

**WASHTENAW COUNTY BOARD OF ROAD COMMISSIONERS**

555 North Zeeb Road, Ann Arbor, MI 48103

*Minutes of February 16, 2010*

Board Present: Road Commissioners, David Rutledge, Doug Fuller and Fred Veigel  
County Rep: County Commissioner Ken Schwartz  
Staff Present: S. Puuri, R. Townsend, J. Harmon, C. Ryan, M. MacDonell, C. Brochue,  
S. Siddall, D. Ackerman  
Others Present: B. Stein, G. Lobdell, L. Allmendinger, B. Fuller, M. Callegari

The meeting was called to order at 1:00 p.m. by David Rutledge, Chair. The Pledge of Allegiance was recited.

**APPROVAL OF AGENDA**

RC10-038 Fuller moved, Rutledge seconded to approve the agenda as presented.  
Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**ACCEPTANCE OF THE MINUTES**

The Board reviewed the Minutes of the February 2, 2010 Board Meeting.

RC10-039 Veigel moved, Fuller seconded, the Board hereby accepts the Board Meeting Minutes of February 2, 2010, as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Written Communications**

The following communications were received and distributed to the Board for review:

- A. Issued on February 11, 2010. A correspondence was issued by Steve Puuri, Managing Director, to Pat Kelly, Dexter Township Supervisor, regarding a notice from the Michigan Department of Transportation (MDOT) of the removal of the Bell Road Bridge from the National Bridge Inventory list. A copy of this correspondence was provided to the Board for review.
- B. Received on February 11, 2010. An email correspondence was received from Chris Frayer, Transportation Supervisor of Chelsea School District, thanking the crews for the great job snow plowing and clearing the roads during the recent winter storm event the week of February 8<sup>th</sup>. A copy of this correspondence was provided to the Board for review.
- C. Received on February 11, 2010. An email correspondence was received from Angela Wall, Permits Clerk, advising that several calls were received thanking the Road Commission crews for their excellent work in clearing the roads during the recent snow storm the week of February 8<sup>th</sup>. A copy of this correspondence was provided to the Board for review.

**NEW BUSINESS**

**CONSENT AGENDA**

The items approved on the Consent Agenda are as follows:

RC10-040 Veigel moved, Fuller seconded the approval of the Consent Agenda for the February 16, 2010 meeting, as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Asphalt Emulsions - Bids**

RC10-041 Veigel moved, Fuller seconded that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board hereby accepts the qualified low bid from Asphalt Materials, 940 N. Wynn Road, Oregon, Ohio 43616 for 2010 seasonal requirements of emulsified asphalts. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**2010 AARA-Urban Preventative Maintenance (MDOT Contract 10-5052)**

RC10-042 Veigel moved, Fuller seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves the MDOT Contract No. 10-5052 and authorizes the Chair and Managing Director to sign said agreement for the 2010 ARRA-Urban preventative maintenance contract overlay activities. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Dexter-Ann Arbor Road – Boland Right-of-Way (property transfer)**

RC10-043 Veigel moved, Fuller seconded that upon the recommendation of the County Highway Engineer, and the concurrence of the Managing Director, the Board hereby approves the conveyance of a portion of the Boland Right-of-Way located in Section 9 of Scio Township adjacent to tax parcel H-08-09-300-038 via Quit Claim Deed to Mart Mets and Jean Scholl (grantees). In exchange, the grantees will grant a subsequent Permanent Road Easement over lands to create a 66' half width right-of-way to the Board for future expansion of Dexter-Ann Arbor Road in Scio Township. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Payroll & Bills for February 3, 2010**

RC10-044 Veigel moved, Fuller seconded the Board hereby approves Voucher 9866 totaling \$277,496.26 for payroll of February 3, 2010, and Voucher 9867 totaling \$727,382.25 in payment of bills for February 3, 2010. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**ACTION ITEMS****County Human Resources Contract Amendment 1**

Commissioner Rutledge stated that this contract has been negotiated by the Managing Director and has been agreed to by Diane Heidt, Washtenaw County Human Resources Director. Steve Puuri, Managing Director, stated that Ms. Heidt was supportive of this contract amendment and acknowledged that her involvement with Road Commission HR activities has decreased. County Commissioner Swartz stated that the County Board approved the first Human Resources contract and since this amended contract can exceed \$25,000, it will need to come to the County Board for approval.

RC10-045 Veigel moved, Fuller seconded that upon the recommendation of the Managing Director, the Board hereby approves and authorizes the Managing Director to revise the Human Resources Contract with Washtenaw County to an hourly wage of \$65.00 dollars. The contract shall not exceed \$37,000 annually and shall begin with the revision on March 1, 2010 and end on December 31, 2010. It is understood that the contract shall automatically renew until such time it is terminated by either party in accordance with the provisions of the contract. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Secondary Commercial Network**

Steve Puuri, Managing Director, stated that previous updates to our Secondary Commercial Network were considered. Mr. Puuri stated that staff will distribute these initial changes to the secondary road network and request input from the townships for additional opportunities to enhance access for commercial traffic on all season roads.

