



Washtenaw County Road Commission

2013 Budget
and
2012
Final Budget

2013 BUDGET

WASHTENAW COUNTY ROAD COMMISSION

REVENUE

Michigan Transportation Fund

The Road Commission is anticipating flat MTF Revenues in 2013. This will be monitored closely through the year.

Actual Rev Thru		2012	
10/31/2012		Anticipated Revenues	2013 Budget
\$ 11,406,600		\$ 16,550,000	\$ 16,550,000

Federal/State Funds

The anticipated Federal/State Aid projects are shown on page 12. The significant projects are Border to Border Non-motorized Trail, Ford Boulevard Bridge, State @ Ellsworth and various pavement preservation projects. The timing of the construction could have significant impacts on Federal/State Revenues as well as the local match if the projected level of completion varies from the actual level by year-end.

Actual Rev Thru		2012	
10/31/2012		Anticipated Revenues	2013 Budget
\$ 4,031,646		\$ 4,662,000	10,675,000

State Trunkline Maintenance

The State Trunkline Maintenance budget reflects the FY-2013 contract budget authorized by the Michigan Department of Transportation (MDOT).

Actual Rev Thru		2012	
10/31/2012		Anticipated Revenues	2013 Budget
\$ 1,992,571		\$ 2,502,000	\$ 2,327,500

Township Contributions

Township contributions are anticipated to decrease in 2013. The Matching Program has been decreased to a more traditional level. Additional contributions are expected from Pittsfield Township for State Road and Ypsilanti Township for bond reimbursement.

Budget Category	Actual Rev Thru	2012	
	10/31/2012	Anticipated Revenues	2013 Budget
Township Matching/Drainage	\$ 2,188,707	\$ 2,589,000	\$ 1,440,000
Textile Bikepath	85,600	100,000	0
State Road Feasibility	-	10,000	0
Carpenter	43,000	115,000	0
Feldcamp	0	0	35,000
Ellsworth, Platt - Carpenter	-	110,000	0
Golfside	-	140,000	0
Mott Road	-	35,000	0
Waters	-	100,000	0
Park	-	200,000	0
Zeeb Road corridor study	29,081	29,000	0
Jackson Boulevard III	62,539	77,000	0
Ypsilanti bond reimbursement	313,625	314,000	600,000
add 2012 Ypsi Bonds	\$ 2,722,553	\$ 3,819,000	\$ 2,075,000

Other Contributions

Other Contributions are anticipated to increase in 2013. Some of the more significant contributions are anticipated from Washtenaw County Parks and the Metro Parks for the Border to Border bike path, the Nation Heritage Academy for Geddes @ Ridge and from the City of Ann Arbor for State @ Ellsworth.

Budget Category	Actual Rev Thru	2012	
	10/31/2012	Anticipated Revenues	2013 Budget
YCUA	\$ -	\$ 895,000	0
City of Ann Arbor	0	0	610,000
Miscellaneous	638,317	1,082,000	3,249,000
	\$ 638,317	\$ 1,977,000	\$ 3,859,000

Miscellaneous Income

Interest Income is projected to be at 2012 levels in 2013. Permit/Subdivision activities are expected to remain close to 2012 levels.

	Actual Rev Thru	2012	
Budget Category	10/31/2012	Anticipated Revenues	2013 Budget
Interest Income	\$ 22,931	\$ 35,000	\$ 50,000
Gain/loss on sale	-	250,000	300,000
Land Sales/Leases	27,337	30,000	30,000
Permit/Subdivisions	329,165	369,000	350,000
Ypsilanti Twp Bond Proceeds	6,115,140	6,115,000	0
Special assessment bonds	982,328	982,000	0
Other	55,370	60,000	30,000
	\$ 7,532,271	\$ 7,841,000	\$ 760,000

DEPARTMENTAL EXPENDITURES

Operations

The Operations Department accounts for 26 percent of the total yearly expenditures and will begin the year with 89 authorized positions in 2012. The Operations Department is comprised of:

- 8 Districts responsible for routine maintenance activities throughout the county.
- A Fleet Maintenance Department that ensures the readiness of all equipment.
- Buildings and Ground Department that is responsible for the administrative building as well as all satellite buildings and facilities.
- An administrative component that provides direction and support to all forces within this group.

Dept. 102 - 118 Operations

All Yards, the Shop, & Building and Grounds comprise the Operation Department Activities

