

WASHTENAW COUNTY BOARD OF ROAD COMMISSIONERS

555 North Zeeb Road, Ann Arbor, MI 48103

Minutes of June 15, 2010

Board Present: Road Commissioners, David Rutledge, Doug Fuller and Fred Veigel

County Rep: County Commissioner Wes Prater

Staff Present: S. Puuri, R. Townsend, E. Reed, C. Ryan, S. Siddall, M. MacDonell, P. Heinrich, J. Nixon

Others Present: B. Stein, L. Allmendinger, P. Heinrich, G. Madej, E. White, G. McQuarrie, T. Dwyer, M. Callegari, B. Fuller

The meeting was called to order at 1:00 p.m. by David Rutledge, Chair. The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

RC10-172 Veigel moved, Fuller seconded to approve the agenda as presented with one item removed from Consent Agenda. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

ACCEPTANCE OF THE MINUTES

The Board reviewed the Minutes of the June 1, 2010 Board Meeting.

RC10-173 Veigel moved, Fuller seconded, the Board hereby accepts the Board Meeting Minutes of June 1, 2010, as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

CITIZEN PARTICIPATION

Hiring Consultants

Paul Heinrich, WCRC Engineering Technician, informed the Board that our agency has hired a consultant to perform work while we have employees laid off.

Jackson Road, Phase III – overrun costs

Mr. Gerard P. Madej, P.E. of SME Consulting addressed the Board requesting additional compensation for extra work his firm performed on the Jackson Road, Phase III project. Mr. Madej stated that an extra 12 weeks of work was required over the original estimated amount. Steve Puuri, Managing Director, explained this item would be presented to the Board for consideration at a future meeting.

Scio Hills Subdivision Special Assessment District - Contestment

Ms. Gil McQuary requested of the Board that her property be excluded from the Scio Hills SAD. Ms. McQuary read a memo she had prepared explaining why she was contesting the special assessment to her property. The Board agreed to take her request under consideration and a determination would be made at the following Public Hearing scheduled for this SAD.

Saline Township Second Agreement

Mike Callegari, Saline Township Road Committee, provided the 2010 Saline Township Second Agreement for signature. Mr. Callegari expressed his appreciation for all the good work our crews have completed in Saline Township and he said the Township Board and the Road Committee is anticipating more successful improvements with the recently agreed to limestone projects. Commissioner Fuller expressed appreciation on behalf of the Board to the crews for the recent drainage improvements in Saline Township.

WRITTEN COMMUNICATIONS

The following communications were received and distributed to the Board for review: Commissioner Fuller stated the Farm Bureau is offering their support to get closed bridges fixed.

- A. Received on June 1, 2010. A correspondence was received from the Washtenaw County Farm Bureau, regarding the load reduction on the bridge over the Saline River on Austin Road in Saline Township. A copy of this correspondence was provided to the Board for review.
- B. Issued on June 7, 2010. A Media Advisory was issued by Jim Harmon, Director of Operations, regarding the closure of Goodband Road between North Lake Road and Crescent Drive in Lyndon Township due to flooding and erosion. A copy of this advisory was provided to the Board for review.
- C. Issued on June 7, 2010. A Media Advisory was issued by Jim Harmon, Director of Operations, regarding the closure of Liberty Road between Honey Run Drive and Stags Leap Lane in Scio Township due to severe flooding. A copy of this advisory was provided to the Board for review.
- D. Issued on June 7, 2010. A Media Advisory was issued by Jim Harmon, Director of Operations, regarding the closure of Ellsworth Road between Tessmer Road and Wagner Road in Lodi Township due to erosion and culvert failure. A copy of this advisory was provided to the Board for review.
- E. Issued on June 8, 2010. A Media Advisory was issued by Sheryl Soderholm Siddall, Assistant Director of Engineering regarding asphalt paving operations on Dexter-Ann Arbor Road between Zeeb Road and Ann Arbor City Limits. A copy of this advisory was provided to the Board for review.
- F. Issued on June 9, 2010. A Media Advisory was issued by Jim Harmon, Director of Operations, regarding the closure of Lima Center Road between Hieber Road and Bethel Church Road in Freedom Township due to severe flooding. A copy of this advisory was provided to the Board for review.

- G. Issued on June 9, 2010. A Media Advisory was issued by Jim Harmon, Director of Operations, regarding the closure of Bethel Church Road between Ernst Road and Koebbe Road in Freedom Township due to severe flooding. A copy of this advisory was provided to the Board for review.

