

**WASHTENAW COUNTY BOARD OF ROAD COMMISSIONERS**

555 North Zeeb Road, Ann Arbor, MI 48103

*Minutes of September 18, 2018*

Board Present: Road Commissioners Douglas Fuller, Barbara Fuller, Rodrick Green

Staff Present: S. Siddall, J. Harmon, M. MacDonell, D. Ackerman, C. Ryan, J. Nixon,  
J. Knight, T. Romine, B. Schlack, J. Whitney, E. Kizer

Others Present: R. Jamnick, L. Moutinho, W. Miles, R. Thomason

The meeting was called to order at 1:00 p.m. by Douglas E. Fuller, Chair. The Pledge of Allegiance was recited.

**APPROVAL OF AGENDA**

RC18-316 R. Green moved, B. Fuller seconded to approve the agenda as presented.  
Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**ACCEPTANCE OF THE MINUTES**

RC18-317 B. Fuller moved, R. Green seconded, the Board hereby approves the Board Meeting Minutes of September 4, 2018 as presented. Voice Vote: YEAS: 3 NAYS: 0  
ABSENT: 0 ABSTAIN: 0 Motion Carried.

RC18-318 R. Green moved, B. Fuller seconded, the Board hereby approves the Board Working Session Minutes of September 6, 2018 as amended. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**PUBLIC COMMENT**

**Boland Corridor**

Ms. Willadean Miles addressed the Board asking if there has been any progress on giving property along this corridor back to the property owners.

**Road Conditions in Dexter Township**

Mr. Ron Thomason addressed the Board regarding the dangerous road conditions in the Dexter area for bicyclists. Mr. Thomason stated that these roads are unsafe for bicyclists, there are no usable shoulders or bike lanes. The chip sealing done on Dexter-Pinckney Road and Mast Road is making bicycling even more dangerous. Mr. Thomason suggested that the Road Commission take a complete street holistic approach to road work to include safety to bicyclists.

**WRITTEN COMMUNICATIONS**

**ISSUED:** September 13, 2018  
**WHERE:** Whittaker Road in Augusta Township at the railroad crossing north of Talladay Road  
**TOWNSHIP:** Augusta  
**WHY:** Completion of railroad crossing maintenance  
**WHEN:** Thursday, September 13, 2018  
**CONTACT:** John Posegay, Permit Coordinator

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**ISSUED:** September 13, 2018  
**WHERE:** Sanford Road and Willow Road  
**TOWNSHIP:** York and Augusta  
**WHY:** Completion of railroad crossing maintenance  
**WHEN:** Thursday, September 13, 2018  
**CONTACT:** John Posegay, Permit Coordinator

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**ISSUED:** September 12, 2018  
**WHERE:** Huron River Drive between Woodland Road and Chalmers Drive  
**TOWNSHIP:** Ann Arbor  
**WHY:** Guardrail installation  
**WHEN:** Monday, September 17, 2018  
**CONTACT:** Brent Schlack, Assistant Director of Engineering

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**ISSUED:** September 11, 2018  
**WHERE:** Liberty Road between Zeeb Road and Wagner Road  
**TOWNSHIP:** Scio  
**WHY:** Preventative maintenance – chip seal  
**WHEN:** Wednesday, September 12, 2018  
**CONTACT:** Ken Harris, Superintendent of Maintenance

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**ISSUED:** September 11, 2018  
**WHERE:** Airport Drive between the entrance of the American Center for Mobility and Kirk Profit Drive  
**TOWNSHIP:** Ypsilanti  
**WHY:** Storm sewer installation  
**WHEN:** Wednesday, September 12, 2018  
**CONTACT:** Mark McCulloch, Sr. Project Manager – Permits

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**ISSUED:** September 10, 2018  
**WHERE:** East Delhi Road over the Huron River, between Huron River Drive and Railroad Street  
**TOWNSHIP:** Scio  
**WHY:** Detailed bridge inspection – Temporary closure of East Delhi Road Bridge  
**WHEN:** Thursday, September 13, 2018  
**CONTACT:** Kelly Jones, Senior Project Manager – Design & Construction