Account	Description	Actual Expenditures		2012	
		10/31/2011	Anticipated Expenditures	2012	2013 Budget
703 -712	WAGES	\$ 3,443,454	\$ 4,307,000	\$ 4,462,000	
724	FRINGE	0	0	0	
727	POSTAGE	0	0	0	
728	OFFICE SUPPLIES	1,088	2,000	2,000	
730 & 861.XX	TRAINING	7,235	8,000	6,000	
731	JANITOR SUPPLIES	9,847	16,000	16,000	
732	TRAFFIC CONTROL SUPPLIES	14,926	31,000	30,000	
733	WELDING SUPPLIES	7,878	10,000	9,000	
734	EMPLOYEE SAFETY SUPPLIES	10,453	12,000	10,000	
735	MISCELLANEOUS SUPPLIES	42,587	51,000	50,000	
740 001	EQUIPMENT PARTS EXPENSE	83,235	109,000	140,000	
740 003	DIESEL FUEL EXPENSE	477,525	649,000	810,000	
740 004	UNLEADED FUEL EXPENSE	142,755	180,000	180,000	
740 006	MOTOR OIL/LUBRICANTS	18,806	22,000	25,000	
740 007	TIRES & TIRE ACCESSORIES	81,828	96,000	75,000	
740 008	BLADES	69,715	80,000	75,000	
761	GRAVEL	175,461	181,000	55,000	
762	COLD PATCH	31,268	54,000	65,000	
763	SAND	13,359	45,000	45,000	
764	SALT	467,350	758,000	979,000	
765	ASPHALT	133,636	178,000	200,000	
766	BRINE	776,913	789,000	800,000	
767	CULVERT	19,138	42,000	35,000	
769	GUARDRAIL	40,904	56,000	50,000	
771	LIMESTONE	854,269	882,000	535,000	
773	MISC SLAG/STONE	7,536	9,000	10,000	
774	DRAINAGE ITEMS/CEMENT	7,641	12,000	25,000	
790	SMALL ROAD TOOLS	11,930	15,000	16,000	
791 074	INVENTORY ADJ:EQP REPAIR PARTS	714	27,000	32,000	
791 076	INVENTORY ADJ: ROAD MATERIALS	0	13,000	13,000	
801	CONTRACTUAL SERVICES	633,893	684,000	300,000	
806	LAUNDRY SERVICES	1,932	3,000	5,000	
807	DATA PROCESSING	2,429	2,000	2,000	
851	COMMUNICATIONS: CELL PHONE/TELEPN	28,230	35,000	35,000	
852	COMMUNICATIONS: RADIO	20,783	25,000	15,000	
853	COMMUNICATIONS: ANSWERING SERVICE	4,881	6,000	4,000	
874 001	ADVERTISING	848	2,000	1,000	
874 002	PRINTING EXPENSE	166	1,000	1,000	
875 000	INSURANCE: PROPERTY EQP PHYS DAMAGE	(1,708)	(2,000)	0	
882 000	INSURANCE: LIABILITY	0	1,000	1,000	
890	CLAIMS PAID	60	1,000	0	
921	UTILITIES: ELECTRIC SERVICE	73,820	87,000	89,000	
922	UTILITIES: HEAT/GAS/FUEL	50,192	96,000	171,000	
923	UTILITIES: WATER & SEWER	6,299	15,000	16,000	
931	REPAIRS/MAINT: BUILDINGS	40,709	67,000	75,000	
932	REPAIRS/MAINT: YARD & STORAGE	23,407	30,000	35,000	
933	REPAIRS/MAINT: SHOP EQUIPMENT	14,149	18,000	19,000	
934	REPAIRS/MAINT: OFFICE EQUIPMENT	0	1,000	500	
938	REPAIRS/MAINT: NON-RD EQP	69,452	81,000	85,000	
939	REPAIRS/MAINT: ROAD EQUIPMENT	106,205	180,000	220,000	
941	EQUIPMENT RENTAL	3,201,808	3,842,000	3,800,000	
669	EQUIPMENT RENTAL CREDIT	(3,196,558)	(3,837,000)	(3,800,000)	
944	U.S.T. REGISTRATION FEE	1,000	2,000	2,000	
946	U.S.T. EXPENSE: CORRECTIVE ACTS	0	3,000	6,000	
968 002	DEPRECIATION: BUILDINGS	126,885	182,000	172,000	
968 003	DEPRECIATION: ROAD EQUIPMENT	220,901	596,000	600,000	
968 004	DEPRECIATION: SHOP EQUIPMENT	2,021	3,000	6,000	
968 006	DEPRECIATION: YARD & STORAGE	94,887	134,000	97,000	
968 008	DEPRECIATION: DEPLETABLE ASSETS	0	0	0	
690 XXX	DEPRECIATION CREDIT	(444,694)	(915,000)	(875,000)	
971	CAPITAL OUTLAY: LAND	0	0	0	
974	CAPITAL OUTLAY: LAND IMPRVMTS	1,354	1,000	0	
975	CAPITAL OUTLAY: BUILDINGS	0	22,000	10,000	
976	CAPITAL OUTLAY: ROAD EQUIPMENT	358,148	370,000	325,000	
977	CAPITAL OUTLAY: SHOP EQUIPMENT	0	0	0	
979	CAPITAL OUTLAY: YARD & STORAGE EQP	51,998	532,000	75,000	
980	CAPITAL OUTLAY: OFFICE EQ/FURN	1,220	1,000	0	
		5			
	TOTAL	\$ 8,446,166	\$ 10,903,000	\$ 10,242,500	

Administration

The Administrative Department accounts for 2 percent of the Road Commission's expenditures and will begin the year with an authorized staff of 8 full-time employees in 2012. The Administration Department represents the decision making body of the organization as well provides support for all departments though the chief executive, human resources, finance, information services, and planning. The Administration Department is comprised of:

- A three-member Board of Road Commissioners
- An executive staff consisting of 2 full-time members.
- A Finance Department with 4 authorized positions.
- A Human Resources Department comprised of 1 full-time employee.
- An Information services employee as well as a work study co-op.
- The legal functions administered through retained attorney services.

Dept. 216 - 228 Administrative						
Commissioners, Executive, Finance, Human Resources, Information Systems, and Legal Departments						
				Actual Expenditures	2012	2013
Account	Description	10/31/2011	Anticipated Expenditure	Budget		
703 001-712	WAGES	\$ 481,243	\$ 581,000	\$ 600,000		
724	FRINGE	0	4,000	4,000		
727	POSTAGE	7	1,000	1,000		
728	OFFICE SUPPLIES	1,226	5,000	5,000		
729	ENGINEERING SUPPLIES	0	0	100		
730 & 861.xx	TRAINING	12,526	20,000	20,000		
734	EMPLOYEE SAFETY SUPPLIES	0	0	0		
740 004	UNLEADED FUEL EXPENSE	0	0	0		
735	MISCELLANEOUS SUPPLIES	150	1,000	1,000		
801	CONTRACTUAL SERVICES	5,650	8,000	20,000		
803	LEGAL SERVICES	52,784	64,000	50,000		
804	AUDIT SERVICES	40,850	41,000	39,000		
807 0	DATA PROCESSING	23,983	29,000	25,000		
807 001	ANNUAL SOFTWARE MAINT.FEE-PCSI	15,598	16,000	16,000		
807 002	PCSI PROGRAMMING SUPPORT	447	3,000	3,500		
811	BANK FEES	122	0	300		
816	CREDIT CARD FEES	617	1,000	500		
851	COMMUNICATIONS: CELL PHONES	3,296	4,000	3,000		
874 001	ADVERTISING	668	2,000	2,000		
874 002	PRINTING EXPENSE	6,700	9,000	1,000		
875	INSURANCE: PROP & EQP PHYS DAM	932	1,000	1,000		
882	INSURANCE: LIABILITY	0	0	0		
934	REPAIRS/MAINT: OFFICE EQUIPMENT	467	1,000	1,500		
939	REPAIRS/MAINT: ROAD EQUIPMENT	0	0	100		
941	EQUIPMENT RENTAL	813	1,000	0		
669	EQUIPMENT RENTAL CREDIT	(813)	(1,000)	0		
956	SAFETY EXPENSE	0	0	250		
968 002	DEPRECIATION: ADMIN BUILDING	42,295	60,000	58,000		
968 007	DEPRECIATION: OFFICE EQP/FURNITURE	39,353	57,000	88,000		
690 XXX	DEPRECIATION CREDIT	(81,648)	(117,000)	(146,000)		
971	CAPITAL OUTLAY: LAND	377,464	377,000	0		
974	CAPITAL OUTLAY: LAND IMPRVMT	0	0	0		
980	CAPITAL OUTLAY: OFFICE EQ/FURN	10,254	42,000	20,000		
	TOTAL	\$ 1,034,984	\$ 1,210,000	\$ 814,250		