NEW BUSINESS

CONSENT AGENDA

The items approved on the Consent Agenda are as follows:

- RC10-174 Fuller moved, Veigel seconded the approval of the Consent Agenda for the June 15, 2010 meeting, as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2010 Ann Arbor Township Agreement

- RC10 -175 Fuller moved, Veigel seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the 2010 Ann Arbor Township Agreement with the Township's share being \$60,000.00. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2010 Lodi Township Second Agreement

- RC10-176 Fuller moved, Veigel seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the 2010 Lodi Township Second Agreement with the Township's share being \$5,000.00. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2010 Saline Township Second Agreement

- RC10-177 Fuller moved, Veigel seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the 2010 Saline Township Second Agreement with the Township's share being \$78,950.00. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2010 Scio Township Second Agreement

- RC10-178 Fuller moved, Veigel seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the 2010 Scio Township Second Agreement with the Township's share being \$5,250.00.. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2010 Superior Township Agreement

RC10-179 Fuller moved, Veigel seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the 2010 Superior Township Agreement with the Township's share being \$284,321.00. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Southbound US 23 Pavement Repair - Bids

RC10-180 Fuller moved, Veigel seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby accepts the low bid as submitted by Barrett Paving Materials, Inc., 5800 Cherry Hill Road, Ypsilanti, Michigan 48198 of \$18,380.00 for the pavement repair on Southbound US-23 between the M-14 tri-level interchanges. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2010 Hot Mix Asphalt Overlay Program - Bids

RC10-181 Fuller moved, Veigel seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board accepts the qualified low bid for the 2010 Hot Mix Asphalt (HMA) Surfacing Program as submitted by Barrett Paving Materials at a cost of \$1,388,873.90. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2010 Overband Crack Filling Program - Bids

RC10-182 Fuller moved, Veigel seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby accepts the low qualified bid for the 2010 Overband Crack Filling Program as submitted by National Highway Maintenance Systems, Ltd. at a cost of \$53,500.00. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Carpenter Road/Willis Road Intersection – Construction Bids

County Commissioner Prater stated that he received a call from Joe Zurawski, York Township Supervisor, who is objecting to the closing of Willis Road for a 14-day period for this project. Mr. Zurawski suggested that at least one lane of traffic be maintained. Roy Townsend, Director of Engineering, had discussed this project with Mr. Zurawski and he explained the reasons why the closure was necessary. Mr. Townsend explained that traffic will be maintained on Carpenter Road, but it was determined by WCRC staff to be safer for the workers and more efficient to close Willis Road for a 14-day period to expedite this project to completion.

- RC10-183 Fuller moved, Veigel seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby accepts the low bid, and authorizes the Managing Director to sign the contract with Florence Cement Company, 1970 Brinston Street, Troy, Michigan, 48083 for the Carpenter Road at Willis Road intersection improvement project, located in Sections 1, 2, 11, & 12, York Township, at a cost of \$627,611.37. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Concrete Repairs – Final Plan Approval

- RC10-184 Fuller moved, Veigel seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves the final plans, specifications, and estimate of approximately \$100,000, for concrete road repairs along Baker and Jackson Roads, located in Sections 20, 26, & 26 of Scio Township. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Overlay Program – Final Plan Approval

- RC10-185 Fuller moved, Veigel seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves the final plans, specifications, and estimate of approximately \$1.21 million, for the 2011 countywide asphalt overlay program. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Preventative Maintenance Program – Final Plan Approval

- RC10-186 Fuller moved, Veigel seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves the final plans, specifications, and estimate of approximately \$893,000 for the 2011 countywide preventative maintenance program. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Kiwanis Club 4th of July Parade & Northfield Township Fireworks Display – Road Closure

- RC10-187 Fuller moved, Veigel seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves the closure of Main Street between 8 Mile Road and 7 Mile Road on Saturday, July 4, 2010 for a parade from 12:00 p.m. - 2:30 p.m. & from 7:00 p.m. – 12:00 a.m. for a fireworks display. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Scio Hills Subdivision – Schedule a Public Hearing to Set the Assessment Roll

RC10-188 Fuller moved, Veigel seconded

WHEREAS, this Board did, on May 18, 2010 made its Second Order of Determination that Coventry Square Drive, Bradford Square Drive, Scio Hills Court, Ramsgate Court, Pemberly Court, and Edmonton Court, part of Scio Hills Subdivision No. 1-4, should be improved; and

WHEREAS, said Second Order of Determination for these roads has become the Final Determination of this Board; and

WHEREAS, this Board has created Special Assessment District # 3; and

WHEREAS, this Board has caused to be prepared a Special Assessment roll apportioning the percent benefits to be paid.

