

## WASHTENAW COUNTY ROAD COMMISSION

**TO:** Washtenaw County Board of Road Commissioners

**FROM:** Steven M. Puuri  
Managing Director

**SUBJECT:** Staff Report – January 24, 2011 to February 6, 2011

**DATE:** February 15, 2011

### TOWNSHIP REPORTS

#### A. Maintenance

Scraping of soft surfaced roads and patching of paved roads took place throughout the County. In addition, the following specific maintenance activities were performed in individual townships.

#### BRIDGEWATER TOWNSHIP

- Clean Culvert – McCollum Road
- Pick Up Fallen Tree - McCollum Road

#### LIMA TOWNSHIP

- Scrape Shoulders – Old US-12
- Limestone Patch – Fletcher Road, McKinley Road: 66 tons of limestone
- Pick Up Fallen Tree – Trinkle Road

#### LODI TOWNSHIP

- Limestone Patch – Dell Road, Waters Road, Ellsworth Road, Zeeb Road, Bethel Church Road, Tessmer Road, Textile Road, Noble Road: 105 tons of limestone

#### LYNDON TOWNSHIP

- Limestone Patch – Waterloo Road, Boyce Road: 28 tons of limestone

#### MANCHESTER TOWNSHIP

- Cut Bleeders – Ely Road, Mulvaney Road, Sandborn Road

#### NORTHFIELD TOWNSHIP

- Clean Culvert – Jennings Road
- Roadside Clean Up – Northfield Church Road, Six Mile Road
- Pick Up Fallen Trees – Eight Mile Road, Spencer Road
- Repair Guardrail – Jennings Road

#### PITTSFIELD TOWNSHIP

- Scrape Shoulders – State Road
- Limestone Patch – Textile Road, Stone School Road, Morgan Road, Marton Road: 53 tons of limestone
- Repair Guardrail – Platt Road

SALEM TOWNSHIP

- Roadside Clean Up – Salem Road, Tower Road, Five Mile Road

SALINE TOWNSHIP

- Limestone Patch – Macon Road, Braun Road, Marion Road, Willow Road, Grass Road: 317 tons of limestone

SCIO TOWNSHIP

- Limestone Patch – Marshall Road, Park Road, Liberty Road: 116 tons of limestone
- Repair Guardrail – Jackson Road

SHARON TOWNSHIP

- Pick Up Fallen Tree – Hashley Road
- Cut Dead Trees – Bethel Church Road between Parr Road and M-52
- Grind Stumps – Sylvan Road

SUPERIOR TOWNSHIP

- Roadside Clean Up – Gotfredson Road, Harris Road, Vreeland Road, Leforge Road
- Pick Up Fallen Tree – Plymouth Road
- Grind Stumps – Gotfredson Road, Hickman Road, Warren Road

SYLVAN TOWNSHIP

- Pick Up Fallen Tree – Notten Road

WEBSTER TOWNSHIP

- Limestone Patch – Valentine Road, Walsh Road, Gregory Road, Chamberlin Road: 33 tons of limestone

YPSILANTI TOWNSHIP

- Clean Catch Basins – Harris Road

TREE CREW

- Superior Township – Warren Road between Berry Road and Gotfredson Road
- Scio Township – Parker Road between Shield Road and Marshall Road, Peters Road between Zeeb Road and Miller Road
- Webster Township – North Territorial Road between Mast Road and Huron River Drive, North Territorial Road between Scully Road and Zeeb Road

WINTER MAINTENANCE

Crews responded four times to winter weather conditions using 1,115 tons of salt and 426 tons of sand.

STATE TRUNKLINE

- Patching – M-14, US-23, I-94, M-17, M-52, US-12, US-12 Bypass
- Roadside Clean Up – I-94, US-23, M-14, US-12, M-153
- Repair Guardrail – US-23
- Grind Bump – I-94
- Traffic Control for Accident – US-12
- Night Patrol Activities

## **B. Construction**

Final preparations were made for the MDOT-WCRC review of the bridge files. The bridge file review was conducted and successfully completed by the MDOT on February 17. Staff continued to work on the finalizing of paperwork for the 2010 construction projects. A draft 2011 Construction projects assignments spreadsheet was distributed

### **COUNTYWIDE**

Chip and Crack Sealing was done on Carpenter Road, Dixboro Road, Textile Road, Pleasant Lake Road, Scio Church Road and Old US-12. A preconstruction meeting was held on February 16, 2011 with Highway Maintenance & Construction / C&C Contracting.