Engineering

The Engineering Department accounts for 6 percent of the Road Commission's expenditures and will begin the year with 33 full-time employees in 2012. The Engineering Department is comprised of:

- The director who oversees 3 sections.

Dept. 314 - 328 - Engineering					
This department is comprised of Permits & Construction, Project Development and Traffic & Safety					
		Actual Expenditures		2012	2013
Account	Description	10/31/2011	Anticipated Expenditures		BUDGE
703 - 712	WAGES	\$ 1,375,155	\$ 1,695,000		\$ 1,700,000
724	FRINGES	2,512	4,000		4,000
727	POSTAGE	35	0		0
728	OFFICE SUPPLIES	3,245	4,000		10,000
729	ENGINEERING SUPPLIES	17,536	22,000		12,000
730 & 861.xx	TRAINING	4,107	8,000		10,000
732	TRAFFIC CONTROL SUPPLIES	29,224	35,000		45,000
734	EMPLOYEE SAFETY SUPPLIES	1,403	2,000		2,500
735	MISCELLANEOUS SUPPLIES	242	1,000		1,000
740 004	UNLEADED FUEL EXPENSE	0	0		0
768	SIGNS	30,014	38,000		60,000
770	POSTS	20,690	26,000		30,000
772	SIGNAL PARTS	29,974	44,000		50,000
791 076	INVENTORY ADJ: ROAD MATERIALS	4,260	9,000		0
801	CONTRACTUAL SERVICES	73,898	109,000		137,000
802 002	ENGRG SERVICES: ROW	0	0		0
802 003	ENGRG SERVICES: DESIGN	1,488	1,000		0
807	DATA PROCESSING	10,324	12,000		10,000
851	COMM:CELL PHONES/SIGNALS	9,247	13,000		14,000
874 001	ADVERTISING	0	1,000		1,000
874 002	PRINTING EXPENSE	2,060	3,000		3,000
921	UTILITIES: SIGNAL ENERGY	74,255	92,000		92,000
934	REPAIRS/MAINT: OFFICE EQUIPMENT	62	2,000		4,000
938	REPAIRS/MAINT: NON-RD EQP	2,743	5,000		5,000
939	REPAIRS/MAINT: ROAD EQUIPMENT	359	2,000		2,000
941	EQUIPMENT RENTAL	199,524	240,000		500,000
669	EQUIPMENT RENTAL CREDIT	(199,524)	(240,000)		(500,000)
944	STORM WATER PERMITS	22,146	37,000		50,000
961	PROPERTY TAXES	484	0		0
968 005	DEPRECIATION: ENGINEERING EQP	7,694	11,000		10,000
690	DEPRECIATION CREDIT	(7,694)	(11,000)		(10,000)
974	CAPITAL OUTLAY: LAND IMPRVMENTS	0	0		0
975	CAPITAL OUTLAY: BUILDING	0	0		0
976	CAPITAL OUTLAY: ROAD EQUIPMENT	18,366	22,000		170,000
978	CAPITAL OUTLAY: ENGINEERING EQ	0	0		0
979	CAPITAL OUTLAY: YARD & STORAGE EQP	0	0		0
980	CAPITAL OUTLAY: OFFICE EQ/FURN	0	0		0
	TOTAL	\$ 1,733,828	\$ 2,187,000		\$ 2,412,500

Non-departmental

The non-departmental budget represents 15 percent of annual costs. This includes various insurance coverage for the Road Commission and fringe benefits.

Dept. 550 - Non-Departmental						
This department represents employee benefits as well as membership fees and liability insurance that is applicable to the organization as a whole.						
		Actual Expenditures		2012		2013
Account	Description	10/31/201	Anticipated Expenditure	BUDGET		
715	SOCIAL SECURITY/MEDICARE	\$ 397,233	\$ 545,000	\$ 584,000		
716	MEDICAL INSURANCE	2,794,650	3,135,000	2,704,000		
717	LIFE INSURANCE	38,976	43,000	50,000		
718	RETIREMENT	885,560	1,295,000	1,295,000		
719	WORKERS COMPENSATION	196,667	233,000	300,000		
720	UNEMPLOYMENT	0	10,000	10,000		
721	EMPLOYEE DRUG TESTING	4,533	8,000	8,000		
727	POSTAGE	6,268	8,000	10,000		
728	OFFICE SUPPLIES	1,614	5,000	5,000		
730 & 861.XX	ASSOCIATION FEES	59,324	66,000	46,000		
734	EMPLOYEE SAFETY SUPPLIES	3,694	7,000	7,000		
735	MISCELLANEOUS SUPPLIES	0	1,000	1,000		
790	SMALL ROAD TOOLS	0	1,000	1,000		
805	HEALTH SERVICES	0	3,000	6,000		
874 002	PRINTING EXPENSE	533	2,000	2,000		
875	INSURANCE: PROP & EQP PHYS DAM	60,164	61,000	90,000		
878	INSURANCE: FLEET LIABILITY/MCC	33,863	34,000	51,000		
881	INSURANCE: ERRORS & OMISSIONS	35,897	36,000	55,000		
882	INSURANCE: LIABILITY	240,737	260,000	366,000		
890	CLAIMS PAID	0	1,000	1,000		
TOTAL		\$ 4,759,713	\$ 5,754,000	\$ 5,592,000		

Debt Service

The Debt Service Department represents approximately 3 percent of the annual costs. This includes two outstanding bond issuances.

