ 1,146,429	\$ 1,483,000

Engineering

Overall costs are approximately as budgeted.

- 328 - Engineering			
Department is comprised of Permits, Project Development, Construction and Traffic & Safety			
Description	BUDGE	Actual Expenditures	
		10/31/201	2018
		Anticipated Expenditures	
REGULAR WAGES	\$ 2,090,000	\$ 1,648,558	\$ 2,049,000
OVERTIME WAGES	160,000	105,912	162,000
FRINGES	10,000	6,529	10,000
POSTAGE	0	72	0
OFFICE SUPPLIES	10,000	4	10,000
ENGINEERING SUPPLIES	18,000	22,780	28,000
.xx TRAINING	13,000	21,445	25,000
TRAFFIC CONTROL SUPPLIES	40,000	28,180	34,000
EMPLOYEE SAFETY SUPPLIES	3,500	5,594	7,000
MISCELLANEOUS SUPPLIES	1,000	(4,176)	1,000
EQUIPMENT PARTS EXPENSE	3,000	0	3,000
UNLEADED FUEL EXPENSE	0	0	0
SIGNS	125,000	78,914	125,000
POSTS	30,000	23,884	30,000
SIGNAL PARTS	70,000	43,031	70,000
DRAINAGE ITEMS/CEMENT	0	0	5,000
SMALL ROAD TOOLS	0	0	0
INVENTORY ADJ: ROAD MATERIALS	25,000	0	25,000
CONTRACTUAL SERVICES	150,000	80,937	150,000
ENGRG SERVICES: ROW	0	90	0
ENGRG SERVICES: DESIGN	0	0	0
TESTING	10,000	0	10,000
PLANNING	5,000	10,984	27,000
DATA PROCESSING	40,000	5,366	31,000
COMM:CELL PHONES/SIGNALS	20,000	17,268	21,000
ADVERTISING	3,000	(800)	3,000
PRINTING EXPENSE	6,000	2,305	6,000
INSURANCE: PROPERTY EQP PHYS DAMA	0	(18,006)	0
UTILITIES: SIGNAL ENERGY	120,000	102,719	124,000
REPAIRS/MAINT: OFFICE EQUIPMENT	6,000	5,110	6,000
REPAIRS/MAINT: NON-RD EQP	5,000	3,245	5,000
REPAIRS/MAINT: ROAD EQUIPMENT	2,000	0	2,000
EQUIPMENT RENTAL	350,000	312,842	381,000
EQUIPMENT RENTAL CREDIT	(350,000)	(312,842)	(383,000)
STORM WATER PERMITS	75,000	24,856	75,000
PROPERTY TAXES	8,000	475	7,000
DEPRECIATION: ENGINEERING EQP	15,000	12,261	15,000
DEPRECIATION CREDIT	(15,000)	(12,261)	(15,000)
TOTAL	\$ 3,048,500	\$ 2,215,277	\$ 3,049,000

Non-departmental

Liability Insurance costs are lower than budgeted due to a refund. Health insurance costs were lower than budgeted due to positive trends in 2018.

Dept. 550 - Non-Departmental				
This department represents employee benefits as well as membership fees and liability insurance that is applicable to the organization as a whole.				
Account	Description	BUDGE	Actual Expenditures	
			10/31/201	2018 Anticipated Expenditure
715	SOCIAL SECURITY/MEDICARE	\$ 669,000	\$ 505,086	\$ 655,000
716	MEDICAL INSURANCE	4,058,000	4,361,299	3,475,000
717	LIFE INSURANCE	130,000	86,715	130,000
718	RETIREMENT	2,495,000	1,552,165	2,500,000
719	WORKERS COMPENSATION	300,000	178,249	258,000
720	UNEMPLOYMENT	10,000	0	10,000
721	EMPLOYEE DRUG TESTING	8,000	4,889	8,000
727	POSTAGE	10,000	3,379	10,000
728	OFFICE SUPPLIES	5,000	3,337	6,000
730 & 861.XX	ASSOCIATION FEES	99,000	54,354	99,000
734	EMPLOYEE SAFETY SUPPLIES	20,000	4,347	20,000
735	MISCELLANEOUS SUPPLIES	2,000	64	2,000
790	SMALL ROAD TOOLS	1,000	0	1,000
805	HEALTH SERVICES	6,000	4,326	6,000
851	COMMUNICATIONS:	1,000	0	1,000
874 001	ADVERTISING	0	0	0
874 002	PRINTING EXPENSE	2,000	421	2,000
875	INSURANCE: PROP & EQP PHYS DAM	91,000	104,575	105,000
878	INSURANCE: FLEET LIABILITY/MCC	54,000	55,306	55,000
881	INSURANCE: ERRORS & OMISSIONS	55,000	38,943	39,000
882	INSURANCE: LIABILITY	325,000	243,523	266,000
890	CLAIMS PAID	6,000	5,111	6,000
TOTAL		\$ 8,347,000	\$ 7,206,087	\$ 7,654,000

Debt Service

All expenditures are anticipated to be as budgeted in this category. The two installment purchases from 2013 were paid off in 2018. There were two new installment purchases in 2018.

Dept. 660 - Debt Service				
This department represents all of the current portion of long term debt obligations.				
Account	Description	BUDGE	Actual Expenditures	
			10/31/201	2018
				Anticipated Expenditures
991 003	DEBT SERV PRINC:YPSI NOTES	\$ 600,000	\$ 600,000	\$ 600,000
991 006	INSTALL PURCH PRI: 2013 GRADERS	40,000	40,000	40,000
991 007	INSTALL PURCH PRI: 2013 HVY TRUCKS	151,000	150,917	151,000
991 008	INSTALL PURCH PRI: 2015 1st qtr HVY TRUCKS	160,000	146,667	160,000
991 009	INSTALL PURCH PRI: 2015 4th qtr HVY TRUCKS	171,000	156,073	171,000
991.010	INSTALL PURCH PRI: 2016 HVY TRUCKS	168,000	153,698	168,000
991.011	INSTALL PURCH PRI: 2017 N/E SERVICE CENTER	550,000	550,000	550,000
991.012	INSTALL PURCH PRI: 2018 HVY TRUCKS	176,000	145,186	161,000
991.013	INSTALL PURCH PRI: 2018 TRACTORS	0	0	0
991.014	INSTALL PURCH PRI: 2019 HVY TRUCKS	0	0	0
995 001	DEBT SERV INTEREST: SIB LOAN	0	0	0
995 003	DEBT SER INT: YPSI NOTES	66,000	66,250	66,000
995 006	INSTALL PURCH INT: 2013 GRADERS	169	(98)	0
995 007	INSTALL PURCH INT: 2013 HVY TRUCKS	2,000	2,162	2,000
995 008	INSTALL PURCH INT: 2015 1st qtr HVY TRUCKS	7,200	6,664	8,000
995 009	INSTALL PURCH INT: 2015 4th qtr HVY TRUCKS	9,000	8,397	9,000
995 010	INSTALL PURCH INT: 2016 HVY TRUCKS	11,000	9,722	11,000
995 011	INSTALL PURCH INT: 2017 N/E SERVICE CENTER	104,000	100,056	100,000
995 012	INSTALL PURCH INT: 2018 HVY TRUCKS	17,000	13,676	15,000
995 013	INSTALL PURCH INT: 2018 TRACTORS	0	0	0
995 014	INSTALL PURCH INT: 2019 HVY TRUCKS	0	0	0
	TOTAL	\$2,232,369	\$ 2,149,370	\$ 2,212,000

Reimbursable Road Projects, Capital Improvements and State Trunkline Expenditures

Contractual Services are below budget levels due to carryover of various federal aid projects. Traffic control supplies are lower due to a carryover of a project into 2019.