### **PITTSFIELD/YPSILANTI TOWNSHIP**

*Golfside Rd (Packard Rd to Clark Rd) - Road Resurfacing:* A Grade Inspection meeting was held with the MDOT on February 17. The project scope, estimate and specifications were reviewed. Staff will begin the preparation of the final bid package

### **YPSILANTI TOWNSHIP**

*Holmes Rd, Phase 3 (Spencer Rd to Michigan Ave) - Road Reconstruction:* A preconstruction meeting agenda was prepared. The meeting was held on February 8; attendees included representatives from the WCRC, DiPonio Contracting, YCUA, Ypsilanti Twp, Detroit Edison, MichCon, and AT&T. The meeting minutes were subsequently prepared and distributed. A public information meeting has been scheduled for March 2. A meeting notice and frequently asked questions (FAQs) summary was prepared and distributed. The relocation of AT&T utilities is nearing completion. The installation of Detroit Edison poles and the relocation of MichCon gas facilities remain to be completed.

*Ford Blvd, Phase 2 (Ecorse Rd to Michigan Ave) - Road Resurfacing:* A Grade Inspection meeting was held with the MDOT on February 17. The project scope, estimate and specifications were reviewed. Staff will begin the preparation of the final bid package.

## **C. Project Development**

### **DESIGN**

Staff continues developing the log for the Sugar Creek Extension Drain and met with WCWRC staff to discuss the Platt Road drain cross section. Staff continues to work with MDOT local agency staff in working out details for the Golfside Road resurfacing project and the Ford Boulevard resurfacing project. Staff is working with utility companies and other agency staff to prepare for the start of construction of Holmes Road, Phase III, which is scheduled to begin this spring. Staff met with York Township residents to discuss the special assessment district process and how it may work for their township. Staff began reviewing project candidates for the 2012 capital preventative maintenance resurfacing program. Staff drafted agreements for the State Road Corridor Environmental Assessment project to present to the Board. Staff continues to inventory the project area and prepare the log, specifications, and progress clause for the county-wide sign upgrade project.

## RIGHT-OF-WAY

Staff verified ownership records and where appropriate met with new property owners on the Holmes Road, Phase III project to obtain necessary permits. Staff also informed property owners to remove landscaping items from within the right-of-way or risk having those items removed during construction. Staff met with a business owner regarding a potential sidewalk easement necessary to construct ADA compliant sidewalk ramps at the intersection of Washtenaw Avenue at Golfside as part of the paving project between Packard Road and Clark Road. Staff processed requests from two property owners for an extension of time until spring to remove masonry mailboxes placed within the WCRC right-of-way. Two other property owners requested waivers to road commission standards to allow them to retain masonry mailbox encroachments within the Barron Way and Barron Court right-of-ways in York Township citing the 25 mph speed limit and residential nature of the roads. Staff met with a real estate broker and developer regarding excess road commission property. Staff researched ownership records and verified existing agreements for the relocation of a business sign as part of the Jackson Road, Phase III project in Scio Township. Staff continues archiving data electronically for preservation. Staff continues to develop the storm water disposal plan required for compliance with the state DEQ permits. Staff continues to pursue removal of a potentially hazardous tree within the Austin Road right-of-way from the property owner, Camp Dainava, in Manchester Township.

## SURVEY

Staff continues compiling centerline alignment and right-of-way data for the State Road Corridor study. Staff continues preparing information for Certification Maps for the annual submittal to MDOT in April. Maps were prepared to send to the printer and the conversion to digital format continues for the section maps. Staff continues to work with the consultant printer on the draft County Map for 2011. Staff is coordinating the scanning of archived plan files in the vault in an effort to convert permanent records electronically. Staff is coordinating an intensive effort to clean up office space and properly archive plan sets in the vault.

### **D. Permits & Subdivisions**

Staff received 17 new right-of-way permit applications during this period and logged 19 plans for review. At this time there are 83 pending right-of-way permits (applied for but not issued); 22 residential, 35 commercial, 14 utility, and 12 miscellaneous permits. Staff completed eight plan reviews, five sight distance studies, responded to one service request, performed 15 motor carrier enforcement stops, issued four citations and completed 13 final inspections. Staff also completed the 2010 road certification maps and MDOT worksheets. Currently there are 414 active right-of-way permits (issued & awaiting completion); 157 residential, 32 commercial, 165 utility, and 60 miscellaneous permits. Staff issued 2 residential driveway, 5 utility, 1 miscellaneous, 59 transportation permits and receipted approximately \$8,840 in permit fees and surety during this period.