Dept. 660 - Debt Service						
This department represents all of the current portion of long term debt obligations.						
		Actual Expenditures		2012	2013	
Account	Description	10/31/2011	Anticipated Expenditures		BUDGET	
991 003	DEBT SERV PRINC:YPSI NOTES	\$ 300,000	\$ 300,000		\$ 600,000	
991 004	DEBT SER PRIN:YARD 2 BLDG AUTH	410,000	410,000		440,000	
995 003	DEBT SER INT: YPSI NOTES	14,250	14,250		0	
995 004	DEBT SER INT:YRD 2 BLDG AUTH	29,975	29,975		15,400	
TOTAL		\$ 754,225	\$ 754,225		\$ 1,055,400	

Road Projects

The Road Project Department represents approximately 48 percent of the annual costs. This includes all construction and preventative maintenance projects on local and primary roads. Local matching funds required for federal aid projects, payments to contractors, consultants, and right of way acquisitions are included in this department.

Dept. 770 - Road Projects (Contracts)				
This Budget Category includes all contractual obligations for construction and heavy maintenance projects on primary and local roads				
		Actual Expenditures	2012	2013
Account	Description	10/31/2011	Anticipated Expenditure	BUDGE
727	POSTAGE	\$ 220	0	\$ 900
729	ENGINEERING SUPPLIES	36	0	10,000
730 & 861.xx	TRAINING	1	0	0
732	TRAFFIC CONTROL SUPPLIES	18,474	44,000	75,000
735	MISCELLANEOUS SUPPLIES	3	0	0
761	GRAVEL	67,014	67,000	0
765	ASPHALT	113,740	114,000	0
766	BRINE	5,695	6,000	0
769	GUARDRAIL	315	0	0
771	LIMESTONE	0	0	65,000
773	MISC SLAG/STONE	28,651	129,000	90,000
774	DRAINAGE ITEMS/CEMENT	1,102	1,000	0
790	SMALL ROAD TOOLS	0	0	5,000
801	CONTRACTUAL SERVICES	9,399,502	13,400,000	17,377,000
802 001	ENGRG SERVICES: CONSTR ENGRG	81,455	81,000	450,000
802 002	ENGRG SERVICES: ROW	132,949	135,000	0
802 003	ENGRG SERVICES: DESIGN	354,495	452,000	0
802 004	ENGRG SERVICES: TESTING	34,422	199,000	450,000
802 005	PLANNING	34,117	34,000	5,000
803	LEGAL SERVICES	57,620	76,000	75,000
804	AUDIT SERVICES	2,800	3,000	0
807	DATA PROCESSING	0	0	0
874 001	ADVERTISING	2,491	4,000	2,000
874 002	PRINTING EXPENSE	5,443	7,000	500
890	CLAIMS PAID	0	0	500
941 003	EQUIPMENT RENTAL - NONROAD	6,255	9,000	9,000
944	U.S.T. REGISTRATION FEE	0	0	500
960	COUNTY DRAIN ASSESSMENT	124,049	183,000	100,000
	TOTAL	\$ 10,470,849	\$ 14,944,000	\$ 18,715,400

PROPOSED 2013 BUDGET (000's)

	Actual Rev/Exp Through 10-31-12	2012 Anticipated Rev/Exp	Preliminary Estimate of 2013 Budget
REVENUES			
Mich Transportation Funds	11,407	16,550	16,550
Federal/State Funds	4,032	4,662	10,675
Trunkline Maintenance	1,993	2,502	2,328
Township Contributions	2,723	3,819	2,075
Other Contributions	638	1,977	3,859
Miscellaneous Income	7,532	7,841	760
TOTAL REVENUES	28,324	37,351	36,247
EXPENDITURES			
Administration	1,035	1,210	814
Operations	8,446	10,903	10,242
Engineering	1,734	2,187	2,413
Nondepartmental	4,760	5,754	5,592
Debt Service	754	754	1,055
Total expenditures b/f project expenditures	16,729	20,808	20,117
Project expenditures: Road improvement program and construction	10,471	14,944	18,715
	10,471	14,944	18,715
TOTAL EXPENSES		35,752	38,832
REVENUES Over/(Under) EXI	28,324	1,599	(2,586)
2011 Fund Balance (Audited)	8,881	8,881	8,881
2012 Fund Balance (projected)	37,205	10,480	10,480
2013 Fund Balance (projected)			7,894

2013 FEDERAL/STATE AID PROJECTS

Estimated Costs (000's)

	Federal/State Grants			Contributions from others			Road Commission expenditures			Total
	Construction	Contract Services	WCRC Staff	Construction	Contract Services	WCRC Staff	Match	Contract Services	Staff	
PRIMARY ROADS										0
Ann Arbor Corridor Signals [2]										30
Ann Arbor-Saline [2]	0	0	0	0			0	0		30
Austin @ Eisman [3]	145						15	5	15	180
Austin Road Bridge [2]									50	50
Border to Border, Phase II [3]	1300			900		20				2220
Carpenter; Bemis - Merrit [3]	341	21					38		95	495
Carpenter; Packard - Washtenaw [2]									150	150
Carpenter & Packard [3]	48						12		10	70
Dixboro/Huron Riv Dr Signals [3]	190							15	35	240
Ellsworth [2]	0	0	0				0	0	20	20
Ford Blvd Bridge [3]	2800						140	420		3360
North Territorial @ Whitmore Lk [3]	215	10	20				55	5	5	310
Pavement Preservation Cat. D 2013 [3]	800	0	0				200	20	60	1080
Pavement Preservation Cat. D 2014 [2]									15	15
Pavemnt Preservatn Cat. STPR 2013 [3]	575	5	50				145	5	10	790
Pavemnt Preservatn Cat. STPR 2014 [2]									15	15
Pavemnt Preservatn Cat. STPU 2013 [3]	1170	20	100				295	10	30	1625
Pavemnt Preservatn Cat. STPU 2014 [2]									15	15
Michigan Avenue [2]									70	70
Pontiac Trail [2]									75	75
Rawsonville [3]									20	20
Rawsonville @ Martz [3]	385			95	7		0	3	50	540
State @ Ellsworth [3]	1720			445	230	225	35		105	2760
State, Ellsworth - Textile [1]								10	10	20
Washtenaw Avenue [3]	300								55	355
Willis Road [3]	410			200	15	75				700
SUBTOTAL	10399	56	170	1640	252	320	935	493	970	15235
LOCAL ROADS										
Feldkamp Road Bridge [2]					25	10		25	10	70
SUBTOTAL	0	0	0	0	25	10	0	25	10	70
TOTAL	10399	56	170	1640	277	330	935	518	980	15305

- [1] Planning
- [2] Design and ROW Acquisition Only
- [3] Construction

Note: Numbers that are bold represent a new or changed amount.

