

WASHTENAW COUNTY BOARD OF ROAD COMMISSIONERS
555 North Zeeb Road, Ann Arbor, MI 48103
Minutes of July 17, 2018

Board Present: Road Commissioners Douglas Fuller, Barbara Fuller, Rodrick Green

Staff Present: S. Siddall, J. Harmon, M. MacDonell, D. Ackerman, C. Ryan,
C. Brochue, E. Kizer

Others Present: R. Jamnick, D. Kelbaugh

The meeting was called to order at 1:00 p.m. by Douglas E. Fuller, Chair. The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

RC18-251 B. Fuller moved, R. Green seconded to approve the agenda as presented.
Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

ACCEPTANCE OF THE MINUTES

RC18-252 R. Green moved, B. Fuller seconded, the Board hereby approves the Board Meeting Minutes of July 3, 2018 as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

PUBLIC COMMENT

Huron River Drive Non-Motorized Path

Mr. Doug Kelbaugh addressed the Board asking for consideration of making the bike lanes along Huron River Drive consistent at a minimum 2'6" to 3'6" width. Mr. Kelbaugh also stated that lighter color aggregate for pavements generates less heat.

WRITTEN COMMUNICATIONS

RECEIVED: July 10, 2018
FROM: Paul McCann, Library Director, Dexter District Library
WHY: Certificate of Appreciation to WCRC for participation the Big Truck and Emergency Vehicle Day

ISSUED: July 10, 2018
WHERE: Henzie Road between Burtless Road and Bowens Road
TOWNSHIP: Manchester
WHY: Culvert replacement – Henzie Road closed
WHEN: Wednesday, July 11, 2018
CONTACT: Ken Harris, Superintendent of Maintenance

ISSUED: July 10, 2018
WHERE: Scio Church Road between Guenther Road and Steinbach Road
TOWNSHIP: Lima and Freedom
WHY: Culvert replacement – Scio Church Road closed
WHEN: Monday, July 16, 2018
CONTACT: Kelly Jones, Sr. Project Manager Design & Construction

ISSUED: July 10, 2018
WHERE: Plymouth Road between Gotfredson Road and Napier Road
TOWNSHIP: Superior
WHY: Road Resurfacing
WHEN: Saturday, July 14, 2018
CONTACT: Kelly Jones, Sr. Project Manager Design & Construction

ISSUED: July 3, 2018
WHERE: Intersection of Platt Road and Textile Road
TOWNSHIP: Pittsfield
WHY: Intersection reconstruction – intersection closed
WHEN: Wednesday, July 11, 2018
CONTACT: Mark McCulloch, Senior Project Manager

ISSUED: July 2, 2018
WHERE: Dexter Viaduct Railroad bridge over Island Lake Road, between
Dexter-Chelsea Road and Dexter-Pinckney Road
TOWNSHIP: Webster
WHY: Change of overhead clearance signs – Island Lake Road & Dexter-Pinckney
Road closed
WHEN: Tuesday, July 3, 2018
CONTACT: Matt MacDonell, Director of Engineering

ISSUED: June 28, 2018
WHERE: Sharon Valley Road between Prospect Hill Road and Lamb Road
TOWNSHIP: Sharon
WHY: Bridge replacement project
WHEN: Monday, July 2, 2018
CONTACT: Kelly Jones, Sr. Project Manager Design & Construction

CONSENT AGENDA

The items approved on the Consent Agenda are as follows:

RC18-253 B. Fuller moved, R. Green seconded the approval of the Consent Agenda for July 17, 2018 as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Run Tough for Chad Tough Foundation 1 Mile & 5K Run – Road Closure

RC18-254 B. Fuller moved, R. Green seconded that upon the recommendation of the Managing Director/County Highway Engineer and the concurrence of the Director of Engineering, the Board hereby approves the closure of Campus Parkway between Industrial Drive and Community Drive on Saturday, September 29, 2018, for the Annual Run Tough for Chad Tough 1 Mile and 5K Run from 8:15 a.m. – 11:00 a.m. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Parcel 2, Border-to-Border Trail Segment D2 Phase I, Scio Township

