

WASHTENAW COUNTY BOARD OF ROAD COMMISSIONERS

555 North Zeeb Road, Ann Arbor, MI 48103

Minutes of March 20, 2018

Board Present: Road Commissioners Douglas Fuller, Barbara Fuller, William McFarlane

Staff Present: R. Townsend, S. Siddall, J. Harmon, E. Kizer, M. MacDonell, C. Ryan,

Others Present: C. Stark, S. Shink, R. Quinn, S. Palkoski, B. Palkoski, J. Delisle, M. Deatruck,
L. Glapa, D. Gordon, M. Torrey

The meeting was called to order at 1:00 p.m. by Douglas E. Fuller, Chair. The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

RC18-074 B. Fuller moved, McFarlane seconded to approve the agenda as presented.
Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

ACCEPTANCE OF THE MINUTES

RC18-075 B. Fuller moved, McFarlane seconded, the Board hereby approves the Board Meeting Minutes of March 6, 2018 as presented. Voice Vote: YEAS: 3
NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

CITIZEN PARTICIPATION

Tree Removal – Mast Road and N. Territorial Road

The following citizens addressed the Board expressing opposition to the tree removal of larger heritage trees for the Mast Road and N. Territorial Road Safety Projects and asked that consideration be given to other safety measures and not take down all the large heritage trees. There was also questions on the public process for these projects and consideration be given to improving the public process.

Leslie Glapa, Sue Shink, Catherine Stark, David Gordon, Shiela Palhoski, Barbara Palkoski,
Jennifer DeLisle, Rene Quine and Marcia Torrey

Textile Road Project

Christina Lirones addressed the Board regarding her opposition of the tree removal on Textile Road in preparation for paving of Textile Road.

County Commissioner Michelle Deatruck addressed the Board regarding the strong citizen concern about heritage tree removal for the Mast Road and N. Territorial Road projects. Commissioner Deatruck suggested looking closer at the public process and utilize more Public Hearings and more citizen input for these projects and consider how millage money is being spent.

WRITTEN COMMUNICATIONS

RECEIVED: 3/7/18
FROM: Correspondence received from Sandi & Dean Avery
REGARDING: Thanks to Curt Brochue for his courteous and diligent work in keeping them informed regarding the Baker Road and Dan Hoey Roundabout Project in which they are life lease residents with the Dexter Schools.

RECEIVED: 2/7/18
FROM: John Harju
REGARDING: Flooding situation at the intersection of Joy Road and Ann Arbor Road and a suggestion of more crowning needed to improve water runoff at the Joy Road/Godfredson Road Intersection.

ISSUED: 3/5/18
WHEN: Monday, March 5th
WHERE: Cherry Hill Road between Berry Road and Harris Road
TOWNSHIP: Superior
WHY: Cherry Hill Road reopened

CONSENT AGENDA

The items approved on the Consent Agenda are as follows:

RC18-076 B. Fuller moved, McFarlane seconded the approval of the Consent Agenda for March 20, 2018 as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Austin Road, McCollum Road and Sharon Valley Road Bridges – MDOT Contract No. 18-5027

RC18-077 B. Fuller moved, McFarlane seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board approves the MDOT Agreement (Contract No. 18-5027) and authorizes the Chair and Managing Director to sign said agreement for the proposed bridge projects located at Austin Rd over River Raisin in Section 1 of Manchester Township, McCollum Rd over Saline River in Section 14 of Bridgewater Township and Sharon Valley Rd over River Raisin in Section 31 of Sharon Township. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Henzie Road over Iron Creek Stream Improvement Bid

RC18-078 B. Fuller moved, McFarlane seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby accepts the low bid and authorizes the Managing Director to sign the contract with J. Sebastian Trucking & Excavating Inc. to perform stream improvement work at Henzie Road over Iron Creek, located in Section 27 of Manchester Township. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Scio Church Road Culvert – Installation Bid

RC18-079 B. Fuller moved, McFarlane seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby accepts the low bid and authorizes the Managing Director to sign the contract with Fonson Company, Inc to replace the structure at Scio Church Road over Haas Drain, located in Section 35 of Lima Township and Section 2 of Freedom Township. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Engineering Design Services – Saline-Milan Road Bridge

RC18-080 B. Fuller moved, McFarlane seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby authorizes the Managing Director to sign a purchase order request with RS Engineering for design services related to the Saline-Milan Road over the Koch & Warner Drain in Section 6 of York Township. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2018 Bridge Inspections

RC18-081 B. Fuller moved, McFarlane seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby authorizes the Managing Director to sign a purchase order with Great Lakes Engineering Group, LLC for the 2018 Bridge Inspections. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Chubb Road Agreement – MDOT No. 2018-0160

RC18-082 B. Fuller moved, McFarlane seconded that upon the recommendation of the County Highway Engineer, and the concurrence of the Managing Director, the Board hereby approves MDOT Contract No. 18-0260 and authorizes the Chair to sign said contract for the Chubb Road At-Grade CSX Railroad Crossing located in Sections 13 and 14 of Salem Township. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

University of Michigan Cycling Club Bike Race

RC18-083 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Engineering and the concurrence of the Managing Director, the Board approves the closure of the following roads from 9:00 a.m. – 3:00 p.m. on Sunday, April 15, 2018 for the university of Michigan Cycling Club bike race training event:

- Highland Drive from Varsity Drive to Varsity Drive.
- Varsity Drive from Highland Drive to Highland Drive.

Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Ann Arbor Velo Club Bike Race

RC18-084 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Engineering and the concurrence of the Managing Director, the Board approves the closure of the following roads from 8:00 a.m. – 1:30 p.m. on the following Sundays, April 22nd & 29th, May 6th, 13th & 20th of 2018 for the Ann Arbor Velo Club bike race training series:

- Highland Drive from Varsity Drive to Varsity Drive.
- Varsity Drive from Highland Drive to Highland Drive.

Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2017 Road Mileage Certification

RC18-085 B. Fuller moved, McFarlane seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair to sign the annual road certification for both the county wide and urban area road certification maps as of December 31, 2017. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Social Media Policy - Revised

RC18-086 B. Fuller moved, McFarlane seconded that upon the recommendation of the Human Resources Manager, and with the concurrence of the Managing Director, the Board hereby approves the attached Social Media Policy. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Hot Mix Asphalt Patching Materials

RC18-087 B. Fuller moved, McFarlane seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board accepts the bid for 2018 requirements of Hot Mix Asphalt Patching Materials from Cadillac Asphalt, 2575 Haggerty Road, Canton, Michigan, 48188. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Payroll & Bills for March 7, 2018

RC18-088 B. Fuller moved, McFarlane seconded the Board hereby approves Voucher 10288 totaling \$266,092.92 for payroll of March 7, 2018, and Voucher 10289 totaling \$3,212,710.13 in payment of bills for March 7, 2018. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

ACTION ITEMS**MDOT (HSIP) Grant Award Turn Back**

Commissioner Bill McFarlane stated that the Road Commission staff puts a lot of effort into these types of safety grants to improve the safety of the motoring public. Commissioner McFarlane stated he also has appreciation for trees but understands the reason for safety improvement projects. Commissioner McFarlane stated he was in favor of turning back this Safety Grant to take a step back and look at the Road Commission's tree removal procedures.

Commissioner Doug Fuller agreed with Commissioner McFarlane that this is an appropriate time to re-evaluate Road Commission procedures regarding tree removal.

RC18-089 B. Fuller moved, McFarlane seconded that upon the recommendation of the Managing Director, the Board hereby directs staff to turn back the 2019 MDOT Highway Safety Improvement Program (HSIP) Grant on North Territorial Road, between Huron River Drive and Spencer Road in Webster and Northfield Townships. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

REPORTS**ROAD COMMISSIONER REPORTS****Commissioner Bill McFarlane**

No report.

Commissioner Barb Fuller

Commissioner Barb Fuller attended the following meetings:

- 3/6 Parks and Recreation Meeting
- 3/12 Ypsilanti & Scio Township Annual Meeting
- 3/13 County Road Association (CRA) Annual Highway Conference
- 3/16 Salem Township Annual Meeting

Commissioner Doug Fuller

Commissioner Doug Fuller also attended the CRA Highway Conference last week and reported that the Road Commission was awarded the 2017 IMPRESS Award for Excellence in Operations for the Dry-Run Revamp Project.

Commissioner Fuller attended the MCRCSIP Business Meeting.

MANAGING DIRECTOR'S REPORT

STAFF REPORT – 2-26 to 3-11-18

Jim Harmon, Director of Operations

- Jim Harmon reported that another 300 tons of cold patch was produced for pot hole patching efforts. We are approaching 1,000 tons of cold patch which is a record setting amount.
- The Road Commission has used 26,300 tons of salt to date and there have been 72 days committed to winter maintenance..

Sheryl Siddall, Director of Engineering

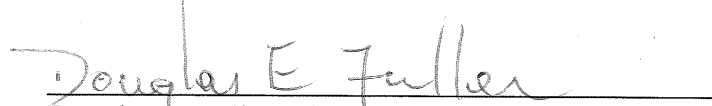
- Harris Road Project – Public Information Meeting will be held Wednesday evening, March 21.
- A Preconstruction Meeting for the Bridge Preventative Maintenance projects and the Sharon Valley Road Bridge project will be scheduled.
- Baker Road Roundabout Projects and Preventative Maintenance Projects – are out to bid.

Employee Recognition – Curt Brochue

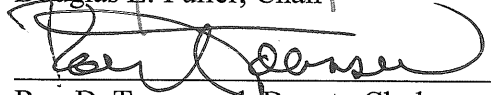
Ms. Sandy Avery was in attendance at this Board Meeting and expressed her thanks to Curt Brochue, Right of Way Specialist for the Road Commission, for his courteous and diligent work in keeping them informed regarding the Baker Road and Dan Hoey Roundabout Project in which they are life lease residents with the Dexter Schools. Ms. Avery stated Mr. Brochue conducted himself in a very professional manner and was a big help to them and she expressed her appreciation.

ADJOURNMENT

RC18-090 McFarlane moved, B. Fuller seconded to adjourn the March 20, 2018 meeting at 1:54 p.m. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.



Douglas E. Fuller, Chair



Roy D. Townsend, Deputy Clerk

Minutes Approved: _____ CER