Dept. 770 - Reimbursable Road Projects, Capital Improvements and State Trunkline Expenditures						
This Budget Category includes all contractual obligations for construction and heavy maintenance projects on primary and local roads. Also included are state trunkline, permit activities, township agreement work and capital purchases.						
This does not include labor and equipment which are included in other Department budgets.						
Account	Description	BUDGE	Actual Expenditures		Anticipated Expenditure	2018
			10/31/201	Dec		
727	POSTAGE	\$ 1,000	0		\$ 1,000	1,000
729	ENGINEERING SUPPLIES	2,000	5,348			6,000
730 & 861.xx	TRAINING	0	1,200			1,000
732	TRAFFIC CONTROL SUPPLIES	150,000	51,762			62,000
734	EMPLOYEE SAFETY SUPPLIES	0	533			1,000
735	MISCELLANEOUS SUPPLIES	1,000	978			1,000
740 001	EQUIPMENT PARTS EXPENSE	0	259			0
740 007	TIRES & TIRE ACCESSORIES	0	0			0
761	GRAVEL	50,000	1,477			50,000
762	COLD PATCH	30,000	36,561			47,000
763	SAND	20,000	5,038			20,000
764	SALT	525,000	232,116			370,000
765	ASPHALT	576,000	527,068			577,000
766	BRINE	564,000	633,618			654,000
767	CULVERT	75,550	52,959			78,000
768	SIGNS	5,000	5,493			6,000
769	GUARDRAIL	150,000	131,720			161,000
770	POSTS	3,574	2,249			4,000
771	LIMESTONE	150,000	75,212			151,000
772	SIGNAL PARTS	2,000	5,912			7,000
773	MISC SLAG/STONE	170,000	180,764			201,000
774	DRAINAGE ITEMS/CEMENT	5,000	8,279			9,000
790	SMALL ROAD TOOLS	5,000	2,396			5,000
801	CONTRACTUAL SERVICES	34,245,000	19,330,205			27,205,000
802 001	ENGRG SERVICES: CONSTR ENGRG	902,000	298,703			599,000
802 002	ENGRG SERVICES: ROW	175,000	141,954			175,000
802 003	ENGRG SERVICES: DESIGN	880,000	736,923			888,000
802 004	ENGRG SERVICES: TESTING	93,000	128,386			178,000
802 005	PLANNING	1,000	86,883			152,000
803	LEGAL SERVICES	75,000	37,067			59,000
807	DATA PROCESSING	0	0			0
851	COMMUNICATIONS: CELL PHONE/TEL	350	0			0
874 001	ADVERTISING	2,000	0			2,000
874 002	PRINTING EXPENSE	500	0			0
882	INSURANCE: LIABILITY	35,000	20,383			20,000
890	CLAIMS PAID	500	0			0
921	UTILITIES: SIGNAL ENERGY	12,420	3,871			8,000
938	REPAIRS/MAINT: NON-RD EQP	0	0			0
939	EQUIPMENT REPAIRS	0	0			0
941 003	EQUIPMENT RENTAL - NONROAD	80,000	61,188			82,000
944	BRINEWELL REGISTRATION FEE	500	0			0
960	COUNTY DRAIN ASSESSMENT	169,000	0			169,000
971	CAPITAL OUTLAY: LAND	800,000	0			0
974	CAPITAL OUTLAY: LAND IMPRVMTS	0	10,846			11,000
975	CAPITAL OUTLAY: BUILDINGS	313,000	436,535			477,000
976	CAPITAL OUTLAY: ROAD EQUIPMENT	3,883,000	2,778,626			3,889,000
977	CAPITAL OUTLAY: SHOP EQUIPMENT	0	57,645			63,000
978	CAPITAL OUTLAY: ENGRG EQUIPMENT	0	18,913			19,000
979	CAPITAL OUTLAY: YARD & STORAGE EQP	150,000	34,580			35,000
980	CAPITAL OUTLAY: OFFICE EQ/FURN	220,000	213,428			318,000
	TOTAL	\$ 44,522,394	\$ 26,357,075		\$	36,761,000

BUDGET REVISIONS (000'S)

	2018 BUDGET	ANTICIPATED REV/EXP	PROPOSED REVISIONS	RECOMMENDED BUDGET
REVENUES				
Mich. Transportation Fund	25,500	26,000	500	26,000
Federal/State Funds	19,741	19,211 **	(530)	19,211
Trunkline Maintenance	3,363	3,197	(166)	3,197
Township Contribution	6,421	5,398	(1,023)	5,398
Other Contribution	8,340	4,180	(4,160)	4,180
Miscellaneous Inc.	3,074	3,450	376	3,450
TOTAL	66,439	61,436	(5,003)	61,436
EXPENDITURES				
Administration	1,318	1,483	165	1,483
Operations	9,221	9,393	172	9,393
Engineering	3,049	3,049	-	3,049
Nondepartmental	8,347	7,654	(693)	7,654
Debt Service	2,232	2,212	(20)	2,212
Total expenditures b/f project expenditures	24,167	23,791	(376)	23,791
Project expenditures:				
Reimb Road, C/O and STL	44,522	36,761	(7,761)	36,761
	44,522	36,761	(7,761)	36,761
TOTAL EXPENSES	68,689	60,552	(8,137)	60,552
REVENUES Over/(Under) EXP	(2,250)	884	3,134	884
2017 Fund Balance (Audited)	13,963			13,963
2018 Fund Balance (projected)	11,713			14,847 *

* \$1,600,000 is Nonspendable assets/prepaid expenses.

** Included is \$3,300,000 per PA 207

VOUCHER #

10326

WASHTENAW COUNTY
BOARD OF ROAD COMMISSIONERS
ANN ARBOR, MICHIGAN

DATE November 27, 2018

WARRANT # _____

AMOUNT \$ 313,483.93

ACCT. CODE 20

TO: WASHTENAW COUNTY ROAD COMMISSION

ITEMS	DISCOUNT	CLASSIFICATION	GROSS AMT.
20104600.800000			
PAYROLL FOR November 28, 2018			\$ 313,483.93
GROSS PAYROLL \$ 320,029.33			
<u>A.C.H.</u>			
Payroll Direct Deposit \$ 207,553.07			
Deferred Comp \$ 8,371.00			

It is hereby certified that the above account is true and correct and that no part of it has been paid.

To the County Clerk:
The within account has been carefully checked and audited. You are hereby directed to draw your warrant upon the County Treasurer for the above amount payable from the County Road Fund.

CONTROLLER

CHAIRMAN

The above account approved by:

MEMBER

MANAGING - DIRECTOR & DEPUTY CLERK OF THE BOARD

BOARD OF COUNTY ROAD COMMISSIONERS

VOUCHER # 10327

WASHTENAW COUNTY
BOARD OF ROAD COMMISSIONERS

ANN ARBOR, MICHIGAN

DATE November 27, 2018

WARRANT # _____

AMOUNT \$914,447.91

ACCT. CODE 20

TO: WASHTENAW COUNTY ROAD COMMISSION

ITEMS	DISCOUNT	CLASSIFICATION	GROSS AMT.
20104600.800000			\$ 890,660.75
FICA/MEDICARE			\$ 23,787.16
ACCOUNTS PAYABLE FOR November 28, 2018			

It is hereby certified that the above account is true and correct and that no part of it has been paid.

To the County Clerk:
The within account has been carefully checked and audited. You are hereby directed to draw your warrant upon the County Treasurer for the above amount payable from the County Road Fund.

CONTROLLER

CHAIRMAN

The above account approved by:

MEMBER

MANAGING - DIRECTOR & DEPUTY CLERK OF BOARD

BOARD OF COUNTY ROAD COMMISSIONERS

Date 11/27/2018
Time 08:34:34

Washtenaw County Road Commission
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Number	Date	Number	Name	Amount
78336	11/28/2018	AAAWIR	AAA WIRE ROPE & SPLICING	243.52
78337	11/28/2018	AGGIND	AGGREGATE INDUSTRIES, MGMT INC	132,540.13
78338	11/28/2018	AISCON	AIS CONSTRUCTION EQUIPMENT	2,818.66
78339	11/28/2018	ALLTRU	ALL TRUCK ACCESSORIES	109.95
78340	11/28/2018	ALLIED	ALLIED INC	562.59
78341	11/28/2018	AMDHYD	AM-DYN-IC FLUID POWER INC	140.92
78342	11/28/2018	ANDCOP	ANDREW COPPERNOLL	697.21
78343	11/28/2018	ANLAAN	ANLAAN CORPORATION	2,325.71
78344	11/28/2018	AAWELD	ANN ARBOR WELDING SUPPLY	459.91
78345	11/28/2018	ANNYPS	ANN ARBOR/YPSILANTI	40.00
78346	11/28/2018	ARBINS	ARBOR INSPECTION SERVICES LLC	710.00
78347	11/28/2018	ASPMAT	ASPHALT MATERIALS INC	20,313.77
78348	11/28/2018	AT&TMO	AT&T MOBILITY	86.46
78349	11/28/2018	AUTSER	AUTOMOTIVE SERVICE CO.	377.41
78350	11/28/2018	BARCRA	BARNHART CRANE & RIGGING CO	500.00
78351	11/28/2018	BEARES	BEAVER RESEARCH COMPANY	1,788.69
78352	11/28/2018	BOBJAK	BOB JAKOVLJESKI	700.00
78353	11/28/2018	BURIND	BURNS INDUSTRIAL SUPPLY	30.93
78354	11/28/2018	C&MWIR	C & M WIRE ROPE & SUPPLY CO.	1,367.36
78355	11/28/2018	CARGAB	CARRIER & GABLE INC	22,807.74
78356	11/28/2018	CDWG00	CDW-G	293.97
78357	11/28/2018	CHACOM	CHARTER COMMUNICATIONS	184.98
78358	11/28/2018	COMCAS	COMCAST	1,323.13
78359	11/28/2018	COMENT	COMFORT ENTERPRISES INC	191.78
78360	11/28/2018	CONENG	CONSUMERS ENERGY	1,641.77
78361	11/28/2018	CONREN	CONTRACTORS RENTAL	3,700.26
78362	11/28/2018	DKTRUC	D & K TRUCK COMPANY	525.30
78363	11/28/2018	DANGRA	DANIEL GRAU	111.29
78364	11/28/2018	DEATRE	DEAN TRELLA	147.21
78365	11/28/2018	DEXMIL	DEXTER MILL	81.95
78366	11/28/2018	DTEENE	DTE ENERGY	18,474.14
78367	11/28/2018	EMEHEA	EMERGENT HEALTH PARTNERS	990.00
78368	11/28/2018	FASTEN	FASTENAL COMPANY	46.80
78369	11/28/2018	FERENT	FERGUSON ENTERPRISES INC	381.04
78370	11/28/2018	FIRNAT	FIRST NATIONAL BANK OMAHA	6,581.62
78371	11/28/2018	FISTHO	FISHBECK THOMPSON CARR & HUBER	15,694.07
78372	11/28/2018	FLEPRI	FLEET PRIDE	1,809.56
78373	11/28/2018	GALLOU	GALLOUP	32.19
78374	11/28/2018	GIBCAB	GIBRALTAR GLOBAL LLC	11,413.78
78375	11/28/2018	GRAING	GRAINGER INC	934.65
78376	11/28/2018	GREACE	GREAT LAKES ACE HARDWARE	8.54
78377	11/28/2018	GROUPO	GROUP 31 SUPPLY	813.10
78378	11/28/2018	HEAEQU	HEALTH EQUITY	2,346.20
78379	11/28/2018	HUBSUP	HUBBARD SUPPLY CO	124.98
78380	11/28/2018	HUBROT	HUBBELL, ROTH, & CLARK INC	9,218.59
78381	11/28/2018	INTBLU	INTEGRAL BLUE	9,266.78
78382	11/28/2018	INTTRA	INTERNATIONAL TRANSMISSION	2,286.42
78383	11/28/2018	JACTRU	JACKSON TRUCK SERVICE INC	536.13
78384	11/28/2018	JAMTEC	JAMAR TECHNOLOGIES INC	2,098.51

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Washtenaw County Road Commission
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Number	Date	Number	Name	Amount
78385	11/28/2018	JEFYOU	JEFF YOUNG	80.00
78386	11/28/2018	JOSREA	JOSHUA REAU	700.00
78387	11/28/2018	KBKLAN	KBK LANDSCAPING	5,700.00
78388	11/28/2018	KELHON	KELLY HONE	300.00
78389	11/28/2018	LAWPRO	LAWSON PRODUCTS INC	327.90
78390	11/28/2018	LENFUE	LENAWEE FUELS INC	27,068.02
78391	11/28/2018	LOWES0	LOWES	1,375.31
78392	11/28/2018	MKTRUC	M & K TRUCK CENTERS	222.26
78393	11/28/2018	MADELE	MADISON ELECTRIC CO	300.54
78394	11/28/2018	DRMAKS	MAK KRZECZKOWSKI	3,850.00
78395	11/28/2018	KLETRU	MANCHESTER TRUE VALUE	109.99
78396	11/28/2018	GOVBUS	MARCO TECHNOLOGIES	1,060.00
78397	11/28/2018	MATTES	MATERIALS TESTING	1,699.10
78398	11/28/2018	MENINC	MENARD INC	750.72
78399	11/28/2018	MICCAT	MICHIGAN CAT	2,716.83
78400	11/28/2018	NAPAUT	NAPA AUTOPARTS	81.33
78401	11/28/2018	NAPLAW	NAPOLEON LAWN & LEISURE INC.	512.48
78402	11/28/2018	NEATRU	NEALS TRUCK PARTS	5,900.00
78403	11/28/2018	NORCON	NORTHERN CONCRETE PIPE INC	1,130.00
78404	11/28/2018	NORTOO	NORTHERN TOOL	39.99
78405	11/28/2018	NORTOW	NORTHFIELD TOWNSHIP	180.40
78406	11/28/2018	NORBUS	NORWOOD BUSH III	160.00
78407	11/28/2018	OCCHEA	OCCUPATIONAL HEALTH CENTERS OF	612.00
78408	11/28/2018	OFFDEP	OFFICE DEPOT INC	142.50
78409	11/28/2018	ORIDIA	ORIGIN DIAGNOSTICS LLC	201.95
78410	11/28/2018	OSBIND	OSBURN INDUSTRIES	605.64
78411	11/28/2018	PENTOO	PENNSYLVANIA TOOL	293.50
78412	11/28/2018	PERLLC	PERIMETER LLC	2,500.00
78413	11/28/2018	PHOCON	PHOENIX CONTRACTORS INC	14,878.00
78414	11/28/2018	PITCHA	PITTSFIELD CHARTER TOWNSHIP	297.00
78415	11/28/2018	PRITEC	PRINT-TECH INC	240.10
78416	11/28/2018	QUAFIR	QUALITY FIRST AID	113.77
78417	11/28/2018	QUILLO	QUILL CORPORATION	948.91
78418	11/28/2018	RSCONT	R S CONTRACTING INC	19,099.68
78419	11/28/2018	RECYCL	RECYCLE ANN ARBOR	370.00
78420	11/28/2018	REDWIN	RED WING BUSINESS	320.00
78421	11/28/2018	RICOH0	RICOH USA, INC	81.73
78422	11/28/2018	RMDHOL	RMD HOLDINGS LTD	69,113.26
78423	11/28/2018	ROBECK	ROBERT ECKLOND	700.00
78424	11/28/2018	SHRTIR	SHRADER TIRE	3,773.51
78425	11/28/2018	SHULTS	SHULTS EQUIPMENT LLC	1,143.00
78426	11/28/2018	SOMAT0	SOMAT ENGINEERING	26,659.08
78427	11/28/2018	STAHAR	STADIUM HARDWARE	33.90
78428	11/28/2018	MIDEPT	STATE OF MICHIGAN	395,152.76
78429	11/28/2018	STOMIC	STONECO OF MICHIGAN	1,206.39
78430	11/28/2018	SUBCHE	SUBURBAN CHEVROLET	1,229.04
78431	11/28/2018	TLSCON	TLS CONSTRUCTION LLC	7,666.75
78432	11/28/2018	TRASUP	TRACTOR SUPPLY CO	19.98
78433	11/28/2018	TRETIR	TREDROC TIRE	6,198.79

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Time 08:34:34

Washtenaw County Road Commission
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Number	Date	Number	Name	Amount
78434	11/28/2018	TRITRU	TRI-COUNTY INTERNATIONAL	1,221.71
78435	11/28/2018	TRUSPE	TRUCK & TRAILER SPECIALTIES	1,070.21
78436	11/28/2018	ARRUNI	UNIFIRST	163.76
78437	11/28/2018	UPS000	UPS	5.13
78438	11/28/2018	VERWIR	VERIZON WIRELESS	266.88
78439	11/28/2018	WELTRU	WELLER TRUCK PARTS LLC	187.25

Report Total

890,660.75



WASHTENAW COUNTY ROAD COMMISSION

2019 Annual Budget

2019 BUDGET

WASHTENAW COUNTY ROAD COMMISSION

REVENUE

Michigan Transportation Fund

The Road Commission is anticipating a small increase to MTF revenues in 2019. This will be monitored closely through the year.

Actual Rev Thru	2018	
10/31/2018	Anticipated Revenues	2019 Budget
\$ 18,259,863	\$ 26,000,000	\$ 26,500,000

Federal/State Funds

The anticipated Federal/State Aid projects are shown on page 12. The significant projects are Huron River Trail – B2B, Huron Waterloo Trail, Phase 1b, and Carpenter Road, Ellsworth - Packard. The timing of the construction could have significant impacts on Federal/State Revenues as well as the local match if the projected level of completion varies from the actual level by year-end.

