WASHTENAW COUNTY ROAD COMMISSION
Bi-Monthly Meeting of the Board of County Road Commissioners
June 19, 2018 – 1:00 p.m.
Washtenaw County Road Commission Boardroom ◆ 555 N. Zeeb Road ◆ Ann Arbor, Michigan 48103

AGENDA

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

II. APPROVAL OF AGENDA

III. ACCEPTANCE OF MINUTES (Action) .............................................................. Page 1-20
   A. Board Meeting Minutes of June 5, 2018
   B. Board Working Session Minutes of June 7, 2018
   C. Executive Session Minutes of June 7, 2018
   D. Board Working Session Minutes of April 17, 2018

IV. CITIZEN PARTICIPATION
   This is the time set aside on the agenda to receive comments from the public. This is not intended to be a period for dialogue or questions and answers. Each person will be allotted (3) minutes to address the Board.
   A. Public Comment
   B. Written Communications ................................................................. Page 21-31

V. RETIREMENT PRESENTATION – Roy D. Townsend, Managing Director

VI. RETIREMENT PRESENTATION – David E. Kint

VII. RETIREMENT PRESENTATION – Richard H. Jedele

VIII. SPECIAL RECOGNITION OF RETIREMENT – Commissioner William McFarlane

IX. NEW BUSINESS
   A. Consent Agenda ....................................................................................... Page 32-58
      1. Retirement Resolution of Public Service – Roy D. Townsend
      2. Retirement Resolution of Public Service – David E. Kint
      4. Retirement Resolution of Public Service – Commissioner William McFarlane
      5. Kiwanis Club 4th of July Parade – Road Closure
      6. Bridgewater Day Celebration – Road Closure
      7. Running Fit-Randal Step – Oberun 5K Run – Road Closure
      8. Running Fit-Randal Step – Scream Run – Road Closure
      9. 2018 City of Saline Agreement
     10. 2018 Lodi Township Second Agreement
     11. 2018 Scio Township Agreement
     12. 4-Ton Falcon Asphalt Recycler & Hot Box Trailer – Purchase Authorization
     13. Ypsilanti Township Agreement – Removal and installation of speed humps on Parkwood Avenue
     14. Traffic Signal Equipment Purchase – Carpenter Road and Cloverlane Drive
     15. Border to Border Trail Chelsea to Lima Center – Washtenaw County Parks & Recreation Agreement
     16. Bell Road Bridge Disassembling – Contract Award
     17. Bell Road Bridge Disassembling Agreement with Washtenaw County Parks & Recreation Agreement
18. MERS Defined Benefit Plan
19. Payroll & Bills for May 30, 2018
20. Payroll & Bills for June 13, 2018

XI. REPORTS .......................................................................................................................... Page 59-63
A. County Commissioner’s Report
B. Road Commissioner’s Report
C. Managing Director’s Report
   1. Staff Report of 5-28 to 6-10-18

XII. EXECUTIVE SESSION

XIII. ADJOURNMENT
Board Present: Road Commissioners Douglas Fuller, Barbara Fuller, William McFarlane

Staff Present: R. Townsend, S. Siddall, K. Harris, D. Ackerman, M. MacDonell, J. Schwierking, E. Kizer, C. Ryan

Others Present: R. Jamnick, M. Krowles, P. Bland, C. Bryant

The meeting was called to order at 1:00 p.m. by Douglas E. Fuller, Chair. The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

RC18-168 B. Fuller moved, McFarlane seconded to approve the agenda as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

ACCEPTANCE OF THE MINUTES

RC18-169 B. Fuller moved, McFarlane seconded, the Board hereby approves the Board Meeting Minutes of May 15, 2018 as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

RC18-170 B. Fuller moved, McFarlane seconded, the Board hereby approves the Board Working Session Minutes of May 15, 2018 as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

RC18-171 B. Fuller moved, McFarlane seconded, the Board hereby approves the Special Board Meeting Minutes of May 21, 2018 as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

CITIZEN PARTICIPATION

Woodlea Drive – Road Maintenance

Monica Knowles addressed the Board requesting that more regular road maintenance be done on Woodlea Drive off Wagner Road which has not been graded in several months.

Peyton Bland also addressed the Board regarding the condition of Woodlea Drive needing more regular maintenance and grading.
**WRITTEN COMMUNICATIONS**

<table>
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<tr>
<th>ISSUED:</th>
<th>June 5, 2018</th>
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<tbody>
<tr>
<td>WHERE:</td>
<td>Willis Road between Saline City Limits to Carpenter Road</td>
</tr>
<tr>
<td>TOWNSHIP:</td>
<td>York</td>
</tr>
<tr>
<td>WHY:</td>
<td>Road Improvement – chip seal – Willis Road closed</td>
</tr>
<tr>
<td>CONTACT:</td>
<td>Ken Harris, Superintendent of Maintenance</td>
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<tr>
<th>ISSUED:</th>
<th>June 1, 2018</th>
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<tbody>
<tr>
<td>WHERE:</td>
<td>Saline-Milan Road between Moon Road and Mooreville Road</td>
</tr>
<tr>
<td>TOWNSHIP:</td>
<td>York</td>
</tr>
<tr>
<td>WHY:</td>
<td>Road Improvement – chip seal – Saline-Milan Road closed</td>
</tr>
<tr>
<td>CONTACT:</td>
<td>Ken Harris, Superintendent of Maintenance</td>
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<tr>
<th>ISSUED:</th>
<th>May 31, 2018</th>
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<tbody>
<tr>
<td>WHERE:</td>
<td>Sharon Township Hall, 18010 Pleasant Lake Rd., Manchester</td>
</tr>
<tr>
<td>TOWNSHIP:</td>
<td>Sharon</td>
</tr>
<tr>
<td>WHY:</td>
<td>Construction Information Meeting – bridge replacement project, Sharon Valley Road over River Raisin</td>
</tr>
<tr>
<td>CONTACT:</td>
<td>Kelly Jones, Senior Project Engineering – Construction</td>
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<tr>
<th>ISSUED:</th>
<th>May 31, 2018</th>
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<tbody>
<tr>
<td>WHERE:</td>
<td>Prospect Road between Ford Road and Plymouth Road</td>
</tr>
<tr>
<td>TOWNSHIP:</td>
<td>Superior</td>
</tr>
<tr>
<td>WHY:</td>
<td>Road Resurfacing</td>
</tr>
<tr>
<td>CONTACT:</td>
<td>Mike Bernbeck, Operations Engineer</td>
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<tr>
<th>ISSUED:</th>
<th>May 31, 2018</th>
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<tr>
<td>WHERE:</td>
<td>Earhart Road between US 23 bridge and Plymouth Road</td>
</tr>
<tr>
<td>TOWNSHIP:</td>
<td>Ann Arbor</td>
</tr>
<tr>
<td>WHY:</td>
<td>Road resurfacing</td>
</tr>
<tr>
<td>CONTACT:</td>
<td>Mike Bernbeck, Operations Engineer</td>
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<tr>
<th>ISSUED:</th>
<th>May 31, 2018</th>
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<tbody>
<tr>
<td>WHERE:</td>
<td>Intersection of Carpenter Road and Cloverlane Drive</td>
</tr>
<tr>
<td>TOWNSHIP:</td>
<td>Pittsfield</td>
</tr>
<tr>
<td>WHY:</td>
<td>Traffic signal project</td>
</tr>
<tr>
<td>CONTACT:</td>
<td>Brent Schlack, Assistant Director of Engineering</td>
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<tr>
<td>Issued</td>
<td>Where</td>
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<td>--------------------------------------------</td>
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<tr>
<td>May 30, 2018</td>
<td>McCollum Road between Braun Road and Burmeister Road</td>
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<tr>
<td>May 30, 2018</td>
<td>Schneider Road between Austin Road and Pleasant Lake Road</td>
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<tr>
<td>May 30, 2018</td>
<td>Mooreville Road between Saline-Milan Road and Platt Road</td>
</tr>
<tr>
<td>May 30, 2018</td>
<td>Joy Road between Zeeb Road and Webster Church Road</td>
</tr>
<tr>
<td>May 29, 2018</td>
<td>Shield Road and Dan Hoey Road intersections at Baker Road</td>
</tr>
<tr>
<td>May 24, 2018</td>
<td>Pontiac Trail between N. Territorial Road and Eight Mile Road</td>
</tr>
<tr>
<td>ISSUED</td>
<td>May 23, 2018</td>
</tr>
<tr>
<td>WHERE</td>
<td>McKean Road between Martz Road and Textile Road</td>
</tr>
<tr>
<td>TOWNSHIP</td>
<td>Ypsilanti</td>
</tr>
<tr>
<td>WHEN</td>
<td>Thursday, May 24, 2018</td>
</tr>
<tr>
<td>WHY</td>
<td>Road repair complete – McKean Road Reopened</td>
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**RECEIVED:** May 23, 2018  
**FROM:** Collee Agan, Senior Director, Membership – Institute of Transportation Engineers Inc. (ITE)  
**WHY:** Recognition Certificate of Douglas E. Fuller as a member of ITE

**RECEIVED:** May 22, 2018  
**FROM:** Crystal Sexton  
**WHY:** Thanks – enjoying driving newly resurfaced portion of Saline/Milan Road

| ISSUED     | May 21, 2018                              |
| WHERE      | Tuttle Hill Road between Textile Road and Huron River Drive |
| TOWNSHIP   | Ypsilanti                                 |
| WHEN       | Tuesday, May 22, 2018                     |
| WHY        | Culvert Replacement – Tuttle Hill Road closed |
| CONTACT    | Ken Harris, Superintendent of Maintenance |

| ISSUED     | May 17, 2018                              |
| WHERE      | Liberty Road between Honey Run Drive and Stags Leap Lane and Bethel Church Road between Alber Road and Grass Road |
| TOWNSHIP   | Scio & Lodi                               |
| WHEN       | Thursday, May 17, 2018                    |
| WHY        | Liberty Road and Bethel Church Road reopened on Thursday, May 17th |
| CONTACT    | Ken Harris, Superintendent of Maintenance |

| ISSUED     | May 16, 2018                              |
| WHERE      | Ridge Road between Mott Road and Geddes Road |
| TOWNSHIP   | Superior                                  |
| WHEN       | Saturday, May 19, 2018                    |
| WHY        | Road resurfacing – lane restrictions      |
| CONTACT    | Mike Bernbeck, Civil Engineer             |

