

WASHTENAW COUNTY BOARD OF ROAD COMMISSIONERS
555 North Zeeb Road, Ann Arbor, MI 48103
Minutes of May 1, 2018

Board Present: Road Commissioners Douglas Fuller, Barbara Fuller, William McFarlane

Staff Present: R. Townsend, S. Siddall, J. Harmon, J. Schwierking, C. Ryan

Others Present: R. Jammick, R. Ulrich

The meeting was called to order at 1:00 p.m. by Douglas E. Fuller, Chair. The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

RC18-130 B. Fuller moved, McFarlane seconded to approve the agenda as presented.
Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

ACCEPTANCE OF THE MINUTES

RC18-131 B. Fuller moved, McFarlane seconded, the Board hereby approves the Board Meeting Minutes of April 17, 2018 as presented. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 0 ABSTAIN: 1 Motion Carried.

CITIZEN PARTICIPATION

Delhi Court – Speed Limit

Mr. Richard Ulrich addressed the Board expressing concern over the speed limit on Delhi Court and garbage trucks traveling at 35-40mph. Mr. Ulrich suggested that the speed limit be lowered to 15mph and have Children Playing signs put up. Mr. Ulrich also requested dust control be applied to Delhi Court before the Memorial Day Weekend.

WRITTEN COMMUNICATIONS

ISSUED: April 26, 2018
WHEN: Thursday, April 26, 2018
WHERE: Clinton Road between Fisk Road and Hoelzer Road
TOWNSHIP: Bridgewater
WHY: Culvert Replacement – Road Reopened

ISSUED: April 23, 2018
WHEN: Monday, April 27, 2018
WHERE: Stony Creek Road from Textile Road to Dean Drive
TOWNSHIP: Ypsilanti
WHY: Road Resurfacing

ISSUED: April 23, 2018
WHEN: Thursday, April 26, 2018
WHERE: Platt Road between Merritt Road and US-12 (Michigan Avenue)
TOWNSHIP: Pittsfield
WHY: Road Resurfacing – Platt Road closed between Merritt Road and US-12

DATE: April 19, 2018
FROM: Washtenaw United Way
WHY: WCRC and Roy Townsend, Managing Director, were recognized for their efforts on the 2017 United Way Campaign.

RECEIVED: April 19, 2018
FROM: Robert Clark, SEMCOG Chairperson
WHY: Commissioner Doug Fuller appointed to the SEMCOG/Metropolitan Affairs Coalition Future Skills Task Force.

ISSUED: April 18, 2018
WHEN: Monday, April 23, 2018
WHERE: Fletcher Road between EB I-94 off-ramp and Old U.S. 12
TOWNSHIP: Lima
WHY: Road Resurfacing

ISSUED: April 18, 2018
WHEN: Monday, April 23, 2018
WHERE: Old U.S. 12 Road between Freer Road and Fletcher Road
TOWNSHIP: Lima
WHY: Mill and Resurfacing

ISSUED: April 17, 2018
WHEN: Monday, April 23, 2018
WHERE: Clinton Road between Fisk Road and Hoelzer Road
TOWNSHIP: Bridgewater
WHY: Culvert Replacement

RECEIVED: April 17, 2018
FROM: Lisa Moutinho
WHY: Thank you to the Road Commission crews for the good job on salting and clearing snowy/icy roads during the ongoing snow events in April.