Actual Rev Thru	2018	
10/31/2018	Anticipated Revenues	2019 Budget
\$ 13,660,541	\$ 19,211,000	\$ 13,265,000

State Trunkline Maintenance

The State Trunkline Maintenance budget reflects the FY-2019 contract budget authorized by the Michigan Department of Transportation (MDOT). There is also a transportation work authorization (TWA) for costs on the Chelsea Non-motorized Path.

Actual Rev Thru	2018	
10/31/2018	Anticipated Revenues	2019 Budget
\$ 2,810,725	\$ 3,197,000	\$ 2,811,000

Township Contributions

Township contributions are anticipated to increase in 2019. The Matching Program is the same as in 2018 due to the addition of a portion of the PA 207 funds. Additional contributions are expected from Ypsilanti Township for bond reimbursement as well as Salem Township for Chubb Road. Also included are contributions from townships for various culvert projects.

Budget Category	Actual Rev Thru	2018	
	10/31/2018	Anticipated Revenues	2019 Budget
Township Matching/Drainage	\$ 3,243,117	\$ 4,093,000	\$ 1,435,000
Traffic Calming	0	80,000	100,000
Ypsilanti bond reimbursement	666,250	666,000	654,000
Ann Arbor Tech Park	11,343	11,000	0
Culvert replacements	92,284	92,000	523,000
Textile: Hines Dr. - Platt	455,635	456,000	375,000
Carpenter @ Cloverlane	0	0	49,000
Harris	0	0	0
Chubb Road: Five Mile - Napier	0	0	3,500,000
	\$ 4,468,628	\$ 5,398,000	\$ 6,636,000

Other Contributions

Other Contributions are anticipated to increase in 2019. A County Wide Millage was approved by voters in 2016 and \$3,500,000 of work is anticipated to be completed in 2019. Contributions are anticipated from Washtenaw County Parks for the Huron River Trail – border to border, as well as the Huron Waterloo Trail and the Chelsea Path.

Budget Category	Actual Rev Thru	2018	
	10/31/2018	Anticipated Revenues	2019 Budget
County Millage Overlay/Seal	\$ 2,830,505	\$ 3,400,000	\$ 3,500,000
Huron River Trail - B2B	0	0	2,213,000
Huron Waterloo Trail	166,910	412,000	870,000
Chelsea Path	0	0	1,100,000
HRD - B2B Zeeb -Delhi	0	0	320,000
Miscellaneous	367,866	368,000	120,000
	\$ 3,365,281	\$ 4,180,000	\$ 8,123,000

Miscellaneous Income

Interest Income is projected to be at 2018 levels in 2019. Permit/Subdivision activities are expected to be lower than 2018 levels. An installment purchase agreement for 4 heavy trucks is anticipated.

	Actual Rev Thru	2018	
Budget Category	10/31/2018	Anticipated Revenues	2019 Budget
Interest Income	\$ 73,588	\$ 87,000	\$ 75,000
Gain/loss on sale	0	150,000	300,000
Land Sales/Leases	1,551,840	2,422,000	920,000
Permit/Subdivisions	534,085	554,000	300,000
Special Assessment bonds	11,620	12,000	9,000
Other	270,058	225,000	30,000
	\$ 2,441,192	\$ 3,450,000	\$ 1,634,000

DEPARTMENTAL EXPENDITURES

Operations

The Operations Department accounts for 15 percent of the total yearly expenditures and will begin the year with 90 authorized positions in 2019. The Operations Department is comprised of:

- 8 Districts responsible for routine, heavy and preventative maintenance, construction and emergency response throughout the county.
- Fleet Maintenance personnel that ensure the readiness of all vehicles and equipment.
- A Buildings and Grounds Crew that is responsible for the maintenance of all road commission facilities and properties.
- An administrative component that provides direction and support to all forces within this group.

Dept. 102 - 118 Operations				
All Yards, the Shop, & Building and Grounds comprise the Operation Department Activities				
Account	Description	Actual Expenditures		2018
		10/31/201	Anticipated Expenditures	2019 Budget
703 -712	REGULAR WAGES	\$ 3,669,094	\$ 4,536,000	\$ 4,631,620
703 -712	OVERTIME WAGES	579,376	854,000	875,000
724	FRINGE	0	0	0
727	POSTAGE	0	0	0
728	OFFICE SUPPLIES	1,399	2,000	2,000
729	ENGINEERING SUPPLIES	0	0	0
730 & 861.XX	TRAINING	17,212	20,000	18,000
731	JANITOR SUPPLIES	15,368	18,000	16,000
732	TRAFFIC CONTROL SUPPLIES	12,313	16,000	16,000
733	WELDING SUPPLIES	4,835	10,000	14,000
734	EMPLOYEE SAFETY SUPPLIES	16,713	20,000	18,000
735	MISCELLANEOUS SUPPLIES	64,704	90,000	87,000
740 001	EQUIPMENT PARTS EXPENSE	90,407	125,000	125,000
740 002	DIESEL EXHAUST FLUID EXPENSE	3,880	10,000	10,000
740 003	DIESEL FUEL EXPENSE	396,923	498,000	500,000
740 004	UNLEADED FUEL EXPENSE	104,931	150,000	150,000
740 005	ANTIFREEZE	4,898	8,000	8,000
740 006	MOTOR OIL/LUBRICANTS	23,808	35,000	35,000
740 007	TIRES & TIRE ACCESSORIES	60,304	95,000	95,000
740 008	BLADES	67,921	100,000	100,000
761	GRAVEL	37,438	55,000	55,000
762	COLD PATCH	55,524	100,000	100,000
763	SAND	36,346	60,000	60,000
764	SALT	354,421	652,000	769,000
765	ASPHALT	13,160	54,000	54,000
766	BRINE	75,216	99,000	99,000
767	CULVERT	(9,412)	6,000	5,000
768	SIGNS	0	0	0
769	GUARDRAIL	3,295	7,000	7,000
770	POSTS	0	0	0
771	LIMESTONE	272,289	352,000	300,000
773	MISC SLAG/STONE	38,454	55,000	40,000
774	DRAINAGE ITEMS/CEMENT	3,028	15,000	15,000
790	SMALL ROAD TOOLS	17,871	24,000	20,000
791 074	INVENTORY ADJ:EQP REPAIR PARTS	1,914	24,000	32,000
791 076	INVENTORY ADJ: ROAD MATERIALS	0	31,000	13,000
801	CONTRACTUAL SERVICES	239,395	289,000	379,000
806	LAUNDRY SERVICES	5,099	7,000	7,000
807	DATA PROCESSING	7,145	10,000	10,000
851	COMMUNICATIONS: CELL PHONE/TELEPN	30,498	36,000	35,000
852	COMMUNICATIONS: RADIO	6,090	12,000	50,000
853	COMMUNICATIONS: ANSWERING SERVICE	10,748	13,000	13,000
874 001	ADVERTISING	0	2,000	2,000
874 002	PRINTING EXPENSE	1,050	1,000	1,000
875 000	INSURANCE: PROPERTY EQP PHYS DAMAGE	(21,150)	(16,000)	0
882 000	INSURANCE: LIABILITY	2,959	3,000	3,000
890	CLAIMS PAID	160	0	0
921	UTILITIES: ELECTRIC SERVICE	84,715	117,000	115,000
922	UTILITIES: HEAT/GAS/FUEL	66,583	91,000	90,000
923	UTILITIES: WATER & SEWER	13,326	22,000	22,000
931	REPAIRS/MAINT: BUILDINGS	70,240	95,000	95,000
932	REPAIRS/MAINT: YARD & STORAGE	75,637	94,000	80,000
933	REPAIRS/MAINT: SHOP EQUIPMENT	11,435	21,000	21,000
934	REPAIRS/MAINT: OFFICE EQUIPMENT	3,199	5,000	4,000
938	REPAIRS/MAINT: NON-RD EQP	60,598	114,000	125,000
939	REPAIRS/MAINT: ROAD EQUIPMENT	209,980	315,000	325,000
941	EQUIPMENT RENTAL	4,487,648	5,986,000	5,800,000
669	EQUIPMENT RENTAL CREDIT	(4,466,440)	(5,964,000)	(5,800,000)
944	BRINEWELL REGISTRATION FEE	500	1,000	1,000
946	REPAIR/MAINT: FUEL SYSTEM	7,531	17,000	6,000
956	SAFETY EXPENSES	0	1,000	1,000
968 002	DEPRECIATION: BUILDINGS	186,024	248,000	250,000
968 003	DEPRECIATION: ROAD EQUIPMENT	397,186	1,697,000	1,600,000
968 004	DEPRECIATION: SHOP EQUIPMENT	13,405	18,000	18,000
968 006	DEPRECIATION: YARD & STORAGE	144,025	189,000	190,000
968 008	DEPRECIATION: DEPLETABLE ASSETS	0	0	0
690 XXX	DEPRECIATION CREDIT	(740,640)	(2,152,000)	(2,058,000)
	TOTAL	\$ 6,940,575	\$ 9,393,000	\$ 9,654,620

Administration

The Administrative Department accounts for 2 percent of the Road Commission's expenditures and will begin the year with an authorized staff of 11 full-time employees in 2019. The Administration Department represents the decision making body of the organization as well provides support for all departments though the chief executive, human resources, finance and information services. The Administration Department is comprised of:

- A three-member Board of Road Commissioners
- An executive staff consisting of 4 full-time members.
- A Finance and IT Department with 5 authorized positions.
- A Human Resources Department comprised of 2 full-time employees.
- The legal functions administered through retained attorney services.