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**ISSUED:** September 10, 2018  
**WHERE:** Onandaga Avenue between Eugene Avenue and Service Drive  
**TOWNSHIP:** Ypsilanti  
**WHY:** Speed hump installation  
**WHEN:** Monday, September 10, 2018  
**CONTACT:** Brent Schlack, Assistant Director of Engineering

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**ISSUED:** September 7, 2018  
**WHERE:** Norfolk Southern railroad crossings  
**TOWNSHIP:** Augusta and York  
**WHY:** Railroad crossing maintenance – crossings closed for approximately 3-days  
**CONTACT:** John Posegay, Permit Coordinator

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**ISSUED:** September 6, 2018  
**WHERE:** Baker Road between Shield Road and Dan Hoey Road  
**TOWNSHIP:** Scio  
**WHY:** Pavement markings  
**WHEN:** Friday, September 7, 2018  
**CONTACT:** Matt MacDonell, Director of Engineering

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**ISSUED:** September 5, 2018  
**TOWNSHIP:** Lodi  
**WHY:** Press Release - Zeeb Road paving delayed until 2019 due to higher than expected bids  
**CONTACT:** Matt MacDonell, Director of Engineering

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**ISSUED:** September 5, 2018  
**WHERE:** Intersection of Moon Road and Bemis Road  
**TOWNSHIP:** Pittsfield and York  
**WHY:** Roundabout construction  
**WHEN:** Wednesday, September 12, 2018  
**CONTACT:** Mark McCulloch, Senior Project Manager – Permits

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**ISSUED:** September 5, 2018  
**WHERE:** Ann Arbor/Saline Road between City of Saline and Wagner Road  
**TOWNSHIP:** Lodi  
**WHY:** Preventative maintenance – chip seal  
**WHEN:** Thursday, September 6, 2018  
**CONTACT:** Ken Harris, Superintendent of Maintenance

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**ISSUED:** September 5, 2018  
**WHERE:** Earhart Road between Joy Road and Warren Road  
**TOWNSHIP:** Ann Arbor  
**WHY:** Completion of Road Improvement Project – Earhart Road re-opened  
**WHEN:** Wednesday, September 5, 2018  
**CONTACT:** Adam Lape, Superintendent of Maintenance

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**ISSUED:** September 5, 2018  
**WHERE:** Intersection of Jackson Road and Wagner Road  
**TOWNSHIP:** Scio  
**WHY:** Traffic Signal Maintenance  
**WHEN:** Wednesday, September 5, 2018  
**CONTACT:** Brent Schlack, Assistant Director of Engineering

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**ISSUED:** September 4, 2018  
**WHERE:** Earhart Road between Joy Road and Warren Road  
**TOWNSHIP:** Ann Arbor  
**WHY:** Culvert Replacement – Earhart Road closed  
**WHEN:** Wednesday, September 5, 2018  
**CONTACT:** Adam Lape, Superintendent of Maintenance

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**ISSUED:** September 1, 2018  
**WHERE:** Baker Road between Shield Road and Dan Hoey Road  
**TOWNSHIP:** Scio  
**WHY:** Completion of Barker Road Roundabouts project – Baker Road re-opened  
**WHEN:** Saturday, September 1, 2018  
**CONTACT:** Matt MacDonell, Director of Engineering

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**ISSUED:** August 31, 2018  
**WHERE:** Dexter-Chelsea Road between Fletcher Road and Lima Center Road  
**TOWNSHIP:** Lima  
**WHY:** Railroad crossing improvements completed – Dexter-Chelsea Road re-opened  
**WHEN:** Friday, August 31, 2018  
**CONTACT:** John Posegay, Permits Coordinator

**RETIREMENT PRESENTATION – JOHN WHITNEY**

The Board presented John Whitney with a certificate of appreciation for his retirement after 30 years of service to the Washtenaw County Road Commission.