Date: 30-Jan-13

2013 NON FEDERAL/STATE AID PROJECTS

Estimated Costs (000's)

	Contributions from others			Road Commission expenditures			Total
	Construction	Contract Services	WCRC Staff	Match	Contract Services	Staff	
PRIMARY ROADS							
Minor Projects						50	50
Guardrail							0
	0	0	0	0	0	50	50
ROAD PROJECTS							
Geddes/Ridge	800	110	90				1000
Textile intersection	500	0	75		0		575
	1300	110	165	0	0	0	1575
OTHER							
Overlay Program					0	0	0
Limestone					35	15	50
Pavement Marking					200	10	210
Sealcoat/Crack Sealing					0	0	0
	0	0	0	0	235	25	260
BRIDGES/CULVERTS							
Emergency culverts					0	0	0
Ridge					300		300
	0	0	0	0	300	0	300
PRIMARY ROAD TOTAL	1300	110	165	0	535	75	2185
LOCAL ROADS							
BRIDGES/CULVERTS							
Emergency culverts					0	0	0
	0	0	0	0	0	0	0
OTHER							
Sealcoat					0	0	0
Ypsilanti Twp Bond Program					2009	106	2115
Township Matching Program		309	926		185	343	1763
Township Matching Drainage		50	150		50	150	400
Pavement Marking							0
	0	359	1076	0	2244.25	598.75	4278
LOCAL ROAD TOTAL	0	359	1076	0	2244.25	598.75	4278
PRIMARY & LOCAL TOTAL	1300	469	1241	0	2,779	674	6463

Date: 30-Jan-13

Note: Numbers that are bold represent a new or changed amount.
[2] Preliminary Engineering Only

2012 BUDGET ANALYSIS (12/20/12)

The following is staff's analysis of the 2012 Budget showing anticipated revenue and expenditures.

REVENUE

Michigan Transportation Fund

It is anticipated that the annual MTF receipts will be \$16,550,000. This represents less than a 1% increase from 2011 receipts.

	Actual Revenues Thru	Anticipated
Budget	10/31/2012	Revenues
\$ 16,550,000	\$ 11,406,600	\$ 16,550,000

Federal/State Funds

Federal/State revenues will be lower than anticipated primarily because of the carryover of the Border to Border project.

	Actual Revenues Thru	Anticipated
Budget	10/31/2012	Revenues
\$ 6,229,000	\$ 4,031,646	\$ 4,662,000

State Trunkline Maintenance

The revenues received for the State Trunkline contract are anticipated to be higher than budgeted based on additional work performed.

	Actual Revenues Thru	Anticipated
Budget	10/31/2012	Revenues
\$ 2,327,500	\$ 1,992,571	\$ 2,502,000

Township Contributions

Township contributions are higher than budgeted due to a higher than anticipated township matching program. Township administered special assessment districts were created for Waters Road (Lodi) and Park (Scio).

Budget Category	Budget	Actual Revenues Thru 10/31/2012	Anticipated Revenues
Township Matching/Drainage	\$ 1,886,000	\$ 2,188,707	\$ 2,589,000
Textile Bikepath	0	85,600	100,000
State Road Feasibility	22,000	0	10,000
Carpenter	110,000	43,000	115,000
Ellsworth, Platt - Carpenter	110,000	0	110,000
Golfside	0	0	140,000
Mott Road	35,000	0	35,000
Waters	0	0	100,000
Park	0	0	200,000
Zeeb Road corridor study	29,081	29,081	29,000
Jackson Boulevard III	100,000	62,539	77,000
Ypsilanti bond reimbursement	314,000	313,625	314,000
	\$ 2,606,081	\$ 2,722,553	\$ 3,819,000

Other Contributions

Other contributions are higher than budgeted due to higher contributions from YCUA for Holmes Road III as well as Golfside Road.

Budget Category	Budget	Actual Revenues Thru 10/31/2012	Anticipated Revenues
YCUA	\$ 614,000	0	895,000
Miscellaneous	1,344,000	638,317	1,082,000
	\$ 1,958,000	\$ 638,317	\$ 1,977,000

Miscellaneous Income

Interest income is anticipated to be lower than budget. Permit/Subdivisions receipts are anticipated to be higher than budgeted. The Other Category includes revenues from an equipment auction.

Budget Category	Budget	Actual Revenues Thru 10/31/2012	Anticipated Revenues
Interest Income	\$ 40,000	\$ 22,931	\$ 35,000
Gain/loss on sale	300,000	0	250,000
Land Sales/Leases	30,000	27,337	30,000
Permit/Subdivisions	325,000	329,165	369,000
Ypsilanti Twp Bond Proceeds	6,115,140	6,115,140	6,115,000
Special Assessment bonds	971,000	982,328	982,000
Other	49,715	55,370	60,000
	\$ 7,830,855	\$ 7,532,271	\$ 7,841,000

EXPENDITURES

Operations

Wages are lower than budgeted due to a prolonged hiring freeze. Overall anticipated expenditures are higher than budgeted due primarily to higher Contractual Services. Some of the overage in Contractual Services is related to additional work on the State Trunkline which was reimbursed by MDOT. Limestone and gravel costs were higher due to more township agreement work. A portion of these costs were reimbursed from the townships. It is anticipated there will be no carryover for Capital Outlay expenditures with the exception of costs associated with a new generator at the main yard which is \$10,000.

