

WASHTENAW COUNTY BOARD OF ROAD COMMISSIONERS

555 North Zeeb Road, Ann Arbor, MI 48103

Minutes of January 17, 2012

Board Present: Road Commissioners Fred Veigel, Ken Schwartz

Board Absent: Doug Fuller

Staff Present: R. Townsend, S. Siddall, J. Harmon, C. Ryan

Others Present: R. Turner, B. Stein, P. Stein, L. Allmendinger, P. Heinrich, G. Lobdell,
R. Ulrich

The meeting was called to order at 1:00 p.m. by Fred Veigel, Vice Chair. The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

RC12-009 Schwartz moved, Veigel seconded to approve the agenda as presented with one item removed from the Consent Agenda. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

ACCEPTANCE OF THE MINUTES

The Board reviewed the Minutes of the January 3, 2012 Board Meeting.

RC12-010 Schwartz moved, Veigel seconded, the Board hereby accepts the Board Meeting Minutes of January 3, 2012 as presented. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

CITIZEN PARTICIPATION

Mr. Richard Ulrich addressed the Board regarding road maintenance on Delhi Court. Jim Harmon responded that he will look into road maintenance that has been performed on Delhi Court. Mr. Harmon stated later in this meeting that with the milder weather conditions, grading is ongoing but caution needs to be taken grading roads that are very wet and soft which can damage the road.

WRITTEN COMMUNICATIONS

- A. Issued on January 11, 2012. A Media Advisory was issued by Jim Harmon, Director of Operations, regarding the reopening of Liberty Road, between Honey Run Drive and Stags Leap Lane due to flooding receding. A copy of this advisory was provided to the Board for review.
- B. Received on January 11, 2012. An email correspondence was received from Keith Wahl of Briarwood Ford in Saline, thanking the crews for grading Hieber Road. A copy of this correspondence was provided to the Board for review

CONSENT AGENDA

The items approved on the Consent Agenda are as follows:

RC12-011 Schwartz moved, Veigel seconded the approval of the Consent Agenda for the January 17, 2012 meeting, as amended. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

MDOT Cost Agreement – M52/Middle Street Traffic Control Device

RC12-012 Schwartz moved, Veigel seconded that upon the recommendation of the Director of Engineering and the concurrence of the Managing Director, the Board hereby approves the Michigan Department of Transportation Cost Agreement for Traffic Signal Control at M-52 (Main St) and Middle Street agreeing to perform the routine maintenance for said traffic control device with the Michigan Department of Transportation paying 50% and the City of Chelsea paying 50% of the estimated annual maintenance and operation cost equaling \$1,152.00. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

MDOT Cost Agreement – M52/South Street and Park Street Traffic Control Device

RC12-013 Schwartz moved, Veigel seconded that upon the recommendation of the Director of Engineering and the concurrence of the Managing Director, the Board hereby approves the Michigan Department of Transportation Cost Agreement for Traffic Signal Control at M-52 (Main St) and South & Park agreeing to perform the routine maintenance for said traffic control device with the Michigan Department of Transportation paying 50% and the City of Chelsea paying 50% of the estimated annual maintenance and operation cost equaling \$1,008.00. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

MDOT Cost Agreement – M52/Wolverine Street Removal of School Flasher

RC12-014 Schwartz moved, Veigel seconded that upon the recommendation of the Director of Engineering and the concurrence of the Managing Director, the Board hereby approves the Michigan Department of Transportation Cost Agreement for removal of the school flasher at M-52 and Wolverine Street with the FHWA paying 100% of the removal cost equaling \$1,644.00. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

Ypsilanti Township Agreement – Traffic Calming Devices

RC12-015 Schwartz moved, Veigel seconded that upon the recommendation of the Director of Engineering and the concurrence of the Managing Director, we Board hereby approves the revised Ypsilanti Township Agreement dated December 6, 2011 for the installation of traffic calming devices along Valley Drive and Merrill Avenue between Hewitt Road and Congress Street in Section 7 of Ypsilanti Township. The cost of the devices will be paid for 100% by the Township. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

Fox Ridge Court Special Assessment District – Bid

RC12-016 Schwartz moved, Veigel seconded that upon the recommendation of the Director of Engineering, and the concurrence of the Managing Director, the Board hereby accepts the low bid, and authorizes the Managing Director to sign the Contract with Nagle Paving Company, 39525 West 13 Mile Road, Suite, 300, Novi, MI 48377, for the Fox Ridge Court special assessment project located in Lodi Township, at a cost of \$86,977.47, contingent upon Miller, Canfield, Paddock, and Stone providing confirmation that at least one financial institution has submitted a bid to pay for the Fox Ridge Court improvements.
Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

Payroll & Bills of January 4, 2012

RC12-017 Schwartz moved, Veigel seconded the Board hereby approves Voucher 9966 totaling \$281,097.72 for payroll of January 4, 2012, and Voucher 9967 totaling \$304,176.30 in payment of bills for January 4, 2012. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

REPORTS**County Commissioner's Report**

County Commissioner Turner stated that the County Organizational Meeting took place and provided an overview of County Commissioner positions. Commissioner Turner also reported that because of the amount of time taken within county meetings and having to go very late with major decisions, the public input times have been reduced. Commissioner Turner also reported that this Saturday there will be an on-site retreat focusing on the 2014 and 2015 budget looking at a \$21 to \$24 million dollar shortfall.

MANAGING DIRECTOR'S REPORT**Staff Report of 12-26-11 to 1-8-12**

Roy Townsend, Managing Director, provided an update of activities for this period which included the placement of limestone and gravel patches, in addition to grading with the more mild, wet weather conditions we have been experiencing to date.

2012 Project Bids

Sheryl Siddall, Director of Engineering, provided a review of the 2012 Projects. A majority of these projects are federally funded.

CRAM Southeastern Council Committee Appointments

Roy Townsend, Managing Director, provided a review of SE Council Committee Member/Appointments.

Janitorial Services – Update

Jim Harmon, Director of Operations, provided an update of the janitorial services stating that the current contact has been terminated and a bid opening of February 1, 2012, for a new contractor has been set.

Winter Maintenance Overtime

Jim Harmon, Director of Operations, provided an update on overtime expense. The labor overtime expense for 2010-2011 thru Jan. 3rd was \$67,000 and for the same time period this season is \$49,000 due to a milder winter so far.

Permits Year-End Report

Roy Townsend, Managing Director, provided a review of permit activities for 2011.

ADJOURNMENT

RC12-018 Schwartz moved, Veigel seconded to adjourn the January 17, 2012 meeting at 1:44 p.m. Voice Vote: YEAS: 2 NAYS: 0 ABSENT: 1 ABSTAIN: 0 Motion Carried.

Fred Veigel, Vice Chair

Roy D. Townsend, Deputy Clerk

Minutes Approved: _____