RC10-046 Fuller moved, Veigel seconded

NOW, THEREFORE, BE IT RESOLVED that upon the recommendation of the County Highway Engineer and concurrence of the Managing Director, the Board designates the following roads under the jurisdiction of the Washtenaw County Road Commission shall be added to the Secondary Commercial Network for the purpose of making these roads eligible for State Transportation Economic Development Funds Category "D" (TEDF-D) dollars and to ultimately bring these routes up to All Season standards. The following additions are proposed:

- Old US-12 from Luick to West County Line
- Werkner from M-52 to Island Lake Road
- Dexter-Chelsea Road from Freer Road to Dexter-Pinckney Road
- North Territorial Road from Whitmore Lake Road to US-23
- North Territorial Road from Nollar Road to Gotfredson Road
- Gotfredson Road from North Territorial Road to M-14
- Willis Road from US-23 to Rawsonville Road
- Stony Creek Road from Saline-Milan Road to Mooreville Road
- Mooreville Road from Stony Creek Road to Ridge Road

- Ridge Road from Mooreville Road to South County Line Road

IT IS UNDERSTOOD that the Washtenaw County Road Commission Secondary Commercial Network will be revised and to reflect these additions.  
Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

## **REPORTS**

### **Road Commissioner's Report**

Commissioner Fuller thanked the Operations road crew for the excellent response of clearing the roads during the last snow storm.

## **MANAGING DIRECTOR'S REPORT**

### **2009 Final Budget - Update**

Dan Ackerman, Finance Director, provided an overview of the 2009 Final Budget. Mr. Ackerman stated that the final budget originally had a projected \$1.6million dollar decrease in fund balance, and the actual final budget is showing a \$537,000 dollar increase to the fund balance due to conservative budgeting. Mr. Ackerman also stated that there is about \$500,000 dollars of carryover for 2010 for scheduled work that did not occur in 2009.

### **Resurfacing Map**

Roy Townsend, Director of Engineering, provided an update and map of roads that are scheduled to be resurfaced using AARA Federal dollars. Mr. Townsend stated that there will be additional Federal resurfacing funds of approximately \$2million that will be added to our resurfacing projects for 2010. Commissioner Veigel suggested that the resurfacing maps should be shared with the township road committees.

### **Public Road Standards**

Matt MacDonell, Permits & Subdivision Supervisor, provided a review of the public road standards regarding a proposed public road for the Tiber Crossing Land Division in York Township. Mr. MacDonell stated that this proposed road does not serve the general public or provide benefit to the overall road system and the Road Commission is under no statutory obligation to accept proposed public roads for land division or condominium projects even if they do meet the WCRC Procedures and Regulations for Developing Public Roads. However, the proposed road does not meet the public road standards. The applicant is requesting a waiver to the requirement to establish a drainage district with the Washtenaw County Water Resource Commissioner for the long term maintenance of the storm water management system and is requesting a variance for the proposed cul-de-sac length which exceeds 600 feet and traverses through an open space longer than 600 feet in length.

**Tiber Crossing Land Division Development**

RC10-047 Veigel moved, Fuller seconded that the requested waiver to the requirement to establish a drainage district with the Washtenaw County Water Resource Commissioner and the requested variance for the proposed cul-de-sac length which exceeds 600 feet and traverses through an open space longer than 600 feet in length for the proposed Tiber Crossing Land Division Development in York Township are denied. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried

**Federal Aid Urban Program Update**

Roy Townsend, Director of Engineering, stated that the Federal Aid Urban Program will be considered for approval by the WATS Policy Committee. Pittsfield Township has requested that the WCRC endorse their proposal to allocate federal urban funds to perform an Environmental Assessment along the State Road corridor. Mr. Townsend stated that in 2011 and 2012 there is \$104,000/year allocated for preventative maintenance within the urban areas; the environmental assessment could be partially funded by reducing the preventative maintenance item in 2011 and 2012 by \$50,000/year. The board agreed that our WATS Policy representative should support the Pittsfield Township request.

**EXECUTIVE SESSION**

RC10-048 Veigel moved, Fuller seconded that the Board enter into Executive Session at approximately 1:58 p.m. to discuss the Sharon Township Gravel Pit – Capital Investment.

Roll Call Vote:

YEAS: Rutledge, Fuller, Veigel

NAYS: None

ABSTAIN: None

ABSENT: None

Motion Carried.

RC10-049 Veigel moved, Fuller seconded that the Board remove itself from Executive Session at approximately 2:18 p.m.

Roll Call Vote:

YEAS: Rutledge, Fuller, Veigel

NAYS: None

ABSTAIN: None


ABSENT: None

Motion Carried.

ADJOURNMENT

RC10-050 Veigel moved, Fuller seconded to adjourn the February 16, 2010 meeting at 2:19 p.m. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

  
David Rutledge, Chair

  
Steven M. Puuri, Deputy Clerk  
Minutes Approved: CER