Dept. 216 - 228 - Administrative				
Commissioners, Executive, Finance, Human Resources, Information Systems, and Legal Departments				
		Actual Expenditures	2018	2019
Account-#	Description	10/31/2017	Anticipated Expenditures	BUDGE
703 - 712	REGULAR WAGES	\$ 649,209	\$ 814,000	\$ 825,000
703 -712	OVERTIME WAGES	388	10,000	10,000
724	FRINGES	33,000	35,000	6,000
727	POSTAGE	4	1,000	1,000
728	OFFICE SUPPLIES	2,911	5,000	5,000
729	ENGINEERING SUPPLIES	30	1,000	1,000
730 & 861.xx	TRAINING	9,489	20,000	20,000
734	EMPLOYEE SAFETY SUPPLIES	80	0	0
735	MISCELLANEOUS SUPPLIES	0	1,000	1,000
740 004	UNLEADED FUEL EXPENSE	0	0	0
801	CONTRACTUAL SERVICES	215,459	258,000	150,000
803	LEGAL SERVICES	33,305	96,000	120,000
804	AUDIT SERVICES	38,000	42,000	46,000
807	DATA PROCESSING	107,573	128,000	50,000
807 001	ANNUAL SOFTWARE MAINT.FEE-PCSI	16,066	17,000	18,000
807 002	PCSI PROGRAMMING SUPPORT	12,441	15,000	15,000
811	BANK FEES	0	1,000	1,000
816	CREDIT CARD FEES	4,167	5,000	5,000
851	COMM:CELL PHONES/SIGNALS	1,734	5,000	5,000
874 001	ADVERTISING	16,988	20,000	9,000
874 002	PRINTING EXPENSE	1,121	3,000	3,000
875	INSURANCE:-PROP & EQP PHYS DAM	983	1,000	1,000
882	INSURANCE: LIABILITY	0	0	0
934	REPAIRS/MAINT: OFFICE EQUIPMENT	3,483	4,000	3,000
939	REPAIRS/MAINT: ROAD EQUIPMENT	0	0	100
941	EQUIPMENT RENTAL	2,938	4,000	1,000
669	EQUIPMENT RENTAL CREDIT	(2,938)	(3,000)	(1,000)
956	SAFETY EXPENSE	0	0	250
968 002	DEPRECIATION: ADMIN BUILDING	62,008	80,000	59,000
968 007	DEPRECIATION: OFFICE EQP/FURNITURE	47,019	52,000	49,000
690	DEPRECIATION CREDIT	(109,027)	(132,000)	(108,000)
	TOTAL	\$ 1,146,429	\$ 1,483,000	\$ 1,295,350

Engineering

The Engineering Department accounts for 5 percent of the Road Commission's expenditures and will begin the year with 33 full-time employees in 2019. The Engineering Department is comprised of:

- The director who oversees 3 sections.

Dept. 314 - 328 - Engineering				
This department is comprised of Permits, Project Development, Construction and Traffic & Safety				
Account	Description	Actual Expenditures	2018	2019
		10/31/2017	Anticipated Expenditures	BUDGE
703 - 712	REGULAR WAGES	\$ 1,648,558	\$ 2,049,000	\$ 2,290,000
703 - 712	OVERTIME WAGES	105,912	162,000	140,000
724	FRINGES	6,529	10,000	10,000
727	POSTAGE	72	0	0
728	OFFICE SUPPLIES	4	10,000	10,000
729	ENGINEERING SUPPLIES	22,780	28,000	26,000
730 & 861.xx	TRAINING	21,445	25,000	24,000
732	TRAFFIC CONTROL SUPPLIES	28,180	34,000	40,000
734	EMPLOYEE SAFETY SUPPLIES	5,594	7,000	6,000
735	MISCELLANEOUS SUPPLIES	(4,176)	1,000	1,000
740 001	EQUIPMENT PARTS EXPENSE	0	3,000	1,000
740 004	UNLEADED FUEL EXPENSE	0	0	0
768	SIGNS	78,914	125,000	125,000
770	POSTS	23,884	30,000	27,000
772	SIGNAL PARTS	43,031	70,000	70,000
774	DRAINAGE ITEMS/CEMENT	0	5,000	0
790	SMALL ROAD TOOLS	0	0	0
791 076	INVENTORY ADJ: ROAD MATERIALS	0	25,000	25,000
801	CONTRACTUAL SERVICES	80,937	150,000	135,000
802 002	ENGRG SERVICES: ROW	90	0	0
802 003	ENGRG SERVICES: DESIGN	0	0	0
802 004	TESTING	0	10,000	5,000
802 005	PLANNING	10,984	27,000	16,000
807	DATA PROCESSING	5,366	31,000	31,000
851	COMM:CELL PHONES/SIGNALS	17,268	21,000	20,000
874 001	ADVERTISING	(800)	3,000	3,000
874 002	PRINTING EXPENSE	2,305	6,000	6,000
875 000	INSURANCE: PROPERTY EQP PHYS DAMA	(18,006)	0	0
921	UTILITIES: SIGNAL ENERGY	102,719	124,000	120,000
934	REPAIRS/MAINT: OFFICE EQUIPMENT	5,110	6,000	6,000
938	REPAIRS/MAINT: NON-RD EQP	3,245	5,000	5,000
939	REPAIRS/MAINT: ROAD EQUIPMENT	0	2,000	2,000
941	EQUIPMENT RENTAL	312,842	381,000	350,000
669	EQUIPMENT RENTAL CREDIT	(312,842)	(383,000)	(350,000)
944	STORM WATER PERMITS	24,856	75,000	50,000
961	PROPERTY TAXES	475	7,000	8,000
968 005	DEPRECIATION: ENGINEERING EQP	12,261	15,000	15,000
690	DEPRECIATION CREDIT	(12,261)	(15,000)	(15,000)
	TOTAL	\$ 2,215,277	\$ 3,049,000	\$ 3,202,000

Debt Service

The Debt Service Department represents approximately 4 percent of the annual costs. This includes one outstanding bond issuance as well as six equipment installment purchases and an installment purchase for the Northeast Service Center.

Dept. 660 - Debt Service				
This department represents all of the current portion of long term debt obligations.				
Account	Description	Actual Expenditures	2018	2019
		10/31/2018	Anticipated Expenditures	BUDGET
991 003	DEBT SERV PRINC:YPSI NOTES	\$ 600,000	\$ 600,000	\$ 600,000
991 006	INSTALL PURCH PRI: 2013 GRADERS	40,000	40,000	0
991 007	INSTALL PURCH PRI: 2013 HVY TRUCKS	150,917	151,000	0
991 008	INSTALL PURCH PRI: 2015 1st qtr HVY TRUCKS	146,667	160,000	160,000
991 009	INSTALL PURCH PRI: 2015 4th qtr HVY TRUCKS	156,073	171,000	174,000
991.010	INSTALL PURCH PRI: 2016 HVY TRUCKS	153,698	168,000	168,000
991.011	INSTALL PURCH PRI: 2017 N/E SERVICE CENTER	550,000	550,000	550,000
991.012	INSTALL PURCH PRI: 2018 HVY TRUCKS	145,186	161,000	194,000
991.013	INSTALL PURCH PRI: 2018 TRACTORS	0	0	94,000
991.014	INSTALL PURCH PRI: 2019 HVY TRUCKS	0	0	161,000
995 001	DEBT SERV INTEREST: SIB LOAN	0	0	0
995 003	DEBT SER INT: YPSI NOTES	66,250	66,000	54,000
995 006	INSTALL PURCH INT: 2013 GRADERS	(98)	0	0
995 007	INSTALL PURCH INT: 2013 HVY TRUCKS	2,162	2,000	0
995 008	INSTALL PURCH INT: 2015 1st qtr HVY TRUCKS	6,664	8,000	4,000
995 009	INSTALL PURCH INT: 2015 4th qtr HVY TRUCKS	8,397	9,000	6,000
995 010	INSTALL PURCH INT: 2016 HVY TRUCKS	9,722	11,000	8,000
995 011	INSTALL PURCH INT: 2017 N/E SERVICE CENTER	100,056	100,000	92,000
995 012	INSTALL PURCH INT: 2018 HVY TRUCKS	13,676	15,000	11,000
995 013	INSTALL PURCH INT: 2018 TRACTORS	0	0	17,000
995 014	INSTALL PURCH INT: 2019 HVY TRUCKS	0	0	14,000
	TOTAL	\$ 2,149,370	\$ 2,212,000	\$ 2,307,000

Reimbursable Road Projects, Capital Improvements and State Trunkline Expenditures

This Department represents approximately 61 percent of the annual costs. This includes all construction and preventative maintenance projects on local and primary roads. Local matching funds required for federal aid projects, payments to contractors, consultants, and right of way acquisitions are included in this department. All State Trunkline expenditures as well as Capital Outlay costs are also included.