Dept. 102 - 118 Operations							
All Yards, the Shop, & Building and Grounds comprise the Operation Department Activities							
				Actual Expenditures		2012	
Account	Description	BUDGE		10/31/2011		Anticipated Expenditures	
703 -712	WAGES	\$ 4,617,000		\$ 3,443,454		\$ 4,307,000	
724	FRINGE	0		0		0	
727	POSTAGE	0		0		0	
728	OFFICE SUPPLIES	2,000		1,088		2,000	
730 & 861.XX	TRAINING	6,000		7,235		8,000	
731	JANITOR SUPPLIES	16,000		9,847		16,000	
732	TRAFFIC CONTROL SUPPLIES	0		14,926		31,000	
733	WELDING SUPPLIES	9,000		7,878		10,000	
734	EMPLOYEE SAFETY SUPPLIES	10,000		10,453		12,000	
735	MISCELLANEOUS SUPPLIES	50,000		42,587		51,000	
740 001	EQUIPMENT PARTS EXPENSE	140,000		83,235		109,000	
740 003	DIESEL FUEL EXPENSE	700,000		477,525		649,000	
740 004	UNLEADED FUEL EXPENSE	200,000		142,755		180,000	
740 006	MOTOR OIL/LUBRICANTS	22,000		18,806		22,000	
740 007	TIRES & TIRE ACCESSORIES	50,000		81,828		96,000	
740 008	BLADES	75,000		69,715		80,000	
761	GRAVEL	55,000		175,461		181,000	
762	COLD PATCH	65,000		31,268		54,000	
763	SAND	45,000		13,359		45,000	
764	SALT	785,000		467,350		758,000	
765	ASPHALT	200,000		133,636		178,000	
766	BRINE	800,000		776,913		789,000	
767	CULVERT	19,000		19,138		42,000	
769	GUARDRAIL	50,000		40,904		56,000	
771	LIMESTONE	535,000		854,269		882,000	
773	MISC SLAG/STONE	10,000		7,536		9,000	
774	DRAINAGE ITEMS/CEMENT	25,000		7,641		12,000	
790	SMALL ROAD TOOLS	16,000		11,930		15,000	
791 074	INVENTORY ADJ:EQP REPAIR PARTS	32,000		714		27,000	
791 076	INVENTORY ADJ: ROAD MATERIALS	13,000		0		13,000	
801	CONTRACTUAL SERVICES	480,000		633,893		684,000	
806	LAUNDRY SERVICES	5,000		1,932		3,000	
807	DATA PROCESSING	2,000		2,429		2,000	
851	COMMUNICATIONS: CELL PHONE/TELEPN	35,000		28,230		35,000	
852	COMMUNICATIONS: RADIO	24,000		20,783		25,000	
853	COMMUNICATIONS: ANSWERING SERVICE	4,000		4,881		6,000	
874 001	ADVERTISING	1,000		848		2,000	
874 002	PRINTING EXPENSE	1,000		166		1,000	
875 000	INSURANCE: PROPERTY EQP PHYS DAMAGE	0		(1,708)		(2,000)	
882 000	INSURANCE: LIABILITY	1,000		0		1,000	
890	CLAIMS PAID	0		60		1,000	
921	UTILITIES: ELECTRIC SERVICE	87,000		73,820		87,000	
922	UTILITIES: HEAT/GAS/FUEL	165,000		50,192		96,000	
923	UTILITIES: WATER & SEWER	15,000		6,299		15,000	
931	REPAIRS/MAINT: BUILDINGS	90,000		40,709		67,000	
932	REPAIRS/MAINT: YARD & STORAGE	25,000		23,407		30,000	
933	REPAIRS/MAINT: SHOP EQUIPMENT	19,000		14,149		18,000	
934	REPAIRS/MAINT: OFFICE EQUIPMENT	500		0		1,000	
938	REPAIRS/MAINT: NON-RD EQP	85,000		69,452		81,000	
939	REPAIRS/MAINT: ROAD EQUIPMENT	210,000		106,205		180,000	
941	EQUIPMENT RENTAL	3,800,000		3,201,808		3,842,000	
669	EQUIPMENT RENTAL CREDIT	(3,800,000)		(3,196,558)		(3,837,000)	
944	U.S.T. REGISTRATION FEE	2,000		1,000		2,000	
946	U.S.T. EXPENSE: CORRECTIVE ACTS	6,000		0		3,000	
968 002	DEPRECIATION: BUILDINGS	172,000		126,885		182,000	
968 003	DEPRECIATION: ROAD EQUIPMENT	600,000		220,901		596,000	
968 004	DEPRECIATION: SHOP EQUIPMENT	6,000		2,021		3,000	
968 006	DEPRECIATION: YARD & STORAGE	97,000		94,887		134,000	
968 008	DEPRECIATION: DEPLETABLE ASSETS	0		0		0	
690 XXX	DEPRECIATION CREDIT	(875,000)		(444,694)		(915,000)	
971	CAPITAL OUTLAY: LAND	0		0		0	
974	CAPITAL OUTLAY: LAND IMPRVMTS	0		1,354		1,000	
975	CAPITAL OUTLAY: BUILDINGS	32,000		0		22,000	
976	CAPITAL OUTLAY: ROAD EQUIPMENT	325,000		358,148		370,000	
977	CAPITAL OUTLAY: SHOP EQUIPMENT	0		0		0	
979	CAPITAL OUTLAY: YARD & STORAGE EQP	478,000		51,998		532,000	
980	CAPITAL OUTLAY: OFFICE EQ/FURN	0		1,220		1,000	
	TOTAL	\$ 10,639,500		\$ 8,446,166		\$ 10,903,000	

Administration

Wages are anticipated to be lower than budgeted in the Administrative Department due to a prolonged hiring freeze. Capital Outlay: Land is higher than budget due to the acquisition of property for a proposed new Yard 6 in Salem Township.