WHERE: Freedom Township

CONSENT AGENDA

The items approved on the Consent Agenda are as follows:

RC18-132 B. Fuller moved, McFarlane seconded the approval of the Consent Agenda for May 1, 2018 as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2018 Capital Equipment Purchase Authorization – Five New Holland T6.145 Cab 4WD Boom Mower Tractors

RC18-133 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves the purchase from Burnips Equipment Co, 18612 Northland Drive, Big Rapids, Michigan, 49307 through the State of Michigan MIDEAL purchasing program of five (5) New Holland T6.145 Cab 4WD Boom Mower Tractors for the total cost of \$594,795.00. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2018 Ann Arbor Township Agreement

RC18-134 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the 2018 Ann Arbor Township Agreement with the Township's estimated share being \$10,764.60. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2018 Lima Township Agreement

RC18-135 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the 2018 Lima Township Agreement with the Township's share being \$203,519.70. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2018 Sharon Township Agreement

RC18-136 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the 2018 Sharon Township Agreement with the Township's estimated share being \$17,295.30. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2018 Ypsilanti Township Second Agreement

RC18-137 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the 2018 Ypsilanti Township Second Agreement with the Township's estimated share being \$5,682.60. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Baker Road Intersections – MDOT Contract 18-5108

RC18-138 B. Fuller moved, McFarlane seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves the MDOT Contract No. 18-5108 and authorizes the Chair and Managing Director to sign said contract for the Baker Road Intersections project located in Scio Township and the City of Dexter. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2018 Sign Material Bids

RC18-139 B. Fuller moved, McFarlane seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby accepts the qualified low bid and the qualified alternate bids for the following qualified low bids and alternate bids for the 2018 Sign Materials Bids:

1. The qualified low bid for Vertical Retroreflective Strips for Sign Supports of \$320.50 from Osburn Associates, Inc., P.O. Box 912, Logan, OH, 43138, and the qualified alternate bid of \$353.25 from Dornbos Sign, Inc., 619 W. Harris, Charlotte, MI, 48813, as submitted on April 19, 2018.
2. The qualified low bid for Prefabricated Reflectorized Signs of \$56,358.10 from Osburn Associates, Inc., P.O. Box 912, Logan, OH, 43138, and the qualified alternate bid of \$58,378.70 from Rathco Safety Supply, 6742 Lovers Ln, Portage, MI, 49002, as submitted on April 19, 2018.
3. The qualified low bid for Aluminum Sign Blanks of \$8,283.80 from Osburn Associates, Inc., P.O. Box 912, Logan, OH, 43138, and the qualified alternate bid of \$8,353.75 from Rathco Safety Supply, 6742 Lovers Ln, Portage, MI, 49002, as submitted on April 19, 2018.
4. The qualified low bid for Sign Posts of \$33,806.00 from Dornbos Sign, Inc., 619 W. Harris, Charlotte, MI, 48813, and the qualified alternate bid of \$40,808.50 from Osburn Associates, Inc., P.O. Box 912, Logan, OH, 43138, as submitted on April 19, 2018.

Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

City of Ypsilanti and Ypsilanti Township Agreement – Emerick Street

RC18-140 B. Fuller moved, McFarlane seconded that upon the recommendation of the Managing Director, the Board hereby accepts and authorizes the Chair and Managing Director to sign Emerick Street Road Improvement Agreement with the City of Ypsilanti and Ypsilanti Township, based on the estimated project cost of \$110,000. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Pittsfield Mixed Use Road Improvement Agreement

RC18-141 B. Fuller moved, McFarlane seconded that upon the recommendation of the County Highway Engineer and concurrence of the Managing Director, the Board hereby approves and authorizes the Managing Director to sign the Road Improvement Agreement between the Washtenaw County Road Commission and Uptown Ann Arbor, LLC in connection with the development of a mixed use residential/commercial site located on Ann Arbor-Saline Road, Section 7 of Pittsfield Township. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Capital IT Equipment Purchase – Switches and Firewalls

RC18-142 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Finance and the concurrence of the Managing Director, the Board hereby approves the purchase from Dominant Systems of a Firewall and Switches for the Main Yard to improve security as well as efficiency of our computer network for the total amount of \$32,412.12. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Salem Community Flag Day Celebration – Road Closures

RC18-143 B. Fuller moved, McFarlane seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves the closure of the following roads on Saturday, June 2, 2018, for the Annual Salem Flag Day and Event:

- Dickerson Street and Pearl Street from Six Mile Road to South Street and South Street from Pearl Street to Salem Road – 8:00 a.m. to 2:00 p.m.
- Salem Road from Six Mile Road to Five Mile Road and Six Mile Road from Leota Road to the railroad track crossing – 9:00 a.m. to 12:00 p.m.

Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Traffic Signal and Pedestrian Facilities Work at Jackson/Wagner and Carpenter/Cloverlane Intersections – Bids

RC18-144 B. Fuller moved, McFarlane seconded that upon the recommendation of the County Highway Engineer, and the concurrence of the Managing Director, the Board hereby accepts the low bid, and authorizes the Managing Director to sign the Contract with Dan's Excavating, Inc., 12955 23 Mile Road, Shelby Township, MI 48371 for Traffic Signal and Pedestrian Facilities Work at Jackson/Wagner and Carpenter/Cloverlane Intersections, at a cost of \$261,520.20.

Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2018 Traffic Calming Project – Bids

RC18-145 B. Fuller moved, McFarlane seconded that upon the recommendation of the County Highway Engineer, and the concurrence of the Managing Director, the Board hereby accepts the low bid, and authorizes the Managing Director to sign the Contract with GM and Sons, Inc, 6784 Whitmore Lake Road, Whitmore Lake, Michigan 48189 for 2018 Traffic Calming Project, at a cost of \$69,950.00.

Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Payroll & Bills for April 18, 2018

RC18-146 B. Fuller moved, McFarlane seconded the Board hereby approves Voucher 10294 totaling \$264,898.34 for payroll of April 18, 2018, and Voucher 10295 totaling \$782,834.97 in payment of bills for April 18, 2018. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

ACTION ITEMS

2018 First Quarter Budget

Dan Ackerman, Director of Finance, provided a review of the amendments to the 2018 First Quarter Budget.

RC18-147 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Finance and the concurrence of the Managing Director, the Board hereby approves the 2018 First Quarter Budget amendments as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

REPORTS

County Commissioner Report

County Commissioner Jannick reported that she is receiving citizen calls regarding the status on the Rawsonville Road Culvert. Roy Townsend, Managing Director, responded that this is an inter-county drain and Evan Pratt of the County Drain Commission is working on this culvert project. Commissioner Jannick also asked for a status on the Tuttle Hill Road Culvert. Jim Harmon, Director of Operations, spoke with the citizen regarding his concerns on this culvert.

ROAD COMMISSIONER REPORTS

Commissioner Bill McFarlane

Commissioner McFarlane attended several township meetings and will attend the WCRC Annual Spring Luncheon and Open House at the new WCRC NE Service Center on Thursday, May 3rd.

Commissioner Barb Fuller

Commissioner Barb Fuller attended the following meetings:

- 4/3 Lodi Township Annual Meeting
- 4/4 Pittsfield & Manchester Township Annual Meetings
- 4/5 Washtenaw County Racial Equity Training
- 4/10 Sylvan Township Annual Meeting
- 4/12 BOC Roads Sub-Committee Meeting
- 4/26 Border to Border Trail Sub-Committee Meeting
- 5/1 Parks & Recreation Meeting regarding Stewardship Fund

Commissioner Doug Fuller

Commissioner Doug Fuller reported that he and Roy Townsend, Managing Director, attended a meeting on Friday, April 27th with Representative Adam Zemke, MDOT Representatives Paul Ajegba and Mark Sweeney and Mandy Grewal, Pittsfield Township Supervisor regarding a letter the Road Commission received from Paul Ajegba about concerns of the impact of traffic on US-12 and other areas within Pittsfield Township. Commissioner Fuller stated that MDOT has committed funding to improve US-12 from Platt Road out to US 23 and there will be additional meetings to discuss further traffic flow concerns within Pittsfield Township.