Dept. 770 - Reimbursable Road Projects, Capital Improvements and State Trunkline Expenditures				
This Budget Category includes all contractual obligations for construction and heavy maintenance projects on primary and local roads. Also included are state trunkline, permit activities, township agreement work and capital purchases. This does not include labor and equipment which are included in other Department budgets.				
Account	Description	Actual Expenditures 10/31/201	Anticipated Expenditure 2018	BUDGET 2019
727	POSTAGE	0	\$ 1,000	\$ 1,000
729	ENGINEERING SUPPLIES	5,348	6,000	6,000
730 & 861.xx	TRAINING	1,200	1,000	0
732	TRAFFIC CONTROL SUPPLIES	51,762	62,000	270,000
734	EMPLOYEE SAFETY SUPPLIES	533	1,000	1,000
735	MISCELLANEOUS SUPPLIES	978	1,000	1,000
740 001	EQUIPMENT PARTS EXPENSE	259	0	0
740 007	TIRES & TIRE ACCESSORIES	0	0	0
761	GRAVEL	1,477	50,000	50,000
762	COLD PATCH	36,561	47,000	40,000
763	SAND	5,038	20,000	20,000
764	SALT	232,116	370,000	525,000
765	ASPHALT	527,068	577,000	577,000
766	BRINE	633,618	654,000	600,000
767	CULVERT	52,959	78,000	76,000
768	SIGNS	5,493	6,000	5,000
769	GUARDRAIL	131,720	161,000	150,000
770	POSTS	2,249	4,000	4,000
771	LIMESTONE	75,212	151,000	150,000
772	SIGNAL PARTS	5,912	7,000	6,000
773	MISC SLAG/STONE	180,764	201,000	200,000
774	DRAINAGE ITEMS/CEMENT	8,279	9,000	8,000
790	SMALL ROAD TOOLS	2,396	5,000	5,000
801	CONTRACTUAL SERVICES	19,330,205	27,205,000	30,957,000
802 001	ENGRG SERVICES: CONSTR ENGRG	298,703	599,000	1,220,000
802 002	ENGRG SERVICES: ROW	141,954	175,000	100,000
802 003	ENGRG SERVICES: DESIGN	736,923	888,000	300,000
802 004	ENGRG SERVICES: TESTING	128,386	178,000	100,000
802 005	PLANNING	86,883	152,000	120,000
803	LEGAL SERVICES	37,067	59,000	75,000
807	DATA PROCESSING	0	0	0
851	COMMUNICATIONS: CELL PHONE/TEL	0	0	350
874 001	ADVERTISING	0	2,000	2,000
874 002	PRINTING EXPENSE	0	0	500
882	INSURANCE: LIABILITY	20,383	20,000	35,000
890	CLAIMS PAID	0	0	500
921	UTILITIES: SIGNAL ENERGY	3,871	8,000	9,000
938	REPAIRS/MAINT: NON-RD EQP	0	0	0
939	EQUIPMENT REPAIRS	0	0	0
941 003	EQUIPMENT RENTAL - NONROAD	61,188	82,000	80,000
944	BRINEWELL REGISTRATION FEE	0	0	500
960	COUNTY DRAIN ASSESSMENT	0	169,000	100,000
971	CAPITAL OUTLAY: LAND	0	0	50,000
974	CAPITAL OUTLAY: LAND IMPRVMTS	10,846	11,000	0
975	CAPITAL OUTLAY: BUILDINGS	436,535	477,000	200,000
976	CAPITAL OUTLAY: ROAD EQUIPMENT	2,778,626	3,889,000	1,900,000
977	CAPITAL OUTLAY: SHOP EQUIPMENT	57,645	63,000	65,000
978	CAPITAL OUTLAY: ENGRG EQUIPMENT	18,913	19,000	0
979	CAPITAL OUTLAY: YARD & STORAGE EQP	34,580	35,000	80,000
980	CAPITAL OUTLAY: OFFICE EQ/FURN	213,428	318,000	100,000
	TOTAL	\$ 26,357,075	\$ 36,761,000	\$ 38,189,850

PROPOSED 2019 BUDGET (000's)

	Actual Rev/Exp Through 10-31-18	2018 Anticipated Rev/Exp	Preliminary Estimate of 2019 Budget
REVENUES			
Mich Transportation Funds	18,260	26,000	26,500
Federal/State Funds	13,661	19,211	13,265
Trunkline Maintenance	2,811	3,197	2,811
Township Contributions	4,469	5,398	6,636
Other Contributions	3,365	4,180	8,123
Miscellaneous Income	2,441	3,450	1,634
TOTAL REVENUES	45,006	61,436	58,969
EXPENDITURES			
Administration	1,146	1,483	1,295
Operations	6,941	9,393	9,655
Engineering	2,215	3,049	3,202
Nondepartmental	7,206	7,654	8,334
Debt Service	2,149	2,212	2,307
Total expenditures b/f project expenditures	19,658	23,791	24,793
Project expenditures: Road improvement program and construction	26,357	36,761	38,190 **
	26,357	36,761	38,190
TOTAL EXPENSES		60,552	62,983
REVENUES Over/(Under) EXI	45,006	884	(4,014)
2017 Fund Balance (Audited)	13,963	13,963	13,963
2018 Fund Balance (projected)	58,969	14,847	14,847
2019 Fund Balance (projected)			10,833

** Included are the \$3,300,000 in expenditures per PA 207

2019 FEDERAL/STATE AID PROJECTS

Estimated Costs (000's)

		Federal/State Grants			Contributions from others			Road Commission expenditures			Total
		Construction	Contract Services	WCRC Staff	Construction	Contract Services	WCRC Staff	Match	Contract Services	Staff	
PRIMARY ROADS											
Baker Road; I-94 - Shield	[3]	238		33				52	10	10	343
Carpenter Road, Ellsworth - Packard	[3]	1408	0	50	0			100	25	50	1633
Cavanaugh Lake Rd ovr Mill Creek	[3]	264						66	10	25	365
County-wide Traffic Signal System	[3]	950	40	10							1000
Ellsworth Road; Hewitt to Mich Ave	[3]	300						75	10	10	395
Forest Ave, Ypsi City Limits - Ford Blvd	[3]	325						163	10	10	508
Huron Rd Traffic Signal System	[3]	390						98		10	498
Huron River Trail - B2B	[3]	2886			1663	500	50				5099
HRD- B2B Zeeb Rd to Delhi	[2]					300	20				320
Huron Waterloo Trail, Ph 1A	[3]	80			20	20	5				125
Huron Waterloo Trail, Ph 1B	[3]	1200			800		25				2025
Main Street; 6 Mile - East Shore	[3]	200						50	10	25	285
Miller Road Bridge	[2]								100	10	110
Miller Road @ Wagner Road	[2]								100	10	110
PM Resurfacing D	[3]	106		10				26	5	0	147
PM Resurfacing STPR	[3]	789		80				197	20	0	1086
PM Resurfacing STPU	[3]	300		30				75	10	0	415
Pontiac Trail @ Seven Mile Rd	[2]								50	10	60
Ridge Rd @ Hack Road	[3]	264						66	40	30	400
Saline-Milan Road Bridge	[3]	841						89	150	50	1130
SAW Grant	[2]		700							50	750
Textile Rd, Hines Dr to Platt Road	[3]	500						200	25	50	775
Textile Rd Pathway	[3]	700			300	25	50				1075
Textile Road @ Woodland Drive	[2]	0						0	50	20	70
WCC TAP Grant	[3]	300			75	30	15				420
Willis Road; Platt - US 23	[3]	221						49	10	20	300
SUBTOTAL		12262	740	213	2858	875	165	1306	635	390	19444
LOCAL ROADS											
											0
											0
SUBTOTAL		0	0	0	0	0	0	0	0	0	0
TOTAL		12262	740	213	2858	875	165	1306	635	390	19444

2018 Carryover

2018 Carryover

2018 carryover

2018 carryover

- [1] Planning
- [2] Design and ROW Acquisition Only
- [3] Construction

Note: Numbers that are bold represent a new or changed amount.