RC18-255 B. Fuller moved, R Green seconded that upon the recommendation of the Director of Engineering and concurrence of the Managing Director/County Highway Engineer, the Board hereby approves and authorizes the Chair and Managing Director to accept and sign the offer of just compensation to acquire a non-motorized easement and grading permit (see Attachment A) upon a parcel of land, commonly referred to as Vacant Huron River Drive, Scio Township, MI, referenced as Tax ID# H-08-09-100-001, located in N ½ of Section 9, Scio Township, from the owner, Ahn Investments, LLC for the sum of Four Thousand Five Hundred Seventy-Five & NO/100 (\$4,575.00) Dollars. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Parcel 9, Zeeb Road Paving Project, Waters Road to Ellsworth Road, Lodi Township

RC18-256 B. Fuller moved, R. Green seconded that upon the recommendation of the Director of Engineering and concurrence of the Managing Director/County Highway Engineer, the Board hereby approves and authorizes the Chair and Managing Director to accept and sign the counter-offer of just compensation to acquire a drainage easement and grading permit (see Attachment A & B) upon a parcel of land, referred to 5360 W. Ellsworth Road, referenced as Tax ID# M-13-10-100-006, located in the SW ¼ Section 10, Lodi Township, from the owner, Nieta M. Naebeck, for the sum of Seven Hundred Fifty & NO/100 (\$750.00) Dollars. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Parcel 9A, Zeeb Road Paving Project, Waters Road to Ellsworth Road, Lodi Township

RC18-257 B. Fuller moved, R. Green seconded that upon the recommendation of the Director of Engineering and concurrence of the Managing Director/County Highway Engineer, the Board hereby approves and authorizes the Chair and Managing Director to accept and sign the counter-offer of just compensation to acquire a drainage easement and grading permit (see Attachment A & B) upon a parcel of land, referred to 5461 W. Ellsworth Road, referenced as Tax ID# M-13-15-200-010, located in the NW ¼ Section 15, Lodi Township, from the owners, Stephen & Becky Kleinschmidt, for the sum of Seven Hundred Fifty & NO/100 (\$750.00) Dollars. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Parcel 10, Zeeb Road Paving Project, Waters Road to Ellsworth Road, Lodi Township

RC18-258 B. Fuller moved, R. Green seconded that upon the recommendation of the Director of Engineering and concurrence of the Managing Director/County Highway Engineer, the Board hereby approves and authorizes the Chair and Managing Director to accept and sign the counter-offer of just compensation to acquire a drainage easement and grading permit (see Attachment A & B) upon a parcel of land, referred to 5601 W. Ellsworth Road, referenced as Tax ID# M-13-09-400-006 & M-13-16-100-003, located in the SE ¼ Section 9 & NE ¼ Section 16, Lodi Township, from the owner, Mary Alice Dooley Living Trust, for the sum of One Thousand & NO/100 (\$1,000.00) Dollars. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

PA 202 Approval of Application for Waiver and Plan: Defined Benefit Pension Retirement System

RC18-259 B. Fuller moved, R. Green seconded that upon the recommendation of the Director of Finance and the concurrence of the Managing Director, the Board hereby approves the Protecting Local Government Retirement and Benefits Act Application for Waiver and Plan: Defined Benefit Pension Retirement Systems. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

PA 202 Approval of Application for Waiver and Plan: Retirement Health Benefits System

RC18-260 B. Fuller moved, R. Green seconded that upon the recommendation of the Director of Finance and the concurrence of the Managing Director, the Board hereby approves the Protecting Local Government Retirement and Benefits Act Application for Waiver and Plan: Retirement Health Benefits System. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2018 Superior Township Third Agreement

RC18-261 B. Fuller moved, R. Green seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the 2018 Superior Township Third Agreement with the Township's estimated share being \$143,510.30. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Border-to-Border Trail Segment D2 Phase 1 – Final Plans

RC18-262 B. Fuller moved, R. Green seconded that upon the recommendation of the Director of Engineering and the concurrence of the Managing Director/County Highway Engineer, the Board hereby approves the final plans and specifications for the Border-to-Border Trail Segment D2 Phase 1 Trail project located in Scio Township, and authorizes the Managing Director/County Highway Engineer to sign the title sheet. that upon the recommendation of the Director of Engineering and the concurrence of the Managing Director/County Highway Engineer, the Board hereby approves the final plans and specifications for the Border-to-Border Trail Segment D2 Phase 1 Trail project located in Scio Township, and authorizes the Managing Director/County Highway Engineer to sign the title sheet. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Border-to-Border Trail Segment D2 Phase 1 – Agency Resolution