NOW, THEREFORE BE IT RESOLVED THAT:

1. Said Special Assessment Roll shall be filed in the office of this Board and be open to all persons.
2. A hearing shall be held at the office of this Board on July 6, 2010 at 1:00 P.M. Eastern Standard Time (EST) for the purpose of reviewing said Special Assessment Roll and hearing objections, if any, to the proposed apportionment of benefits.
3. Notice of said hearing shall be published at least once each week for two weeks in some newspaper of general circulation in the proposed Special Assessment District; by posting five notices within the limits of the proposed Special Assessment District; and by mailing notice by first class mail to each owner of or party in interest in property in the proposed Special Assessment, as shown on the last local tax assessment records, such first publication, posting mailing to be at least ten days before the date of the hearing.
4. Notice of the hearing as published, posted and mailed shall be in the form as attached hereto.
5. All resolutions and parts of resolutions in so far as they conflict with the provisions of this resolution be the same are hereby rescinded.

BE IT FURTHER RESOLVED that we approve and sign the Fifth Resolution for the Scio Hills Subdivision improvement project and place it on file as part of the Special Assessment Project # 3.

Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Geddes Road Non-Motorized Trail #1 – Construction Engineering Services

RC10-189 Fuller moved, Veigel seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby authorizes retaining Orchard, Hiltz & McCliment, Inc. to perform engineering services for the construction of the Geddes Road Non-Motorized Trail #1 located in Section 34 of Superior Township. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

MDOT Engineering Reimbursement – 2010

RC10-190 Fuller moved, Veigel seconded the Board of County Road Commissioners of Washtenaw County, do hereby request reimbursement in the amount of \$10,000.00 for payments made during the period July 1, 2009 through June 30, 2010 to licensed professional engineers employed or retained by this Commission, in accordance with the following: (Sec. 12(2) of Act 51, as amended) “Each county road commission shall be reimbursed in an amount up to \$10,000.00 per year for the sum paid to a licensed professional engineer employed or retained by the county road commission the previous year. The sum shall be returned to each county road commission certified by the state transportation department as complying with this subsection regarding the employment of an engineer”. We further state that if we do not have a licensed professional engineer in our employ, copies of billings are enclosed with the complete form to justify the payment. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

MCRC SIP Annual Membership Meeting – Voting Delegates

RC10-191 Fuller moved, Veigel seconded the Board hereby designates Commissioner Fred Veigel as the Voting Delegate to the Michigan County Road Commission Self-Insurance Pool’s Annual Meeting on July 21-22, 2010, with Jim Harmon named as Alternate Delegate. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Payroll & Bills for June 9, 2010

RC10-192 Fuller moved, Veigel seconded the Board hereby approves Voucher 9884 totaling \$295,490.24 for payroll of June 9, 2010, and Voucher 9885 totaling \$463,396.36 in payment of bills for June 9, 2010. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

REPORTS**County Commissioner’s Report**

County Commissioner Prater reported that a resolution approving transparency of County financials will be brought to the County Board at their next scheduled meeting giving citizens access to the County Financials on-line.

MANAGING DIRECTOR'S REPORT**Soil Material Testing – SME Consulting (Jackson Road, Phase III)**

Sheryl Siddall, Assistant Director of Engineering, provided a review of services performed by SME and the details of the not-to-exceed contract that was negotiated for \$184,000 dollars. Ms. Siddall explained that as the contract progressed, staff was increasingly concerned with the amount of time SME was spending on-site and in August of last year, payment on invoices from SME was halted due to concern that costs were out-of-line with the agreed upon contract. Ms. Siddall stated that she had several discussions with Mr. Madej regarding their extra costs. Ms. Siddall stated that there is approximately \$38,000 dollars of additional fees in dispute. Ms. Siddall stated that one change order was approved increasing the contract amount to \$197,000 which is nearing the staff approval limits based on the procurement policy.

Staff Report of 5-24-10 to 6-06-10

Steve Puuri, Managing Director, provided a review of repairs being performed on closed roads and bridges due to severe flooding during the recent heavy rain fall. Commissioner Rutledge commended our crews for an outstanding effort to correct the storm damage and he asked if the overtime costs were tracked for this weather event. Mr. Puuri replied that all overtime was recorded and our overall costs were under budget for this year. Commissioner Fuller commended staff and the Supervisor of Lodi Township for the work to secure an agreement for the emergency replacement of a culvert within a very short time period.

2010 Equipment Auction Results

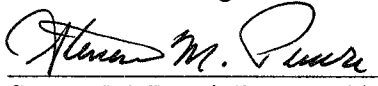
Steve Puuri, Managing Director, provided a review of the 2010 Equipment Auction results.

ADJOURNMENT

RC10-193 Veigel moved, Fuller seconded to adjourn the June 15, 2010 meeting at 2:03 p.m. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0
Motion Carried.



David E. Rutledge, Chair



Steven M. Puuri, Deputy Clerk
Minutes Approved: CER