Date: 14-Nov-18

2019 NON FEDERAL/STATE AID PROJECTS

Estimated Costs (000's)

	Contributions from others			Road Commission expenditures			Total
	Construction	Contract Services	WCRC Staff	Match	Contract Services	Staff	
PRIMARY ROADS							
Minor Projects					0	0	0
Guardrail					0	0	0
	0	0	0	0	0	0	0
ROAD PROJECTS							
Ann Arbor-Saline Rd; Meijer - Lohr					100	15	115
Carpenter @ Cloverlane		49			45	25	119
Chelsea Non-motorized Path		1400					1400
Intersection improvements					500	100	600
Zeeb Road Phase I	700			800	25	160	1685
Zeeb Road Phase II [2]				0	30	160	190
	700	1449	0	800	700	460	4109
OTHER							
Overlay Program					-	-	0
County Millage Overlay	1945		60	295			2300
County Millage Sealcoat		550	275				825
County Millage Limestone		340	330				670
Limestone/Gravel					272	128	400
Non-motorized projects					150	150	300
PA 207 Overlay *	1000						1000
PA 207 Sealcoat *		400	200				600
PA 207 Limestone *		180	160				340
Pavement Marking					275	15	290
Sealcoat/Crack Sealing					400	200	600
	2945	1470	1025	295	1096	494	7325
BRIDGES/CULVERTS							
Emergency culverts					-	0	0
Old US-12					250	40	290
	0	0	0	0	250	40	290
PRIMARY ROAD TOTAL	3645	2919	1025	1095	2046	994	11724
LOCAL ROADS							
BRIDGES/CULVERTS							
East Delhi Road Bridge		80					80
Emergency culverts						0	156
Maple/Foster Road Bridge		156					400
Various culvert projects	200				50	150	174
Warren Road	75	0	12		75	12	810
	275	236	12	0	125	162	3500
OTHER							
Chubb Road; Five Mile - Napier	3100	350	50				0
Scio SAD	0						0
Various SADs	0		0				100
Traffic Calming		75	25				0
Sealcoat					0	0	400
Township Matching Drainage		50	150		50	150	2335
Township Matching Program *		414	1121		280	520	43
Pavement Marking					41	2	6378
	3100	889	1346	0	371	672	7188
LOCAL ROAD TOTAL	3375	1125	1358	0	496	834	18912
PRIMARY & LOCAL TOTAL	7020	4044	2383	1095	2542	1827	18912

2018 carryover
2018 carryover

* Revenues were received and recognized in 2018 per State of Michigan

Date: 29-Nov-18

Note: Numbers that are bold represent a new or changed amount.
[2] Preliminary Engineering Only



WASHTENAW COUNTY ROAD COMMISSION

TOWNSHIP/STAFF REPORT – November 6, 2018

For the period of November 12, 2018 thru November 25, 2018

TOWNSHIP REPORT

OPERATIONS REPORT

MAINTENANCE

Scraping of gravel roads and patching of paved roads were performed throughout the county. In addition, the following maintenance activities were performed in individual townships:

ANN ARBOR TOWNSHIP

- Limestone Patch – Earhart Road: 34 tons

AUGUSTA TOWNSHIP

- Canopy Clearing – Butler Road
- Drainage and Backslopes – Willow Road
- McCrone Road Limestone Resurfacing Project – 5,789 tons

BRIDGEWATER TOWNSHIP

- McCollum Road Limestone Resurfacing Project – 5,504 tons

DEXTER TOWNSHIP

- Drainage and Backslopes – Dexter-Pinckney Road
- Gravel Patch – Dexter Townhall Road, Toma Road: 31 tons
- Limestone Patch – Brand Road, Island Lake Road, Madden Road, Toma Road, Winston Road: 27 tons

FREEDOM TOWNSHIP

- Limestone Patch – Parker Road: 20 tons

LIMA TOWNSHIP

- Boom Mow – Wylie Road, Scio Church Road
- Border-to-Border City of Chelsea to Lima Center Road Pathway – Tree Removal
- Ditching – N Lima Center Road
- Drainage and Backslopes – Steinbach Road
- Limestone Patch – Fletcher Road, Gross Road, S Lima Center Road, N Steinbach Road: 32 tons

LODI TOWNSHIP

- Fallen Tree – Brian Glenn Drive
- Limestone Patch – Waters Road: 15 tons
- Limestone Patch Shoulders – Ann Arbor-Saline Road: 2 tons

LYNDON TOWNSHIP

- Gravel Patch – Bowdish Road, Joslin Lake Road: 9 tons
- Limestone Patch – Roepke Road: 30 tons

MANCHESTER TOWNSHIP

- Drainage and Backslopes – Grossman Road, Mull Road

NORTHFIELD TOWNSHIP

- Limestone Patch – Earhart Road, Eight Mile Road, Five Mile Road, Jennings Road, Joy Road, Nollar Road, Northfield Church Road, Rushton Road: 255 tons
- Limestone Patch Shoulders – Six Mile Road, N Territorial Road: 15 tons

PITTSFIELD TOWNSHIP

- Cut Brush – Platt Road
- Drainage and Backslopes – Rosefield Drive
- Fallen Trees – Campbell Road
- Roadside Debris – S State Road
- Limestone Patch – Morgan Road, Stone School Road: 63 tons

SALEM TOWNSHIP

- Cut Trees – Brookville Road
- Fallen Trees – Curtis Road, Seven Mile Road
- Limestone Patch – Dixboro Road, Five Mile Road, Napier Road: 85 tons

SALINE TOWNSHIP

- Berming – Case Road
- Culvert Replacement – Case Road
- Ditching – Macon Road
- Limestone Patch – Arkona Road, Mooreville Road: 120 tons

SCIO TOWNSHIP

- Boom Mow – Liberty Road
- Limestone Patch Shoulders – Miller Road, Parker Road, Zeeb Road: 4 tons

SHARON TOWNSHIP

- Gravel Patch – Below Road: 6 tons
- Limestone Patch – Below Road, Bethel Church Road: 16 tons

SUPERIOR TOWNSHIP

- Brush Removal – Leforge Road, N Prospect Road
- Limestone Patch – Albert Drive, Gotfredson Road, Hickman Road, Leforge Road, Stommel Road, Vreeland Road: 19 tons
- Local Road Dust Control

WEBSTER TOWNSHIP

- Limestone Patch Shoulders – Mast Road: 2 tons

YORK TOWNSHIP

- Ditching – Maple Road, Willow Road
- HMA Resurfacing – Moon Road
- Limestone Patch – Mooreville Road, Petersburg Road: 70 tons
- Shoulder Placement – Platt Road

YPSILANTI TOWNSHIP

- ADA Ramp Installation – Gates Avenue, Tyler Road, Parkwood Avenue, Hawthorne Avenue
- Brush Removal – Allen Avenue, Jerome Avenue
- Limestone Patch – Ellis Road, Morgan Road: 42 tons
- HMA Resurfacing – The Pines Subdivision
- Roadside Debris – Coolidge Road, Martz Road, Merritt Road, Rawsonville Road

WINTER MAINTENANCE

- Crews Responded – 6 times
- Total Salt Used – 1,737 tons
- Total Abrasives Used – 55 tons
- Total Brine Used – 2,820 gallons

NESC REPORT

Warranty work and additional equipment installation by contractors is on-going.

SHOP REPORT

Shop Repairs

- Tires Repaired – 4 tires
- New Tire Installation – 20
- Vehicles Serviced – 1
- Vehicles Serviced by Suburban Chevrolet – 10
- Work Orders Completed – 38

Equipment Repair

Note: Performed several hydraulic repairs

- Grader 464 – Replaced the console wiring harness
- Grader 476 – Replaced the turbo, bent steps and broken lights
- Roller 1093 – Replaced the park brake shoes and repaired the shifter
- Scraper 358 – Refurbished and installed on truck 374
- Truck 370 – Replaced the starter
- Truck 381 – Replaced an injector, rear air bag and repaired the flight chain

BUILDING & GROUNDS REPORT

Yard One

- Painted walls, installed new ceiling tiles, installed new ceiling fan, and stripped and waxed floor in Foreman's office
- Winter maintenance
- Cleaned parking garage floors
- Installed new stove for office lunchroom
- Rodent control

Yard Two

- Repaired lights
- Repairs to rapid unit
- Repaired bathroom sink

Yard Four

- Replaced filter in drinking fountain

Yard Six

- Installed signage
- Repaired DEF dispenser
- Repairs to brine system

FINANCE REPORT

FEDERAL AID

- Federal aid information and final accountings were processed.