<p>| ISSUED     | May 15, 2018                              |
| WHERE      | Prospect Road between Ford Road and Plymouth Road |
| TOWNSHIP   | Superior                                  |
| WHEN       | Wednesday, May 16, 2018                   |
| WHY        | Culvert Replacement – Prospect Road closed |
| CONTACT    | Adam Lape, Superintendent of Maintenance  |</p>
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<tr>
<th>ISSUED:</th>
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<tbody>
<tr>
<td>WHERE:</td>
<td>Bethel Church Road between Alber Road and Grass Road</td>
</tr>
<tr>
<td>TOWNSHIP:</td>
<td>Lodi</td>
</tr>
<tr>
<td>WHEN:</td>
<td>Tuesday, May 15th</td>
</tr>
<tr>
<td>WHY:</td>
<td>Flooding – Bethel Church Road closed</td>
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<tr>
<td>CONTACT:</td>
<td>Ken Harris, Superintendent of Maintenance</td>
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<tr>
<td>WHERE:</td>
<td>Dexter Townhall Road between N. Territorial Road and Cedar Road</td>
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<tr>
<td>TOWNSHIP:</td>
<td>Dexter</td>
</tr>
<tr>
<td>WHEN:</td>
<td>Thursday, May 17th</td>
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<tr>
<td>WHY:</td>
<td>Road Resurfacing – Dexter Townhall Road closed</td>
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<tr>
<td>CONTACT:</td>
<td>Mike Bernbeck, Civil Engineer</td>
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<tr>
<td>WHERE:</td>
<td>Bemis Road between Fox Trail Court and Whittaker Road</td>
</tr>
<tr>
<td>TOWNSHIP:</td>
<td>Ypsilanti</td>
</tr>
<tr>
<td>WHEN:</td>
<td>Monday, May 21st</td>
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<tr>
<td>WHY:</td>
<td>Sanitary sewer repair – Bemis Road closed</td>
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<tr>
<td>CONTACT:</td>
<td>Scott Westover, YCUA Engineering Manager</td>
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<tr>
<td>WHERE:</td>
<td>Tuttle Hill Road between Textile Road and Huron River Drive</td>
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<tr>
<td>TOWNSHIP:</td>
<td>Ypsilanti</td>
</tr>
<tr>
<td>WHEN:</td>
<td>Tuesday, May 15th</td>
</tr>
<tr>
<td>WHY:</td>
<td>Culvert Replacement – Tuttle Hill Road Closed</td>
</tr>
<tr>
<td>CONTACT:</td>
<td>Ken Harris, Superintendent of Maintenance</td>
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<tr>
<td>WHERE:</td>
<td>Liberty Road between Honey Run Drive and Stags Leap Lane</td>
</tr>
<tr>
<td>TOWNSHIP:</td>
<td>Scio</td>
</tr>
<tr>
<td>WHEN:</td>
<td>Monday, May 14th</td>
</tr>
<tr>
<td>WHY:</td>
<td>Flooding – Liberty Road Closed</td>
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<tr>
<td>CONTACT:</td>
<td>Ken Harris, Superintendent of Maintenance</td>
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<tbody>
<tr>
<td>FROM:</td>
<td>Denise Donohue, CRA Director</td>
</tr>
<tr>
<td>WHY:</td>
<td>Road Commission Code of Conduct Document</td>
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<th>RECEIVED:</th>
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<tbody>
<tr>
<td>FROM:</td>
<td>Paul Ajegba, MDOT University Region Engineer</td>
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RECOGNITION OF SALINE HIGH SCHOOL PSA CONTEST WINNER

Emily Kizer, Communications Coordinator, provided a recognition to the Saline High School PSA Contest School Winner. Recognition certificates will be presented at the school on Thursday, June 7th.

CONSENT AGENDA

The items approved on the Consent Agenda are as follows:

RC18-172  B. Fuller moved, McFarlane seconded the approval of the Consent Agenda for June 5, 2018 as presented. Voice Vote: YEAS: 3  NAYS: 0  ABSENT: 0  ABSTAIN: 0  Motion Carried.

2018 Preventative Maintenance HMA Overlay Program – MDOT Contract No. 18-5194

RC18-173  B. Fuller moved, McFarlane seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board approves the MDOT Agreement (Contract No. 18-5194) and authorizes the Chair and Managing Director to sign said agreement for 6.00 miles of HMA preventative maintenance work on various road segments throughout Washtenaw County. Voice Vote: YEAS: 3  NAYS: 0  ABSENT: 0  ABSTAIN: 0  Motion Carried.

2018 Preventative Maintenance – Construction Engineering Services

RC18-174  B. Fuller moved, McFarlane seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board approves the Construction Engineering Services contract with Tetra Tech of Michigan, Inc. for the upcoming 2018 Countywide Preventative Maintenance project for an estimated contract amount of $70,952.05. Voice Vote: YEAS: 3  NAYS: 0  ABSENT: 0  ABSTAIN: 0  Motion Carried.

Non-Union Wages

RC18-175  B. Fuller moved McFarlane seconded that upon the recommendation of the Human Resources Manager, and with the concurrence of the Managing Director, the Board hereby approves the following wage increase for non-union:

2018: Three percent (3%) across the board increases effective the first full payroll period beginning May 24, 2018.

Voice Vote: YEAS: 3  NAYS: 0  ABSENT: 0  ABSTAIN: 0  Motion Carried.
Non-Union MERS Health Care Savings Plan

RC18-176  B. Fuller moved, McFarlane seconded that upon the recommendation of the Human Resources Manager, and with the concurrence of the Managing Director, the Board hereby approves the following MERS changes for all active non-union employees hired on or after January 1, 2012:

Commencing the first full payroll period after July 1, 2018 the employer will replace the $500 annual lump sum contribution with a 2% matching program for the MERS Health Care Savings Program. Employees will be required to contribute 2% of gross pay and the Employer will match the 2%. Also commencing on the first full pay period after July 1, 2018 the employee contribution towards the MERS pension will be reduced from 10% to 8% of gross pay. Voice Vote: YEAS: 3  NAYS: 0  ABSENT: 0  ABSTAIN: 0  Motion Carried.

Overtime/Compensatory Time Policy

RC18-177  B. Fuller moved, McFarlane seconded that upon the recommendation of the Human Resources Manager, and with the concurrence of the Managing Director, the Board hereby approves the attached Overtime/Compensatory Time Policy. Voice Vote: YEAS: 3  NAYS: 0  ABSENT: 0  ABSTAIN: 0  Motion Carried.

Elimination of Redundant Policy

RC18-178  B. Fuller moved, McFarlane seconded that upon the recommendation of the Human Resources Manager, and with the concurrence of the Managing Director, the Board hereby approves the eradication of the redundant policy for Non-Exempt Compensation Time that was effective in 2007. Voice Vote: YEAS: 3  NAYS: 0  ABSENT: 0  ABSTAIN: 0  Motion Carried.

Procurement Policy

RC18-179  B. Fuller moved, McFarlane seconded that upon the recommendation of the Finance Director, and with the concurrence of the Managing Director, the Board hereby approves the attached Procurement Policy. Voice Vote: YEAS: 3  NAYS: 0  ABSENT: 0  ABSTAIN: 0  Motion Carried.
2018 Engineering Reimbursement
RC18-180  B. Fuller moved, McFarlane seconded the Board of County Road Commissioners of Washtenaw County, do hereby request reimbursement in the amount of $10,000.00 for payments made during the period July 1, 2017 through June 30, 2018 to licensed professional engineers employed or retained by this Commission, in accordance with the following: (Sec. 12(2) of Act 51, as amended) “Each county road commission shall be reimbursed in an amount up to $10,000.00 per year for the sum paid to a licensed professional engineer employed or retained by the county road commission the previous year. The sum shall be returned to each county road commission certified by the state transportation department as complying with this subsection regarding the employment of an engineer”. We further state that if we do not have a licensed professional engineer in our employ, copies of billings are enclosed with the complete form to justify the payment. Voice Vote: YEAS: 3  NAYS: 0  ABSENT: 0  ABSTAIN: 0  Motion Carried.

Whitmore Lake 4th of July Fireworks Committee – Road Closure
RC18-181  B. Fuller moved, McFarlane seconded that upon the recommendation of the Managing Director and the concurrence of the Director of Engineering/County Highway Engineer, the Board approves the closure of Main Street between Barker Road and 8 Mile Road on Saturday, June 30, 2018 and include a rain date of Sunday July 1, 2018 from 8:00 p.m. – 11:00 p.m. for a fireworks display. Voice Vote: YEAS: 3  NAYS: 0  ABSENT: 0  ABSTAIN: 0  Motion Carried.

2018 Bridgewater Township Agreement
RC18-182  B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the 2018 Bridgewater Township Agreement with the Township’s estimated share being $13,526.70. Voice Vote: YEAS: 3  NAYS: 0  ABSENT: 0  ABSTAIN: 0  Motion Carried.

2018 City of Milan Agreement
RC18-183  B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the 2018 City of Milan Agreement with the City’s estimated share being $69,600.00. Voice Vote: YEAS: 3  NAYS: 0  ABSENT: 0  ABSTAIN: 0  Motion Carried.
2018 Lyndon Township Agreement

RC18-184 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the 2018 Lyndon Township Agreement with the Township’s estimated share being $22,542.95. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2018 Northfield Township Agreement

RC18-185 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the 2018 Northfield Township Agreement with the Township’s estimated share being $124,937.90. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2018 Salem Township Agreement

RC18-186 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the 2018 Salem Township Agreement with the Township’s estimated share being $19,829.70. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2018 Salem Township Second Agreement

RC18-187 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the 2018 Salem Township Second Agreement with the Township’s estimated share being $422,361.70. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2018 Salem Township Currie Road Agreement

RC18-188 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the 2018 Salem Township Currie Road Agreement with the Township’s estimated share being $220,000.00. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.
2018 Saline Township Agreement

RC18-189  B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the 2018 Saline Township Agreement with the Township’s estimated share being $140,679.50. Voice Vote: YEAS: 3  NAYS: 0  ABSENT: 0  ABSTAIN: 0  Motion Carried.

2018 Sharon Township Second Agreement

RC18-190  B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the 2018 Sharon Township Second Agreement with the Township’s estimated share being $48,602.30. Voice Vote: YEAS: 3  NAYS: 0  ABSENT: 0  ABSTAIN: 0  Motion Carried.

2018 Superior Township Agreement

RC18-191  B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the 2018 Superior Township Agreement with the Township’s estimated share being $15,711.30. Voice Vote: YEAS: 3  NAYS: 0  ABSENT: 0  ABSTAIN: 0  Motion Carried.

2018 Superior Township Second Agreement

RC18-192  B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the 2018 Superior Township Second Agreement with the Township’s estimated share being $23,400.00. Voice Vote: YEAS: 3  NAYS: 0  ABSENT: 0  ABSTAIN: 0  Motion Carried.

2018 Sylvan Township Agreement

RC18-193  B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the 2018 Sylvan Township Agreement with the Township’s estimated share being $64,328.04. Voice Vote: YEAS: 3  NAYS: 0  ABSENT: 0  ABSTAIN: 0  Motion Carried.
2018 Webster Township Agreement

RC18-194 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the 2018 Webster Township Agreement with the Township’s estimated share being $189,097.80. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Carpenter Road at Cloverlane Drive – Traffic Control Device Agreement

RC18-195 B. Fuller moved, McFarlane seconded that upon the recommendation of the County Highway Engineer, and the concurrence of the Managing Director, the Board hereby approves and authorizes the Managing Director to sign the Traffic Control Device Agreement No. 1 with Pittsfield Township, for black paint maintenance of mast arm assembly, pedestrian facilities supports, bracket arms, and cabinets at Carpenter Road and Cloverlane Drive intersection, Sections 13 and 14, Pittsfield Township. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2018 Countywide Guardrail Project – Final Plans

RC18-196 B. Fuller moved, McFarlane seconded that upon the recommendation of the County Highway Engineer, and the concurrence of the Managing Director, the Board hereby approves the final plans, specifications, and estimate at $138,939.00 for the 2018 Countywide Guardrail Project and authorizes the County Highway Engineer to sign the title sheet. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Baker Road Intersections – Construction Inspection & Staking

RC18-197 B. Fuller moved, McFarlane seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby authorizes the Managing Director to sign a Purchase Order to Fishbeck, Thompson, Carr & Huber, Inc. for the construction inspection and construction staking of the Baker Road Intersections project, located in Scio Township and the City of Dexter, at a cost not to exceed $91,235. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.
Baker Road Intersections – Materials Testing for JN 132794

RC18-198  B. Fuller moved, McFarlane seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby authorizes the Managing Director to sign a Purchase Order to Somat Engineering, Inc. for the materials testing of the Baker Road Intersections project, located in the Scio Township and the City of Dexter, at a cost not to exceed $16,000. Voice Vote: YEAS: 3  NAYS: 0  ABSENT: 0  ABSTAIN: 0  Motion Carried.

Carpenter Road Improvements – Preliminary Engineering

RC18-199  B. Fuller moved, McFarlane seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby authorizes the Managing Director to sign a Purchase Order to Fishbeck, Thompson, Carr & Huber, Inc. for the preliminary engineering of the Carpenter Road Improvements project, located between Ellsworth Road and Packard Road in Pittsfield Township, at a cost not to exceed $41,200. Voice Vote: YEAS: 3  NAYS: 0  ABSENT: 0  ABSTAIN: 0  Motion Carried.

Capital IT Equipment Purchase – Hyper-converged Infrastructure (HCI)

RC18-200  B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Finance and the concurrence of the Managing Director, the Board hereby approves the purchase from Dominant Systems of a Hyper-Converged Infrastructure (HCI) for the Main Yard to provide resiliency and maximum performance optimization of our computer network for the total amount of $94,854.84. Voice Vote: YEAS: 3  NAYS: 0  ABSENT: 0  ABSTAIN: 0  Motion Carried.