RC18-263 B. Fuller moved, R. Green seconded

WHEREAS, the Border-to-Border Trail Segment D2 Phase 1 project is a non-motorized HMA trail approximately 1.2 miles in length running generally adjacent to the Huron River and Huron River Drive from the Dexter-Huron Metropark to Zeeb Road. (the "Project"); and

WHEREAS, the Washtenaw County Road Commission ("WCRC") in cooperation with the Washtenaw County Parks and Recreation Commission ("WCPARC") was awarded Transportation Alternatives Program ("TAP") grant of approximately \$2,885,904 for the Project; and

WHEREAS, WCRC entered into the Border-to-Border Trail Huron River Drive West of Zeeb Road Agreement with WCPARC (the "Agreement") at its December 5, 2017 meeting (RC17-420) that acknowledges WCPARC shall pay for all construction and construction engineering costs in excess of the TAP grant funds and that the local match funds are in place with the WCPARC; and

WHEREAS, WCRC acknowledges that WCPARC has agreed to own, operate, maintain, and repair the Border-to-Border Trail Segment D2 Phase 1 in accordance with the Agreement for the Project; and

WHEREAS, WCRC recognizes that, as an Act 51 Agency, it is required by the Federal Highway Administration and MDOT to be the recipient of such TAP grant funds for the Project on behalf of WCPARC.

NOW, THEREFORE, BE IT RESOLVED that WCRC agrees and authorizes WCRC staff to administer the Border-to-Border Trail Segment D2 Phase 1 Trail project located in Scio Township.

Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

WCC Pathway – Final Plans

RC18-264 B. Fuller moved, R. Green seconded that upon the recommendation of the Director of Engineering and the concurrence of the Managing Director/County Highway Engineer, the Board hereby approves the final plans and specifications for the WCC Pathway project, and authorizes the Managing Director/County Highway Engineer to sign the title sheet. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

WCC Pathway – Agency Resolution

RC18-265 B. Fuller moved, R. Green seconded

WHEREAS, the Washtenaw Community College (WCC) Pathway project is a non-motorized shared use pathway approximately 0.6 mile in length beginning at the Clark Road intersection running adjacent to Huron River Drive on the WCC campus up to the WCC signalized driveway across from the Health and Fitness Center. (the “Project”); and

WHEREAS, the Washtenaw County Road Commission (“WCRC”) in cooperation with the Washtenaw Community College (“WCC”) was awarded Transportation Alternatives Program (“TAP”) grant of approximately \$291,896 for the Project; and

WHEREAS, WCRC entered into the Pathway Agreement with WCC (the “Agreement”) at its December 19, 2017 meeting (RC17-436) that acknowledges WCC shall pay for all construction and construction engineering costs in excess of the TAP grant funds and that the local match funds are in place with the WCC; and

WHEREAS, WCRC acknowledges that WCC has agreed to own, operate, maintain, and repair the Project in accordance with the Agreement; and

WHEREAS, WCRC recognizes that, as an Act 51 Agency, it is required by the Federal Highway Administration and MDOT to be the recipient of such TAP grant funds for the Project on behalf of WCC.

NOW, THEREFORE, BE IT RESOLVED that WCRC agrees and authorizes WCRC staff to administer the WCC project located in Ann Arbor Township and Superior Township.

Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Enbridge Road Improvement Agreement

RC18-266 B. Fuller moved, R. Green seconded that upon the recommendation of the Director of Engineering and the concurrence of the Managing Director/County Highway Engineer, the Board hereby approves the Enbridge Road Improvement Agreement and authorizes the Managing Director/County Highway Engineer to sign said Agreement in coordination with the Textile Road project located in Pittsfield Township. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Debt Service – SAD Bond Issue

RC18-267 B. Fuller moved, R. Green seconded the Board hereby approves Voucher 362-201802 totaling \$18,591.80 for Debt Service SAD Bond Issues. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Payroll & Bills for July 11, 2018

RC18-268 B. Fuller moved, R. Green seconded the Board hereby approves Voucher 10306 totaling \$313,902.49 for payroll of July 11, 2018, and Voucher 10307 totaling \$2,454,459.72 in payment of bills for July 11, 2018. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

REPORTS**County Commissioner Report**

County Commissioner Ruth Ann Jamnick provided the Board a copy of an email correspondence she received from a resident in the West Willow subdivision regarding the traffic concerns in the West Willow area.