Dept. 216 - 228 Administrative					
Commissioners, Executive, Finance, Human Resources, Information Systems, and Legal Departments					
				Actual Expenditures	2012
Account	Description	Budg	10/31/2011	Anticipated Expenditure	
703 001-712	WAGES	\$ 778,000	\$ 481,243	\$ 581,000	
724	FRINGE	4,000	0	4,000	
727	POSTAGE	1,000	7	1,000	
728	OFFICE SUPPLIES	5,000	1,226	5,000	
729	ENGINEERING SUPPLIES	100	0	0	
730 & 861.xx	TRAINING	20,000	12,526	20,000	
734	EMPLOYEE SAFETY SUPPLIES	0	0	0	
740 004	UNLEADED FUEL EXPENSE	0	0	0	
735	MISCELLANEOUS SUPPLIES	1,000	150	1,000	
801	CONTRACTUAL SERVICES	10,000	5,650	8,000	
803	LEGAL SERVICES	48,000	52,784	64,000	
804	AUDIT SERVICES	38,000	40,850	41,000	
807 0	DATA PROCESSING	20,000	23,983	29,000	
807 001	ANNUAL SOFTWARE MAINT.FEE-PCSI	15,000	15,598	16,000	
807 002	PCSI PROGRAMMING SUPPORT	3,500	447	3,000	
811	BANK FEES	300	122	0	
816	CREDIT CARD FEES	500	617	1,000	
851	COMMUNICATIONS: CELL PHONES	3,000	3,296	4,000	
874 001	ADVERTISING	2,000	668	2,000	
874 002	PRINTING EXPENSE	9,000	6,700	9,000	
875	INSURANCE: PROP & EQP PHYS DAM	1,000	932	1,000	
882	INSURANCE: LIABILITY	0	0	0	
934	REPAIRS/MAINT: OFFICE EQUIPMENT	1,500	467	1,000	
939	REPAIRS/MAINT: ROAD EQUIPMENT	100	0	0	
941	EQUIPMENT RENTAL	0	813	1,000	
669	EQUIPMENT RENTAL CREDIT	0	(813)	(1,000)	
956	SAFETY EXPENSE	250	0	0	
968 002	DEPRECIATION: ADMIN BUILDING	58,000	42,295	60,000	
968 007	DEPRECIATION: OFFICE EQP/FURNITURE	88,000	39,353	57,000	
690 XXX	DEPRECIATION CREDIT	(146,000)	(81,648)	(117,000)	
971	CAPITAL OUTLAY: LAND	0	377,464	377,000	
974	CAPITAL OUTLAY: LAND IMPRVMT	0	0	0	
980	CAPITAL OUTLAY: OFFICE EQ/FURN	32,000	10,254	42,000	
	TOTAL	\$ 993,250	\$ 1,034,984	\$ 1,210,000	

Engineering

Wages are anticipated to be below the budgeted levels in the Engineering Department in 2012 due to a prolonged hiring freeze. The Capital Outlay: Equipment is lower than budget due to the carryover of the sign truck to 2013. Overall costs are under budget.

Dept. 314 - 328 - Engineering					
This department is comprised of Permits/Subdivision, Project Development, Traffic & Safety Construction & an Administrative component.					
Account	Description	BUDGE	Actual Expenditures		2012
			10/31/2011	Anticipated Expenditures	
703 - 712	WAGES	\$ 1,800,000	\$ 1,375,155	\$	1,695,000
724	FRINGES	0	2,512		4,000
727	POSTAGE	0	35		0
728	OFFICE SUPPLIES	5,000	3,245		4,000
729	ENGINEERING SUPPLIES	19,000	17,536		22,000
730 & 861.xx	TRAINING	10,000	4,107		8,000
732	TRAFFIC CONTROL SUPPLIES	50,000	29,224		35,000
734	EMPLOYEE SAFETY SUPPLIES	2,500	1,403		2,000
735	MISCELLANEOUS SUPPLIES	1,000	242		1,000
740 004	UNLEADED FUEL EXPENSE	0	0		0
768	SIGNS	65,000	30,014		38,000
770	POSTS	30,000	20,690		26,000
772	SIGNAL PARTS	50,000	29,974		44,000
791 076	INVENTORY ADJ: ROAD MATERIALS	0	4,260		9,000
801	CONTRACTUAL SERVICES	107,000	73,898		109,000
802 002	ENGRG SERVICES: ROW	0	0		0
802 003	ENGRG SERVICES: DESIGN	0	1,488		1,000
807	DATA PROCESSING	16,000	10,324		12,000
851	COMM:CELL PHONES/SIGNALS	14,000	9,247		13,000
874 001	ADVERTISING	1,000	0		1,000
874 002	PRINTING EXPENSE	3,000	2,060		3,000
921	UTILITIES: SIGNAL ENERGY	92,000	74,255		92,000
934	REPAIRS/MAINT: OFFICE EQUIPMENT	4,000	62		2,000
938	REPAIRS/MAINT: NON-RD EQP	5,000	2,743		5,000
939	REPAIRS/MAINT: ROAD EQUIPMENT	2,000	359		2,000
941	EQUIPMENT RENTAL	500,000	199,524		240,000
669	EQUIPMENT RENTAL CREDIT	(500,000)	(199,524)		(240,000)
944	STORM WATER PERMITS	50,000	22,146		37,000
961	PROPERTY TAXES	0	484		0
968 005	DEPRECIATION: ENGINEERING EQP	10,000	7,694		11,000
690	DEPRECIATION CREDIT	(10,000)	(7,694)		(11,000)
974	CAPITAL OUTLAY: LAND IMPRVMENTS	0	0		0
975	CAPITAL OUTLAY: BUILDING	0	0		0
976	CAPITAL OUTLAY: ROAD EQUIPMENT	185,000	18,366		22,000
978	CAPITAL OUTLAY: ENGINEERING EQ	0	0		0
979	CAPITAL OUTLAY: YARD & STORAGE EQP	0	0		0
980	CAPITAL OUTLAY: OFFICE EQ/FURN	0	0		0
	TOTAL	\$ 2,511,500	\$ 1,733,828	\$	2,187,000

Non-departmental

Liability Insurance costs are lower than budgeted due to a refund. Medical insurance is lower than budgeted primarily due to Public Act 152. \$400,000 was paid into the Other Post Employment Benefit (OPEB) for 2012. Retirement costs are anticipated to be at the budgeted levels. Staff is proposing that any remaining budget for retirement costs be submitted to MERS to address our declining funded level. A workers compensation payroll audit adjustment check in the amount of \$38,256 was received in the 4th quarter.

