

WASHTENAW COUNTY ROAD COMMISSION

TO: Washtenaw County Board of Road Commissioners

FROM: Steven M. Puuri
Managing Director

SUBJECT: Staff Report – December 28, 2009 thru January 10, 2010

DATE: January 19, 2010

TOWNSHIP REPORTS

A. Maintenance

Patching of paved roads took place throughout the County. In addition, the following specific maintenance activities were performed in individual townships.

BRIDGEWATER TOWNSHIP

- Pick Up Fallen Tree – Austin Road
- Cut Dead Trees – Fisk Road between Lima Center Road and McCollum Road
- Cassidy Lake Prison Brush Crew – Boettner Road

LIMA TOWNSHIP

- Cassidy Lake Prison Brush Crew – Fletcher Road

MANCHESTER TOWNSHIP

- Pick Up Fallen Tree – English Road

NORTHFIELD TOWNSHIP

- Pick Up Fallen Trees – Seven Mile Road

SCIO TOWNSHIP

- Limestone Patch – Liberty Road: 15 tons of limestone

SYLVAN TOWNSHIP

- Cassidy Lake Prison Brush Crew – McKinley Road

TREE CREW

- Scio Township – Huron River Drive at Wagner Road
- Webster Township – Scully Road north of Gregory Road
- Lodi Township – Gensley Road south of Waters Road
- Freedom Township – Waters Road west and east of Loeffler Road

STATE TRUNKLINE

- Patch – I-94, M-52, M-14
- Traffic Control for Accident – US-23
- Night Patrol Activities

WINTER MAINTENANCE

Crews responded to ten winter storm events this period using 3,184 tons of salt and 1,762 tons of sand.

B. Construction

Construction staff continues to work on finalizing items and quantities on 2009 projects, including the Dexter Main Street Bridge, Hewitt Road, Jackson Road, Phase III, Milan-Oakville Road, Plymouth Road Bridge and the Plymouth Road/Gotfredson Road intersection. Staff met with the Dexter Main Street Bridge contractor to discuss final payment of the rock quantities. The tentative staff assignments for the 2010 construction projects have been completed. Bridge related information was compiled.

COUNTY-WIDE

2009 ARRA Preventative Maintenance Program (Force Account): Staff compiled records and materials certification for the crack sealing and traffic signs performed by WCRC crews on various roads in the Fall of 2009. Staff also established a records system for the chip seal work to be completed in 2010. FHWA performed an initial audit of the Baker Road project to verify appropriate use of federal ARRA funds.

DEXTER TOWNSHIP

Dexter-Pinckney Rd @ Portage Lake Canal - Bridge Reconstruction: The MDOT has posted the advertisement for the February 5 bid letting. A public information meeting has been scheduled for February 10; a meeting notice was prepared and distributed. A meeting was held with Operations Department staff to review the planned work, the expected schedule and intentions related to road maintenance during the bridge replacement.

PITTSFIELD TOWNSHIP

Platt Road Greenway, Ellsworth Road to Textile Road – Pathway Construction: Staff continues to verify final quantities as measured in the field and as agreed to with the contractor. The contractor is performing final punchlist items as weather permits.

PITTSFIELD AND LODI TOWNSHIPS

Oak Valley Drive – Resurfacing Project: The program application and crash analysis were submitted to the MDOT on December 17, 2009. Staff continues to prepare the log report in anticipation of the MDOT GI submittal deadline of January 15, 2010. This project is scheduled for a June 2, 2010 MDOT bid letting.

SCIO TOWNSHIP

Jackson Road, Dino Drive to Honey Creek – Road Reconstruction: Staff continues to verify final quantities to secure an agreement with the contractor. Cost-to-date information was completed and invoices were submitted to the Scio DDA and Scio Township.

SUPERIOR TOWNSHIP

Geddes Road Non-Motorized Trail: WCRC staff reviewed and coordinated related revisions to the draft final plans, specifications and estimate with the township design consultant. The final plan package was submitted to the MDOT.