Payroll & Bills for May 16, 2018

RC18-201  B. Fuller moved, McFarlane seconded the Board hereby approves Voucher 10298 totaling $284,823.18 for payroll of May 16, 2018, and Voucher 10299 totaling $1,124,556.69 in payment of bills for May 16, 2018. Voice Vote: YEAS: 3  NAYS: 0  ABSENT: 0  ABSTAIN: 0  Motion Carried.
ACTION ITEMS

**Scully Road – Variance Request for Driveway Sight Distance**

Scott Metzel of Midwestern Consulting, addressed the Board on behalf of William and Carol Bryant, property owners at 7902 Scully Road. Mr. Metzel has analyzed this location in detail and requested consideration of different standards for the property owners to place their driveway where they have requested to also avoid having to remove a very large tree and stated that traffic on Scully Road does not normally travel at very high rates of speeds.

RC18-202  B. Fuller moved, McFarlane seconded that Board hereby grants the variance request for sight distance for the proposed residential driveway at 7902 Scully Road located in Webster Township. Voice Vote: YEAS: 3  NAYS: 0  ABSENT: 0  ABSTAIN: 0  Motion Carried.

**MCRCSIP Board of Directors Election – 2018**

RC18-203  B. Fuller moved, McFarlane seconded the Board hereby votes for Doug Fuller of Washtenaw County Road Commission and Tim Haagsma of Kent County Road Commission to serve as the two Southern positions on the MCRCSIP Board of Directors and John Rogers of Kalkaska County Road Commission to serve as the one At-Large position for a three-year term (2018-2021). Voice Vote: YEAS: 3  NAYS: 0  ABSENT: 0  ABSTAIN: 0  Motion Carried.

REPORTS

**County Commissioner Report**

No report.

**ROAD COMMISSIONER REPORTS**

**Commissioner Bill McFarlane**

Commissioner McFarlane congratulated Sheryl Siddall on her new position as Managing Director for the Washtenaw County Road Commission upon Roy Townsend’s retirement and congratulated Roy Townsend on his upcoming retirement.

**Commissioner Barb Fuller**

Commissioner Barb Fuller also congratulated Sheryl Siddall on her new position as Managing Director and congratulations to Roy Townsend on his retirement.

Commission Barb Fuller attended the following meetings:

5/17  BOC Meeting – re: Public Engineering

5/22  Information Session – Baker Road Roundabout projects
Commissioner Doug Fuller

Commissioner Doug Fuller congratulated Sheryl Siddall on her new position as Managing Director and congratulated Roy Townsend on his upcoming retirement. Commission Fuller commented that this year’s chip seal projects are looking very good and wanted to recognize the amount of work that is being done in the County this season.

MANAGING DIRECTOR’S REPORT

STAFF REPORT – 5-7 to 5-27-18

Mr. Townsend stated that regarding the citizen requests for road maintenance on Woodlea Road, this road would require a resident SAD or Township participation would be needed to fund improvements to this road.

Ken Harris, Superintendent of Maintenance

- Operations is continuing with chip seal and dust control projects.

Sheryl Siddall, Director of Engineering

- The 2018 Prevent. Maintenance Work was bid – Cadillac Paving was the low bidder.
- Dexter Ann Arbor Road should open today.
- Austin Road – Ajax Paving is currently making pavement corrections on Austin Road between Ernst Road and Schneider Road.
- Mid-June projects – Baker Road will be closing on June 14th after school is out for utility relocation for the Baker Road roundabout projects.
- Preventative Maintenance Bridge work will begin on McCullom Road Bridge.
- Work is beginning on the Sharon Valley Road Bridge and Austin Road Bridge projects.

Michigan Transportation Fund Receipts

Roy Townsend, Managing Director, reported that the MTF for April was up about 5%, and up 12% year to date which is about $1 million above what we had budgeted.

State of Michigan Additional Road Funding

Mr. Townsend stated that the State of Michigan has announced possibly another $3 million dollars to invest into Michigan roads sometime in 2018 or 2019.
ADJOURNMENT
RC18-204 McFarlane moved, B. Fuller seconded to adjourn the June 5, 2018 meeting at 1:43 p.m. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

__________________________________________________________
Douglas E. Fuller, Chair

__________________________________________________________
Roy D. Townsend, Deputy Clerk
Minutes Approved: ____________________________
Present: Road Commissioners Douglas E. Fuller, Barbara Fuller

Board Absent: Bill McFarlane

Staff Present: R. Townsend, J. Harmon, S. Siddall, C. Ryan

Others Present: A. Philbrick, legal counsel

D. Fuller moved, B. Fuller seconded to enter the Working Session at approximately 9:00 a.m. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

Right-of-Way Telecommunications Update – Permit Changes (A. Philbrick)

Allen Philbrick, legal counsel, provided an update of ROW Permit Changes. Mr. Philbrick presented a handout of PA 283 of 1909. The permit change provisions are for telecom and video providers. This does not apply to mobile providers. The right-of-way permit amendments take effect on July 1, 2018 to include numerous restrictions on permitting costs, bonds, fees, and insurance, for certain entities that seek right-of-way permits. Revised language for WCRC permit fees will be brought back to the Board for further review in a Working Session and then to the Board for approval.

Textile Road Litigation – Condemnation Case

Mr. Philbrick stated that this case is in the Court of Appeals. We have requested the County Road Association’s (CRA) assistance in providing an Amicus Brief on our behalf. CRA has asked us to pass a resolution requesting their assistance in obtaining an Amicus Brief.

EXECUTIVE SESSION

B. Fuller moved, D. Fuller seconded to enter Executive Session at approximately 10:55 a.m. to discuss a legal update.

Roll Call Vote:

YEAHs: B. Fuller, D. Fuller
NAYS: None
ABSENT: W. McFarlane
ABSTAIN: None
Motion Carried.

B. Fuller moved, D. Fuller seconded to exit Executive Session at approximately 11:29 a.m.
ADJOURNMENT

B. Fuller moved, D. Fuller seconded to adjourn the June 7, 2018 Working Session at 11:30 a.m. Voice Vote: YEAS: 2  NAYS: 0  ABSENT: 1  ABSTAIN: 0 Motion Carried.

_____________________________________________________
Douglas E. Fuller, Chair
Washtenaw County Board of Road Commissioners

_____________________________________________________
Barb Fuller, Vice-Chair
Washtenaw County board of Road Commissioners
Present: Road Commissioners Douglas E. Fuller, William McFarlane
Absent: Road Commissioner Barbara Fuller
Staff Present: R. Townsend, J. Harmon, S. Siddall, D. Ackerman, C. Ryan, E. Kizer, B. Schlack
Others Present: None.

2017 Audit Presentation – Plante Moran
Kaitlyn Powers and Keith Szymanski from Plante Moran provided the 2017 Audit Presentation.

2018 BUDGET & FIRST QUARTER BUDGET REVIEW
Dan Ackerman, Director of Finance, met with all Directors of all departments on the 2018 Budget. Mr. Ackerman stated that the winter budget is trending slightly higher but not enough to justify any adjustments.

FEDERAL AID PROJECTS
Dan Ackerman, Director of Finance, provided an overview of adjustments to various federal aid projects.

NON-FEDERAL AID PROJECTS
Dan Ackerman, Director of Finance, provided a review of the non-federal aid projects.

Roy Townsend, Managing Director, provided a hand out outlining 2018 Primary Road Resurfacing Projects with PA 82 Funds. The total Primary Roads cost with PA 82 and MTF Projects is $1.97 million. The current Primary Roads PA 82 and MTF budgeted is $2.1 million leaving a current budget status of $130,000.

ADJUSTMENT FOR PA 82
The Governor signed PA 82 that will provide an additional $175 million in road funding statewide. The Washtenaw County Road Commission received approximately $2 million. The budget should be adjusted as follows: (1) increase Michigan Transportation Funds by $2 million, (2) associated were added to the non-federal aid project spreadsheet.

OTHER CAPITAL OUTLAY CARRYOVER
Dan Ackerman, Director of Finance, provided a review of Other Capital Outlay carryover; ($313,000) Buildings ($11,133,000), Road Equipment ($120,000), Shop Equipment and ($16,000) Office Equipment.
INFORMATION TECHNOLOGY INVESTMENTS

Several hardware and software initiatives are planned for 2018 to replace equipment to help stabilize and enhance the critical resources that employees rely on to efficiently perform every day work. Therefore, $150,000 should be added to the Reimbursable Road Projects, Capital Outlay and State Trunkline Department Capital Outlay. In Addition, $150,000 needs to be added to the Administrative Department Contractual Services.

DEBT SERVICE FOR 2018 HEAVY TRUCKS

The debt service for the 2018 heavy trucks was not included with the initial 2018 budget. Therefore $176,000 should be added to Debt Service Installment Purchases principal and $17,000 needs to be added to Debt Service Installment Purchase interest.

BUDGET REVISIONS

The 2018 Projected Fund Balance is projected to be $10,594,000.

Communications & Community Engagement Draft Policy Discussion

Emily Kizer, Communications Coordinator, provided a review of the WCRC Community Engagement Procedure. This draft policy was also shared at the Roads Subcommittee Meeting. There was discussion regarding any possibility of a heritage tree ordinance.

2018 Capital Equipment Purchase Five Boom Mower Tractors

Jim Harmon, Director of Operations, provided a review of the 2018 Capital Equipment Purchase for Five Boom Mower Tractors to maintain overgrown roadside right of way that has been neglected for a long period of time. Mr. Harmon stated that the total cost for five boom mower tractors would be $650,000. These boom mowers would be in operations year-round. Mr. Harmon stated that there was a comparison done on what the cost would be to contract boom mowing out. The out of pocket total cost for five boom mower tractors would be $595,000 less trade in purchased under Mi Deal. Mr. Harmon stated there would be a one-year warranty on the mower and on the tractor.

American Center for Mobility/U of M – Plymouth Road Improvements

Brent Schlack, Assistant Director of Engineering, provided a review of the American Center for Mobility/U of M – Plymouth Road Improvements. The six intersections on Plymouth Road currently have this communication technology. The proposal is to expand this technology. This technology would provide information back to motorists on signal phase and timing. This is called Eco driving. Some of this information would be provided back to the Road Commission to assist in improving traffic signal timing. The planned start for this project is October 2018. They have asked if the Road Commission can assist in installing this equipment and monitoring data on this system which would be reimbursable expenses of $100,000.
Unpaid Leave of Absence Policy – Update

Nicole Peterson, Human Resources Manager, provided an update on the Unpaid Leave of Absence Policy once FMLA and Short-Term Disability are used.