Dept. 550 - Non-Departmental					
This department represents employee benefits as well as membership fees and liability insurance that is applicable to the organization as a whole.					
				Actual Expenditures	2012
Account	Description	BUDGE		10/31/201	Anticipated Expenditure
715	SOCIAL SECURITY/MEDICARE	\$ 648,000		\$ 397,233	\$ 545,000
716	MEDICAL INSURANCE	3,289,000		2,794,650	3,135,000
717	LIFE INSURANCE	40,000		38,976	43,000
718	RETIREMENT	1,295,000		885,560	1,295,000
719	WORKERS COMPENSATION	300,000		196,667	233,000
720	UNEMPLOYMENT	15,000		0	10,000
721	EMPLOYEE DRUG TESTING	8,000		4,533	8,000
727	POSTAGE	8,000		6,268	8,000
728	OFFICE SUPPLIES	5,000		1,614	5,000
730 & 861.XX	ASSOCIATION FEES	61,000		59,324	66,000
734	EMPLOYEE SAFETY SUPPLIES	7,000		3,694	7,000
735	MISCELLANEOUS SUPPLIES	1,000		0	1,000
790	SMALL ROAD TOOLS	1,000		0	1,000
805	HEALTH SERVICES	6,000		0	3,000
874 002	PRINTING EXPENSE	2,000		533	2,000
875	INSURANCE: PROP & EQP PHYS DAM	90,000		60,164	61,000
878	INSURANCE: FLEET LIABILITY/MCC	51,000		33,863	34,000
881	INSURANCE: ERRORS & OMISSIONS	55,000		35,897	36,000
882	INSURANCE: LIABILITY	366,000		240,737	260,000
890	CLAIMS PAID	1,000		0	1,000
	TOTAL	\$ 6,249,000		\$ 4,759,713	\$ 5,754,000

Debt Service

All expenditures are anticipated to be as budgeted in this category.

Dept. 660 - Debt Service						
This department represents all of the current portion of long term debt obligations.						
					Actual Expenditures	2012
Account	Description	BUDGE		10/31/2011	Anticipated Expenditures	
991 003	DEBT SERV PRINC:YPSI NOTES	\$ 300,000		\$ 300,000	\$ 300,000	
991 004	DEBT SER PRIN:YARD 2 BLDG AUTH	410,000		410,000	410,000	
995 003	DEBT SER INT: YPSI NOTES	13,500		14,250	14,250	
995 004	DEBT SER INT:YRD 2 BLDG AUTH	29,750		29,975	29,975	
	TOTAL	\$ 753,250		\$ 754,225	\$ 754,225	

Road Projects

Contractual Services are lower due to the carryover for the Border to Border project as well as other projects that are below budget. Design costs are higher due to decreased staffing levels in the Engineering Department. County Drain Assessments are higher due to an increase in drain projects.

Dept. 770 - Road Projects (Contracts)					
This Budget Category includes all contractual obligations for construction and heavy maintenance projects on primary and local roads					
Account	Description	BUDGE	Actual Expenditures		2012
			10/31/2011	Anticipated Expenditure	
727	POSTAGE	\$ 900	\$ 220		0
729	ENGINEERING SUPPLIES	10,000	36		0
730 & 861.xx	TRAINING	0	1		0
732	TRAFFIC CONTROL SUPPLIES	75,000	18,474		44,000
735	MISCELLANEOUS SUPPLIES	0	3		0
761	GRAVEL	59,900	67,014		67,000
765	ASPHALT	96,000	113,740		114,000
766	BRINE	5,100	5,695		6,000
769	GUARDRAIL	0	315		0
771	LIMESTONE	0	0		0
773	MISC SLAG/STONE	124,000	28,651		129,000
774	DRAINAGE ITEMS/CEMENT	0	1,102		1,000
790	SMALL ROAD TOOLS	5,000	0		0
801	CONTRACTUAL SERVICES	14,457,600	9,399,502		13,400,000
802 001	ENGRG SERVICES: CONSTR ENGRG	85,000	81,455		81,000
802 002	ENGRG SERVICES: ROW	100,000	132,949		135,000
802 003	ENGRG SERVICES: DESIGN	335,000	354,495		452,000
802 004	ENGRG SERVICES: TESTING	365,000	34,422		199,000
802 005	PLANNING	16,000	34,117		34,000
803	LEGAL SERVICES	76,000	57,620		76,000
804	AUDIT SERVICES	2,800	2,800		3,000
807	DATA PROCESSING	0	0		0
874 001	ADVERTISING	3,700	2,491		4,000
874 002	PRINTING EXPENSE	6,000	5,443		7,000
890	CLAIMS PAID	500	0		0
941 003	EQUIPMENT RENTAL - NONROAD	9,000	6,255		9,000
944	U.S.T. REGISTRATION FEE	500	0		0
960	COUNTY DRAIN ASSESSMENT	100,000	124,049		183,000
	TOTAL	\$ 15,933,000	\$ 10,470,849		\$ 14,944,000

BUDGET REVISIONS (000'S)

	2012 BUDGET	ANTICIPATED REV/EXP	PROPOSED REVISIONS	RECOMMENDED BUDGET
REVENUES				
Mich. Transportation Fund	16,550	16,550	-	16,550
Federal/State Funds	6,229	4,662	(1,567)	4,662
Trunkline Maintenance	2,328	2,502	174	2,502
Township Contribution	2,606	3,819	1,213	3,819
Other Contribution	1,958	1,977	19	1,977
Miscellaneous Inc.	7,831	7,841	10	7,841
	<u>37,502</u>	<u>37,351</u>	<u>(151)</u>	<u>37,351</u>
TOTAL	37,502	37,351	(151)	37,351
EXPENDITURES				
Administration	993	1,210	217	1,210
Operations	10,639	10,903	264	10,903
Engineering	2,512	2,187	(325)	2,187
Nondepartmental	6,249	5,754	(495)	5,754
Debt Service	753	754	1	754
Total expenditures b/f project expenditures	<u>21,146</u>	<u>20,808</u>	<u>(338)</u>	<u>20,808</u>
Project expenditures:				
Road improvement program and construction	<u>15,933</u>	<u>14,944</u>	<u>(989)</u>	<u>14,944</u>
	15,933	14,944	(989)	14,944
TOTAL EXPENSES	37,079	35,752	(1,327)	35,752
REVENUES Over/(Under) EXP	423	1,599	1,176	1,599
2011 Fund Balance (Audited)	8,881			8,881
2012 Fund Balance (projected)	9,304			10,480 *

* \$2,115,000 is restricted fund balance for the Ypsilanti Township bond program and \$1,515,000 is Nonspendable assets/prepaid expenses.