SAD

- Numerous questions were answered regarding SAD payoffs.
- Various SAD payoffs were received.
- Revised a few 2018 winter tax rolls to reflect some last minute payoffs. The updated information was also provided to the county.

BUDGET

- Completed the 2018 year-end as well as 2019 budgets. All related documents were updated.
- Additional staff meetings were held.
- A working session with the Board took place to discuss the budgets.

MISCELLANEOUS MONTH END ACCOUNTING

- The October outstanding check listing, cash and bank reconciliation was prepared.
- All October journal entries were prepared and posted.
- The books were closed through October.

STATE TRUNKLINE

- All files were finalized, reconciled and archived for the 17_18 contract year.
- The 18_19 budget was setup in the system.
- The 2017 state trunkline audit was initiated. A majority of the information that was requested was provided via a SharePoint site.

COUNTY MILLAGE

- Submitted and received payment for the 5th and final warrant for the 2018 county millage.

MISCELLANEOUS INVOICING

- Invoices were prepared to: 4 traffic calming invoices to various townships, a majority of the final township billings and 2 invoices to County Parks for the Huron Waterloo Loop.

MISCELLANEOUS

- Working on providing information to Gabriel, Roeder, Smith and Company to comply with GASB 75 as it related to the reporting of OPEB liabilities.
- Prepared and submitted the 2019_20 payroll estimates for the County Road Association Self Insurance Fund (CRASIF).
- The Road Commission's Flexible Spending Account plan was renewed for 2019.
- The final debt service schedule for the 5 new tractors was received.
- Assisted the stockroom with the physical inventory of guardrail.
- Prepared journal entries for various adjustments to township project job numbers.

IT REPORT

Help Desk

- Staff received 134 new tickets and closed 142.

Network Redesign

- Looking at migrating all SQL databases to one database in 2019.

Computer Replacements

- Staff continued to work on a PC replacement program. This includes standardizing laptops and desk tops to meet the organizational needs. The goal is to have a consistent number of updates on an annual basis. The budget will be able to support this. Within a few years, computers will be replaced shortly after the 3 year warranty is expired.
- All budgeted 2018 computer PC replacements were completed except for one employee.

Traffic & Safety Network Upgrade

- Staff has obtained and is configuring the mini desktop for the digital signage that is eligible through the grant. The TV has arrived. Working on mounting it at the SESC. After the TV is mounted, IT will setup the mini desktop with the 30-day trial of the Digital Signage software. The goal is to have a better way to communicate with all yards. A meeting is scheduled for 12/6.

Stormwater, Asset Management, and Wastewater (SAW) Grant

- Staff continues to work with the Operations Departments on determining the specifications for ordering laptops that are eligible for the grant. After a month of testing, laptops were ordered for the foremen. These will be received in 4-8 weeks. Monitors are backordered until the beginning of December. Most of the Engineering laptops have been received. Waiting to deploy until the monitors are received.

Cell Phones

- All new work cell phones have been replaced.
- 2 additional phones were ordered.

Outside Yards

- Working on slow internet connection speeds at Southeast Service Center.
- A Cat-6 cable was run at the SESC to the break room to be used for the Digital Signage equipment.
- Visited the SESC and troubleshooted network issues on 2 kiosks.

Miscellaneous

- The Systems Administrator continues to develop a master document of all software and hardware. This includes how to troubleshoot as well as install and remove programs.
- Dominant Systems installed the free express version of SQL 2016 for Roadsoft. This as well as a new Roadsoft update install seems to have resolved some issues with the software.
- An update to Michigan Engineers' Resource Library (MERL) is needed prior to the end of 2018.
- Staff has rolled out a password manager called TeamPass.
- An issue with accidentally deleted permits in the Precision module was fixed.

- Working on issuing a ticket for new hires in order to have all IT items set up prior to the new employee's first day. After the request is received from the supervisor the IT Department will have everything setup within 3 business days.
- 2 Adobe Pro licenses were purchased as well as an Office 365 license.
- There was an internet outage at all of the service centers on 11/1. This was due to a Comcast outage and was restored at 8am.
- Working on cleaning up the X & W drives.
- Lansweeper (PC management system) has an expiring license.
- The Duo 2 factor authentication license is expiring and will need to be renewed.
- Several staff accounts were corrected in the Outlook Address Book to drop a preceding "1" in their phone number (i.e. **1-734-327-6699** goes to **734-327-6699**). Foreman extensions also dropped the preceding "Ext." (i.e. **Ext. 604** goes to **604**). These were causing issues in the Avaya plugin for Outlook.
- Ordered a computer for a new hire in Engineering.
- Replaced a kiosk desktop with a newer internal desktop that became available as a result of the 2018 pc replacements.

Staff set up and is utilizing MS Office 365 SharePoint for the 2017 state trunkline. This allows sharing of large files without having to overburden email. It also sends alerts to MDOT every time a new file is uploaded.

HR REPORT

Benefits

- An enhanced dental option was added to the non-union 2019 benefit package.

Staff/Hiring Update

- Adam Dusseau resigned with a last day of November 7th.
- Nate Murphy starts as a Civil Engineer IV on December 3rd.
- Jared Powers was promoted to Engineering Technician I on November 5th.
- Shayne Mickels started as a Heavy Truck Driver at District 2 on November 5th.
- Warren Copple transferred to Assistant Stock Clerk on November 5th. Robert Keene transferred to District 2 effective November 5th. Tom Forner transferred to District 4 effective November 19th.
- Scott Burby became Group Leader I for District I effective November 5th.
- Staff is recruiting for Mechanics, Heavy Truck Drivers, a Civil Engineer and an Engineering Technician in Construction.

Misc. HR

- Negotiations with TPOAM occurred on November 15, 2018. A tentative agreement was reached.
- A Step II grievance meeting was held with TPOAM on November 21st.
- One TPOAM employee is out on workers compensation and one TPOAM employee is out on short-term disability.

MEETINGS ATTENDED

11/15 The monthly Safety Committee meeting was held in the Assembly Room

11/16 The monthly Supervisors meeting was held in the Assembly Room

28-Nov-18

MICHIGAN TRANSPORTATION FUND RECEIPTS

MONTH	2017		2018		MONTH DIFFERENCE		YTD DIFFERENCE		This Year's Projected Total Based on YTD
	MONTHLY	YTD	MONTHLY	YTD	AMOUNT	%	AMOUNT	%	
JANUARY	1,988,755.69	1,988,755.69	2,463,093.50	2,463,093.50	474,337.81	23.85	474,337.81	23.85	
FEBRUARY	2,297,464.24	4,286,219.93	2,462,918.22	4,926,011.72	165,453.98	7.20	639,791.79	14.93	
MARCH	2,081,059.85	6,367,279.78	2,345,765.75	7,271,777.47	264,705.90	12.72	904,497.69	14.21	
APRIL	2,049,945.80	8,417,225.58	2,149,297.99	9,421,075.46	99,352.19	4.85	1,003,849.88	11.93	
MAY	2,158,233.86	10,575,459.44	2,364,390.24	11,785,465.70	206,156.38	9.55	1,210,006.26	11.44	
JUNE	2,153,226.98	12,728,686.42	2,182,206.60	13,967,672.30	28,979.62	1.35	1,238,985.88	9.73	
JULY	1,927,993.69	14,656,680.11	2,048,215.06	16,015,887.36	120,221.37	6.24	1,359,207.25	9.27	
AUGUST	2,146,241.86	16,802,921.97	2,243,975.43	18,259,862.79	97,733.57	4.55	1,456,940.82	8.67	
SEPTEMBER	2,231,161.08	19,034,083.05	2,107,756.07	20,367,618.86	(123,405.01)	(5.53)	1,333,535.81	7.01	
OCTOBER	1,963,139.26	20,997,222.31	2,406,982.18	22,774,601.04	443,842.92	22.61	1,777,378.73	8.46	
NOVEMBER	1,882,961.63	22,880,183.94							
DECEMBER	2,011,326.84	24,891,510.78							

\$26,998,534.33