ADJOURNMENT

McFarlane moved, D. Fuller seconded to adjourn the April 17, 2018 Working Session at 11:45 a.m. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

_____________________________________________________
Douglas E. Fuller, Chair
Washtenaw County Board of Road Commissioners

_____________________________________________________
Barb Fuller, Vice-Chair
Washtenaw County board of Road Commissioners
TO: Washtenaw County Board of Road Commissioners
FROM: Roy D. Townsend, Managing Director
DATE: June 19, 2018
SUBJECT: Written Communications for June 19, 2018 Board Meeting

WRITTEN COMMUNICATIONS

ISSUED: June 13, 2018
WHEN: Thursday, June 14, 2018
WHERE: Dixboro Road between Geddes Road and Arrowhead Drive
TOWNSHIP: Ann Arbor
WHY: Preventative maintenance – chip seal
CONTACT: Ken Harris, Superintendent of Maintenance

ISSUED: June 13, 2018
WHEN: Thursday, June 14, 2018
WHERE: Huron River Drive between Brass Creek Drive and Mast Road
TOWNSHIP: Webster
WHY: Road Resurfacing – Huron River Drive closed thru Thursday, June 14th
CONTACT: Mark McCulloch, Senior Project Manager

ISSUED: June 12, 2018
WHEN: Wednesday, June 13, 2018
WHERE: Gates Avenue and Tyler Road between US-12 and Dorset Avenue
TOWNSHIP: Ypsilanti
WHY: Road resurfacing – Mill and resurfacing work
CONTACT: Mike Bernbeck, Operations Engineer

ISSUED: June 11, 2018
WHEN: Tuesday, June 12, 2018
WHERE: Whittaker Road, Textile Road, Huron River Drive
TOWNSHIP: Ypsilanti
WHY: Preventative Maintenance – Road Closures
CONTACT: Ken Harris, Superintendent of Maintenance
ISSUED: June 6, 2018
WHEN: Thursday, June 7, 2018
WHERE: Textile Road between Carpenter Road and Whittaker Road
TOWNSHIP: Pittsfield
WHY: Road Chip Seal – Textile Road closed
CONTACT: Ken Harris, Superintendent of Maintenance

ISSUED: June 5, 2018
WHEN: Tuesday, June 5th
WHERE: Dexter-Ann Arbor Road & Dan Hoey Road at Baker Road
TOWNSHIP: Scio & Webster
WHY: Dexter-Ann Arbor Road reopened
     Dan Hoey Road closed June 5 & 6
     Baker Road full closure, Thursday June 14 to late August.
CONTACT: Matt MacDonell, Assistant Director of Engineering

ISSUED: June 5, 2018
WHEN: Wednesday, June 6, 2018
WHERE: Cross Road between Ypsilanti City Limits and Harris Road
TOWNSHIP: Ypsilanti
WHY: Road Resurfacing – road not closed/delays expected
CONTACT: Mark McCulloch, Senior Project Manager

RECEIVED: June 4, 2018
FROM: John Harju
WHY: Grading of Joy Road from Ann Arbor Road west to M14 overpass.
## MEDIA ADVISORY – LANE RESTRICTIONS

**WHEN:** Thursday, June 14, 2018

**WHERE:** Dixboro Road between Geddes Road and Arrowhead Drive in Ann Arbor Township

**WHY:** Preventative maintenance - chip seal

**BACKGROUND:** On Thursday, June 14, 2018, at approximately 9 a.m., the Washtenaw County Road Commission (WCRC) will impose lane restrictions on Dixboro Road to through traffic between Geddes Road and Arrowhead Drive in Ann Arbor Township for a chip seal project.

The project is expected to be completed and restrictions lifted by Thursday, June 14, 2018, at approximately 1 p.m. However, please be advised that all dates are tentative and subject to change due to weather conditions.

Once the road is back open, drivers are advised to lower their speeds to 35 mph while the stone settles.

**CONTACT:** If you have any questions concerning this road closure, please contact Ken Harris, Superintendent of Maintenance, at (734) 327-6696, or via email at harrisk@wcroads.org.

For more information about WCRC road closures visit wcroads.org/news/media-advisories.

**ISSUE DATE:** 06/13/2018

###
Washtenaw County Road Commission
555 N. Zeeb Road
Ann Arbor, Michigan 48103

MEDIA ADVISORY – ROAD WORK

WHEN: Thursday, June 14, 2018

WHERE: Huron River Drive between Brass Creek Drive and Mast Road in Webster Township

WHY: Road resurfacing

BACKGROUND: The closure of Huron River Drive between Brass Creek Drive and Mast Road in Webster Township will now remain in effect until the end of the day on Thursday, June 14.

WCRC apologizes for the extended closure. The weather has not cooperated and unfortunately pavement conditions were not favorable for paving today, Wednesday, June 13.

The road is expected to reopen under lane restrictions on Friday, June 15. However, all timelines are tentative and subject to change due to weather conditions.

CONTACT: If you have any questions concerning this work, please contact Mark McCulloch, senior project manager, (734) 327-6679, or via email at mccullochm@wcroads.org

For more information about WCRC road closures visit wcroads.org/news/media-advisories.

ISSUE DATE: 06/13/18

###
MEDIA ADVISORY – ROAD WORK

WHEN: Starting Wednesday, June 13

WHERE: Gates Avenue and Tyler Road between US -12 and Dorset Avenue in Ypsilanti Township

WHY: Road resurfacing

BACKGROUND: On Wednesday, June 13, the Washtenaw County Road Commission (WCRC) will begin mill and resurfacing work on Gates Avenue and Tyler Road between US -12 and Dorset Avenue in Ypsilanti Township.

These roads will not be closed to traffic, but delays are likely due to lane restrictions. WCRC encourages motorists, emergency services and others to use an alternate route.

The road improvements are expected to take approximately four days. However, all dates are tentative and subject to change due to weather conditions.

CONTACT: If you have any questions concerning this work, please contact Michael J. Bernbeck, Operations Engineer, (734) 327-6654, or via email at bernbeckm@wcroads.org

For more information about WCRC road closures visit wcroads.org/news/media-advisories.

ISSUE DATE: 06/12/18

###
MEDIA ADVISORY – ROAD CLOSURE

WHEN:       Tuesday, June 12, 2018

WHERE:      Ypsilanti Township-
             Whittaker Road between Huron Road and Textile Road
             Textile Road between Whittaker Road and Bunton Road
             Huron River Drive between Textile Road and Huron Road

WHY:        Preventative maintenance - chip seal

BACKGROUND: On Tuesday, June 12, 2018, the Washtenaw County Road Commission
             (WCRC) will CLOSE the following roads;

             Whittaker Road between Huron Road and Textile Road from 8 - 11 a.m.
             Textile Road between Whittaker Road and Bunton Road from 10 a.m.- 1 p.m.
             Huron River Drive between Textile Road and Huron Road from 1 - 3 p.m.

             All projects are in Ypsilanti Township. The work is expected to be
             completed by Tuesday, June 12, 2018 at approximately 3:30 p.m.
             However, please be advised that all dates and times are tentative and
             subject to change due to weather conditions.

             Once the roads are back open, drivers are advised to lower their speeds
             to 35 mph while the stone settles.

CONTACT: If you have any questions concerning these road closures, please contact
          Ken Harris, Superintendent of Maintenance, at (734) 327-6696, or via
          email at harrisk@wcrroads.org.

          For more information about WCRC road closures visit
          wcrroads.org/news/media-advisories.

ISSUE DATE: 06/11/2018

###
MEDIA ADVISORY – ROAD CLOSURE

WHEN: Thursday, June 7, 2018

WHERE: Textile Road between Carpenter Road and Whittaker Road in Pittsfield and Ypsilanti Townships

WHY: Road improvement - chip seal

BACKGROUND: On Thursday, June 7, 2018, at approximately 8 a.m., the Washtenaw County Road Commission (WCRC) will CLOSE Textile Road to through traffic between Carpenter Road and Whittaker Road in Pittsfield and Ypsilanti Townships for a chip seal project.

The project is expected to be completed and road reopened by Thursday, June 7, 2018, at approximately 3:30 p.m. However, please be advised that all dates are tentative and subject to change due to weather conditions.

Once the road is back open, drivers are advised to lower their speeds to 35 mph while the stone settles.

CONTACT: If you have any questions concerning this road closure, please contact Ken Harris, Superintendent of Maintenance, at (734) 327-6696, or via email at harrisk@wcroads.org.

For more information about WCRC road closures visit wcroads.org/news/media-advisories.

ISSUE DATE: 06/06/2018  ###
MEDIA ADVISORY – ROAD WORK

WHERE: Scio and Webster Townships

BACKGROUND: Here’s a summary of the road work beginning and ending in the Dexter area:

Dexter-Ann Arbor Road between Dan Hoey Road and Zeeb Road has been reopened effective Tuesday, June 5.

Dan Hoey Road at Baker Road will be closed from approximately 7 p.m. on Tuesday, June 5 to approximately 7 a.m. on Wednesday, June 6 for DTE gas line relocation.

The DTE Gas contractor is scheduled to work on Baker Road between Shield Road and Dan Hoey Road from 7 p.m. to 7 a.m. the rest of the week (Wednesday, June 6 – Sunday, June 10) to help minimize traffic delays during lane restrictions.

The full closure of Baker Road between Shield Road and Dan Hoey Road will begin on Thursday, June 14 and will remain closed until the completion of the roundabout project in late August. This closure includes the Baker Road intersections of Shield Road and Dan Hoey.

The resurfacing work on Joy Road between Zeeb Road and Webster Church Road in Webster Township has been completed.

CONTACT: If you have any questions concerning this project, please contact Matt MacDonell (734) 327-6688 or macdonellm@wcroads.org

Subscribe to Baker Road project updates online: http://www.wcroads.org/wcrc-project/baker-road-2/

ISSUE DATE: 06/05/18

###
MEDIA ADVISORY – ROAD WORK

WHEN: Starting Wednesday, June 6, 2018

WHERE: Cross Road between Ypsilanti City Limits and Harris Road in Ypsilanti Township

WHY: Road resurfacing

BACKGROUND: On Wednesday, June 6, 2018, the Washtenaw County Road Commission (WCRC) will begin mill and resurfacing work on Cross Road between Ypsilanti City Limits and Harris Road in Ypsilanti Township.

The road will not be closed to traffic, but delays are likely due to lane restrictions. WCRC encourages motorists, emergency services and others to use an alternate route.

The road improvements are expected to take approximately one week. However, all dates are tentative and subject to change due to weather conditions.

CONTACT: If you have any questions concerning this work, please contact Mark McCulloch, senior project manager, (734) 327-6679, or via email at mccullochm@wcroads.org

For more information about WCRC road closures visit wcroads.org/news/media-advisories.

ISSUE DATE: 06/05/18

###
May 3, 2018

Doug Fuller, Chair of the Board
Washtenaw County Road Commission
555 N. Zeeb Road,
Ann Arbor, MI 48103

Mr. Fuller,

I am following up to our discussion in late January when you called in response to my attached letter. I am writing to gently remind of the two situations we discussed. To date, there has been no grading of Joy Road from Ann Arbor Road west to at least the M14 overpass. I understand that this has been an unusual season with the rain and the cold, but there have been some periods of time where the ground has been adequately dry to allow for maintenance. In the earlier late March and early April rains, I have been personally attempting to drain some of the water puddles by shoveling out the berm, particularly at the intersection of Joy/Ann Arbor Road as freezing temps were in the forecast and that is a dangerous curve with the water runoff freezing on Ann Arbor Road. I have been using my tractor to fill some of the deepest holes on the first ¼ mile of Joy west of Gotfredson (some were as deep as 15”).

Your attention is appreciated and thank you for reading my letter.

John Harju
9676 Joy Road
Plymouth, MI 48170
734-502-7605
February 2, 2018 – Follow up request

December 20, 2017

Doug Fuller, Chair of the Board
Washtenaw County Road Commission
555 N. Zeeb Road,
Ann Arbor, MI 48103

Mr. Fuller,

First, I would like to thank you and the rest of the road commission for your work every day to maintain our roads. I know that often we take it for granted, expect the best, and people at our road commissions hear only from people when there is a problem. My father worked for the road commission in Manistee County for 36 years and I worked for 2 summers there, so I understand. So thank you.

I would like to ask a question or offer a suggestion, and make a request. First, the request. At the intersection of Joy Road and Ann Arbor road, the water runs east down Joy and then floods over Ann Arbor road on the curve where the 2 meet. This has gone on for years. When it freezes (as this morning), that curve is very dangerous...or during periods of heavy rains, it is also bad. I periodically use a shovel to cut a trench through the dirt shoulder on Joy, but have failed to do that recently. A few hours of work to clean the ditch and remove the shoulder/berm would alleviate this dangerous problem. My thanks in advance for addressing this.

Secondly, my question or perhaps a suggestion. Several years ago, you responded to my request to improve the intersection of Joy and Gottfredson. Ditches were cleaned out and gravel was added, making the intersection many times better! However, as time has gone one, the crown/slope in the road has gone away due to erosion and gradings, resulting in a flat road bed and increasingly less water runs off...and we both know what happens when water stays on a dirt road, leading to softening and the potholes and washboard effect.

