

## WASHTENAW COUNTY ROAD COMMISSION

**TO:** Washtenaw County Board of Road Commissioners

**FROM:** Steven M. Puuri  
Managing Director

**SUBJECT:** Staff Report – January 24, 2011 to February 6, 2011

**DATE:** February 15, 2011

### TOWNSHIP REPORTS

#### A. Maintenance

Patching of paved roads took place throughout the County. In addition, the following specific maintenance activities were performed in individual townships.

#### BRIDGEWATER TOWNSHIP

- Brush Removal – Austin Road, Boettner Road

#### FREEDOM TOWNSHIP

- Replace Crossroad Culvert – Bemis Road east of Neal Road

#### LIMA TOWNSHIP

- Grind Stumps – Trinkle Road, Jerusalem Road

#### MANCHESTER TOWNSHIP

- Boom Mower – Parr Road, Geiske Road

#### NORTHFIELD TOWNSHIP

- Roadside Clean Up – Spencer Road
- Pick Up Fallen Tree – Pontiac Trail

#### PITTSFIELD TOWNSHIP

- Cut Dead Trees – Crane Road north of Textile Road

#### SCIO TOWNSHIP

- Grind Stumps – Marshall Road

#### SHARON TOWNSHIP

- Boom Mower – Parr Road
- Brush Removal – Pleasant Lake Road

#### YPSILANTI TOWNSHIP

- Repair Storm Drain – Hewitt Road
- Pick Up Fallen Tree Limbs – Tyler Road, Dorset Avenue

TREE CREW

- Scio Township – Staebler Road between Park Road and Jackson Road
- Lima Township – Jerusalem Road east of Dancer Road

WINTER MAINTENANCE

Crews responded eleven times to winter weather conditions using 4075 tons of salt and 1116 tons of sand.

STATE TRUNKLINE

- Patching – M-14, I-94, US-23, M-52
- Roadside Clean Up – I-94
- Night Patrol Activities

**B. Construction**

A request for proposal (RFP) for the 2011 bridge inspection season was finalized and distributed; consultant proposals are due back February 25. Preliminary engineering work on the Willis Road Bridge project, currently scheduled for construction in 2012, was initiated. Preparations are being made for the MDOT-WCRC review of the bridge files. Staff continued to work on the finalizing of paperwork for the 2010 construction projects

COUNTY-WIDE

2009 ARRA Preventative Maintenance Program (HMA Contract): Staff continues working on final quantities for the project.

2010 ARRA Preventative Maintenance Program (HMA Contract): Staff continues to work with FHWA, MDOT and the Contractor regarding the pavement issues along Ellsworth Road. In addition, staff is working with the Contractor on final quantities.

2010 STP-Urban Preventative Maintenance Program (Chip Seal/Crack Seal Contract): MDOT has confirmed that Highway Maintenance and Construction Company is the low bidder for the project. The preconstruction meeting will be held on February 16, 2011.

SCIO TOWNSHIP

Zeeb Road Corridor Study: A progress meeting with the consultant team and DDA representatives was held on January 28. Land use options and assumptions were discussed and agreed upon at the meeting. Resulting trip generation for the land use options was explained and possible design alternatives were presented.

YORK TOWNSHIP

Carpenter Road/Willis Road – Intersection Reconstruction: Staff continues to work with the Contractor on final quantities.

YPSILANTI / AUGUSTA TOWNSHIP

Whittaker Road/Stony Creek Road – Roundabout Construction: Staff continues to finalize quantities with the Contractor.

YPSILANTI TOWNSHIP

*Holmes Rd, Phase 3 (Spencer Rd to Michigan Ave) - Road Reconstruction:* A contract outlining the costs associated with the proposed water and sanitary improvements was finalized and submitted to YCUA for approval. A draft agreement between the WCRC and Ypsilanti Twp was prepared. Staff continue to monitor the ongoing relocation of AT&T facilities. Gas utility relocation plans were submitted by MichCon; staff reviewed the plans and permits were issued. Detroit Edison pole installations are scheduled for the week of February 14. Staff continued to review the bid tabulation and item breakdown.

**C. Project Development**DESIGN

Staff continues developing the log for the Sugar Creek Extension Drain and met with WCWRC staff to discuss the Platt Road drain cross section. Staff continues to work with MDOT local agency staff on details for the Golfside Road resurfacing project and the Ford Boulevard resurfacing project. Staff is working with utility companies and other agency staff to prepare for the start of construction of Holmes Road, Phase III, scheduled to begin this spring. Staff met with York Township officials to discuss the special assessment district process and how it may work for their township. Staff began reviewing project candidates for the 2012 capital preventative maintenance resurfacing program. Staff conducted a review of the consultant proposals for the State Road Corridor Environmental Assessment project and began the selection process. Staff continues to inventory the project area and prepare the log, specifications, and progress clause for the county-wide sign upgrade project. Staff processed the 2010 PASER ratings in RoadSoft and completed development of rating maps for use by the agency.

RIGHT-OF-WAY

Staff documented location, researched ownership and sent letters to four property owners in York and Bridgewater Townships that have masonry mailboxes encroaching upon the road right-of-way. Two property owners responded to the letters indicating a willingness to remove the encroachment when the ground thaws, while the third intends to request a waiver to the WCRC standards due to its location in a residential subdivision. Staff contacted Ypsilanti and Pittsfield Township officials regarding the right-of-way acquisition for the Golfside Project, between Packard Road and Clark Road, to verify the impacts of the zoning ordinance on the acquisitions. Staff prepared a market study of commercial vacant land sales in Ypsilanti and Pittsfield Townships. Staff met with Burton Hoey and WCRC Survey staff to determine the boundaries of a proposed right-of-way conveyance at the property commonly known as Jenny's Dexter Market in Webster Township. Staff continues archiving data for preservation. Staff submitted for review and further data collection the storm water disposal plan to Operations staff required for compliance with the state DEQ permits.

## SURVEY

Staff continues compiling centerline alignment and right-of-way data for the State Road Corridor study. Staff prepared a drawing and legal description for a proposed right-of-way conveyance along Dexter-Pinckney Road. Staff began preparing information for Certification Maps for the annual submittal to MDOT in April. Staff worked with the consultant printer on the draft County Map for 2011. Staff is coordinating the scanning of archived plan files in the vault in an effort to convert permanent records electronically. Staff is coordinating an intensive effort to clean up office space and properly archive plan sets in the vault.

### **D. Permits & Subdivisions**

Staff received 12 new right-of-way permit applications during this period and logged eight plans for review. At this time there are 79 pending right-of-way permits (applied for but not issued); 21 residential, 34 commercial, 14 utility, and 10 miscellaneous permits. Staff completed 23 plan reviews, two sight distance study, and completed 59 final inspections. Currently there are 420 active right-of-way permits (issued & awaiting completion); 156 residential, 32 commercial, 171 utility, and 61 miscellaneous permits. Staff issued one residential driveway, 15 utility, one miscellaneous, 22 transportation permits and receipted approximately \$28,990 in permit fees and surety during this period.