ROAD COMMISSIONER REPORTS**Commissioner Barb Fuller**

Commissioner Barb Fuller attended the following meetings:

7/7 Manchester Township Meeting – regarding non-motorized trail between Watkins Lake and Manchester Village.

Commissioner Fuller stated that the Road Commission's participation in the Manchester Community Fair Parade was very well received by the public.

Commissioner Doug Fuller

Commissioner Doug Fuller attended a SEMCOG meeting in Royal Oak, Michigan on Wednesday, July 11th. Commissioner Fuller will be attending the MCRCSIP Annual Meeting in Mt. Pleasant this week.

Commissioner Rodrick Green

Commissioner Rodrick Green expressed thanks for being nominated to the Board of the Washtenaw County Road Commission and looks forward to working with the Board and Road Commission staff.

MANAGING DIRECTOR'S REPORT**STAFF REPORT – 6-25 to 7-8-18****Jim Harmon, Director of Operations**

- Jim Harmon provided a project update sheet.
- Wiard Boulevard (Superior Township) – this project includes milling, repaving, ADA ramps and drainage improvements. The first course of asphalt was applied yesterday and the road will be topped tomorrow.
- Limestone resurfacing is ongoing throughout the county.
- Webster Church Road (Webster Township) – limestone resurfacing is complete, Valentine Road (Webster Township) will be complete today.
- Brookville Road from Curtis Road to Pontiac Trail (Salem Township) – crews are performing tree trimming and prep work for limestone resurfacing.
- Henzie Road culvert (Manchester Township) – This project began on July 11 and the culvert is scheduled to be installed this afternoon. This project is being done with assistance from Lenawee County.
- Van Tuyle Road culvert (Manchester Township) – construction on a box culvert will begin shortly.
- Platt Road culvert north of Stony Creek (York Township) – this project will begin shortly.

Matt MacDonell, Director of Engineering

- Harris Road reconstruction project (Ypsilanti Township) - WCRC flew a drone to video this project in process. This project is anticipated to be complete by mid-August
- Platt Road/Textile Road (Pittsfield Township) - culvert is being installed. Textile Road is closed for reconstruction.
- Baker Road Intersections (Scio Township) – this project is moving forward. Underground work is still in process and the earthwork is beginning.
- N. Territorial Road box culvert (Northfield, Salem Townships) - is being installed. There was a slight delay with gas main utilities which has caused about a week delay with this road being closed.
- The Preventative Maintenance Contract is underway.
- Bemis & Moon Road Roundabout Project (Pittsfield, York Townships) - is out for bid.
- Zeeb Road reconstruction project (Lod Township) – bids have been advertised.

Dan Ackerman, Director of Finance & IT

Dan Ackerman thanked the Board for approving the PA 202 Application for Waiver and Plan for the defined benefit pension retirement system and the retirement health benefit system. Mr. Ackerman stated that the next focus is on the Second Quarter Budget.

EXECUTIVE SESSION

RC18-269 R. Green moved, B. Fuller seconded to enter Executive Session at 1:36 p.m. to discuss the Right of Way Acquisition for Parcel 7, for the Zeeb Road Paving Project, Waters Road to Ellsworth Road, Lodi Township. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

RC18-270 B. Fuller moved, R. Green seconded to exit Executive Session at approximately 1:41 p.m. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Parcel 7, Zeeb Road Paving Project – Waters Road to Ellsworth Road, Lodi Township

RC18-271 B. Fuller moved, R. Green seconded that upon the recommendation of the Director of Engineering and concurrence of the Managing Director/County Highway Engineer, the Board hereby approves and authorizes the Chair and Managing Director to accept and sign the counter-offer of just compensation to acquire a drainage easement and grading permit (see Attachment A & B) upon a parcel of land, referred to 3729 S. Zeeb Road, referenced as Tax ID# M-13-10-300-008, located in the SW ¼ Section 10, Lodi Township, from the owner, Arlene R. Naebeck, for the sum of \$750.00 Dollars. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

ADJOURNMENT

RC18-272 R. Green moved, B. Fuller seconded to adjourn the July 17, 2018 meeting at 1:43 p.m. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Douglas E. Fuller, Chair

Roy D. Townsend, Deputy Clerk

Minutes Approved: _____