My suggestion is that with a road grader that more of a crown/slope can be maintained, as well as, berms can be pulled in towards the center (that’s where most of the berm originates from - the road itself). I have asked in the past about standards/limitations if some of the residents of Joy Road were to hire a private contractor for a day to perform some of this work...not our first choice, but it would be a step in the right direction. I have made several inquiries to the road commission in the past about removing the berms and the response is that Superior township has not chosen to fund a project to address. I’m not sure a large scale project is necessary.

Thank you for listening.

John Harju
9676 Joy Road
Plymouth, MI 48170
734-502-7605
MEMO TO: Washtenaw County Board of Road Commissioners

THROUGH: Roy D. Townsend, P.E.
Managing Director

DATE: June 19, 2018

SUBJECT: NEW BUSINESS ITEMS FOR JUNE 19, 2018 BOARD MEETING

A. CONSENT ITEMS

1. Retirement Resolution of Public Service – Roy D. Townsend

PROPOSED MOTION:

WHEREAS, Roy D. Townsend has served as an invaluable employee of the Washtenaw County Road Commission from October 1987 through June 2018; and

WHEREAS, Roy D. Townsend’s trusted leadership, steadfast dedication to duty and active participation in all aspects of Road Commission activities has moved the organization to become a recognized leader among road agency peers. He has proven instrumental to staff, the Board of Road Commissioners and the citizens of Washtenaw County, as well as helping to provide a road system that is reasonably safe and convenient to the traveling public; and

WHEREAS, Roy D. Townsend has distinguished himself as one of the leaders among road professionals in Michigan through his active participation on many committees including the County Road Association of Michigan’s Nominating Committee, Engineering Committee and General Policy Committee. Roy also received the Urban County Engineer of the Year 2008 award and the Governor John B. Swanson 2008 award for the historic preservation of the East Delhi Bridge; and

NOW THEREFORE BE IT RESOLVED, that the Washtenaw County Board of Road Commissioners and staff hereby extend their highest esteem to Roy D. Townsend for his nearly 31 years of outstanding service to the public, and most specifically to the Washtenaw County Board of Road Commissioners; and

BE IT FURTHER RESOLVED that we, the Washtenaw County Board of Road Commissioners, thank, acknowledge and commend Roy D. Townsend for his dedicated service and loyalty, and wish him continued good health and happiness and success with his retirement.
2. Retirement Resolution of Public Service – David E. Kint

PROPOSED MOTION:

WHEREAS, David E. Kint has served as an invaluable employee of the Washtenaw County Road Commission from January 1994 through June 2018; and has elected to retire on June 28, 2018 to enjoy the fruits of his labor; and

WHEREAS, David E. Kint has provided exceptional leadership, steadfast dedication to duty and active participation on the State Trunkline as a Heavy Truck Driver, Group Leader and most recently serving as Foreman since June 30, 2011, which has greatly benefited the Road Commission, MDOT, the citizens of Washtenaw County and the traveling public; and

NOW THEREFORE BE IT RESOLVED, that the Washtenaw County Board of Road Commissioners and staff hereby extend their highest esteem to David E. Kint for his 24 years and 6 months of outstanding service to the public and to the Washtenaw County Road Commission; and

BE IT FURTHER RESOLVED that we, the Washtenaw County Board of Road Commissioners, thank, acknowledge and commend David E. Kint for his dedicated service and loyalty, and wish him continued good health and happiness and success with his retirement.


PROPOSED MOTION:

WHEREAS, Richard H. Jedele has served as a valuable employee of the Washtenaw County Road Commission from October 1996 through June 2018; and has elected to retire on June 28, 2018 to enjoy the fruits of his labor; and

WHEREAS Richard H. Jedele has provided exceptional leadership, steadfast dedication to duty and active participation as a Heavy Truck Driver on State Trunkline and District 3 Crews, as a Group Leader on the District 3 Crew, and most recently serving as Group Leader of the District 4 Crew since November 28, 2002, which has greatly benefited the Road Commission, the citizens of Washtenaw County and the traveling public; and

WHEREAS, in having provided nearly 22 years of faithful and able service to the Washtenaw County Road Commission, we know his presence will be greatly missed.

BE IT FURTHER RESOLVED that we, the Washtenaw County Board of Road Commissioners, thank, acknowledge and commend Richard H. Jedele for his dedicated service and loyalty, and wish him continued good health and happiness and success with his retirement.
4. Retirement Resolution of Public Service – Commissioner William McFarlane

PROPOSED MOTION:

WHEREAS, William McFarlane has served as a member of the Washtenaw County Board of Road Commissioners from March 19, 2014 through June 19, 2018; and

WHEREAS, William McFarlane has provided invaluable leadership, steadfast dedication to duty and active participation in all aspects of Road Commission activities and with the citizens of Washtenaw County, as well as in providing a road system that is reasonably safe and convenient to the traveling public; and

WHEREAS, William McFarlane has guided the Board through the development of the first successful Countywide Road Millage initiative, which improved numerous roadways in Washtenaw County.

WHEREAS, in having provided four years of faithful and able service to the Road Commission, we know his presence will be greatly missed.

NOW, THEREFORE BE IT RESOLVED, that the Washtenaw County Road Commission Board and staff hereby extend their highest esteem to William McFarlane for his outstanding service to the public, and most specifically to the Washtenaw County Board of Road Commissioners; and

BE IT FURTHER RESOLVED that we, the Washtenaw County Board of Road Commissioners, thank, acknowledge and commend William McFarlane for his dedicated service and loyalty, and wish him continued good health and happiness in all his future endeavors.

5. Kiwanis Club 4th of July Parade – Road Closure

Staff is requesting the Board to approve the proposed road closure for the annual 4th of July parade hosted by the Kiwanis Club on July 4, 2018. The Kiwanis Club annually hosts the 4th of July Parade with the consent and authorization from Northfield Township. Additionally, and pursuant to Michigan law (MCL §247.323), the Board of Road Commissioners must authorize the closure of roads under its jurisdiction for special events such as the 4th of July Parade. Area residents and motorists will be temporarily impacted during the road closure. The Northfield Public Safety Department shall be engaged to provide additional traffic control services.

PROPOSED MOTION: that upon the recommendation of the Managing Director/County Highway Engineer and the concurrence of the Director of Engineering, the Board approves the closure of the following road on Wednesday, July 4, 2018 for the annual Kiwanis Club 4th of July Parade from 9:45 a.m. – 12:30 p.m.:

- Barker Road from Timbercrest Lane to Main Street.
- Main Street from Barker Road to 7 Mile Road.
6. **Bridgewater Day Celebration – Road Closure**

Staff is requesting the Board to approve the road closure for the Bridgewater Days event hosted by the Bridgewater Bank, Tavern & Restaurant on Saturday July 28, 2018. The Bridgewater Bank, Tavern & Restaurant is hosting the Bridgewater Days event with the consent and authorization from Bridgewater Township. Additionally and pursuant to Michigan law (MCL §247.323), the Board of County Road Commissioners must authorize the closure of roads under its jurisdiction for special events such as the Bridgewater Days. Area residents and motorists will be temporarily impacted during the road closure. The Washtenaw County Sheriff’s Department and/or the Michigan Department of State Police shall be engaged to provide additional traffic control services.

**PROPOSED MOTION:** that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves the closure of the following road on Saturday, July 28, 2018, for the Bridgewater Day event from 2:00 pm to 2:00 am Sunday July 29, 2018:

- Boettner Road between Austin Road and 300’ north of Austin Road.

7. **Running Fit-Randal Step – Oberun 5K Run – Road Closure**

Staff is requesting the Board to approve the proposed intermittent road closure for the Oberun 5K Run hosted by Running Fit on Friday, July 20, 2018. The Running Fit organization is hosting the Oberun 5K race with the consent and authorization from The Charter Township of Ypsilanti. Additionally, and pursuant to Michigan law (MCL §247.323), the Board of Road Commissioners must authorize the closure of roads under its jurisdiction for special events such as Oberun 5K Run. Area residents and motorists will be temporarily impacted during the intermittent road closure. The Washtenaw County Sheriff’s Department and/or the Michigan Department of State Police shall be engaged to provide additional traffic control services.

**PROPOSED MOTION:** that upon the recommendation of the Director of Engineering and the concurrence of the Managing Director, the Board approves the intermittent closure of Merritt Road between Stony Creek Road and Munger Road Friday, July 20, 2018 for the Oberun 5K Run from 6:30 p.m. - 7:30 p.m., subject to Road Commission road closure permit conditions and requirements.

8. **Running Fit-Randal Step – Scream Run – Road Closure**

Staff is requesting the Board to approve the proposed intermittent road closure for the Run Scream Run 5K, 10K and Kid Mile run hosted by Running Fit on October 13, 2018. The Running Fit organization is hosting the Run Scream Run race with the consent and authorization from The Charter Township of Ypsilanti. Additionally, and pursuant to Michigan law (MCL §247.323), the Board of Road Commissioners must authorize the closure of roads under its jurisdiction for special events such as Run Scream Run. Area residents and motorists will be temporarily impacted during the intermittent road closure. The Washtenaw County Sheriff’s Department and/or the Michigan Department of State Police shall be engaged to provide additional traffic control services.
PROPOSED MOTION: that upon the recommendation of the Director of Engineering and the concurrence of the Managing Director, the Board approves the intermittent closure of Merritt Road between Stony Creek Road and Munger Road Saturday, October 13, 2018 for the Run Scream Run race from 8:30 a.m. - 9:30 a.m., subject to Road Commission road closure permit conditions and requirements.

9. **2018 City of Saline Agreement**

This agreement for the City of Saline includes cold milling and HMA resurfacing on Ann Arbor-Saline Road. Total estimated cost of the agreement is $50,100.00 with the City’s estimated share being $50,100.00 (see attached agreement).

PROPOSED MOTION: that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the 2018 City of Saline Agreement with the City’s estimated share being $50,100.00.

10. **2018 Lodi Township Second Agreement**

This agreement for Lodi Township includes limestone resurfacing and drainage improvements on Bethel Church Road; limestone resurfacing on various local roads to be determined by the Township Supervisor and the District Foreman; a single chipseal on Meadow Lane, Bluegrass Lane and Homestead Court; HMA repairs and a single chipseal on Golfview Drive; and HMA overlay on Weber Road. Total estimated cost of the agreement is $349,550.00 with the Township’s estimated share being $309,014.25 (see attached agreement).

PROPOSED MOTION: that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the 2018 Lodi Township Agreement with the Township’s estimated share being $309,014.25.

11. **2018 Scio Township Agreement**

This agreement for Scio Township includes three solid applications of contract brine on various roads throughout the township. Total estimated cost of the agreement is $33,165.00 with the Township’s estimated share being $16,582.50 (see attached agreement).

PROPOSED MOTION: that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the 2018 Scio Township Agreement with the Township’s estimated share being $16,582.50.
12. 4-Ton Falcon Asphalt Recycler & Hot Box Trailer – Purchase Authorization

Staff is requesting the Board authorize the purchase from Falcon Asphalt Repair Equipment of one (1) new 2018 4-Ton Asphalt Recycler & Hot Box Trailer using the State of Michigan MiDeal Purchasing Program (MiDeal Contract # 0Z052318-189) for a not-to-exceed cost of $29,862.09. This trailer will be assigned to the State Trunkline Crew for asphalt patching on the state trunkline highway system. Hourly rental rate and depreciation reimbursement will be funded by MDOT, per the state trunkline maintenance contract. The purchase is funded by 2018 auction proceeds through the FY18 capital outlay budget for road equipment. The MiDeal price quote from Falcon Asphalt Repair Equipment is attached for further information.

PROPOSED MOTION: that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves the purchase from Falcon Asphalt Repair Equipment of one (1) new 2018 4-ton asphalt recycler and hot box trailer for a not-to-exceed total cost of $29,862.09 through the State of Michigan MiDeal Purchasing Program.

13. Ypsilanti Township Agreement – Removal and installation of speed humps on Parkwood Avenue

Contingent on approval by Ypsilanti Township, staff is requesting the Board to approve agreement to include removal and installation of four (4) speed humps on Parkwood Avenue between Ecorse Road and Glenwood Avenue into existing Contract for 2018 Traffic Calming Project. Estimated cost of this work is $23,310.00 and will be paid for 100% by the Township.