**CONSENT AGENDA**

The items approved on the Consent Agenda are as follows:

RC18-319 R. Green moved, B. Fuller seconded the approval of the Consent Agenda for September 18, 2018 as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Retirement Resolution of Public Service – John Whitney**

RC18-320 R. Green moved, B. Fuller seconded

WHEREAS, John Whitney served as a valuable, full-time employee of the Washtenaw County Road Commission from October 1, 1988, to September 28, 2018, and has elected to retire on September 28, 2018 to enjoy time with his family and friends; and

WHEREAS, John Whitney, in his role in the Engineering Department, has contributed to the successful completion of countless construction projects and positively represented the road commission under often difficult circumstances. John has been a valuable source of knowledge and experience in all aspects of his work; and

WHEREAS, in having provided 30 years of faithful and valuable service to the Washtenaw County Road Commission, his kindness and knowledge will be greatly missed.

NOW THEREFORE BE IT RESOLVED that we, the Washtenaw County Board of Road Commissioners, thank, acknowledge and commend John Whitney for his dedicated service, and wish him continued good health, happiness, and success in all his future endeavors.

Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**2018-2019 Winter Maintenance Guidelines**

RC18-321 R. Green moved, B. Fuller seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves the 2018-2019 Winter Maintenance Guidelines. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Border-to-Border Trail Segment City of Chelsea to Lima Center Road – Construction Bid**

RC18-322 R. Green moved, B. Fuller seconded that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board hereby approves and authorizes the Managing Director to sign the contract with Salenbien Trucking & Excavating Inc., 9217 Ann Arbor Rd. Dundee, MI 48131 for the Washtenaw County Parks and Recreation Commission Border-to-Border Trail segment from City of Chelsea to Lima Center Road, for the cost of \$1,443,393.21. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Ford Road Closure for Arbor Research Collaborative**

RC18-323 R. Green moved, B. Fuller seconded that upon the recommendation of the Director of Engineering and the concurrence of the Managing Director, the Board approves the temporary closure of Ford Road between Earhart Road and Dixboro Road on September 21, 2018 for the installation of water main and sanitary sewer to service the Arbor Research Collaborative site in Ann Arbor Township. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**20624 Waterloo Road Encroachment Removal Order**

RC18-324 R. Green moved, B. Fuller seconded

WHEREAS, unpermitted fill resulting in a drainage restriction is present in front of the residence at 20624 Waterloo Road (E-05-36-100-010), in the northeast quarter of Section 36 in Lyndon Township, and,

WHEREAS, Waterloo Road is a 66-foot-wide County road and the unpermitted fill is within the road right-of-way, and

WHEREAS, in the opinion of the County Highway Engineer, this drainage restriction is a detriment to the public roadway, and

BE IT RESOLVED that the Washtenaw County Board of Road Commissioners orders that the open channel ditch be restored to the condition constructed by the Washtenaw County Road Commission thirty (30) days after service of this Order.

BE IT FURTHER RESOLVED that if this encroachment is not resolved within thirty (30) days by the property owner, the unpermitted fill will be removed after thirty (30) days by the Washtenaw County Road Commission in such a manner as to cause the least damage to the property or loss to the owner and shall recover from the owner the cost and expenses of such removal as authorized by Statute.

Property Owner: Mr. & Mrs. John & Jenny Piatt  
20624 Waterloo Road  
Chelsea, MI 48118

Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried

**Saline High School Homecoming Parade – Road Closure**

RC18-325 R. Green moved, B. Fuller seconded that upon the recommendation of the County Highway Engineer/Managing Director and the concurrence of the Director of Engineering, the Board hereby approves the closure of the following road on Friday, October 12, 2018, for the Saline High School Homecoming Parade from 5:00 p.m. - 6:00 p.m.:

- Campus Pkwy from Industrial Drive to Community Drive

Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried

**Payroll & Bills for September 5, 2018**

RC18-326 R. Green moved, B. Fuller seconded the Board hereby approves Voucher 10314 totaling \$295,188.73 for payroll of September 5, 2018, and Voucher 10315 totaling \$2,068,079.66 in payment of bills for September 5, 2018. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**REPORTS****County Commissioner Report**

No report.