YPSILANTI / AUGUSTA TOWNSHIP

Rawsonville Road @ Bemis Road - Intersection Improvement Project: MDOT inquiries related to the final plan package were addressed. Draft utility meeting minutes were distributed for WCRC staff review. The MDOT has posted the advertisement for the February 5 bid letting.

C. Project DevelopmentDESIGN

Staff continues processing documentation for the “Scio Hills” subdivision special assessment district. Staff continues determining the proposed geometry, profiles, and drainage options for the Willis Road/Carpenter Road project in York Township. Staff is reviewing and verifying drainage assessment legal description documents. Staff prepared log jobs for sixteen (16) proposed projects and submitted grade inspection packages for the American Recovery and Reinvestment Act of 2009 (ARRA) – potential 2009 redistribution funds, to position the WCRC to capitalize on potential additional funding. Staff continues assisting the Construction Section with required MDOT document submittals on the Plymouth Road Bridge project, Plymouth Road/Gotfredson Road Safety project, and the Jackson Road, Phase III project and continues project setup for 2010 Federal Aid Projects. Staff continues updating and creating digital maps and completing documentation for the 2010 Certification Map process. Staff updated the Truck Operator’s Map.

RIGHT-OF-WAY ACTIVITIES

Staff provided a design update to a property owner on the Carpenter Road/Willis Road Improvement project. Staff completed a walk-through and accepted possession of an improved property on Jackson Road and will develop plans to either lease or sell the property obtained as part of the Jackson Road, Phase III project. Staff also assisted the Right-of-Way Consultant on various other Jackson Road, Phase III issues. Staff continued researching ownership records, tax statements and developing parcel files for certification of the proposed Scio Hills Subdivision Special Assessment District encompassing Ninety-Four (94) properties. Staff received an inquiry from a Monroe County resident regarding restoration activities associated with the Milan-Oakville Road project and staff reiterated to the resident of WCRC responsibilities. A Certified Board Resolution opposing any taking of the Zeeb Road property was forwarded to interested parties. Staff provided explanation to nearby residents of the improvements to be made to Sharon Hollow and Pleasant Lake Roads in Sharon Township, of which one of the property owners requested an additional meeting to discuss ideas on additional improvements that may be made.

SURVEY ACTIVITIES

Staff continues compiling final earthwork quantities and developing drawings for the Milan-Oakville Project. Staff completed the field work, documentation, and drawings for the Willow Road bridge replacement. Staff began compiling final earthwork quantities for the Plymouth Road/Gotfredson Road project. Staff collected additional topographic information for the Carpenter Road/Willis Road project to assist in determining drainage patterns. Staff continues filing and archiving right-of-way documents.

Staff posted the 2010-2014 Capital Improvement Plan on the website and began mass printing for mail distribution. Staff continues working on the 2009 Remonumentation completion report and supporting documentation. Staff developed a candidate list for the final potential round of ARRA (Stimulus) funding and continued preparing necessary application documents. Staff prepared Land Corner Recordation Certificates for nine (9) section corners along Milan-Oakville Road and submitted copies to the Monroe County Remonumentation Representative for review and mutual approval. Staff is working on compiling culvert and outfall information for the Middle Huron Watershed in compliance with the stormwater permit.

D. Permits & Subdivisions

Staff received 18 new right-of-way permit applications during this period and logged four plans for review. At this time there are 87 pending right-of-way permits (applied for but not issued); 16 residential, 37 commercial, 24 utility, and 10 miscellaneous permits. Staff completed 12 plan reviews, performed five sight distance studies, and responded to one service request. Staff is also working on updating the WCRC Truck Operator's and begun work on the annual road certification map update. Currently there are 423 active right-of-way permits (issued & awaiting completion); 133 residential, 52 commercial, 161 utility, and 77 miscellaneous permits. There were 50 final inspections performed during this period. Staff issued eight residential drive, 12 utility and 13 transportation permits and receipted approximately \$33,060 in permit fees and surety.