PROPOSED MOTION: contingent on approval by Ypsilanti Township with the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the Ypsilanti Township agreement to include removal and installation of four (4) speed humps on Parkwood Avenue between Ecorse Road and Glenwood Avenue into existing Contract for 2018 Traffic Calming Project at the estimated cost of $23,310.00.

14. Traffic Signal Equipment Purchase – Carpenter Road and Cloverlane Drive

Staff is requesting the Board authorize the purchase of traffic signal equipment as part of the signal installation project at the intersection of Carpenter Road and Cloverlane Drive. These items will be purchased through the MiDeal Purchasing Program for a cost of $75,659.71. This project has been included in the 2018 project budget.

PROPOSED MOTION: that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby authorizes the Managing Director to sign the purchase order for the purchase of traffic signal equipment at a cost of $75,659.71 through the State of Michigan MiDeal Purchasing Program to be utilized for the intersection improvement project at Carpenter Road and Cloverlane Drive for installation of a new traffic signal.
15. **Border to Border Trail Chelsea to Lima Center – Washtenaw County Parks & Recreation Agreement**

Staff is requesting the Board to enter into an Agreement with the Washtenaw County Parks and Recreation Commission (WCPARC) for the Border to Border Trail – Chelsea to Lima Center Road Phase 1 Trail project establishing the roles and funding allocations of all parties. The Border to Border Trail – Chelsea to Lima Center Road Phase 1 Trail project is a non-motorized trail approximately 2.1 miles in length running roughly parallel to Dexter – Chelsea Road and the Michigan Line Railroad from Freer Road to Lima Center Road. The project will be located within portions of the Boland right-of-way under the jurisdiction of Washtenaw County Parks and Recreation and Road Commission right of way along Dexter-Chelsea Road.

WCRC has a MDOT Transportation Work Authorization (“TWA”) grant in the amount of $265,000 for the project. MDOT approved the TWA for the rail line private driveway consolidations and non-motorized trail project to be constructed. The WCPARC and the Huron Waterloo Pathways Initiative, shall be responsible for all the remaining project costs. WCPARC or its delegee shall be responsible for operating, maintaining, and future repairs for the trail in accordance with grant requirements.

WCRC staff will provide general administration of the project and oversee the construction of the project in cooperation with WCPARC.

**PROPOSED MOTION:** that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves the Border to Border Trail – Chelsea to Lima Center Road Phase 1 Trail Agreement with the Washtenaw County Parks and Recreation Commission and authorizes the Chair and Managing Director to sign said Agreement for the Border to Border Trail – Chelsea to Lima Center Road Phase 1 Trail project located in the City of Chelsea and Lima Township.

16. **Bell Road Bridge Disassembling – Contract Award**

We received a quote from Bach Ornamental and Structural Steel Inc., which will disassemble the historic Bell Road Bridge, tag the components, evaluate the truss members and store the bridge inside for one year. The estimated contract cost for the bridge disassemble work is $19,850.00, which will split 50/50 with Washtenaw County Parks and Recreation. This work is scheduled to be completed in 2018.

**PROPOSED MOTION:** that upon the recommendation of the Managing Director, the Board hereby approves and authorizes the Managing Director to sign the Bell Road Bridge disassemble contract with Bach Ornamental and Structural Steel Inc., 4140 Keller Road, Holt MI 48842 for $19,850.00.
17. **Bell Road Bridge Disassembling Agreement with Washtenaw County Parks & Recreation Agreement**

This agreement between the Road Commission and the Washtenaw County Parks and Recreation Commission to hire Bach Ornamental and Structural Steel Inc., which will disassemble the historic Bell Road Bridge, tag the components, evaluate the truss members and store the bridge inside for one year. The estimated contract cost for the bridge disassemble work is $19,850.00, the agreement is that both parties will split the cost of this work 50/50. This work is scheduled to be completed in 2018.

**PROPOSED MOTION:** that upon the recommendation of the Managing Director, the Board hereby approves and authorizes the Managing Director to sign the 2018 Bell Road Bridge Agreement with Washtenaw County Parks and Recreation Commission for the disassembling work on the Bell Road Bridge. Washtenaw County Parks and Recreation Commission 50% share of this project will be approximately $9,925.00.

18. **MERS Defined Benefit Plan**

The Washtenaw County Road Commission provides MERS Defined Benefit Plans and following the decertification of AFSCME, the Human Resources Manager is proposing the following plan adoption agreements:

- Merge division AFSCME 01 into division Non-Union 13.
- Merge division AFSCME 12 into division Non-Union 14.

**PROPOSED MOTION:** that upon the recommendation of the Human Resources Manager, and with the concurrence of the Managing Director, the Board hereby approves the Defined Benefit Plan Adoption Agreements and authorizes the Managing Director to sign the agreements.

19. **Payroll & Bills for May 30, 2018**

Staff is requesting the Board to approve the payment of payroll and bills for May 30, 2018.

**PROPOSED MOTION:** the Board hereby approves Voucher 10300 totaling $282,349.40 for payroll of May 30, 2018, and Voucher 10301 totaling $708,055.34 in payment of bills for May 30, 2018.

20. **Payroll & Bills for June 13, 2018**

Staff is requesting the Board to approve the payment of payroll and bills for June 13, 2018.

**PROPOSED MOTION:** the Board hereby approves Voucher 10302 totaling $291,199.89 for payroll of June 13, 2018, and Voucher 10303 totaling $1,933,863.25 in payment of bills for June 13, 2018.
ANN ARBOR-SALINE ROAD
HMA COLD MILLING AND RESURFACING PROJECT
WOODLAND DRIVE NORTHERLY 770 FEET
AGREEMENT BETWEEN
THE CITY OF SALINE
&
THE BOARD OF COUNTY ROAD COMMISSIONERS
OF THE COUNTY OF WASHTENAW

THIS AGREEMENT is made and entered into this ___ day of ____, 2018 by and between the City of Saline (herein referred to as the “City”), a Michigan Municipal corporation, with offices located at 100 N. Harris St., Saline, MI 48176; and the Board of County Road Commissioners of the County of Washtenaw (herein referred to as the “Road Commission”), a Michigan Municipal corporation, with offices located at 555 N. Zeeb Road, Ann Arbor, MI 48103.

STATEMENT OF FACTS

Ann Arbor-Saline Road between Woodland Drive and a point approximately 770 feet northerly is a major street as defined by Public Act 51 of 1951 and is located within and under the jurisdiction of the City of Saline.

Due to the deteriorated condition of the existing pavement the City has concluded that Ann Arbor-Saline Road should be cold milled and repaved using local funds at an estimated cost of $50,100 utilizing the Road Commission local low bid contractor, Cadillac Asphalt, and complete the work in 2018 (herein referred to as the “Project”) with the attached cost estimate.

The City agrees to fully fund the cost of the improvement which will be each paid to the Road Commission within 30 days of receiving a final billing invoice for the Project.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is acknowledged, the parties agree as follows:

ARTICLE 1
MISCELLANEOUS

(2.1) The City shall issue the Road Commission and/or its Contractor any and all permits necessary to construct the Project.

(2.2) The Road Commission shall undertake and complete the Project by December 31, 2018, and shall invoice the City for the actual cost of the Project. The City shall reimburse the Road Commission for its actual costs within 30 days of invoicing.

(2.3) The Agreement shall be binding on and inure to the benefit to the parties hereto, their respective successors, and assigns when fully executed by an authorized representative of each party.
(2.4) The Agreement may not be modified, replaced, amended, or terminated without the prior written consent of the parties to this Agreement.

(2.5) This Agreement shall be governed by and interpreted in accordance with the laws of the State of Michigan. In case any one or more of the provisions contained in this Agreement shall for any reason be held invalid, illegal, or unenforceable in any respect, that invalidity, illegality or unenforceability shall not affect any other provisions of the this Agreement, and this Agreement shall be construed as if the invalid, illegal, or unenforceable provisions had never been contained within the body of this Agreement.

(2.6) This Agreement may be executed in multiple counter-parts, each of which shall be deemed an original, but all of which shall constituted one Agreement. In addition, facsimile signatures shall have the same force and effect as an original signature.

IN WITNESS WHEREOF, the parties hereto have executed the Agreement by affixing the signatures below effective as of the date set in the caption.

AGREEMENT SUMMARY

Ann Arbor-Saline Road Improvement $50,100.00

Estimated Amount to be paid by the City of Saline
under this Agreement during 2018: $50,100.00

FOR THE CITY OF SALINE:

[Signatures]

Witness

Todd Campbell, Its City Manager

Witneses

BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF WASHTENAW

[Signatures]

Witness

Doug Fuller, Its Chair

Witness

Roy D. Townsend P.E., Its Managing Director
2018 LODI TOWNSHIP SECOND AGREEMENT

THIS AGREEMENT, made and entered into this ____ day of ________, 2018, by and between the Township Board of Lodi Township, Washtenaw County, parties of the first part and the Board of Washtenaw County Road Commissioners, parties of the second part.

WHEREAS, the parties of the first part desire that certain improvements be made upon the local roads in the Township of Lodi, and

WHEREAS, proper authority is provided to the parties of the agreement under the provisions in Act 51 of Public Acts of 1951, as amended,

IT IS NOW THEREFORE AGREED, the parties of the second part will accomplish the improvements as specified herein, all in accordance with the standards of the parties of the second part.

1. **Bethel Church Road, Dell Road to Grass Road:**
   Work to include roadside berm removal, ditching, culvert replacement, forestry operations, and the placement of 6" (C.I.P.) of 23a limestone (approximately 5,500 tons) with associated dust control and project restoration.
   Estimated project cost $236,400.00

2. **Golfview Drive:**
   Work to include HMA pavement repairs, application of a single chipseal and associated project restoration.
   Estimated project cost $19,600.00

3. **Meadow Lane:**
   Work to include the application of a single chipseal and associated project restoration.
   Estimated project cost $10,100.00

4. **Blue Grass Lane, Blue Grass Court & Prairie Road:**
   Work to include the application of a single chipseal and associated project restoration.
   Estimated project cost $17,600.00

5. **Homestead Court:**
   Work to include the application of a single chipseal and associated project restoration.
   Estimated project cost $5,750.00

6. **Township-wide 23a Limestone Resurfacing Program:**
   Work to include the application of a 23a limestone surface with associated dust control on various local roads within the township. Locations to be determined by the Township Supervisor (or his designee) and the District Foreman. Estimated compacted-in-place cost of $17.11 per ton includes all labor, equipment and material costs and amounts to approximately 1,750 tons of material.
   Estimated project cost $30,000.00
7. **Weber Road, Noble Road to Hollow Tree Court:**
Work to include base undercutting and repairs for three locations (approximately 170 square yards), a 1.5" HMA overlay, aggregate shoulders and project restoration.
Estimated project cost

$ 30,100.00

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**AGREEMENT SUMMARY**

<table>
<thead>
<tr>
<th>2018 LOCAL ROAD PROGRAM</th>
<th></th>
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<tr>
<td>Bethel Church Road</td>
<td>$ 236,400.00</td>
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<tr>
<td>Golfview Drive</td>
<td>$ 19,600.00</td>
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<td>Meadow Lane</td>
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<td>Blue Grass Lane, Blue Grass Court &amp; Prairie Road</td>
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<tr>
<td>Weber Road</td>
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<td><strong>Subtotal</strong></td>
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Less 2018 WCRC Conventional Matching Funds

$ 27,656.75

Less 2018 WCRC Drainage Matching Funds

$ 12,879.00

**ESTIMATED AMOUNT TO BE PAID BY LODI TOWNSHIP UNDER THIS AGREEMENT DURING 2018:**

$ 309,014.25

---

**FOR LODI TOWNSHIP:**

Janann M. Godek, Supervisor

Christina Smith, Clerk

**FOR WASHTENAW COUNTY ROAD COMMISSION:**

<table>
<thead>
<tr>
<th>Douglas E. Fuller, Chair</th>
<th>Roy D. Townsend, Managing Director</th>
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<tr>
<td>Witness</td>
<td>Witness</td>
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(43)
2018 SCIO TOWNSHIP AGREEMENT

THIS AGREEMENT, made and entered into this ___ day of ______, 2018, by and between the Township Board of Scio Township, Washtenaw County, parties of the first part and the Board of Washtenaw County Road Commissioners, parties of the second part.