**ROAD COMMISSIONER REPORTS****Commissioner Barb Fuller**

Commissioner Barb Fuller attended the following meetings:

- 9/6 WCRC Working Session
- 9/11 Parks and Recreation Meeting
- 9/12 Panel Discussion @ Washtenaw Community College regarding peer exchange with Columbia, MO Chamber of Commerce
- 9/17 Post Primary Election Briefing - GCSI

**Commissioner Doug Fuller**

Commissioner Doug Fuller stated that if Russell Street was extended, it would provide access for emergency responders directly into the West Willow neighborhood. This would also enable residents of West Willow to get to the grocery store in that area. Commissioner Fuller would like staff to investigate any possibilities of extending Russell Street. Commissioner Fuller also commented that there is a lot of speeding through West Willow subdivision.

Commissioner Fuller suggested that we consider purchasing portable speed signs that may be useful for the Road Commission to own to place at various locations within Washtenaw County. Commissioner Fuller also suggested purchasing portable message signs that could be taken to various project locations.

**Commissioner Rodrick Green**

Commissioner Ron Green attended the NMARC/ASMCRA Annual Joint Conference on September 12-13, 2018 at the FireKeepers Casino Hotel.

Commissioner Green also attended a meeting on September 13th regarding traffic concerns in the West Willow area.

**MANAGING DIRECTOR'S REPORT**

Sheryl Siddall, Managing Director, stated that with John Whitney's retirement, this is 30 more years of experience that the Road Commission is losing. Ms. Siddall stated that we are still falling behind on staffing levels.

Sheryl stated that the Compensation Study was reviewed with the Board at the Working Session on September 6, 2018 and has been rolled out to all staff.

**Work Stoppage Update – Michigan Infrastructure Transportation Association (MITA) and Operating Engineer's Local 324**

Sheryl Siddall reported that there have been no recent updates on this work stoppage. We continue to listen to MDOT on any information they may have. Cadillac Asphalt has attempted to assemble a crew of nonunion workers to restore any unfinished roads to a safe situation. There are several roads still closed due to this work stoppage.

Sheryl Siddall, Managing Director and Emily Kizer, Communications Manager, are reporting to the County Board at the Working Session on Thursday, September 20, 2018 to present the Community Engagement Policy and provide an update on the completed road millage projects.

**STAFF REPORT – 8-27 to 9-9-18****Jim Harmon, Director of Operations**

- Jim Harmon provided the Board with project list
- MITA Work stoppage – there are 10 paving projects that are suspended because of this work stoppage.
  1. Portage Blvd.
  2. Second Street
  3. Conway Road
  4. Huron River Drive – PA 282 funded project
  5. Harvest Lane
  6. Overbrook Court
  7. Panama Court
  8. Emerick Street
  9. State Road – remaining millage project between Textile and Morgan Road
  10. Moon Road – Bemis to Willis Road.
- We have received all our winter salt for the upcoming winter season.



**Matt MacDonell, Director of Engineering**

- Engineering is working on plans for 2019 projects.
- There was a meeting regarding the Saline/Milan bridge project.

Commissioner Barb Fuller stated her concern of the road crews collecting road debris. Jim Harmon, Director of Operations, stated there is no one else to collect this debris and it can interfere with road operations.

**Dan Ackerman, Director of Finance & IT**

- Finance is working on the Third Quarter budget.
- The IT Department is looking at backup systems relating to disaster recovery and reviewing all policies and procedures, so they are up-to-date.

**ADJOURNMENT**

RC18-327 R. Green moved, B. Fuller seconded to adjourn the September 18, 2018 meeting at 2:06 p.m. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

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Douglas E. Fuller, Chair

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Sheryl Soderholm Siddall, Deputy Clerk

Minutes Approved: \_\_\_\_\_