MANAGING DIRECTOR'S REPORT

STAFF REPORT – 4-9 to 4-22-18

A lot of routine maintenance activities continue.

Jim Harmon, Director of Operations

- The Dust Control Program is underway.
- The Asphalt Program has begun.
- Platt Road between Merritt Road and US 12 is a millage project. The first base course of asphalt is being applied today.
- Platt Road repairs and resurfacing between Willis Road and Bemis Road is underway.
- Ridge Road between Mott Road and Geddes Road – pavement milling scheduled for later this week.
- Clinton Road Culvert – this project is complete; the road is now open.
- Schneider Road – Austin Road to Pleasant Lake Rd. – wedging will begin on Monday.
- Saline/Milan Road – resurfacing will begin next Thursday working towards Saline.
- Limestone projects being next week
- Operations is taking delivery of thousands of tons of slag for the chip seal program

Roy Townsend congratulated Operations and Engineering staff for the quick turnaround on utilizing PA 82 money and on the millage funded projects this season.

Sheryl Siddall, Director of Engineering

- Harris Road Project is underway
- Paving left over from last year – Fletcher Road, Old US 12, Hack Road, Goodrich Road were being milled and paved this week. Carpenter Road will be next to pave from Bemis to Merritt
- Dexter/Ann Arbor Road will be closed for resurfacing starting next week.
- Baker Road Roundabout – the bid opening is this Friday
- The remaining preventative maintenance work is out to bid for the June letting.
- Staff is working on plans for the roundabout at Bemis Road and Moon Road. There will be a public meeting on May 17th.
- There will be a kickoff meeting with Hubbell, Roth and Clark regarding a SAW Grant we received from MDEQ.
- We received 2019 and 2020 Congestion Mitigation Air Quality funds totaling \$2.5 million in traffic signal and communication improvements.

Michigan Transportation Fund Receipts

Roy Townsend, Managing Director, reported that the MTF was up 12% for March. We are up 14% for the year, nearly \$1 million.

Dexter Townhall/Dexter Township Loan Request

Roy Townsend, Managing Director, stated that Dexter Townhall Road resurfacing was a millage project. This road needs to be pulverized and resurfaced. Mr. Townsend stated that it was communicated to the township the most the Road Commission could do with existing funding is a double chip seal on this road. Mr. Townsend met with the Dexter Township Supervisor and the Township Board providing them a proposal of \$300,000 to do Hot Mix Asphalt (HMA) paving on Dexter Townhall Road. The HMA bids came in at \$212,000 for resurfacing. Mr. Townsend stated that Dexter Township is asking if the Road Commission would provide the funding for this project with the township paying the Road Commission back in three payment installments on the \$212,000 over a three-year calendar period. The Board agreed with this concept and recommended that staff bring back an agreement to the Board for approval.

Board of Commissioners Working Session

Mr. Townsend reported that we received an invitation to attend the Board of Commissioners Working Session on May 17th to present the status of the WCRC public engagement procedure and policy. Roy Townsend, Sheryl Siddall, and Emily Kizer will attend this meeting, in addition to any Road Commissioners who elect to attend.

Bell Road Bridge

Roy Townsend and Commissioner Doug Fuller went out to inspect the Bell Road Bridge. We have consulted with a professional that has done a lot of historic bridge preservation projects. He is recommending hiring a fabricator to disassemble the bridge and store it or relocate it when an appropriate use is obtained. There is interest from County Parks to partner with WCRC and determine what needs to be replaced and what can be restored. Mr. Townsend feels it is worthwhile to obtain a quote to disassemble this bridge and there is opportunity for the Border to Border Trail to utilize this bridge.

ADJOURNMENT

RC18-148 McFarlane moved, B. Fuller seconded to adjourn the May 1, 2018 meeting at 2:13 p.m. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Douglas E. Fuller, Chair

Roy D. Townsend, Deputy Clerk

Minutes Approved: _____