WHEREAS, the parties of the first part desire that certain improvements be made upon the local roads in the Township of Scio, and

WHEREAS, proper authority is provided to the parties of the agreement under the provisions in Act 51 of Public Acts of 1951 as amended,

IT IS NOW THEREFORE AGREED, the parties of the second part will accomplish the improvements as specified herein, all in accordance with the standards of the parties of the second part.

1. Dust Control (497-08-108):
   Work to include placement of three (3) solid applications of contract brine on all certified local gravel/limestone roads within the township. Estimated 201,000 gallons @ $0.1650 per gallon.
   Estimated project cost: $ 33,165.00

AGREEMENT SUMMARY

2018 LOCAL ROAD PROGRAM
Dust Control
   Less 2018 WCRC Conventional Matching Funds
   $ 33,165.00
   $ 16,582.50

ESTIMATED AMOUNT TO BE PAID BY SCIO TOWNSHIP
UNDER THIS AGREEMENT DURING 2018: $ 16,582.50

FOR SCIO TOWNSHIP:

M. Jack Knowles, Supervisor

Nancy C. Hedberg, Clerk

FOR WASHTENAW COUNTY ROAD COMMISSION:

Douglas E. Fuller, Chair

Roy D. Townsend, Managing Director

Witness

Witness

Witness
2018 SCIO TOWNSHIP AGREEMENT

THIS AGREEMENT, made and entered into this ______ day of ______, 2018, by and between the Township Board of Scio Township, Washtenaw County, parties of the first part and the Board of Washtenaw County Road Commissioners, parties of the second part.

WHEREAS, the parties of the first part desire that certain improvements be made upon the local roads in the Township of Scio, and

WHEREAS, proper authority is provided to the parties of the agreement under the provisions in Act 51 of Public Acts of 1951 as amended,

IT IS NOW THEREFORE AGREED, the parties of the second part will accomplish the improvements as specified herein, all in accordance with the standards of the parties of the second part.

1. **Dust Control (497-08-108):**
   Work to include placement of three (3) solid applications of contract brine on all certified local gravel/limestone roads within the township. Estimated 201,000 gallons @ $0.1650 per gallon.
   Estimated project cost: $ 33,165.00

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**AGREEMENT SUMMARY**

2018 LOCAL ROAD PROGRAM
Dust Control
Less 2018 WCRC Conventional Matching Funds

ESTIMATED AMOUNT TO BE PAID BY SCIO TOWNSHIP UNDER THIS AGREEMENT DURING 2018:

FOR SCIO TOWNSHIP:

M. Jack Knowles, Supervisor
Nancy C. Hedberg, Clerk

FOR WASHTENAW COUNTY ROAD COMMISSION:

Douglas E. Fuller, Chair
Roy D. Townsend, Managing Director

Witness
Witness
# MI DEAL PRICE QUOTE

2000 Austin Street  
Midland, MI 48642  
Phone: (989) 495 – 9332  
Fax: (989) 495 – 9342

Requested By: Washtenaw County Road Commission  
555 N. Zeeb Rd  
Ann Arbor, MI 48103

End Customer: Washtenaw County Road Commission  
555 N. Zeeb Rd  
Ann Arbor, MI 48103

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| 1   | MI10259  | 4-Ton Falcon Asphalt Recycler & Hot Box Trailer  
12-Volt Battery  
Triple Wall Construction and Fully Insulated  
Automatic Temperature Control  
Diesel Fuel Source VIP Technology - Voltage Indicator and Protector Controller Automatically Prevents Burner(s) from Operating Below Börner Manufacturer's Required Voltage  
One-Piece, Seamless Ceramic Combustion Chamber  
Independently Certified 92% Fuel Efficiency  
Tandem Axle Trailer Frame - 2" x 6" x 3/16" Tubular Steel  
Diamond Tread Plate Hopper Access Platform  
Electric Brakes w/ Safety Breakaway  
7-Pin Flat RV Trailer Plug  
Paint Color Falcon Red  
Conspicuity Tape  

**Included Options:**  
Battery Charger Package  
Dual Burner Recycling Package (2nd Burner, 2nd Heat Duct and 24-Hour Timer Included)  
Dump Box (12-Volt Electric Over Hydraulic)  
Single Frame Extension  
LED Lighting Upgrade - One Red Stop/Tail/Turn Light and One Amber Strobe Per Side  
Night Work Lights - LED  
Strobe Warning Light | $29,705.09 |
Arrow Stick - LED
Fire Extinguisher (10 pound) & Mounting Bracket
Backup Alarm
Release Agent Sprayer Basket
Upgrade to ST235/80R 16" Tires - Load Range E
Spare 16" Tire with Wheel Shipped Loose
Spare Tire Holder
Tool Holder - 3-Positions
Wheel Chocks with Mounting Bracket
Sight Glass for Diesel Fuel Tank
Hopper Access Step
Rubber flaps on loading doors

**Rental purchase option:**
80% of the first months rent will apply towards the purchase price
70% of each month after will apply towards the purchase price.

Operator, Parts and Service Manual
Two-Year Machine Warranty and Lifetime Frame Warranty
Freight to Ann Arbor, MI

Total with Freight $29,862.09

**Why Falcon?**

**It’s Versatile**
- Recycle leftover asphalt, chunks and millings (a dual burner unit is required to recycle millings)
- Transport asphalt and keep it hot all day and hold it overnight
- Heat and re-heat cold patch

**It’s Cost-Effective**
- When used as a hot box, it eliminates asphalt waste that occurs in the back of an unheated truck bed
- When used as a recycler, it recycles leftover asphalt and asphalt chunks torn up from the pavement
- Independently certified 92% fuel efficiency – uses less than 3 gallons of fuel per 8-hour shift

**It’s Reliable**
- VIP Technology (patent pending) – Protects burner components by automatically preventing burner from operating with low battery voltage
- A Falcon is designed to allow the burner to run while in tow - preventing material from cooling while being transported
• Heat management system is engineered to provide even hopper temperatures – eliminating material scorching from hot spots and material hardening from cold spots
• Standard 2-year machine warranty and lifetime frame warranty

It's a Falcon
AGREEMENT BETWEEN
CHARTER TOWNSHIP OF YPSILANTI AND
THE WASHTENAW COUNTY ROAD COMMISSION

THIS AGREEMENT, made and entered into this _____ day of ____________, 2018 between the Board of the Charter Township of Ypsilanti (the “Township”) and the Board of Washtenaw County Road Commissioners (the “Road Commission”).

WHEREAS, the Charter Township of Ypsilanti desires to reinstall four (4) speed humps on Parkwood Avenue between Ecorse Road and Glenwood Avenue (the “Project”); and

WHEREAS, proper authority is provided to the parties of this Agreement under the provisions of Act 51 of Public Acts of 1951 as amended; and

WHEREAS, the Road Commission will include the Project into existing Contract for 2018 Traffic Calming Project;

WHEREAS, the Township shall promptly reimburse the Road Commission upon receipt of any invoices for all costs and expenses attributed to the Project;

THEREFORE, BE IT AGREED that the Township will pay the Road Commission for all actual costs incurred associated with the construction of the Project estimated to be $23,310.00.

IT IS FURTHER UNDERSTOOD that the Charter Township of Ypsilanti will be a named insured on the Washtenaw County Road Commission’s coverage for liability for the activities described above. The Road Commission will submit a certificate of insurance evidencing such coverage to the Township Clerk prior to implementation of services under the contract. Each party to this contract shall be responsible for the acts and omissions of its employees and agents.

---

AGREEMENT SUMMARY

Estimated Cost

Removal and installation of four speed humps on Parkwood Avenue $23,310.00

FOR YPSILANTI TOWNSHIP:

______________________________ Witness
Brenda L. Stumbo, Supervisor

______________________________ Witness
Karen Lovejoy Roe, Clerk

FOR WASHTENAW COUNTY ROAD COMMISSION:

______________________________ Witness
Douglas E. Fuller, Chair

______________________________ Witness
Sheryl Soderholm Siddall, Managing Director

(49)
2018 WASHTENAW COUNTY PARKS AND RECREATION
COMMISSION AGREEMENT

Historic Bell Road Bridge Disassembly, Tagging and Evaluation

THIS AGREEMENT made and entered into this ___ day of __________, 2018, by and
between Washtenaw County Parks and Recreation Commission (PARKS), parties of the first
part and the Board of Washtenaw County Road Commission (WCRC), parties of the second part.

WHEREAS, the parties of the first part desire that Historic Bell Road Bridge, in Dexter
Township be disassembled, tagged and evaluated for potential use along the Border to Border
(B2B) trail in Washtenaw County and

WHEREAS the WCRC will commit 50% or $9,925 to the cost of this work, provided PARKS
matches this same 50% or $9,925; and

WHEREAS the proper authority is provided to the parties of the agreement under the provisions

IT IS NOW THEREFORE AGREED, the parties of the second part will hire the Contractor Bach
Ornamental and Structural Steel Inc., who will disassemble, tag and evaluation the structural
components all work within the next 12 months, the Contractor will also store the bridge inside
for one year all in accordance with standards of the parties of the second part. After one-year
WCRC store the bridge outside for up to 4 years and in addition WCRC make the bridge
exclusively available to PARKS for 4 years to use on their non-motorized path projects and

IT IS FURTHER AGREED, the PARKS agrees to remit payment within 30 days from receipt of
this invoice. The final invoice shall provide supporting detail and information, which reasonably
identifies and isolates the costs of this proposed work.

AGREEMENT SUMMARY

Bell Road Bridge Disassembly, Tagging and Evaluation Project

Project Cost $19,850.00

Estimated Project Cost Summary
Road Commission Share – WCRC 50% $9,925.00
Washtenaw County Parks and Recreation Commission – PARKS 50% $9,925.00

Total Amount $19,850.00
FOR WASHTENAW COUNTY PARKS AND RECREATION COMMISSION

Robert Marans, Chair

Coy Vaughn, Director

Witness

Witness

FOR WASHTENAW COUNTY ROAD COMMISSION

Douglas E. Fuller, Chair

Roy D. Townsend, Managing Director

Witness

Witness
June 6, 2018

The following is Bach Steel’s quote for the match-marking, disassembly, and post-disassembly truss member evaluation of the historic Bell Road Bridge in Washtenaw County, Michigan. Our price and scope of work is broken down as follows:

Phase 1: Match-Marking/Tagging of Bridge Parks, Scope of Work: Disassembly of Truss, Scope of Work:

This phase consists of all labor and equipment required to non-destructively disassemble the historic Bell Road Bridge. The work will include removal of all pins and full disassembly of the bridge into parts suitable for shipping, examination, and restoration. In the process of removal, all bridge parts shall not be undamaged with the exception of the bridge pins. Every attempt will be made to remove both the bridge pins and the historic up-set nuts without damage for potential reuse, however in the event that any pins have become stuck and cannot be driven out without damaging them, priority shall be given to preserving the historic up-set nuts on the pins which could be reused on new/replacement pins. This price includes loading and shipping the bridge to Bach Steel where it will be stored indoors for a period of one year starting upon arrival at no additional cost. For an additional monthly fee of $800.00 the bridge can continue to be stored at this location beyond the first year.

Phase 1 Price: $15,100.00

Phase 2: Match-Marking/Tagging of Bridge Parks, Scope of Work:

This phase consists of the development and implementation of a tagging system to uniquely identify each part of the bridge to ensure the bridge can be reassembled at a later date in the exact same arrangement as the bridge is today. A drawing illustrating and identifying the number of each bridge part shall be prepared in advance of disassembly and shall be submitted to the County in a digital PDF file. During the disassembly process, corresponding numbered brass valve tags will be securely attached to each bridge part using rebar-style tie wire.

Phase 2 Price: $1,500.00

Phase 3: Evaluation, Scope of Work:

The evaluation of the bridge following disassembly will allow Bach Steel to quote the repairs to the truss without high contingencies and uncertainties and provide an accurate quote. Following disassembly, the scope of work to be including in the truss member evaluation will include a quote consisting of the cost to restore the historic Cedar Hill truss bridge in-kind to like-new condition for non-motorized (pedestrian/bicycle) traffic. The cost to complete all required repairs to the truss will be included. Recommendations and associated pricing for blasting and painting can be included. Recommendations and associated pricing for the deck surface (timber) can be included, as well as railings. Bach Steel can either provide its own suggestions for railing and deck, or can quote specific railing designs or timber if requested.
Bach Steel does offer unique riveted railing designs that replicate historic bridge railings while also meeting modern-day requirements for pedestrian and/or bicycle usage. The scope of repair work is for an in-kind restoration, so the bridge should be expected to support the loads that it was designed for originally if our scope of work is completed as outlined. The completed report will be reviewed by a Structural Engineer licensed in the State of Michigan prior to submission. Please note however, that this report will only be reviewed, and does not include a site visit by the engineer, nor does it included a stamped set of design drawings. At the request of the county, full design drawings by a Michigan licensed engineer can be included for an additional fee.

**Phase 3 Price:** $3,250.00

**Grand Total:** $19,850.00

We appreciate the opportunity to quote this project.

Nels Raynor  
President  
Bach Ornamental and Structural Steel Inc.
VOUCHER # 10300

TO: WASHTENAW COUNTY ROAD COMMISSION

WASHTENAW COUNTY
BOARD OF ROAD COMMISSIONERS
ANN ARBOR, MICHIGAN

DATE May 29, 2018
WARRANT #
AMOUNT $ 282,349.40
ACCT. CODE 20

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PAYROLL FOR May 30, 2018

GROSS PAYROLL $ 290,960.81

A.C.H.
Payroll Direct Deposit $ 188,561.97
Deferred Comp $ 9,116.00

It is hereby certified that the above account is true and correct and that no part of it has been paid.

To the County Clerk:
The within account has been carefully checked and audited. You are hereby directed to draw your warrant upon the County Treasurer for the above amount payable from the County Road Fund.

__________________________
CONTROLLER

__________________________
CHAIRMAN

The above account approved by:

__________________________
MANAGING - DIRECTOR & DEPUTY CLERK OF THE BOARD

__________________________
BOARD OF COUNTY ROAD COMMISSIONERS
VOUCHER # 10301

WASHTENAW COUNTY
BOARD OF ROAD COMMISSIONERS
ANN ARBOR, MICHIGAN

DATE May 29, 2018
WARRANT #
AMOUNT $708,055.34
ACCT. CODE 20

TO: WASHTENAW COUNTY ROAD COMMISSION

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ACCOUNTS PAYABLE FOR May 30, 2018

It is hereby certified that the above account is true and correct and that no part of it has been paid.

To the County Clerk:
The within account has been carefully checked and audited. You are hereby directed to draw your warrant upon the County Treasurer for the above amount payable from the County Road Fund.

__________________________
CONTROLLER

__________________________
CHAIRMAN

The above account approved by:

__________________________
MANAGING - DIRECTOR & DEPUTY CLERK OF BOARD

BOARD OF COUNTY ROAD COMMISSIONERS
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Report Total: 686,487.44
VOUCHER # 10302

WASHTENAW COUNTY
BOARD OF ROAD COMMISSIONERS
ANN ARBOR, MICHIGAN

TO: WASHTENAW COUNTY ROAD COMMISSION

DATE June 12, 2018
WARRANT #
AMOUNT $291,199.89
ACCT. CODE 20

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PAYROLL FOR June 13, 2018 $291,199.89

GROSS PAYROLL $299,792.85

A.C.H.
Payroll Direct Deposit $193,593.05
Deferred Comp $8,716.00

It is hereby certified that the above account is true and correct and that no part of it has been paid.

To the County Clerk:
The within account has been carefully checked and audited. You are hereby directed to draw your warrant upon the County Treasurer for the above amount payable from the County Road Fund.

____________________________
CONTROLLER

The above account approved by:

____________________________
CHAIRMAN

____________________________
MEMBER

____________________________
MANAGING - DIRECTOR & DEPUTY CLERK OF THE BOARD

BOARD OF COUNTY ROAD COMMISSIONERS

(58)
VOUCHER # 10303

BOARD OF ROAD COMMISSIONERS
ANN ARBOR, MICHIGAN

DATE June 12, 2018
WARRANT #
AMOUNT $1,833,863.25
ACCT. CODE 20

TO: WASHTENAW COUNTY ROAD COMMISSION

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ACCOUNTS PAYABLE FOR June 13, 2018

It is hereby certified that the above account is true and correct and that no part of it has been paid.

To the County Clerk:
The within account has been carefully checked and audited. You are hereby directed to draw your warrant upon the County Treasurer for the above amount payable from the County Road Fund.

__________________________________________
CONTROLLER

__________________________________________
CHAIRMAN

The above account approved by:

__________________________________________
MANAGING - DIRECTOR & DEPUTY CLERK OF BOARD

__________________________________________
BOARD OF COUNTY ROAD COMMISSIONERS

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Report Total 1,911,618.30
TO: Washtenaw County Board of Road Commissioners
FROM: Roy D. Townsend, P.E.
Managing Director
SUBJECT: Staff Report – 5-28-18 to 6-10-18
DATE: June 19, 2018

TOWNSEND REPORT

OPERATIONS REPORT

A. MAINTENANCE
Patching of paved roads took place throughout the County. In addition, the following specific maintenance activities were performed in individual townships.

ANN ARBOR TOWNSHIP
➢ HMA Resurfacing – Earhart Road
➢ Local Road Dust Control

AUGUSTA TOWNSHIP
➢ Chipseal – Willis Road
➢ Fallen Trees – Hitchingham Road
➢ Limestone Patch – Hitchingham Road, Judd Road, Macey Road, McCrone Road, McKean Road, Pitman Road, Tuttle Hill Road: 430 tons
➢ Primary Road Dust Control
➢ Repair Washout – Rawsonville Road
➢ Roadside Debris – Judd Road

BRIDGEWATER TOWNSHIP
➢ Chipseal – Austin Road

DEXTER TOWNSHIP
➢ Lima Center Road Limestone Resurfacing – 4,389 tons
➢ Local Road Dust Control

FREEDOM TOWNSHIP
➢ Chipseal – Bethel Church Road, Fletcher Road, Reno Road, Schneider Road
➢ Limestone Patch – Ellsworth Road, Schneider Road: 38 tons

LIMA TOWNSHIP
➢ Chipseal – Fletcher Road
➢ Gravel Patch – Steinbach Road: 6 tons
➢ Limestone Patch – Fletcher Road, Guenther Road, Jerusalem Road, Steinbach Road, Trinkle Road: 100 tons
➢ Jerusalem Road Limestone Resurfacing – 1,589 tons
➢ Lima Center Road Limestone Resurfacing – 5,188 tons

(63)
LODI TOWNSHIP
➢ Limestone Patch – Bethel Church Road, Dell Road: 45 tons

LYNDON TOWNSHIP
➢ Fallen Trees – Hadley Road, Goodband Road, N Territorial Road
➢ Limestone Patch – Beeman Road, Bowdish Road, Boyce Road: 30 tons
➢ Local Road Dust Control

MANCHESTER TOWNSHIP
➢ Gravel Patch – English Road, Schleweis Road, Wolff Road: 46 tons
➢ Limestone Patch – Wolff Road: 5 tons
➢ Local Road Dust Control

NORTHFIELD TOWNSHIP
➢ Limestone Patch – Spencer Road: 21 tons
➢ Local Road Dust control

PITTSFIELD TOWNSHIP
➢ Chipseal – Textile Road
➢ Limestone Patch – Morgan Road, Stone School Road, Textile Road: 96 tons
➢ Local Road Dust Control
➢ Repair Blowout in Road – Ann Arbor-Saline Road
➢ Roadside Debris – Carpenter Road, Ellsworth Road, Packard Street, S State Road

SALEM TOWNSHIP
➢ Fallen Trees – Pontiac Trail
➢ Limestone Patch – Joy Road: 54 tons
➢ Local Road Dust Control

SALINE TOWNSHIP
➢ Drainage and Backslopes – Macon Road
➢ Local Road Dust Control

SCIO TOWNSHIP
➢ Limestone Patch – Cottontail Lane, Craig Road, Marshall Road, Parkridge Drive, Robinwood Drive, Woodlea Drive: 35 tons
➢ Local Road Dust Control

SHARON TOWNSHIP
➢ Local Road Dust Control
➢ Repaired Washout – Tubbs Road
SUPERIOR TOWNSHIP
➢ Cut Asphalt – Ashley Drive, Buckingham Drive
➢ Drainage and Backslopes – Stamford Road
➢ Fallen Trees – Stephens Drive
➢ HMA Mill and Resurface – Prospect Road, Ridge Road
➢ Limestone Patch – Frains Lake Road, Leforge Road: 36 tons
➢ Local Road Dust Control
➢ Repair Sinkhole – N Prospect Street

SYLVAN TOWNSHIP
➢ Fallen Trees – Ridge Court
➢ HMA Mill and Resurface – Kalmbach Road
➢ Local Road Dust Control

WEBSTER TOWNSHIP
➢ Gravel Patch – Jennings Road, Scully Road: 31 tons
➢ Limestone Patch – Joy Road: 15 tons
➢ Local Road Dust Control
➢ Primary Road Dust Control

YORK TOWNSHIP
➢ Chipseal – Saline-Milan Road, Willis Road
➢ Fallen Trees – S Maple Road, Platt Road
➢ HMA Resurfacing – Mooreville Road
➢ Local Road Dust control

YPSILANTI TOWNSHIP
➢ Drainage and Backslopes – Bridge Road, Glenwood Avenue, Ridge Road
➢ Fallen Trees – Ellis Road, Golfside Drive, Munger Road
➢ Limestone Patch – Ellis Road: 20 tons
➢ Limestone Patch Shoulders – Bergen Avenue, Berkley Street, Boston Avenue, Brookside Street, Dexter Street, Dupont Street, Eastlawn Street, Eastman Avenue, Fairfield Street, Kewanee Street, Maulbetsch Street, N Hewitt road, Northlawn Street, Rice Street, Rosedale Road, Southlawn Street, Stratford Road, Westlawn Street, Whittier Road: 15 tons
➢ Local Road Dust Control
➢ Roadside Debris – Pageant Avenue

NESC Updates
Warranty work is ongoing; working with contractors for additional equipment installation. Landscaping work and security initiatives on the NESC, SESC and Main Yard gate controls continued.
SHOP REPORT

Shop Repairs
➢ Tires Repaired – 5 tires
➢ New Tire Installation – 1 tire
➢ Vehicles Serviced – 2
➢ Vehicles Serviced by Suburban Chevrolet – 3
➢ Work Orders Completed – 17

Equipment Repair
Note: Repaired A/C on 3 trucks
➢ Boom Mower 1022 – Repaired leaking mower lift cylinder
➢ Truck 110 – Replaced the fuel pump, air bag sensor and knock sensors
➢ Truck 240 – Made new foot for post puller

BUILDING & GROUNDS REPORT

Yard One
➢ Worked on brine system
➢ Repairs on office HVAC
➢ Yard work
➢ Installed new outlet for icebox by shop
➢ Stained and fixed braces on picnic tables
➢ Repaired filter housing on fuel dispenser
➢ Cleaned parking garage floor
➢ Recycling, trash, and janitorial

Yard Two
➢ Sprinkler repair
➢ Yard work
➢ Replaced soap dispenser

Yard Three
➢ Cleaned A/C unit
➢ Yard work

Yard Four
➢ Yard work
➢ Cleaned A/C unit
➢ Inspected brine pump

NESC
➢ Repaired brine hoses
➢ Installed paper towel dispenser

Brine Well
➢ Mowing
➢ Greased and monitored well
MEETINGS ATTENDED

6/5    J. Harmon and A. Lape attended the Superintendents Association of Michigan Board of Directors meeting in Frankenmuth, MI